

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, January 7, 2015

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Chair Paxton called the meeting to order at 1:01 p.m.

Present 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

Others present:

Keith Brin, Circuit Court Clerk

Barry Burton, County Administrator

Chris Creighton, Finance and Administrative Services

Karen Fox, State's Attorney's Office

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Finance and Administrative Services

Sandy Hart, Lake County Board Member

Rodney Marion, Human Resources

Jim McCulloch, Treasurer's Office

Amy McEwan, Deputy County Administrator

Audrey Nixon, Lake County Board Member

Anita Patel, Finance and Administrative Services

Pam Riley, Health Department

Kurth Schultz, Finance and Administrative Services

Michelle Slav, Finance and Administrative Services

Jennifer Serino Stasch, Workforce Development

Brittany Sloan, Planning, Building and Development

David Stolman, Treasurer

Patrice Sutton Burger, Finance and Administrative Services

Kirk Talbott, Information Technology

Jennie Vana, Communications

Jeremiah Varco, Facilities

Blanca Vela-Schneider, County Board Office

Ryan Waller, Assistant County Administrator

Jeff Werfel, Lake County Board Member

2. Pledge of Allegiance

Chair Paxton led the Pledge of Allegiance.

3. Approval of Minutes

3.1 14-1295

Minutes from October 8, 2014.

Attachments: [F&A 10.8.14 Final.pdf](#)

A motion was made by Member Rummel, seconded by Member Carlson, that items 3.1 through 3.3 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

3.2 14-1296

Executive Session Minutes from October 8, 2014.

A motion was made by Member Rummel, seconded by Member Carlson, that items 3.1 through 3.3 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

3.3 14-1320

Minutes from October 21, 2014.

Attachments: [PBZ 10.21.14 Minutes Final.pdf](#)

A motion was made by Member Rummel, seconded by Member Carlson, that items 3.1 through 3.3 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

4. Added to Agenda

There were no items added to the agenda.

7.23 14-1042

Committee action approving Change Order No. 1 to Lake County Contract #13293 to conduct an evaluation of Lake County's compensation system with Buck Consultants, LLC, Chicago, Illinois, in the amount of \$50,000.

A motion was made by Member Sauer, seconded by Member Hewitt, that this item be removed from the agenda. Motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

5. Public Comment

There was no public comment.

6. Old Business

There was no old business to conduct.

7. New Business

LAW & JUDICIAL

7.1 14-1266

Joint resolution authorizing the acceptance of a grant and an emergency appropriation in the amount of \$79,719.84 to implement the Lake/Health Family Services (HFS) Child Support Order Exchange.

Attachments: [Lake HFS](#)

[Budget Narrative Lake](#)

Clerk of the Circuit Court Keith Brin brought forth a request for an emergency appropriation to implement the Lake/Health Family Services Child Support Order Exchange. This program will be the first of its kind. The program will translate and transfer data seamlessly throughout the State following the national standards between the County and health family services. The program will be funded mostly via grant money with the remaining balance being funded via the Court Document Storage Fund.

A motion was made by Member Carlson, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.2 14-1274

Joint resolution authorizing the acceptance and emergency appropriation of the Behavioral Health Treatment Court Collaboratives (BHTCC) grant in the amount of \$345,463.

Mary Stevens of Court Administration reported the grant will bring formalized treatment to mental illness and will provided training for trauma care. She noted this is a new grant.

A motion was made by Member Mandel, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.3 14-1299

Joint resolution authorizing a contract with National Center for State Courts to provide consulting services for the Justice Case Management Automation Requirements and Procurement in the amount not to exceed \$170,097, and approving an emergency appropriation from the State's Attorney Records Automation revenue to supplement previously appropriated funds in the Court Automation Fund.

Deputy County Administrator Amy McEwan reported this item has gone through Executive Justice Council (EJC). The EJC partners are looking for a court management system for the Courts and State's Attorney to be connected with or replace other systems. Lake County Board Chairman Aaron Lawlor indicated there is a need to replace the existing workflow software system and the EJC is looking to develop a needs assessment. County Administrator Burton reported that approval will allow the EJC to consider its options and development requirements so that the project can go out to bid.

