

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, May 6, 2015

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Vice Chair Taylor called the meeting to order at 1:00 p.m.

Present 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent 1 - Member Sauer

Others present:

Yvette Albarran, Finance and Administrative Services

Keith Brin, Circuit Court Clerk

Barry Burton, County Administrator

Jeff Byrne, Sheriff's Office

Chris Creighton, Finance and Administrative Services

Mary Lynne Ellis, Information Technology

Don Gloor, Finance and Administrative Services

Matt Guarnery, RGI

RuthAnne Hall, Purchasing

Lisa Hancock, Communications

Sandy Hart, Lake County Board Member

Karla Hasty, Human Resources

Mark Horner, Health Department

Adlil Issakoo, Finance and Administrative Services

Mary Kam, Forest Preserve

Kevin Lyons, Finance and Administrative Services

Donna Jo Maki, Executive Justice Council

Kimberly Mannette, Information Technology

Monica McClain, Human Resources

Kimberly Neas, Human Resources

Jerry Nordstrom, Health Department

Richard Payne, Circuit Clerk

Ray Rose, Undersheriff

Kurt Schultz, Finance and Administrative Services

Jennifer Serino, Workforce

Mary Stevens, Nineteenth Judicial

Patrice Sutton, Finance and Administrative Services

Robert Szarszynski, Finance and Administrative Services

Kirk Talbott, Information Technology

Jennie Vana, Communications

David VanDaVort, Buck Consultants

Marcy Wall, Human Resources

Dawn WuckiRossbach, Sheriff's Office

2. Pledge of Allegiance

Vice Chair Taylor led Pledge of Allegiance.

3. Approval of Minutes

3.1 15-0514

Minutes from April 8, 2015.

Attachments: [F&A 4.8.15 Minutes Final.pdf](#)

A motion was made by Member Hewitt, seconded by Member Carlson, that items 3.1 through 3.3 be approved. The motion carried by the following vote:

Aye: 5 - Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Chair Paxton

3.2 15-0515

Executive Session minutes from April 8, 2015.

A motion was made by Member Hewitt, seconded by Member Carlson, that items 3.1 through 3.3 be approved. The motion carried by the following vote:

Aye: 5 - Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Chair Paxton

3.3 15-0516

Executive Session minutes from April 8, 2015.

A motion was made by Member Hewitt, seconded by Member Carlson, that items 3.1 through 3.3 be approved. The motion carried by the following vote:

Aye: 5 - Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Chair Paxton

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

There was no old business to conduct.

7. New Business

A motion was made by Member Carlson, seconded by Member Rummel, to amend the agenda to move item 7.24. The motion carried unanimously.

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

FINANCIAL & ADMINISTRATIVE

7.24 15-0404

Resolution to combine three full time budgeted Clerk positions and three part time budgeted Clerk positions into three Assistant Supervisor Court Clerk (Assistant Manager) positions.

Circuit Court Clerk Keith Brin indicated the Clerk's office will be consolidating positions to improve efficiency. Three full time Clerk positions and three part time Clerk positions will be eliminated and three new Supervisor Court Clerk positions will be created. This consolidation is expected to save the County approximately \$17,000.

A motion was made by Member Mandel, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following roll call vote:

Aye: 5 - Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Chair Paxton

LAW & JUDICIAL

7.1 15-0495

Joint resolution authorizing an emergency appropriation and acceptance of a grant award in the amount of \$10,000 for the reimbursement of overtime salaries spent on designated Federal Bureau Investigation cases.

Deputy County Administrator Amy McEwan reported the grant is between the Sheriff's Office and the Federal Bureau Investigation (FBI) to cover eligible overtime salaries on FBI approved investigation cases.

A motion was made by Member Hewitt, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 5 - Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Chair Paxton

7.2 15-0478

Joint resolution establishing the State's Attorney's Automation Fund, transferring collected revenues of \$145,417.76 since June 2012 from General Fund reserves to this Fund, and transferring fiscal year (FY) 2015 budget authority from the State's Attorney's General Fund budget to the new State's Attorney Records Automation Fund.

