

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, August 4, 2015**

**10:30 AM**

**Assembly Room, 10th Floor**

**Law and Judicial Committee**

**1. Call to Order**

*Chair Nixon called the meeting to order at 10:31 a.m.*

**Present** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

*Others Present:*

*Barry Burton, County Administrator*

*Amy McEwan, County Administrator's Office*

*Linda Pederson, County Board Member*

*Steve Carlson, County Board Member*

*Gary Gordon, Finance and Administrative Services*

*Patrice Sutton, Finance and Administrative Services*

*Donna Jo Maki, Executive Justice Committee*

*Jon Joy, Finance and Administrative Services*

*Adlil Issakoo, County Administrator's Office*

*Ben Gilbertson, County Administrator's Office*

*Efren Heredia, Finance and Administrative Services*

*Matt Guarnery, Robison Guarnery, Inc.*

*Ray Rose, Sheriff's Office*

*Chris Creighton, Finance and Administrative Services*

*Dawn WuckiRossbach, Sheriff's Office*

*Teri White, State's Attorney's Office*

*Nick Sauer, County Board Member*

*Bonnie Thomson-Carter, County Board Member*

*Jeannine Thompson, Emergency Telephone System Board*

*Jorge Ortiz, Nineteenth Judicial Circuit*

*Jeffrey Pavletic, State's Attorney's Office*

*Heidie Hernandez, County Board Office*

**2. Pledge of Allegiance**

*Chair Nixon led the group in the Pledge of Allegiance.*

**3. Approval of Minutes****3.1 [15-0816](#)**

Minutes from June 2, 2015.

**A motion was made by Member Hart, seconded by Member Weber, that the minutes be approved. Motion carried by voice vote.**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Not Present:** 1 - Member Paxton

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

**7. New Business**

*Member Calabresa read Cook County was approved for the MacArthur Foundation grant, and inquired on the possibility to apply next year. Donna Jo Maki, Executive Justice Council Coordinator, noted Lake County did apply for the MacArthur Foundation Grant; however, because it was so competitive Lake County was not selected. The MacArthur Foundation grant was a one time grant and there was no indication that it will be available yearly; however, it was advised that there will be additional networking and resources that may be provided for the counties that were not approved for this grant.*

**CIRCUIT COURT CLERK**

**7.1 [15-0794](#)**

Report from Keith S. Brin, Clerk of the Circuit Court for the month of May 2015.

**A motion was made by Member Weber, seconded by Member Cunningham, that items 7.1 and 7.2 be received and placed on the consent agenda. Motion carried by the following roll call vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Not Present:** 1 - Member Paxton

**7.2 [15-0795](#)**

Report from Keith S. Brin, Clerk of the Circuit Court for the month of June 2015.

**A motion was made by Member Weber, seconded by Member Cunningham, that items 7.1 and 7.2 be received and placed on the consent agenda. Motion carried by the following roll call vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

**Not Present:** 1 - Member Paxton

**EMERGENCY TELEPHONE SYSTEM BOARD**

**7.3 [15-0785](#)**

Joint resolution authorizing a contract with Call One of Chicago, Illinois, for the emergency procurement of network communication solutions for Lake County Emergency Telephone System Board (ETSB) in the amount of \$62,340.

*Jeannine Thompson, Emergency Telephone System Board, informed the group that the conversion from VPLS to microwave was not completed due to inclement weather and is asking for an extension to convert one more tower over to the microwave system.*

**A motion was made by Member Hart, seconded by Member Calabresa, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 6 - Chair Nixon, Vice Chair Cunningham, Member Calabresa, Member Hart, Member Paxton and Member Weber

**Abstain:** 1 - Member Bartels

**STATE'S ATTORNEY**

**7.4 [15-0792](#)**

Joint resolution authorizing the renewal of the State's Attorney's Multi-Jurisdictional Drug Prosecution grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$163,886 in federal funds.

*Teri White, State's Attorney's Office, reported the program has been active since 1988 and added that the fund will provide partial salaries for an investigator, paralegal and an attorney in the Drug Division.*

**A motion was made by Member Cunningham, seconded by Member Calabresa, that this resolution be approved and referred on to Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**7.5 [15-0793](#)**

Joint resolution authorizing the renewal of the State's Attorney's Crime Analysis grant program, awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$51,579 in federal funds.

*Teri White, State's Attorney's Office, notified the group that the grant is to fund the Crime Analyst's salary and benefits. The Crime Analyst works with all jurisdictions and shares information regarding link analysis and information to determine gang affiliations.*

**A motion was made by Member Calabresa, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**CORONER****7.6 [15-0748](#)**

Report from Thomas A. Rudd, M.S., M.D., Coroner, for the month of April 2015.

**A motion was made by Member Cunningham, seconded by Member Hart, that this communication or report be received and placed on the consent agenda. Motion carried by voice vote.**

**Aye:** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**NINETEENTH JUDICIAL CIRCUIT****7.7 [15-0789](#)**

Ordinance to establish civil alternate juror fees pursuant to Public Act 098-1132.

