

# Lake County Illinois



## Meeting Minutes

Friday, February 27, 2015

3:00 PM

2nd floor Conference Room - Central Permit Facility  
500 W. Winchester Road, Libertyville, IL 60048

**HCDC Advisory and Recommendation Committee –**  
**Infrastructure**

**1. ROLL CALL**

*The Housing & Community Development Commission (HCDC) Public Improvements Application Review Committee (ARC) meeting was called to order at 3:07 p.m.*

*Staff: Brittany Sloan, Jodi Gingiss, Jordan Bartle and Laura Walley*

**Present** 3 - Commissioner Molek, Commissioner Pedersen and Commissioner Mancino

**Excused** 1 - Commissioner Krapf

**2. APPROVAL OF MINUTES**

**2.1**

Approval of the August 2, 2013 Minutes

**Attachments:** [8.02.13 Public Infrastructure Minutes.pdf](#)

**A motion was made by Commissioner Mancino, seconded by Commissioner Pedersen, to approve the August 2, 2013 minutes. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Molek, Pedersen and Commissioner Mancino

**2.2**

Approval of the May 16, 2014 Minutes

**Attachments:** [5.16.14 Public Infrastructure Minutes.pdf](#)

**A motion was made by Commissioner Mancino, seconded by Commissioner Pedersen, to approve the May 26, 2014 minutes. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Molek, Pedersen and Commissioner Mancino

**3. PUBLIC COMMENT (items not on the agenda)**

*There were no public comments.*

**4. OLD BUSINESS**

*There was no old business.*

**5. NEW BUSINESS**

**5.1**

Discussion of PY2015 Application Materials

**Attachments:** [Lake County 2015 Public Infrastructure Application.pdf](#)

*Ms. Jodi Gingiss explained that this ARC would now take on additional goals as part of its function, rather than just the review of public infrastructure applications. As part of the 2015 – 2019 Consolidated Plan (Plan) process, it was assigned the responsibility for*

*advisement on applications pertaining to the revitalization of business districts in low/mod areas, assisting people with disabilities and the creation of jobs for low-income workers. Therefore, the Plan's consultants recommended that the ARC's name be broadened from the Public Infrastructure ARC to the Public Improvements ARC. The aforementioned goals were detailed within the instructions of the proposed application packet, along with the targeted funding amounts for each goal, as the U. S. Department of Housing and Urban Development (HUD) had recently announced the actual PY2015 funding levels. Unfortunately, the County's funds were lower than anticipated, thereby requiring adjustments to the predicted funds for each goal. A map of Lake County, with the low/mod income areas indicated, was included in the packet. The consultants recommended that Lake County follow HUD's suggestion of targeting funds to areas with at least a 55% poverty concentration through the use of a scoring bonus. Ms. Gingiss reminded the ARC that the HCDC had decided that income surveys would no longer be used to qualify an area to apply for funding.*

*Ms. Gingiss informed the ARC that she had researched multiple avenues to best utilize the funds earmarked for Goal #9; Create Jobs for Low/Mod Income (LMI) workers. As the PY2015 funds for this goal were limited to \$118,209, it was deemed imperative to invest the money to achieve the greatest impact. Ms. Gingiss presented information on Lake County Workforce Development's (WFD) successful job creation program that pays existing manufacturing businesses for the costs involved with hiring inexperienced graduates of WFD's manufacturing training program who are low/moderate income. The funds could be used to pay 50% of the trainees' wages (minimum wage of \$9.00 hourly) for 6 months. The WFD program has experienced staff to run and monitor the program and the available CDBG funds could be used to create 10 – 14 jobs. Ms. Gingiss presented three options for handling the Goal #9 funds; 1. Receive applications for various programs, 2. Publish an RFP asking for applications for job creation programs, or 3. The HCDC may select WFD and its existing program as sub-recipient.*

*Motion: To recommend to the HCDC that Workforce Development become the sub-recipient of the Goal #9 CDBG funds to create jobs for LMI workers*

*Motion Made By: Linda Pedersen*

*Motion 2nd By: Joe Mancino*

*Motion Approved*

*Ms. Gingiss went over the remaining changes to the application packet, which included extra points for collaborative projects, projects that address more than one goal, and projects that are close to public transit or employment centers. Commissioner Molek suggested several wording and font improvements, to which the ARC was amenable.*

**A motion was made by Commissioner Pedersen, seconded by Commissioner Mancino, to recommend the PY2015 Public Improvements application materials, without inclusion of Goal #9 and with the changes suggested above, to the HCDC for approval. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Molek, Pedersen and Commissioner Mancino

**6. STAFF REPORTS**

*There were no staff reports.*

**7. ADJOURNMENT**

**A motion was made by Commissioner Pedersen, seconded by Commissioner Mancino, to adjourn the meeting at 3:45 p.m. The motion carried by the following vote:**

**Aye:** 3 - Commissioner Molek, Pedersen and Commissioner Mancino