Patrice Sutton of Finance and Administrative Services reported the \$2 fee has been collected since June 2012 in accordance with Public Act 097-0673. The funds collected need to be transferred over to a designated fund, the State's Attorney's Automation Fund, for the specific purpose of hardware, software, research and development and personnel expenses.

A motion was made by Member Rummel, seconded by Member Carlson, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.3 15-0466

Joint resolution authorizing the execution of a Title IV-D intergovernmental agreement between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for maximum reimbursement amount of \$700,000, reflecting a \$25,000 reduction in the grant revenue for staff wages and benefits.

Attachments: [2014-55-013-K3D Agreement Letter.pdf](#)

Deputy County Administrator Amy McEwan reported the Illinois Department of Healthcare and Family Services (IDHFS) has decreased its grant by \$25,000 for staff wages and benefits as part of the State's Attorney's Child Support Enforcement Program. Ms. McEwan noted that several other agencies received more substantial cuts.

A motion was made by Member Rummel, seconded by Member Hewitt, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.4 15-0429

Joint resolution authorizing an emergency appropriation in the amount of \$45,000 in funding from the Illinois Department of Healthcare and Family Services and the approval of Grant Agreement No. 2015-55-024-K1D for the 19th Judicial Circuit's Access and Visitation Program for state fiscal year (SFY) 2015.

Mary Stevens of the Nineteenth Judicial Court Department requested approval of the emergency appropriation for a grant in the amount of \$45,000. The funding will be used

for mediation services for never married parents involved in visitation and custody related disputes.

A motion was made by Member Mandel, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.5 15-0473

Joint resolution authorizing an easement agreement between Lake County and the City of Waukegan for the Lake County Courthouse Expansion Project.

Attachments: [LCCEP_Waukegan -County Easement Agreement - 2015-4-17](#)
[LCCEP Exhibit A Plat of Consolidation](#)
[LCCEP Exhibit B Easement Building Components Final](#)
[LCCEP Exhibit C Easement Tunnel Bridge Final](#)

Matt Guarnerly of RGI reported items 7.5 through 7.7 are related. A guaranteed maximum price (GMP) for the core and shell work was approved by the County Board on April 14, 2014. These two items are part of the core and shell GMP. The recommended contractor for the metal panel work is John W. McDougall Company and the recommended contractor for the elevator work is ThyssenKrupp. The resolution provides for management of the contract to Clark Construction Group. Item 7.5 is the easement agreement between Lake County and the City of Waukegan which allows the County to maintain its improvements in perpetuity.

Mr. Guarnerly provided an update regarding the Court Expansion Project. He indicated site utilities are progressing. Staff is working on the renovation of the exterior portion of the walkway. A rendering has been completed and staff will submit it for the City of Waukegan's review and approval. Mr. Guarnerly noted a fourth GMP will be presented in June 2015.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.5 through 7.7 be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.6 15-0475

Joint resolution authorizing a contract with John W. McDougall Company of Nashville, Tennessee, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse

Expansion Project in the amount of \$1,270,000.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.5 through 7.7 be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.7 15-0476

Joint resolution authorizing a contract with ThyssenKrupp Elevator of Lombard, Illinois, and further authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk (CMAR) for the Lake County Courthouse Expansion Project in the amount of \$3,897,900.

A motion was made by Member Rummel, seconded by Member Hewitt, that items 7.5 through 7.7 be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

HEALTH & COMMUNITY SERVICES

7.8 15-0490

Joint resolution authorizing an emergency appropriation in the amount of \$123,256 in fiscal year (FY) 2015 budget as a result of grant increases delivered by Primary Care and Population Health Service Areas.

Attachments: [Emergency Appropriation for FY15 March 2015 and April 2015](#)

A motion was made by Member Carlson, seconded by Member Mandel, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.9 15-0493

Ordinance amending Chapter 177: Lake County Tobacco Ordinance, of the Lake County Code.

Attachments: [Lake County Code of Ordinances Tobacco Regulations Proposed Amendr](#)

Deputy County Administrator Amy McEwan reported the proposed amendment would allow administrative adjudication as an enforcement tool for minor violations related to the sale of tobacco.