*Gary Gordon, Finance and Administrative Services, stated the Finance and Administrative Services Department worked with the State's Attorney's Office, the Courts, and reached out to nearby counties to see what their fees have been set at to help determine the recommended alternate juror fee of \$175.*

*Judge Jorge Ortiz, Nineteenth Judicial Circuit, suggested the board revisit the situation to reduced the juror fee if the legislation is amended.*

*Member Hart, expressed her concerns regarding the revenue the alternate juror fee will accumulate and would like to know if this will off set the cost of the higher juror fee.*

*Barry Burton, County Administrator, added that the alternate juror fee revenue will help cover the cost of the additional juror.*

**A motion was made by Member Bartels, seconded by Member Weber, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**PUBLIC DEFENDER****7.8 [15-0739](#)**

Report from Joy Gossman, Public Defender, for the month of June 2015.

**A motion was made by Member Weber, seconded by Member Cunningham, that this item be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**CONSTRUCTION MANAGEMENT****7.9 [15-0780](#)**

Joint resolution approving a contract with Spray Insulation, Inc. of Morton Grove, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of

Chicago, Illinois, as Construction Manager at Risk (CMAR) for the insulation work for the Lake County courthouse expansion project in the amount of \$226,600.

*Matt Guarnerly, Robinson Guarnerly, Inc. updated the group on the progress of the courthouse expansion project, since the last meeting the foundation work is complete, the earth retention work is 75 percent complete allowing for excavation work to begin, concrete, and water proofing is expected to begin in August. There are four awards and assignments for approval including bridge demolition, roofing, interior glazing, and spray insulation; these four bids are within the budget. Mr. Guarnerly noted the four bids are approved there will be 23 more bids awarded and 18 bid still in process.*

*Member Hart requested a spread sheet explaining the total cost of the project, to help with some confusion.*

*Chair Nixon agreed, at the desire of the committee a request has been made for staff to present the requested spread sheet in the next meeting.*

*A motion was made by Member Cunningham second by Member Hart to approve items 7.9 through 7.12.*

*A motion was made by Member Cunningham second by Member Hart to amend the motion and approve each item individually.*

**A motion was made by Member Cunningham, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**7.10 [15-0781](#)**

Joint resolution awarding a contract with Bennet & Brosseua Roofing, Inc. of Romeoville, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the Roofing Work for the Lake County courthouse expansion project in the amount of \$648,000.

**A motion was made by Member Calabresa, seconded by Member Cunningham, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**7.11 [15-0782](#)**

Joint resolution accepting a contract with Architectural Glass Works, Inc. of Tinley Park, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the Interior Glazing Work for the Lake County courthouse expansion project in the amount of \$279,440.

**A motion was made by Member Bartels, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**7.12 [15-0783](#)**

Joint resolution authorizing a contract with Brandenburg Industrial Service Co. of Chicago, Illinois and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the Bridge Demolition Work for the Lake County courthouse expansion project in the amount of \$167,975.

**A motion was made by Member Hart, seconded by Member Cunningham, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber

**8. Executive Session**

**9. County Administrator's Report**

**9.1 [15-0815](#)**

Presentation on Lake County Justice update.

*Deputy County Administrator, Amy McEwan, gave a presentation regarding Lake County Justice. There have been several reports since 2010 related to the judicial facility review committee, which looked at staffing levels, case filings, and population levels to help determine what type of spaces Lake County might need in the new building.*

*This presentation reveals there is a significant decrease in case filings such as misdemeanors, felonies, and civil cases; and family and juvenile cases have remained fairly stable.*

*Member Carlson shared his concerns about building a new courthouse when case filings are declining. County Administrator, Barry Burton, added currently there are nine courtrooms that were never originally designed to be used as courtrooms and those will overtime be decommissioned as we work through our long term renovation to the court annex and main courthouse.*

*Ms. McEwan indicated, staff levels were looked at from 1997 to now, revealing that staffing levels have increased as case filings decline. Business is conducted differently now then in 1997, and a conversation will occur with the each justice office to determine what the correct staffing level should be.*

*Gary Gordan, Finance and Administrative Services, gave an overview on the five year CCIP projections, where the total anticipated funding for Fiscal Year (FY) 2016 through FY 2020 is estimated to be \$66,000,000, high priority projects cost is estimated at \$77,200,000 and the shortfall is \$13,000,000. Facility assessment needs, jail infrastructure, annex remodeling, and the second phase of Depke are the recommended projects to be funded with in the five year time.*

**A motion was made that this presentation be presented.**

**10. Adjournment**

*Meeting adjourned at 12:02.*

**A motion was made by Member Cunningham, seconded by Member Weber, that this item be adjourn. The motion carried by the following vote:**

**Aye:** 7 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart, Member Paxton and Member Weber