

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report - Draft

Wednesday, September 9, 2015

2:30 PM

**10th floor Conference Room C
18 N. County Street, Waukegan, IL 60085**

**Housing and Community Development Commission -
Executive Committee**

1. ROLL CALL

Chairman Pedersen called the Housing and Community Development Commission (HCDC) Executive Committee (EC) meeting to order at 2:35 p.m.

Guests: Betsy Lassar of Lake County Housing Action Coalition

Staff: Eric Waggoner, Jodi Gingiss, Jordan Bartle, Monika Bobo, Eric Foote and Laura Walley

Present 6 - Dan Venturi, Janet Swartz, Burnell Russell, Carol Calabresa, Linda Pedersen and Steve Carlson

Excused 1 - Ray Rose

2. APPROVAL OF MINUTES

2.1 15-0952

Approval of the July 30, 2015 Minutes

Attachments: [7.30.15.pdf](#)

A motion was made by Commissioner Swartz, seconded by Commissioner Calabresa, to approve the July 30, 2015 minutes. The motion carried by the following vote:

Aye 4 - Commissioner Swartz, Commissioner Russell, Commissioner Calabresa and Chairman Pedersen

Not Present 2 - Vice-Chairman Venturi and Ex-Officio Member Carlson

3. CHAIR'S REMARKS

Chairman Pedersen announced that Mr. Jordan Bartle had accepted a position with a Chicago housing developer. The EC wished him well in his new job.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 15-0947

Presentation on the Neighborhood Stabilization Program.

Attachments: [NSP Update - Sept 2015 HCDC.pdf](#)

Presented by Jordan Bartle, Affordable Housing Planner

6.2 15-0945

Joint resolution approving a Memorandum of Understanding between Lake County and the Lake County Housing Authority (LCHA) providing for Lake County oversight over LCHA environmental review records.

- In 2013, the U.S. Department of Housing and Urban Development (HUD) issued a notice stating that public housing authorities could no longer complete internal environmental review records. Instead, the responsible entity ---which in the case of Lake County Housing Authority (LCHA) is Lake County government - must complete environmental

review records (EERs) for applicable spending of HUD funds by the housing authority. The 2013 Notice is attached.

- The States Attorney's Office is tailoring a draft Memorandum of Understanding (MOU) between Community Development and the LCHA.
- A Request for Proposal to hire a consulting firm to provide environmental review records has been issued by the Lake County Purchasing Department.

Attachments: [LCHA MOU environmental review CLEAN](#)

[PIH 2013-07.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Commissioner Venturi, seconded by Commissioner Russell, to forward the Lake County Board Memorandum of Understanding with the Lake County Housing Authority to the HCDC for approval. The motion carried by the following vote:

Aye 5 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Russell, Commissioner Calabresa and Chairman Pedersen

Not Present 1 - Ex-Officio Member Carlson

6.3 15-0950

Joint resolution authorizing the repurposing of previously approved Lake County Affordable Housing Program projects as federal HOME Investment Partnership (HOME) and Community Development Block Grant (CDBG) Program projects to offset liability from previous ineligible CDBG and HOME projects.

- Several past HOME and Community Development Block Grant (CDBG) projects may be deemed ineligible for funding by the U.S. Department of Housing & Urban Development (HUD).
- Last year, Lake County repaid HUD \$271K by creating HOME-eligible projects out of previously committed Lake County Affordable Housing Program grants.
- Staff proposes to document specific 2013 and 2015 Lake County Affordable Housing Program projects as HOME- or CDBG-eligible projects in case repayment of past HOME or CDBG projects becomes necessary.

Attachments: [10 13 15 Repurposing Plan Memo.pdf](#)

Presented by Jodi Gingiss, Community Development Administrator

A motion was made by Commissioner Swartz, seconded by Commissioner Calabresa, to forward the request to add HOME/CDBG requirements to four current Lake County Affordable Housing Program grants, as listed within the agenda packet, to the HCDC for approval. The motion carried by the following vote:

Aye 6 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Russell, Commissioner Calabresa, Chairman Pedersen and Ex-Officio Member Carlson

7. STAFF REPORTS

There were no staff reports.

8. ADJOURNMENT

A motion was made by Commissioner Venturi, seconded by Commissioner Russell, to adjourn the meeting at 3:09 p.m. The motion carried by the following

vote:

Aye 6 - Vice-Chairman Venturi, Commissioner Swartz, Commissioner Russell,
Commissioner Calabresa, Chairman Pedersen and Ex-Officio Member
Carlson