A motion was made by Member Carlson, seconded by Member Hewitt, that this item

be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.10 15-0477

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance (TAA) grant modification and Workforce Investment Act (WIA) Rapid Response grant and authorizing an emergency appropriation in the amount of \$163,644.

Attachments: [May '15 - LCWD Grant Modifications.xlsx](#)

Jennifer Serino of Workforce Development indicated the funds will be used to cover personnel related costs for displaced workers.

A motion was made by Member Carlson, seconded by Member Hewitt, that this resolution be recommended for adoption to the regular agenda. Motion carried by the following roll call vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

PUBLIC WORKS & TRANSPORTATION

Assistant County Administrator Ryan Waller noted a minor modification to the title of item 7.20 for clarification purposes.

7.11 15-0454

Joint resolution authorizing a Plat of Easement and Vacation with Westfield Corporation for recent water main and sanitary sewer work.

Attachments: [15-0454 Westfield Easement Exhibit](#)
[15-0454 Westfield Plat of Easement and Vacation](#)

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.12 15-0489

Joint resolution authorizing a contract with Wonderware Midwest, Brookfield, Wisconsin, in the amount of \$98,172.50 for the procurement of Supervisory Control and Data Acquisition (SCADA) Historian, Dashboard and Reporting Software.

Attachments: [15-0489 SCADA Wonderware Agreement](#)

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.13 15-0481

Joint resolution authorizing an agreement with HR Green, Inc., McHenry, Illinois, at a cost of services described as \$1,360,893.69 for the provision of Phase I preliminary engineering services for the study of a proposed bike path along Illinois Route 137, connecting the Des Plaines River Trail to the Robert McClory Bike Path, appropriating \$1,635,000 of ¼% Sales Tax for Transportation funds for these engineering services, and designated as Section 15-00289-01-BT.

Attachments: [15-0481 IL Route 137 BP Phase I Consultant Agreement Draft.pdf](#)

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.14 15-0483

Joint resolution authorizing an agreement with Amec Foster Wheeler Environment & Infrastructure, Inc., Chicago, Illinois, at a cost of services described as \$327,207.13 for the provision of Phase I preliminary engineering services for preparation of a project development report for a new bridge to carry the Skokie Valley Bike Path over Lake Cook Road, appropriating \$395,000 of County Bridge Tax funds for these engineering services, and designated as Section 14-00265-01-BR.

Attachments: [15-0483 Skokie Valley Bike Path Consultant Agreement Draft.pdf](#)
[15-0483 Skokie Valley Bike Path Map.pdf](#)

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.15 15-0484

Joint resolution authorizing an agreement with STV Incorporated, Chicago, Illinois, at a cost

of services described as \$630,657.80 for the provision of Phase I preliminary engineering services for the intersection improvement of Ela Road at Long Grove Road, appropriating \$760,000 of ¼% Sales Tax for Transportation funds for these engineering services, and designated as Section 14-00144-20-CH.

Attachments: [15-0484 Ela and Long Grove Road Phase I Consultant Agreement Draft.r](#)

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.16 15-0482

Joint resolution authorizing an agreement with Alfred Benesch & Company, Chicago, Illinois, at a cost of \$1,186,410 for Phase III construction engineering services for the reconstruction of Hawley Street, from Midlothian Road to Seymour Avenue, appropriating \$1,425,000 of ¼% Sales Tax for Transportation funds, and designated as Section 07-00273-01-WR.

Attachments: [15-0482 Hawley Street Consultant Agreement Draft.pdf](#)

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.17 15-0497

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Grayslake, Illinois, at a cost of \$81,083 for Phase III construction engineering services for the resurfacing of Center Street, from Illinois Route 83 to US Route 45, and designated as Section 14-00189-04-RS.

Attachments: [15-0497 Center Street Resurfacing Consultant Agreement.pdf](#)

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.18 15-0486

Joint resolution appropriating \$600,000 of County Bridge Tax funds for the replacement or repair of five corrugated steel culvert pipes, at various locations on the Lake County highway system, and designated as Section 14-00999-06-DR.

