

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

**Tuesday, April 7, 2015**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

**1. Call to Order**

*Chair Carlson called the meeting to order at 1:00p.m.*

**Present** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham,  
Member Mandel, Member Pedersen and Member Weber

*Others Present:*

*Gary Gordon, Director of Finance and Administrative Services*

*Jennifer Serino, Workforce Development*

*Adam Lehman, County Administrators Office*

*Anita Patel, Finance and Administrative Services*

*Brandy Schroff, Finance and Administrative Services*

*Brittany Sloan, Planning, Building and Development*

*Barry Burton, County Administrator*

*Sonia Hernandez, County Administrators Office*

*Gary Gibson, Workforce Development*

*Heidie Hernandez, Lake County Board Office*

**2. Pledge of Allegiance**

*Chair Carlson led the group in the Pledge of Allegiance.*

**3. Approval of Minutes**

**3.1 15-0313**

Minutes from March 3, 2015.

**Attachments:** [HCS Minutes 3.3.15 Final](#)

**A motion was made by Vice Chair Hart, seconded by Member Mandel, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Mandel, Member Pedersen and Member Weber

**Not Present:** 1 - Member Cunningham

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**COMMUNITY DEVELOPMENT**

**7.1 15-0251**

Joint resolution amending the 2008 NSP1 and 2010 NSP3 Substantial Amendments.

**Attachments:** [NSP1 Substantial Amendment 2015 Revision.pdf](#)  
[NSP3 Substantial Amendment 2015 Revision.pdf](#)

*Brittany Sloan, Planning Building and Development, informed the committee that amending the Neighborhood Stabilization Program (NPS) plan will account for program income, and the investment of that income.*

**A motion was made by Member Hart, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Mandel, Member Pedersen and Member Weber

**Not Present:** 1 - Member Cunningham

*Member Cunningham arrived at 1:04 p.m.*

**7.2 15-0252**

Joint resolution approving 2013 and 2014 Housing and Urban Development (HUD) Action Plan Amendments.

**Attachments:** [PY2014 AP 2nd Amendment.pdf](#)  
[2013APSixthAmend.pdf](#)

*Brittany Sloan, Planning Building and Development notified the committee that the City of Waukegan would like to convert some of its programs to NSP and the City of North Chicago would like to partner with the Affordable Housing Corporation to share administrative work.*

**A motion was made by Member Cunningham, seconded by Member Mandel, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**WORKFORCE DEVELOPMENT**

**7.3 15-0389**

Presentation regarding Workforce Activities.

*Gary Gibson, Workforce Development, informed the committee that the majority of the Workforce Investment Board is made up of and led by the private sector. Mr. Gibson also described the different responsibilities and services of the Workforce Investment Board and Workforce Development Department.*

*Jennifer Serino, Workforce Development, reported that Workforce Development offers multiple services including workshops to individuals whose positions are being eliminated*

*due to downsizing and invites employers who are looking for potential candidates. Ms. Serino mentioned those who seek individual services beyond the workshop may schedule individual appointments with the Workforce Development staff.*

**A motion was made that this presentation be presented.**

**7.4 15-0352**

Joint resolution approving the Summer Youth Employment Worksite Agreement.

**Attachments:** [Worksite Agreement 2015](#)

*Jennifer Serino, Workforce Development, stated that this agreement illustrates the responsibilities of the employer which include a safe work environment, ongoing supervision of the youth, the amount of hours the youth is able to work, and maintaining of biweekly time sheets.*

**A motion was made by Member Cunningham, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**7.5 15-0349**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Dislocated Worker Training National Emergency Grant modification and approving an emergency appropriation in the amount of \$135,683.

**Attachments:** [Apr '15 - LCWD Grant Modifications](#)

*Jennifer Serino, Workforce Development, explained the additional grant will be used as training funds for the long term unemployed in information technology, health care, and truck driving. This will serve an additional 14 eligible dislocated workers.*

**A motion was made by Member Weber, seconded by Member Pedersen, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham, Member Mandel, Member Pedersen and Member Weber

**7.6 15-0350**

Joint resolution accepting an additional \$100,000 in Workforce Innovation Funds, approving an emergency appropriation, and extending the agreement with Will County and the Will County Workforce Investment Board for the Accelerated Training for Illinois Manufacturing program to August 31, 2015.

**Attachments:** [Apr '15 - LCWD Grant Modifications](#)

**A motion was made by Member Hart, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham,  
Member Mandel, Member Pedersen and Member Weber

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Adjournment**

**A motion was made by Member Weber, seconded by Member Cunningham, that this  
item be adjourn. The motion carried unanimously.**

**Aye:** 7 - Chair Carlson, Vice Chair Hart, Member Calabresa, Member Cunningham,  
Member Mandel, Member Pedersen and Member Weber

*Meeting minutes prepared by Heidie Hernandez.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Health and Community Services Committee*