

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, April 5, 2016

1:00 PM

Assembly Room, 10th Floor

Health and Community Services Committee

1. **Call to Order**

Chair Carlson called the meeting to order at 1:01 p.m.

Others Present:

*Jennifer Serino, Workforce Development
Bethany Williams, Workforce Development
Eric Foote, Community Development
Farrah Watson, Finance and Administrative Services
Efren Heredia, Finance and Administrative Services
Adlil Issakoo, County Administrator's Office
Mike Wheeler, Finance and Administrative Services
Ben Gilbertson, County Administrator's Office
RuthAnne Hall, Finance and Administrative Services
Jodi Gingiss, Community Development
Gary Gordon, Finance and Administrative Services
Barry Burton, County Administrator
Amy McEwan, County Administrator's Office
Gary Gibson, Workforce Development
Ben Gilbertson, County Administrator's Office*

2. **Pledge of Allegiance**

Chair Carlson led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **16-0266**

Minutes from March 1, 2016.

A motion was made by Member Weber, seconded by Member Mandel, that 3.1 and 3.2 minutes be approved. The motion carried by the following vote:

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

3.2 **16-0275**

Minutes from February 2, 2016.

A motion was made by Member Weber, seconded by Member Mandel, that 3.1 and 3.2 minutes be approved. The motion carried by the following vote:

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no public comments.

6. **Old Business**

There was no old business to conduct.

7. New Business

There was no new business to conduct.

WORKFORCE DEVELOPMENT

7.1 [16-0290](#)

Joint resolution approving an emergency appropriation to accept an additional \$253,739 in workforce grant funds from the Illinois Department of Commerce and Economic Opportunity (DCEO) for fiscal year (FY) 2016.

Jennifer Serino, Workforce Development, reported on three grants approved by the Department of Commerce and Economic Opportunity (DCEO) totaling \$253,739. The disability Employment Initiative grant, the Workforce Investment Act Rapid Response grant, and the Trade Adjustment Assistance grant will be used to improve access for skilled workers with disabilities, purchase accessibility furniture, and purchase software/equipment to better serve disabled job seekers. The grants will also support the cost of personnel associated with serving the dislocated workers through trade events and the administrative cost of payment processing.

A motion was made by Member Cunningham, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

7.2 [16-0287](#)

Joint resolution authorizing contracts with various firms for the Lake County Workforce Development's Youth Program Services in the amount not to exceed \$822,545.59.

Gary Gibson, Workforce Development, reported on the six proposed contracts for the Workforce Development's Youth Program. It was noted that the Purchasing Department assisted in the bid process to help determine which responders would best fit the needs of the program.

Jennifer Serino, Workforce Development, added that the Youth Program is expected to have a similar outcome as last year.

A motion was made by Member Weber, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

COMMUNITY DEVELOPMENT

Chair Carlson requested an update on PADS. Jodi Gingiss, Community Development, noted that the PADS day center, located in Waukegan, recently had their business license revoked. The Center is allowed to operate for 28 days, during which time a city hearing will take place on whether or not to permanently revoke the business license. The City of Waukegan feels that the building is not zoned properly for the activity taking

place at the Center. The city has experienced numerous complaints from residents and other businesses and it is Waukegan's preference to relocate the Center. A discussion needs to occur with the City of Waukegan and PADS Lake County to decide which of their zoning categories would fit the needs of a homeless service center. The City of Waukegan is currently working on trying to identify an appropriate location for the facility.

7.3 [16-0050](#)

Joint resolution approving the 2016 Housing & Community Development Annual Action Plan, authorizing all necessary correspondence for the distribution and implementation of the plan with the U.S. Department of Housing and Urban Development.

Jodi Gingiss, Community Development, provided detail regarding the Community Development 2016 Action Plan allocating nearly \$3,000,000 in community development and housing funds from the U.S. Department of Housing and Urban Development. The focus will be on down payment assistance for first time home buyers in Lake County and small projects such as Lake County Haven's search for a location in Libertyville or Deerfield to house a second shelter for women and or children recovering from substance abuse.

A motion was made by Member Mandel, seconded by Member Cunningham, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

7.4 [16-0163](#)

Joint resolution authorizing grant awards from the 2016 Lake County Affordable Housing Program (LCAHP).

Jodi Gingiss, Community Development, expressed how thankful the department is for Lake County's commitment to the Affordable Housing Program and the funding for projects such as rental assistance, credit repair and foreclosure prevention counseling, a multi-use property in Highland Park for rehabilitation services, a group home in Libertyville, and a new project with Youth Conservation Corps for youth training purposes.

A motion was made by Member Pedersen, seconded by Member Weber, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

7.5 [16-0289](#)

Joint resolution approving four Memoranda of Understanding (MOUs) between Lake County, Illinois, and four sub-recipients of the 2016 Community Development Block Grant (CDBG), and authorizing the sub-recipients to incur costs prior to U.S. Department of Housing & Urban Development's (HUD's) 2016 CDBG award to Lake County.

Jodi Gingiss, Community Development, informed the committee the CDBG funds become available May 1, and the proposed MOUs allow the sub-recipients to begin their projects

while waiting for HUD to provide the grant agreements in June or July.

A motion was made by Member Pedersen, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

There was no County Administrator's Report.

10. Adjournment

Meeting adjourned at 1:28 p.m.

A motion was made by Member Mandel, seconded by Member Cunningham, to adjourn. The motion carried by the following vote:

Aye: 6 - Chair Carlson, Vice Chair Hart, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

Meeting minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Health and Community Services Committee