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.19 15-0487

Joint resolution appropriating \$2,130,000 of Matching Tax funds and \$425,000 of County Bridge Tax funds for the resurfacing of Grass Lake Road, and designated as Section 14-00059-09-RS.

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.20 15-0479

Joint committee action item approving Change Order No. 11 in the amount of \$358,651.40 for additions to the Peterson Road Construction Contract with Berger Excavating Contractors, Inc., Wauconda, Illinois, resulting in a total cumulative net increase over 10 percent, and designated as Section 07-00098-17-WR.

Attachments: [15-0479 Peterson Road Change Order 11.pdf](#)

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.21 15-0480

Joint committee action item approving Change Order No. 1 consisting of an increase of \$172,331 for additions to the Phase III Construction Engineering services agreement with SEECO Consultants, Inc., for geotechnical testing services as part of the River Road at Roberts Road roundabout construction, and designated as Section 07-00086-08-CH.

Attachments: [15-0480 River at Roberts Change Order No 1.pdf](#)

A motion was made by Member Hewitt, seconded by Member Rummel, that items 7.11 through 7.19 be recommended for approval to the County Board agenda and that items 7.20 through 7.21 be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

FINANCIAL & ADMINISTRATIVE

7.22 15-0500

Resolution authorizing a contract with IVCi, Hauppauge, New York, for the County Boardroom Audio System Upgrade in the amount of \$56,143.63.

RuthAnne Hall of Purchasing, Jennie Vana of Communications, and Lisa Hancock of Communications presented. Ms. Vana indicated the equipment in the County Board room is antiquated and is proposed to be replaced with digital technology. Upon inquiry from Member Carlson, Ms. Hancock indicated indicator lights will be installed to let members know when their microphones are on.

A motion was made by Member Carlson, seconded by Member Rummel, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following roll call vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.23 15-0496

Resolution setting forth the budget policies for compilation of the fiscal year (FY) 2016 Lake County Budget.

Attachments: [FY16 Budget Policy Draft - clean](#)
[FY16 Budget Policy - Redlined](#)
[FY16 Budget Calendar](#)

Finance and Administrative Services Director Gary Gordon presented the FY2016 proposed budget policies. He reviewed the proposed modifications from staff and County Board Member Mandel.

A motion was made by Member Carlson, seconded by Member Hewitt, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following roll call vote:

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

7.25 15-0498

Committee action authorizing a reclassification of the Internal Affairs Investigator position from a civilian position to a sworn Deputy Chief position and authorizing the Sheriff to hire the Deputy Chief at a starting salary above pay grade 17 midpoint.

Member Hewitt left the meeting at 1:19 p.m.

Undersheriff Ray Rose indicated the Internal Affairs Investigator position was inadvertently identified as a civilian position. Staff is seeking approval to post this position as a sworn officer position at a Deputy Chief position rank. Rank authority allows the individual to order officer participation in investigations, relieve an officer of duty, and request audits. In order to maintain internal equity with other Deputy Chief positions, the Sheriff is requesting an annual starting salary of up to \$110,000. Discussion ensued.

A motion was made by Member Mandel, seconded by Member Rummel, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Member Hewitt

7.26 15-0472

Resolution amending rates for the Lake County Sheriff Deputies working off duty "Special Detail" for private business, individuals, and government units.

Human Resources Director Rodney Marion requested approval to increase the Sheriff Deputy rate for off duty Special Detail work. Since 2009, the County has charged \$60 for special detail work, with patrol officers being paid a flat rate of \$38 and command officers being paid \$41.80. An increase to \$41 for patrol officers and \$44.80 for command officers is being proposed. The special detail rate the County will charge to private businesses, individuals, and other governmental units will also increase to cover all related costs. Discussion ensued.

A motion was made by Member Mandel, seconded by Member Carlson, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following roll call vote:

Aye: 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Member Hewitt

7.27 15-0470

Resolution authorizing the Collective Bargaining Agreement for the Sworn Sheriff's Deputy Unit, formerly represented by the Fraternal Order of Police and presently represented by the Illinois Council of Police.

