

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

**Wednesday, April 8, 2015**

**1:00 PM**

**Assembly Room, 10th Floor**

**Financial and Administrative Committee**

**1. Call to Order**

*Chair Paxton called the meeting to order at 1:01 p.m.*

**Present** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent** 2 - Member Mandel and Member Rummel

*Others present:*

*Yvette Albarran, Finance and Administrative Services*

*Barry Burton, County Administrator*

*Chris Creighton, Finance and Administrative Services*

*Karen Fox, State's Attorney's Office*

*Jodi Gingiss, Community Development*

*Gary Gordon, Finance and Administrative Services*

*Matt Guarnery, RGI*

*RuthAnne Hall, Finance and Administrative Services*

*Sandra Hart, Lake County Board Member*

*Efren Heredia, Finance and Administrative Services*

*Mary Horner, Health Department*

*Adlil Issakoo, Finance and Administrative Services*

*Doretha Johnson, Division of Transportation*

*Keith Kaiser, Sheriff's Office*

*Mary Kann, Forest Preserve*

*Chris Kopka, Human Resources*

*Amy McEwan, Deputy County Administrator*

*Rodney Marion, Human Resources*

*Jerry Nordstrom, Health Department*

*Anita Patel, Finance and Administrative Services*

*Kurt Schultz, Finance and Administrative Services*

*Michele Slav, Finance and Administrative Services*

*Robert Szarzynski, Human Resources*

*Patrice Sutton Burger, Finance and Administrative Services*

*Kirk Talbott, Information Technology*

*Bonnie Thomson-Carter, Lake County Board Member*

*Jennie Vana, Communications*

*Blanca Vela-Schneider, County Board Office*

*Eric Waggoner, Planning, Building and Development*

*Mary Wall, Human Resources*

*Ryan Waller, Assistant County Administrator*

**2. Pledge of Allegiance**

*Chair Paxton led the Pledge of Allegiance.*

**3. Approval of Minutes**

**3.1 15-0394**

Minutes from March 4, 2015.

**Attachments:** [F&A 3.4.15 Minutes Final.pdf](#)

**A motion was made by Member Hewitt, seconded by Member Sauer, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There was no public comment.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**PLANNING, BUILDING & ZONING**

**7.1 15-0368**

Joint resolution to vacate an unimproved portion of Rosewood Avenue located north of Wildwood Avenue, in the First Addition to Duck Lake Woods Subdivision, on a request by Edward J. O'Boyle, Trustee and sole survivor of the Donna J. O'Boyle Living Trust, dated February 27, 2003, and Elizabeth Thygesen, President of the Duck Lake Woods Improvement Association.

**Attachments:** [6623\\_PBZReport\\_Final](#)  
[6623 Location Map](#)  
[6623 Vacation Minutes\\_031815](#)

*Planning, Building and Development Director Eric Waggoner brought forth a request to vacate an unimproved portion of land on Rosewood Avenue, north of Wildwood Avenue. All parties are okay with the vacation.*

**A motion was made by Member Sauer, seconded by Member Hewitt, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**LAW & JUDICIAL**

**7.2 15-0332**

Joint resolution accepting a grant from the Illinois Department of Public Health Death Certificate Surcharge Fund and authorizing an emergency appropriation in the amount of \$4,333.75.

*Deputy County Administrator Amy McEwan reported the funding of this grant is provided by local registrars who charge \$2 for death certificates. The revenue will be used for training of personnel, purchasing equipment and the implementation of an electronic database for death certificates.*

**A motion was made by Member Carlson, seconded by Member Sauer, that this resolution be recommended for adoption to the regular agenda. Motion carried by voice vote.**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.3 15-0380**

Ordinance amending Chapter 71: Lake County Parking Ordinance, of the Lake County Code.

**Attachments:** [Amended Exhibit A Chapter 71 - Parking Enforcement.pdf 4.7.15](#)

*Deputy County Administrator Amy McEwan reported items 7.3 through 7.13 are in regards to administrative adjudication. These items were discussed at length in the Law and Judicial Committee. Many of these ordinances are minor modifications that provide administrative adjudication as a tool that can be used for local enforcement.*

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.4 15-0379**

Ordinance amending Chapter 73: the Lake County Motorboat Ordinance, of the Lake County Code.

**Attachments:** [Amended Exhibit A Motorboats.pdf 4.7.15](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.5 15-0369**

Ordinance amending Chapter 96: Recreational Vehicles on Land, of the Lake County Code.