A motion was made by Member Sauer, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.4 14-1283

Joint resolution authorizing a contract with Appin Associates, Winnipeg, Manitoba, Canada for building automation consulting services related to the design implementation, construction review and commissioning of the building automation systems for the Lake County Courthouse Expansion Project in the amount of \$173,210.

A motion was made by Member Mandel, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.5 14-1273

Joint resolution authorizing the State's Attorney's Appellate Prosecutor Program for fiscal year (FY) 2015 for a continued participation fee of \$42,000.

Attachments: [Appellate Prosecutor Program Letter & Invoice FY15.pdf](#)

Deputy County Administrator Amy McEwan reported this item is a renewal for continued operation of the State's Attorney's Appellate Prosecutor Program. The rate increase is the first in approximately 10 years. She noted costs would be substantially higher if the County chose to contract with another agency.

A motion was made by Member Rummel, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

HEALTH & COMMUNITY SERVICES

7.6 14-1288

Joint resolution ratifying a contract with TDA Consulting, Laurinburg, NC, in the amount not to exceed \$64,794.57 to provide consulting services for the Lake County 2015-2019 Consolidated Plan.

RuthAnne Hall of Purchasing reported the original contract was below \$50,000 but because the process of developing the five-year consolidated plan was extended, the cost increased. Due to the increased costs, the contract is coming before the committee for approval.

A motion was made by Member Hewitt, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.7 14-1301

Joint resolution authorizing an emergency appropriation in the amount of \$50,099 in the FY 2015 budget as a result of grant increases for Population Health and Primary Care Service Areas.

Attachments: [LCHDCHC Emergency Appropriation for FY15](#)

Pam Riley of the Health Department remarked the emergency appropriation is due to grant and contract increases.

A motion was made by Member Carlson, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.8 14-1300

Joint resolution authorizing an emergency appropriation in the amount of \$945,579 in the FY 2014 budget as a result of grant and contract increases for Population Health and Primary Care Service Areas.

Attachments: [LCHDCHC Emergency Appropriation for FY14](#)

Pam Riley of the Health Department indicated the County was approved for a grant of \$713,000 which will be used to enroll Illinois residents in health insurance plans as part of the Affordable Care Act. The remaining monies are increases in existing grants.

A motion was made by Member Mandel, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.9 14-1298

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment Assistance grant modification and WIA Rapid Response grant and authorizing an emergency appropriation in the amount of \$200,409.

Attachments: [Jan' 15 - LCWD Grant Modifications.xlsx](#)

Jennifer Serino Stasch of Workforce Development reported the funds from the Trade Adjustment Assistance (TAA) grant modification will be used for training and transportation assistance for unemployed individuals certified as eligible under the Trade Act. The funds from the Workforce Investment Act (WIA) rapid response grant will be used for personnel related expenditures.

A motion was made by Member Sauer, seconded by Member Hewitt, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

PUBLIC WORKS & TRANSPORTATION

Member Sauer reported there was lengthy discussion at the Public Works and Transportation Committee regarding item 7.15, amending the County's sanitary sewer agreement with the Village of Grayslake. County Administrator Barry Burton provided an update regarding the Village of Grayslake's request and the County's negotiations with North Shore Sanitary District. Member Sauer added there was also discussion regarding paratransit and electronic recycling.

7.10 14-1279

Joint resolution authorizing a contract with Meade Electric Co., Inc., McCook, Illinois, in the amount of \$421,704.44 for traffic signal interconnects to Lake County PASSAGE, along various routes in Lake County, and designated as Section 14-00268-13-TL.

Attachments: [Bid Tab, ITS PASSAGE Field Elements 2014](#)

A motion was made by Member Taylor, seconded by Member Mandel, that items 7.10 through 7.11 and 7.14 through 7.18 be recommended for adoption to the County Board agenda and that item 7.13 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.11 14-1280

Joint resolution appropriating \$60,000 of Motor Fuel Tax funds for the 2015 repair and replacement of various guardrail and fence installations, and designated as Section 15-00000-06-GM.

