

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Draft

Tuesday, January 6, 2015

10:30 AM

Assembly Room, 10th Floor

Law and Judicial Committee

1. Call to Order

Chair called the meeting to order at 10:35 a.m.

Present 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa,
Member Hart and Member Weber

Absent 1 - Member Paxton

Others present:

*Aaron Lawlor, County Board Chair
Steve Carlson, County Board Member
Steven Mandel, County Board Member
Linda Pedersen, County Board Member
Nick Sauer, County Board Member
Barry Burton, County Administrator
Amy McEwan, Deputy County Administrator
Gary Gordon, Finance and Administrative Services
Donna Jo Maki, County Administrator's Office
Adam Lehmann, County Administrator's Office
Patrice Sutton Burger, Finance and Administrative Services
RuthAnne Hall, Finance and Administrative Services
Chris Creighton, Finance and Administrative Services
Jeremiah Varco, Finance and Administrative Services
Judge Jorge Ortiz, Court Administration
Mary Stevens, Court Administration
Edwina Webber, Court Services
Richard Payne, Circuit Clerk's Office
Keith Brin, Circuit Clerk Office
Terry White, States Attorney's Office
Chris Creightin, States Attorney's Office
Lisle Stalter, States Attorney's Office
Howie Sell, Information Technology
Brittany Sloan, Planning Building and Development
Terry Kuss, Planning Building and Development*

2. Pledge of Allegiance

Chair led the group in the Pledge of Allegiance.

3. Approval of Minutes

Present 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa,
Member Hart and Member Weber

Absent 1 - Member Paxton

3.1 14-1289

Minutes from September 2, 2014.

A motion was made by Member Weber, seconded by Member Hart, that the minutes be approved. Motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

3.2 14-1290

Minutes from September 30, 2014.

A motion was made by Member Weber, seconded by Member Hart, that the minutes be approved. Motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

3.3 14-1321

Minutes from October 7, 2014.

A motion was made by Member Weber, seconded by Member Hart, that the minutes be approved. Motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Old Business

No old business was discussed.

7. New Business**CIRCUIT COURT CLERK****7.1 14-1265**

Report from Keith S. Brin, Clerk of the Circuit Court for the month of November 2014.

A motion was made by Member Weber, seconded by Member Hart, that this report be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

7.2 14-1266

Joint resolution authorizing the acceptance of a grant and an emergency appropriation in the amount of \$79,719.84 to implement the Lake/Health Family Services (HFS) Child Support Order Exchange.

Presented by Keith Brin of the Circuit Clerks office. County Board Chair Lawlor recommended we approve the resolution but raised a concern about funding for this program in subsequent years. Mr. Brin explained this to be a one-time expenditure to build the program. The technology is integrated, which would provide for an exchange within our existing system and would be easily reproducible. The program they are proposing would allow data to be accessible for other departments if needed. Member Hart noted the savings we would experience in the labor cost with this program. The project would begin as soon as the funds are available.

This resolution was approved and referred on to Financial and Administrative Committee The motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

CORONER

7.3 14-1268

Report from Thomas A. Rudd, Coroner, for the month of September 2014.

A motion was made by Member Hart, seconded by Member Calabresa, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

COURT ADMINISTRATION

7.4 14-1274

Joint resolution authorizing the acceptance and emergency appropriation of the Behavioral Health Treatment Court Collaboratives (BHTCC) grant in the amount of \$345,463.

Presented by Mary Stephens of Court Administration. County Board Chair Lawlor addressed the importance of this issue in the transformation of lives and he felt this would be important for board members to become familiar with. Judge Ortiz informed the Committee members that the recidivism statistics are now available to them. He further commented that recidivism is a challenge when reporting because we can identify what is taking place in Lake County but not if individuals revisit other states, counties etc. Chief Judge explained that Diabolical Behavior Treatment (DBT) is the treatment being used and it seems to be one of the treatments that helps in borderline personality disorders. This is just one of the things that this group is exploring. Deputy County Administrator, Amy McEwan agreed to provide a report to this committee on the recidivism. Member Hart expressed her support of this grant and recognized the enormous issue in the US and in Lake County with behavioral disorders. She expressed satisfaction that Lake County is moving in this direction before individuals come in to enter our jails.

A motion was made by Member Cunningham, seconded by Member Hart, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

7.5 14-1299

Joint resolution authorizing a contract with National Center for State Courts to provide consulting services for the Justice Case Management Automation Requirements and Procurement in the amount not to exceed \$170,097, and approving an emergency appropriation from the State's Attorney Records Automation revenue to supplement previously appropriated funds in the Court Automation Fund.

