

# HOUSING AND COMMUNITY DEVELOPMENT COMMISSION EXECUTIVE COMMITTEE

Wednesday, May 13, 2015 - 2:30 p.m.  
County Administration Building  
10<sup>th</sup> Floor Conference Room C

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## 1.0 Roll Call

Chairman Pedersen called the Housing and Community Development Commission (HCDC) Executive Committee (EC) meeting to order at 2:35 p.m.

<u>X</u> Carol Calabresa	<u>E</u> Ray Rose
<u>E</u> Steve Carlson (ex-officio)	<u>E</u> Burnell Russell
<u>--</u> Aaron Lawlor (ex-officio)	<u>X</u> Janet Swartz
<u>X</u> Linda Pedersen (Chairman)	<u>X</u> Daniel Venturi (Vice-Chairman)

Guests: None

Staff Brenda O'Connell, Jordan Bartle, Monika Bobo, Brenda O'Connell, Sandi Friedman

## 2.0 Approval of Minutes – March 11, 2015

**Motion:** To approve the March 11, 2015 minutes

**Motion Made By:** Janet Swartz

**Motion 2nd By:** Dan Venturi

**Motion approved**

## 3.0 Chair's Comments

The Chairman had no comments.

## 4.0 Public Comments (items not on the agenda)

There were no public comments.

## 5.0 Old Business

There was no old business.

## 6.0 New Business

### 6.1 15-0543

Preliminary Discussion of 2015 Housing & Community Development applications

Jodi Gingiss announced that Brenda O'Connell's new position/title is Continuum of Care Coordinator.

Ms Gingiss briefly reviewed the goals of the Con Plan. Several scenarios were discussed as examples. Over 182% of applications were received. The applications were pretty evenly applied to for the goals this year. As for the amount of request funds, Housing, for example, received a request for \$2.8 M last year in applications and this year the requests were \$3.1 M.

Ms Gingiss further reviewed several examples of needed funds that were pointed out by the consultants at previous meetings. She compared several applications received this year to the examples previously discussed.

**6.2 15-0544**

Vote to request two conflict of interest waivers from US Department of Housing & Urban Development (HUD)

- Three applications for 2015 Housing & Community Development funds contain situations that could be perceived as conflicts of interest, so require two different waivers from the U.S. Department of Housing & Urban Development (HUD) in order to be considered for funding by the Housing & Community Development Commission (HCDC).
- Neither of these waiver requests represents an approval for funding of the respective funding applications.
- One potential conflict of interest concerns two applications for Goal #6 funding to “Revitalize Business Districts” in an area where one of the HCDC members owns a small commercial building used as an office.
- A second potential conflict of interest concerns an application for funds from an organization that has current tenants on its board of directors. (This is standard for a community land trust, an affordable housing model embraced by HUD). HUD requires a conflict of interest waiver to provide HUD funding to organizations where board members could directly benefit from HUD’s grants.
- Both waiver requests contain written opinions by the States Attorney’s Office that no local laws would be broken.

**Motion:** To pass this decision on to the larger committee

**Motion Made By:** Janet Swartz

**Motion 2nd By:** Carol Calabresa

**Dan Venturi recused himself from voting on Public Improvements - Goal 6**

**Motion approved**

### 6.3 15-0546

Village of Mundelein CDBG Public Infrastructure Grant Amendment Request - 2013

- Village of Mundelein was awarded \$85,000 in 2013 CDBG funds for its 2013 Sanitary Sewer Rehabilitation Project; the original contractor defaulted. Although the work was started and nearly completed, the Village's ability to provide documentation indicating compliance with CDBG regulations was compromised.
- Consequently, the Village of Mundelein is requesting that HCDC approve an amendment to its 2013 CDBG Public Infrastructure agreement in order to repurpose funds to a new project meeting CDBG requirements.
- Staff's review of the new scope suggests the project would have obtained funding in the PY2013 round.

**Motion:** To pass this decision on to the larger committee

**Motion Made By:** Janet Swartz

**Motion 2nd By:** Dan Venturi

**Motion approved**

### 7.0 Staff Reports

### 8.0 Adjournment

**Motion:** To adjourn the meeting at 2:55 p.m.

**Motion Made By:** Dan Venturi

**Motion 2nd By:** Janet Swartz

**Motion approved**