A motion was made by Member Taylor, seconded by Member Mandel, that items 7.10 through 7.11 and 7.14 through 7.18 be recommended for adoption to the County Board agenda and that item 7.13 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.12 14-1313

Joint resolution authorizing the execution of an agreement for consulting engineering services with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, for Phase II design engineering services for the reconstruction and widening of Buffalo Grove Road, from Illinois Route 22 to Deerfield Parkway, at a maximum cost of \$1,197,363.11, appropriating \$1,440,000 of ¼% Sales Tax for Transportation funds, and designated as Section 11-00249-03-WR.

Attachments: [14-1313 Buffalo Grove Road Phase II Consultant Agreement Draft](#)

A motion was made by Member Taylor, seconded by Member Mandel, that items 7.10 through 7.11 and 7.14 through 7.18 be recommended for adoption to the County

Board agenda and that item 7.13 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.13 14-1281

Joint committee action item approving Change Order No. 2, for additions to the Winchester Road Compensatory Floodplain Storage construction contract, which is an increase of \$9,361.35, and designated as Section No. 10-00151-22-CH.

Attachments: [14-1281 Winchester Road Compensatory Floodplain Storage Change Or](#)

A motion was made by Member Taylor, seconded by Member Mandel, that items 7.10 through 7.11 and 7.14 through 7.18 be recommended for adoption to the County Board agenda and that item 7.13 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.14 14-1314

Joint resolution authorizing a supplemental appropriation of \$230,000 of Motor Fuel Tax Funds for the construction of the Washington Street Bike Path extension, from Atkinson Road to Lancer Lane, and designated as Section 09-00135-11-BT.

A motion was made by Member Taylor, seconded by Member Mandel, that items 7.10 through 7.11 and 7.14 through 7.18 be recommended for adoption to the County Board agenda and that item 7.13 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.15 14-1255

Joint resolution authorizing the execution of the Fifth Amendment to Restated and Amended Agreement for Sewage Disposal with the Village of Grayslake.

Attachments: [FIFTH AMENDMENT TO AGREEMENT FOR SEWER DISPOSAL.pdf](#)
[EXHIBIT A \(SAIA Parcel\).pdf](#)
[EXHIBIT B \(SAIA Property Service Area\).pdf](#)
[EXHIBIT C \(GL Sewer Service Area as Amended\).pdf](#)
[EXHIBIT D Sewer Usage Coefficients.pdf](#)
[MEMO.PDF](#)
[MEMO - ATTACHMENT A.PDF](#)
[MEMO - ATTACHMENT B.PDF](#)
[MEMO - ATTACHMENT C.PDF](#)
[MEMO - ATTACHMENT D.PDF](#)
[Grayslake Economic Development Comm on SAIA](#)
[Grayslake 12.19.2014 Letter](#)
[Considerations and Principles Policy](#)

A motion was made by Member Taylor, seconded by Member Mandel, that items 7.10 through 7.11 and 7.14 through 7.18 be recommended for adoption to the County Board agenda and that item 7.13 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.16 14-1285

Joint resolution executing a contract with Wunderlich-Malec Services, Inc. of Minnetonka, Minnesota, in the amount of \$1,146,751 for the SCADA Improvements Phase II Project.

Attachments: [14-1285 SCADA Bid Tab](#)

A motion was made by Member Taylor, seconded by Member Mandel, that items 7.10 through 7.11 and 7.14 through 7.18 be recommended for adoption to the County Board agenda and that item 7.13 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.17 14-1287

Joint resolution authorizing execution of a professional services agreement with RJN Group, Inc., Wheaton, Illinois, in the amount of \$135,174 for engineering services for the 2015 Infiltration and Inflow Reduction Program.