Attachments: [CBA for Sworn Sheriff Deputy's Unit.pdf](#)

Human Resources Director Rodney Marion reported the Sheriff's Deputy Unit, consisting of approximately 160 employees, is now being represented by the Illinois Council of Police. The proposed collective bargaining agreement (CBA) is consistent with other

CBAs. This is the last group that the County has reached a voluntary agreement. Discussion ensued.

Undersheriff Rose introduced Dawn WuckiRossbach, the new Sheriff's Department Office Manager, to the Committee.

A motion was made by Member Mandel, seconded by Member Carlson, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following roll call vote:

Aye: 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Member Hewitt

7.28 15-0502

Resolution approving Compensation Program Procedures Policy 5.11 that defines processes on setting employee wages related to general increases, promotions, demotions, reclassifications, new hires and other programs to recognize employee achievements.

Attachments: [CompPoliciesReclass4 1 15.pdf](#)

Human Resources Director Rodney Marion reported on the proposed modifications to the Compensation Program Procedures Policy. The compensation study was completed to determine the County's standing in the public and private sector and the County is competitive based on its overall rewards package of benefits and compensation. Mr. Marion reviewed market comparison data and discussed the proposed modifications including simplifying assignment of positions and pay grades, updating its proficiency incentive programs, and giving the County Administrator the ability to review and approve promotion increases that are in the six to 10 percent range. He noted the Health Department staff has to be considered separately due many of the positions being funded via grants. Mr. Dave Vandervort from Buck Consultants provided additional information regarding the compensation study. Discussion ensued. Mr. Marion indicated department heads have seen the proposed modifications but the modifications with staff will not be discussed until after the County Board approves them. Discussion continued.

A motion was made by Member Rummel, seconded by Member Carlson, that items 7.28 and 7.29 be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Member Hewitt

7.29 15-0506

Resolution approving an hourly and annual salary schedule that list pay grades assignments

and pay grade ranges for all nonunion County positions.

Attachments: [Attachment A](#)
[Attachment B](#)
[Attachment C](#)
[Attachment D](#)

A motion was made by Member Rummel, seconded by Member Carlson, that items 7.28 and 7.29 be recommended for adoption to the County Board agenda. Motion carried by the following vote:

Aye: 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Member Hewitt

8. Executive Session

Executive Session was entered in at 2:19 p.m.

A motion was made by Member Rummel, seconded by Member Mandel, that this item be to go into executive session. The motion carried by the following vote:

Aye: 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Member Hewitt

8.1 15-0471

Executive Session to discuss personnel matters pursuant to 5ILCS 120/2(c)(1).

Executive Session was adjourned at 2:46 p.m.

A motion was made by Member Rummel, seconded by Member Mandel, that this item be to come out of executive session. The motion carried unanimously.

Aye: 6 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

8.2 15-0499

Committee action authorizing pay adjustments for nonunion command staff in the Sheriff's Office maintaining consistency with Lake County's long standing practice.

A motion was made by Member Rummel, seconded by Member Mandel, that this item be approved. The motion carried by the following vote:

Aye: 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Member Hewitt

9. County Administrator's Report

County Administrator Barry Burton reported on the departure and transfer of two staff members.

9.1 15-0504

Discussion of the 2014 Year End Report.

Patrice Sutton presented the 2014 year end report. She noted revenue is down due to bond proceeds. County Board Chairman Aaron Lawlor noted the fluctuation in court related fees and fines. Discussion ensued.

9.2 15-0505

Economic Indicator Report.

Finance and Administrative Director Gary Gordon reported this item was placed on the agenda in error.

10. Adjournment

Meeting was adjourned at 2:57 p.m.

A motion was made by Member Carlson, seconded by Member Taylor, that this item be adjourn. The motion carried by the following vote:

Aye: 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Mandel and Member Rummel

Absent: 1 - Member Sauer

Not Present: 1 - Member Hewitt

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Finance and Administrative Committee