**Attachments:** [Amended Exhibit A Chapter 96 Bikeways Amended 2015-3 4.7.15](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.6 15-0372**

Ordinance amending Chapter 92: Lake County Fireworks Ordinance, of the Lake County Code.

**Attachments:** [Amended Exhibit A Fireworks 4.7.15](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.7 15-0373**

Ordinance amending Chapter 111: the Liquor Control Ordinance, of the Lake County Code.

**Attachments:** [Amended Exhibit A Liquor Ordinance 4.7.15](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.8 15-0376**

Ordinance amending Chapter 95: Smoke-Free Environment ordinance, of the Lake County Code.

**Attachments:** [Amended Exhibit A Smoke Free Environment 4.7.15](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.9 15-0374**

Ordinance amending Chapter 95: the Public Nuisance Ordinance, of the Lake County Code.

**Attachments:** [Amended Exhibit A Public Nuisance 4.7.15](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.10 15-0370**

Ordinance amending Chapter 131: the Curfew Ordinance, of the Lake County Code.

**Attachments:** [Amended EXHIBIT A Chapter 131 Curfew 4.7.15](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.11 15-0371**

Ordinance regulating the discharge of firearms in unincorporated Lake County.

**Attachments:** [Amended Discharge of Firearms Ordinance NEW 2015-3 4.7.15](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.12 15-0377**

Ordinance regulating door to door solicitation in unincorporated Lake County.

**Attachments:** [Amended Soliciting 4.7.15](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The**

**motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.13 15-0378**

Ordinance regulating truancy within unincorporated Lake County.

**Attachments:** [Amended Truancy - New 2015 4.7.15](#)

**A motion was made by Member Carlson, seconded by Member Sauer, that items 7.3 through 7.13 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.14 15-0358**

Joint resolution authorizing a contract modification with Clark Construction Group, LLC of Chicago, Illinois, for Construction Manager at Risk Services with a Guaranteed Maximum Price (GMP) on the Lake County Courthouse Expansion Project for the core and shell work as identified herein in the amount of \$36,094,172.

*Matt Guarnerly of RGI and Kurt Schultz of Finance and Administrative Services presented. Items 7.14 through 7.22 are related to the Courts Expansion Project. Mr. Guarnerly reported the County previously approved a guaranteed maximum price (GMP) of \$6,900,000 for foundation and earthwork for the Courts expansion project. The GMP is the maximum price the County will spend to complete the identified scope of work and the County will assign that work to Clark Construction Company to manage. In February 2015, ComEd completed enabling work. In April 2014, plumbing work began in the Babcox Center and asbestos abatement occurred in the Drew Building.*

*Mr. Guarnerly brought forth a GMP of \$36,094,172 for core and shell work. He reported there are 10 bid packages identified for this GMP of which six are being considered today. Mr. Guarnerly indicated that four of the bids fell within reasonable tolerances of the estimated construction costs. Two of the bids, the concrete and steel work, exceed the estimated cost of construction but after a thorough review by all parties, it is recommended the contracts be awarded. The concrete bid package is approximately \$2,000,000 and the steel bid package is approximately \$1,500,000 above the estimated construction costs.*

*Mr. Guarnerly reported that staff is working closely with the architects and construction manager to review methods and strategies to get the project within budget. This includes reducing the scope of the project as well as bid alternatives. After an analysis has been completed, staff will return in June with a recommendation on how to deliver the project for the estimated cost of construction as approved by the Lake County Board.*

*Mr. Guarnerly reported item 7.21 is for testing services but is not included in the GMP. Item 7.22 is an agreement with JP/GP of Waukegan for the use of 10 parking stalls that are located in close proximity to the construction site. This is being done to avoid the potential of damage from the construction site. In return, Lake County will provide compensatory parking at Lake County's Division of Transportation oil change garage. The only financial impact is reimbursement of up to \$1,000 for legal fees and \$10,000 for engineering review services related to the agreement.*

*The cost of the permit from the City of Waukegan was approximately \$1,175,000. County Administrator Barry Burton reported there has been an upturn in the construction market and concrete and steel prices have increased. The time spent working with AECOM to redesign the building also had a negative effect on the costs. Discussion ensued. Concern was expressed regarding the rising costs of the project. Mr. Guarnerly indicated there are three other bid packages being reviewed by staff that could potentially exceed the estimated construction cost. Mr. Burton reported staff will not recommend scope reductions that would negatively impact the functionality of the facility.*

*Finance and Administrative Director Gary Gordon noted a modification in the resolution language.*

*A motion was made by Member Taylor, seconded by Member Sauer, to recommend this item for adoption to the County Board agenda.*

*A motion was made by Member Taylor, seconded by Member Sauer, to amend the language in the resolution. The motion carried by the following vote:  
Ayes: Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Sauer.  
Absent: Member Mandel, Member Rummel*

**A motion was made by Member Taylor, seconded by Member Sauer, that this item be recommended for adoption as amended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.15 15-0359**

Joint resolution authorizing a contract with Concrete Structures of the Midwest, Inc. of West Chicago, Illinois, and further authorizing assignment of that contract to Clark Construction Group, LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse Expansion Project in the amount of \$7,833,255.