Attachments: [14-1287 2015 I&I RJN Attachment A](#)
[14-1287 2015 I&I RJN Engineering Services Agreement](#)

A motion was made by Member Taylor, seconded by Member Mandel, that items 7.10 through 7.11 and 7.14 through 7.18 be recommended for adoption to the County

Board agenda and that item 7.13 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.18 14-1286

Joint resolution authorizing County execution of documents necessary to secure an Illinois Environmental Protection Agency (IEPA) low interest loan for financing of the Des Plaines River Water Reclamation Facility Phases 2 and 3 Improvement Project.

A motion was made by Member Taylor, seconded by Member Mandel, that items 7.10 through 7.11 and 7.14 through 7.18 be recommended for adoption to the County Board agenda and that item 7.13 be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

REVENUE, RECORDS & LEGISLATION

7.19 14-1284

Joint resolution authorizing a contract for delivery services and storage of election supplies for the Lake County Clerk with Shur-Way Moving & Cartage, Libertyville, Illinois, in the estimated annual amount of \$67,473.

RuthAnne Hall of Purchasing reported Shur-Way Moving & Cartage will transport election materials, with the exception of ballots, for the County Clerk's Office.

A motion was made by Member Mandel, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

FINANCIAL & ADMINISTRATIVE

Patrice

7.20 14-1312

Resolution authorizing emergency appropriations for fiscal year (FY) 2015 in various funds for certain projects, items and activities budgeted in the prior year and not completed.

Attachments: [Jan 15 Carryovers.pdf](#)

Patrice Sutton-Burger requested emergency appropriations for various carryover projects.

A motion was made by Member Carlson, seconded by Member Rummel, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.21 14-1310

Resolution approving and executing an Economic Development Incentive Agreement with Akhan Semiconductor, Inc.

Attachments: [Sales Tax Abatement - AKHAN Final](#)

Assistant County Administrator Ryan Waller reported items 7.21 and 7.22 are related. The Village of Gurnee approached the County on an economic development incentive agreement and real estate property tax agreement with AKHAN semiconductor. The business is expected to bring in 80 jobs in the first few years with potential growth in the future. The economic development incentive agreement would not exceed \$500,000 over the five years. The property tax abatement agreement would not exceed \$30,000 over the five years. Lake County Board Chairman reported the business would bring 80 high-tech jobs to the County and is consistent with the County's comprehensive economic development strategy. Discussion ensued.

A motion was made by Member Carlson, seconded by Member Rummel, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

7.22 14-1311

Resolution approving and executing a Real Estate Property Tax Abatement Agreement with Akhan Semiconductor, Inc.

Attachments: [Property tax Abatement - AKHAN Final](#)

A motion was made by Member Carlson, seconded by Member Rummel, that this item be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

8. Executive Session

Executive Session was entered into at 1:29 p.m.

A motion was made by Member Rummel, seconded by Member Sauer, that to go into executive session. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

8.1 14-1318

Executive session to discuss imminent litigation pursuant to 5 ILCS 120/2(c)(11).

Executive session was adjourned at 1:52 p.m.

A motion was made by Member Taylor, seconded by Member Sauer, to come out of executive session. The motion carried unanimously.

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

8.2 14-1309

Committee action authorizing a reclassification of a position in the County Board Office .

Assistant County Administrator Ryan Waller presented a request to reclassify a vacant position in the County Board Office from senior administrative assistant to executive assistant. Human Resources Directed Rodney Marion reported a review of the job description and the actual duties performed by the previous individual indicates the position should belong in pay grade 11. The changed pay grade would result in an increase of \$3,000 at the minimum of grade 11 and an increase of \$5,000 at the midpoint level. The position requires more skills and versatility and increasing the pay grade will increase the pool of qualified candidates.

A motion was made by Member Mandel, seconded by Member Rummel, that this item be approved. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

9. County Administrator's Report

9.1 14-1317

Demonstration of the draft on-line Code of Ordinances.

This item was tabled.

10. Adjournment

The meeting was adjourned at 1:58 p.m.

A motion was made by Member Sauer, seconded by Member Hewitt, that the meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Chair Paxton, Vice Chair Taylor, Member Carlson, Member Hewitt, Member Mandel, Member Rummel and Member Sauer

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Finance and Administrative Committee