

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, October 29, 2014

1:00 PM

Assembly Room, 10th Floor

Financial and Administrative Committee

1. Call to Order

Chair Paxton called the meeting to order at 1:00 p.m.

Present 6 - Chair Paxton, Vice Chair Pat Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent 1 - Member Taylor

Others present:

Yvette Albarran, Finance and Administrative Services

Barry Burton, County Administrator

Keith Caldwell, GIS

Chris Creighton, Finance and Administrative Services

Al Gierytch, Division of Transportation

Gary Gorson, Information Technology

Mike Gregory, Sheriff's Office

Matt Guarnery, RGI

RuthAnn Hall, Purchasing

Sandy Hart, Lake County Board Member

Efren Heredia, Finance and Administrative Services

Diane Hewitt, Lake County Board Member

Adlil Issakoo, Finance and Administrative Services

Aaron Lawlor, Lake County Board Chairman

Adam Lehmann, Assistant to the County Administrator

Kimberly Mannette, Information Technology

Rodney Marion, Human Resources

Amy McEwan, Deputy County Administrator

Jerry Nordstrom, Health Department

Lori Nordstrom, Information Technology

Diana O'Kelly, Lake County Board Member

Anita Patel, Finance and Administrative Services

Lore Powell, Information Technology

Kurt Schultz, Finance and Administrative Services

Brandy Schroff, Finance and Administrative Services

Howie Sell, Information Technology

Michelle Slav, Finance and Administrative Services

Lisle Stalter, State's Attorney's Office

Patrice Sutton Burger, Finance and Administrative Services

Robert Szarzynski, Human Resources

Kirk Talbott, Information Technology

Jennie Vana, Communications

Eric Waggoner, Planning, Building and Development

Ryan Waller, Assistant County Administrator

Blanca Vela-Schneider, County Board Office

2. Pledge of Allegiance

Chair Paxton led the Pledge of Allegiance.

3. Approval of Minutes

There were no minutes to approve.

4. Added to Agenda

There were no items added to the agenda.

5. Public Comment

There was no public comment.

6. Old Business

There was no old business to conduct.

7. New Business

LAW & JUDICIAL

7.1 14-1131

Joint resolution authorizing a contract with Ernie Peterson Plumbing, Inc., of Waukegan, Illinois, and authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse Expansion Project in the amount of \$334,831.

Deputy County Administrator Amy McEwan provided a powerpoint presentation on expenditures for the Lake County Courthouse Expansion Project. There is a guaranteed maximum price (GMP) of \$6,900,000 for the items, two of which have already been awarded: the ComEd enabling work and the earth retention work. The four items in front of the Committee today are the remaining items for this GMP. Ernie Peterson Plumbing, Inc. is the lowest and most responsive bid for the plumbing work at a cost of \$334,831; Maneval Construction Company is the lowest and responsive bidder for site utility work at a cost of \$568,980, Michels Foundations is the lowest and responsive bidder for caisson work at a cost of \$1,021,000, and Berger Excavating Contractors, Inc. is the lowest and responsive bidder for excavation, site preparation and grading work at a cost of \$1,910,000. The difference between the contractor costs and the total GMP is Clarke's fee and Clarke Construction's contingency amount. In the event the actual bid totals come in lower than the projected bid totals, there is a cost shared agreement that gets reconciled at the end of the project. Discussion occurred regarding the variances in bids. Mr. Matt Guarnerly of RGI indicated these bids are scrutinized and the lowest bidder is interviewed to ensure they understand the scope of the work. Higher bidders are not interviewed.

A motion was made by Member Mandel, seconded by Member Rummel, that items 7.1 through 7.4 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.2 14-1130

Joint resolution authorizing a contract with Maneval Construction Company of Ingleside, Illinois, and authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse Expansion Project in the amount of \$568,980.

A motion was made by Member Mandel, seconded by Member Rummel, that items 7.1 through 7.4 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.3 14-1129

Joint resolution authorizing a contract with Michels Foundations of Park Ridge, Illinois, and authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse Expansion Project in the amount of \$1,021,000.

A motion was made by Member Mandel, seconded by Member Rummel, that items 7.1 through 7.4 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.4 14-1133

Joint resolution authorizing a contract with Berger Excavating Contractors, Inc. of Wauconda, Illinois, and authorizing assignment of that contract to Clark Construction Group LLC of Chicago, Illinois, as Construction Manager at Risk for the Lake County Courthouse Expansion Project in an estimated amount of \$1,910,000.

A motion was made by Member Mandel, seconded by Member Rummel, that items 7.1 through 7.4 be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.5 14-1151

Joint resolution authorizing and intergovernmental agreement with the Village of Vernon Hills to utilize a monopole tower located at the Vernon Hills Police Department.

Attachments: [IGA re Microwave Installation.pdf](#)

Deputy County Administrator Amy McEwan reported the County is the fiduciary agent for

the Emergency Telephone system Board (ETSB) even though the revenue that comes in via surcharge. The ETSB would like to enter into an intergovernmental agreement to install a microwave redundant link for dispatch information and 9-1-1 calls.

A motion was made by Member Carlson, seconded by Member Sauer, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

FINANCIAL & ADMINISTRATIVE

7.6 14-1152

Presentation on the Information Technology Study and Recommendations.

Deputy County Administrator Amy McEwan, Gary Gorson and Lori Nordstrom of IT, and IT Director Kirk Talbott provided a presentation regarding the IT study and recommendations.

IT met with departments to discuss their technological needs and discovered there is a major gap between customer expectations and IT's ability to deliver service. The demand for technology has increased beyond the services IT can provide and there is a need to address these gaps. Reality dictates that IT provide the services that best meet the needs of the County, outsource services that can be better provided by another company, and phase out antiquated technology. Discussion occurred regarding the need for department staff to have knowledge of the systems they are utilizing. Additionally, there is a need to consolidate, whenever possible, systems that could be utilized by several departments. Deputy County Administrator McEwan indicated departments also need to understand the costs incurred with technology. IT Director Kirk Talbott noted the 2015 budget includes funds to complete a comprehensive security analysis. Discussion ensued.

7.7 14-1153

Presentation on the progress of and amendments to the Address Ordinance.

Deputy County Administrator Amy McEwan, Keith Caldwell of Information Technology, and Lake County Board Member Diana O'Kelly provided a presentation on the progress of the research conducted regarding unincorporated addresses. In 1977, the county adopted a standard address ordinance but granted exceptions to some Homeowners Associations, resulting in some properties having two addresses. Due to the challenges that have arisen with having two addresses, including difficulties for homeowners refinancing their loans, homeowners registering to vote, and emergency personnel responding to calls, staff has identified possible options to address these concerns. The County Board may wish to require all residents to use their five digit address or the County Board may wish to adopt the four digit address when the address makes logical sense to do so. Discussion ensued

as to whether it would be more confusing to allow some homeowners to keep a four digit address or require them to use the five digit address. The consensus of the Committee is to have staff work with public safety officials on this issue and report back. Chair Paxton recommended that the discussion include whether the unincorporated areas will ever be considered for annexation into a municipality.

8. Executive Session

Executive Session was entered into at 2:32 p.m.

A motion was made by Member Rummel, seconded by Member Sauer, that this item be to go into executive session. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

8.1 14-1147

Executive session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1).

Executive Session was adjourned at 3:09 p.m.

A motion was made by Member Carlson, seconded by Member Sauer, that this item be to come out of executive session. The motion carried unanimously.

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

9. County Administrator's Report

There was no County Administrator's report.

10. Adjournment

The meeting was adjourned at 3:10 p.m.

This matter was adjourn

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Finance and Administrative Committee