**A motion was made by Member Hewitt, seconded by Member Carlson, that items 7.15 through 7.22 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**



**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.16 15-0360**

Joint resolution authorizing a contract with ISI Detention Contracting Group, Inc. of San Antonio, Texas, and further authorizing assignment of that contract to Clark Construction Group, LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse Expansion Project in the amount of \$2,818,570.

**A motion was made by Member Hewitt, seconded by Member Carlson, that items 7.15 through 7.22 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.17 15-0361**

Joint resolution authorizing a contract with Construction Systems, Inc. of Maple Plain, Minnesota, and further authorizing assignment of that contract to Clark Construction Group, LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse Expansion Project in the amount of \$7,454,000.

**A motion was made by Member Hewitt, seconded by Member Carlson, that items 7.15 through 7.22 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.18 15-0362**

Joint resolution authorizing a contract with International Concrete Products, Inc of Germantown, Wisconsin, and further authorizing assignment of that contract to Clark Construction Group, LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse Expansion Project in the amount of \$2,808,750.

**A motion was made by Member Hewitt, seconded by Member Carlson, that items 7.15 through 7.22 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.19 15-0363**

Joint resolution authorizing a contract with Architectural Glass Works of Tinley Park, Illinois, and further authorizing assignment of that contract to Clark Construction Group, LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse

Expansion Project in the amount of \$3,461,180.

**A motion was made by Member Hewitt, seconded by Member Carlson, that items 7.15 through 7.22 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.20 15-0364**

Joint resolution authorizing a contract with Kedmont Waterproofing Company, Inc. of Chicago, Illinois, and further authorizing assignment of that contract to Clark Construction Group, LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse Expansion Project in the amount of \$785,287.

**A motion was made by Member Hewitt, seconded by Member Carlson, that items 7.15 through 7.22 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.21 15-0357**

Joint resolution executing a professional services agreement with Testing Services Corporation, Gurnee, Illinois, for construction testing services related to the construction phase of the Lake County Courthouse Expansion Project in the estimated amount of \$164,540.

**A motion was made by Member Hewitt, seconded by Member Carlson, that items 7.15 through 7.22 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.22 15-0365**

Joint resolution authorizing an agreement between Lake County and JP Waukegan/GP Waukegan, LLC regarding the Lake County Courthouse Expansion Project.

**A motion was made by Member Hewitt, seconded by Member Carlson, that items 7.15 through 7.22 be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.23 15-0354**

Ordinance providing for the issuance of not to exceed \$90,000,000 General Obligation Bonds (Sales Tax Alternate Revenue Source) for the financing of certain capital improvement projects, prescribing details of said bonds, providing for the imposition of taxes to pay the same, providing for the collection, segregation and distribution of certain sales taxes, and authorizing the sale of said bonds to the purchaser thereof.

**Attachments:** [Ordinance Authorizing Series 2015 Bonds](#)

*Director of Finance and Administrative Services Gary Gordon reported the expected interest is 3.3 to 3.5 percent.*

**A motion was made by Member Sauer, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**HEALTH & COMMUNITY SERVICES**

**7.24 15-0251**

Joint resolution amending the 2008 NSP1 and 2010 NSP3 Substantial Amendments.

**Attachments:** [NSP1 Substantial Amendment 2015 Revision.pdf](#)  
[NSP3 Substantial Amendment 2015 Revision.pdf](#)

*Community Development Administrator Jodi Gingiss reported the NSP program has generated program income and reflects the County's ongoing commitment in meeting Housing and Urban Development's requirements.*

**A motion was made by Member Carlson, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.25 15-0252**

Joint resolution approving 2013 and 2014 Housing and Urban Development (HUD) Action Plan Amendments.

**Attachments:** [PY2014 AP 2nd Amendment.pdf](#)  
[2013APSixthAmend.pdf](#)

*Community Development Administrator Jodi Gingiss reported the amendments stem from the Cities of Waukegan and North Chicago requesting changes in the scope and timeline of previously approved grants of HOME Funds.*

**A motion was made by Member Carlson, seconded by Member Hewitt, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.26 15-0352**

Joint resolution approving the Summer Youth Employment Worksite Agreement.

