

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, November 4, 2014**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health and Community Services Committee**

**1. Call to Order**

*The meeting was called to order at 10:30 a.m.*

**Present** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent** 1 - Member Cunningham

*Others present:*

*Aaron Lawlor, County Board*

*Barry Burton, County Administrator*

*Ryan Waller, County Administrator's Office*

*Patrice Sutton Burger, Finance and Administrative Services*

*Anita Patel, Finance and Administrative Services*

*Jerry Nordstrom, Health Department*

*Tony Beltran, Health Department*

*Harold Lutz, Winchester House Advisory Board*

*Rich Meeske, Wincheser House Advisory Board*

*Mike Peck, Lake County Veteran's Assistance*

*Eric Waggoner, Planning, Building and Zoning*

*Jodi Gingiss, Housing and Urban Development*

*Betsy Lassar, Lake County Housing Authority Commission*

*Kelly Merz, County Board Office*

**2. Pledge of Allegiance**

*Chair Carlson led the group in the Pledge of Allegience.*

**3. Approval of Minutes**

*There were no minutes to approve.*

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*There were no public comments.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**7.1 14-1150**

Joint resolution authorizing line item transfers between various funds for the purpose of transferring previously approved funds in fiscal year (FY) 2014.

*Anita Patel, Finance and Administrative Services, presented a standard line item transfer.*

*A revised list was provided to committee members. The first transer was for the Veterans*

*Assistance Commission (VAC). It was to move assistance to Veterans dollars from GOE. The second transfer was for Workforce Development based on program needs.*

**A motion was made by Member Hart, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee.**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

## **HEALTH DEPARTMENT**

### **7.2 14-1140**

Joint resolution authorizing an emergency appropriation in the amount of \$937,930 in the fiscal year (FY) 2014 Health Department budget as a result of new grants in Primary Care Services.

*Health Department Director, Tony Beltran, reported the Behavioral Health Integration and Expansion Grant and the Expanded Community Health Services Grant will bring in additional revenue. Monies will be used to fund additional staff and expand health service hours.*

**A motion was made by Member Pedersen, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

### **7.3 14-1145**

Joint resolution authorizing an emergency appropriation in the amount of \$60,797 in the fiscal year (FY) 2014 Health Department budget as a result of grant increases and a new grant in Population Health Services.

*Health Department Director, Tony Beltran, presented a request for an emergency appropriation due to grant increases and a new grant in population health services.*

**A motion was made by Member Calabresa, seconded by Member Mandel, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

## **WINCHESTER HOUSE**

### **7.4 14-0968**

Report from the Winchester House Administrator for the month of June 2014.

*Harold Lutz, Administrator of Winchester House, and Rick Meesk, Business Office*

*Manager of Winchester House, presented items 7.4-7.6. Mr. Lutz and Mr. Meesk provided brief background information about themselves. Assistant County Administrator Ryan Waller reported Winchester House's most recent recent advisory board meeting covered several reports regarding finances, census, and the annual survey. Mr. Lutz reported the annual survey reflected no "g" level tag violations. There was a total of 9 tag violations, all of which are low level and can be easily corrected. Overall, the report is very positive and should improve Winchester House's rating and move it in the right direction.*

**A motion was made by Member Mandel, seconded by Member Pedersen, that this report be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

**7.5 14-0969**

Report from the Winchester House Administrator for the month of July 2014.

**A motion was made by Member Mandel, seconded by Member Pedersen, that this report be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

**7.6 14-0971**

Report from the Winchester House Administrator for the month of August 2014.

**A motion was made by Member Mandel, seconded by Member Pedersen, that this report be received and placed on the consent agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

**7.7 14-1128**

Joint resolution approving a contract with Management and Network Services, LLC, an Ohio limited liability company, ("MNS"), to provide access to contracts for payment for skilled nursing services care and ancillary services provided to network members.

*Assistant County Administrator Ryan Waller, introduced Rick Meske and Harold Lutz of Winchester House. This contract will allow Winchester House to be considered an in-network facility.*

**A motion was made by Member Hart, seconded by Member Mandel, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

**7.8 14-1155**

Joint resolution authorizing Winchester House to write-off \$193,748.36 in uncollectible debt.

*Assistant County Administrator, Ryan Waller, reported Winchester House staff attempts to collect owed debt to the nursing home but after exhausting all their efforts, staff needs to write off bad debt.*

**A motion was made by Member Weber, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

**7.9 14-1146**

Joint resolution amending the Winchester House Private Pay Rate Schedule.

*Assistant County Administrator, Ryan Waller, presented a request from Winchester House to increase the Private Pay Rate Schedule by \$5 per day. This was presented as part of the budget and this is formalizing the action.*

**A motion was made by Member Mandel, seconded by Member Carlson, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

**COMMUNITY DEVELOPMENT**

**7.10 14-1059**

Resolution authorizing the approval and submission of the analysis of impediments to fair housing choice for program years 2015 - 2019, as required by the United States Department of Housing and Urban Development.

*Jodi Gingiss, Community Development, and Eric Waggoner, Planning, Building and Zoning presented.*

*Jodi Gingiss reviewed the changes made to the document.*

**A motion was made by Member Pedersen, seconded by Member Weber, that this resolution be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 6 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Hart, Member Mandel and Member Weber

**Absent:** 1 - Member Cunningham

**8. Executive Session**

*The committee entered Executive Session at 2:00 p.m.*

**8.1 14-1137**

Executive session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1).

*The committee came out of Executive Session at 2:09 p.m.*

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Adjournment**

*The meeting was adjourned at 2:10 p.m.*

*Minutes prepared by Teresa Bond.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Health and Community Services Committee*