Presented by Ruth Ann Hall of Finance Administrative Service, and Judge Ortiz of Court Administration. Judge Ortiz reviewed with the Committee members the background of the service the records automation review would provide to Lake County's justice system. The National Center for State Courts will serve as a consultant and help develop the RFP and proposal and also work with Lake County through to the stage of contract negotiation. The National Center is ready to move forward in January 2015 with the development of the States Attorney's Office requirements to be written into the request for proposal. The target is to go out for bid in March 2015. The next step would be to receive bids and evaluate proposals and invite vendors in for the demonstration of products and services. Part of the process will be for the justice partners to write scenarios for the demonstration of the product. County Board Chair Lawlor noted the opportunity this provided for Lake County to retrofit or replace the current system. What is most important is that Lake County make this a needs and requirement based system. What we have right now is dramatically inadequate. The whole process needs to go through the Executive Justice Council (EJC) so every stakeholder will be able to communicate. County Board Chair Lawlor said it will be an expensive project. Member Hart raised the concern of this system being fairly seamless and the consistency of the terminology. Judge Ortiz stated the RFP would take most of 2015 and then the implementation and data conversion could take up to 24 months. Member Bartels cautioned addressing wants because wants can kill the budget. The funds for the project are from last year's roll-over and some of this years budget. The State's Attorney's Office is also contributing from their budget. Off-site storage is being looked in to. Member Bartels expressed his support. County Administrator Barry Burton said the money is not budgeted for the replacement of the system. A requirement analysis needs to be done in order to move forward in determining the cost of the replacement. Chair Nixon noted the importance of taking the time to make sure this is done right. There is a commitment to work together to get this done with all necessary partners at the table. Vice-Chair Cunningham is encouraged the project is moving forward. Member Calabresa requested a periodic status report.

A motion was made by Member Cunningham, seconded by Member Calabresa, that this item be approved and referred on to Financial and Administrative Committee.

The motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

7.6 14-1283

Joint resolution authorizing a contract with Appin Associates, Winnipeg, Manitoba, Canada for building automation consulting services related to the design implementation, construction review and commissioning of the building automation systems for the Lake County Courthouse Expansion Project in the amount of \$173,210.

Presented by Ruth Ann Hall and Kurt Schultz of Finance Administration. The automated systems allows for communication between buildings. This company was used for the Central Permit Facility. Jeremiah Varco of Facilities Operations explained the reason for hiring Appin Associates being, they were found to be the most qualified firm for the services needed. They are able to provide two levels of expertise that was not found in any other firm in Illinois and the United States. They provide the mechanical expertise as well as the technology expertise. Member Calabresa inquired about the number of systems this would include. Jeremiah stated that the systems include lights, fire protection systems, electrical outlets, everything electronic. Electronics now come with chips that provide the ability to communicate with each other. We can now do energy monitoring of more square footage with less staff. Chair Nixon and Vice-Chair Cunningham shared their concern of sending funds outside of the state of Illinois and outside the United States. Member Calabresa stated that this price is reasonable for the size of building that we are constructing. She is willing to contract a company in Canada if we have good experience with them. Member Bartels expressed his support for the resolution and the importance from the sustainability aspect for contemporary construction. Amy McEwan stated that we have saved over a million dollars each year with these modifications and continue to demonstrate additional savings as each building is added to the system.

A motion was made by Member Hart, seconded by Member Weber, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

PUBLIC DEFENDER**7.7 14-1302**

Report from Joy Gossman, Public Defender, for the month of October 2014.

A motion was made by Member Cunningham, seconded by Member Weber, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

7.8 14-1303

Report from Joy Gossman, Public Defender, for the month of November 2014.

A motion was made by Member Cunningham, seconded by Member Weber, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

STATE'S ATTORNEY**7.9 14-1273**

Joint resolution authorizing the State's Attorney's Appellate Prosecutor Program for fiscal year (FY) 2015 for a continued participation fee of \$42,000.

A motion was made by Member Calabresa, seconded by Member Bartels, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:

Aye: 6 - Chair Nixon, Vice Chair Cunningham, Member Bartels, Member Calabresa, Member Hart and Member Weber

Absent: 1 - Member Paxton

8. Executive Session

There was no Executive Session.

9. County Administrator's Report**9.1 14-1317**

Demonstration of the draft on-line Code of Ordinances.

Presented by Amy McEwan, Deputy County Administrator. presented the Code of Ordinances draft on-line access. Ms McEwan gave a live demonstration of the Code of Ordinances draft program on-line and informed the committee they can excess this with the link that will be sent to them. This will go to the County Board for amendments that will change the code and the law. This is just the briefing for next months action.

Members Hart and Weber left the room for the presentation because they had previously viewed it at PB&Z.

10. Adjournment

The meeting was adjourned at 12:12 p.m.

A motion was made by Member Calabresa, seconded by Member Bartels, that the meeting be adjourned. The motion carried by the following vote:

Aye: 4 - Chair Nixon, Vice Chair Cunningham, Member Bartels and Member Calabresa

Absent: 1 - Member Paxton

Not Present: 2 - Member Hart and Member Weber

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chairman

Vice-Chairman

Law and Judicial Committee