**Attachments:** [Worksite Agreement 2015](#)

*Assistant County Administrator Ryan Waller reported this is the annual summer youth worksite agreement. He noted Workforce Development is working closer with Lake County Partners in getting more private sector sites to participate in the summer youth program.*

**A motion was made by Member Carlson, seconded by Member Hewitt, that this resolution be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.27 15-0349**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Dislocated Worker Training National Emergency Grant modification and approving an emergency appropriation in the amount of \$135,683.

**Attachments:** [Apr '15 - LCWD Grant Modifications](#)

*Assistant County Administrator Ryan Waller reported the revenue of the grant will be used to cover tuition, fees, books, credentialing, work-based learning, training wages, staff and administration costs.*

**A motion was made by Member Carlson, seconded by Member Sauer, that this resolution be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**7.28 15-0350**

Joint resolution accepting an additional \$100,000 in Workforce Innovation Funds, approving an emergency appropriation, and extending the agreement with Will County and the Will County Workforce Investment Board for the Accelerated Training for Illinois Manufacturing program to August 31, 2015.

**Attachments:** [Apr '15 - LCWD Grant Modifications](#)

*Assistant County Administrator Ryan Waller reported Workforce Development was given an additional \$100,000 of Workforce Innovation grant funding. Funding of this grant is a regional partnership with other collar counties.*

**A motion was made by Member Hewitt, seconded by Member Sauer, that this resolution be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

#### **PUBLIC WORKS & TRANSPORTATION**

##### **7.29 15-0336**

Joint resolution authorizing an agreement with Applied Technologies, Lake Villa, Illinois, in the amount of \$66,900 for design engineering services for the East Main Pump Station Force Main Refurbishment Project

**Attachments:** [15-0336 East Main Pump Applied Technologies Contract](#)

**A motion was made by Member Taylor, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

#### **FINANCIAL & ADMINISTRATIVE**

##### **7.30 15-0355**

Resolution authorizing execution of a contract with PEG Consulting LLC, Boise, Idaho, in the estimated amount of \$158,250 for Oracle Advanced Benefits Conversion Services.

*Human Resources Director Rodney Marion reported the module for Oracle Standard Benefits is expiring due to a recent version upgrade by Oracle. Staff is recommending upgrading from Oracle Standard Benefits to Oracle Advanced Benefits to keep track of and report on health, life, and dental benefits.*

**A motion was made by Member Taylor, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**8. Executive Session**

*Executive Session was entered into at 1:48 p.m.*

**A motion was made by Member Carlson, seconded by Member Hewitt, that this item be to go into executive session. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**8.1 15-0386**

Executive session to discuss imminent litigation pursuant to 5 ILCS 120/2(c)(11).

*Executive Session was adjourned at 1:54 p.m.*

**A motion was made by Member Carlson, seconded by Member Sauer, that this be to come out of executive session. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

*Chair Paxton moved item 9 and 9.1 up on the agenda.*

**9. County Administrator's Report**

**9.1 15-0388**

Update regarding the results of the Compensation Study.

*Human Resources Director Rodney Marion presented an update to the compensation study. The compensation study was completed to determine the County's standing in the public and private sector. On average, the County is competitive based on its overall total rewards package: benefits and compensation. Discussion occurred regarding proposed amendments to County policies to address top performers, simplify assignment of positions and pay grades, and provide proficiency incentives and capability promotions. Discussion ensued.*

*Executive Session was entered into at 2:33 p.m.*

**A motion was made by Member Sauer, seconded by Member Taylor, that this item be to go into executive session. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

**8.2 15-0387**

Executive Session to discuss personnel matters pursuant to 5ILCS 120/2(c)(1).

*Executive session was adjourned at 2:43 p.m.*

**A motion was made by Member Sauer, seconded by Member Carlson, that this be to**

**come out of executive session. The motion carried by the following vote:**

**Aye:** 5 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt and Member Sauer

**Absent:** 2 - Member Mandel and Member Rummel

*Discussion continued regarding the Compensation Study Update.*

**9.2 15-0390**

Discussion of Budget Policies.

*Finance and Administrative Services Director Gary Gordon and Patrice Sutton Burger of Finance and Administrative Services provided an update regarding the discussion of budget policies.*

**10. Adjournment**

*The meeting was adjourned at 3:20 p.m.*

**This matter was adjourn**

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

\_\_\_\_\_  
*Chairman*

\_\_\_\_\_  
*Vice-Chairman*

\_\_\_\_\_  
*Finance and Administrative Committee*