

# **Lake County Illinois**

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 22, 2014**

**8:30 AM**

**Joint Budget Meeting**

**Assembly Room, 10th Floor**

**Public Works and Transportation Committee**

**1. Call to Order**

*Chair O'Kelly and Chair Paxton called their meetings to order at 8:30 a.m.*

**Present** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Financial and Administrative Committee*

*Present 7 Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer and Member Taylor.*

*Others present:*

*Barry Burton, County Administrator  
Carol Calabresa, Lake County Board Member  
Chris Creighton, Finance and Administrative Services  
Al Giertych, Division of Transportation  
Don Gloo, Finance and Administrative Services  
RuthAnn Hall, Purchasing  
Sandy Hart, Lake County Board Member  
Doretha Johnson, Division of Transportation  
Kevin Kerrigan, Division of Transportation  
Peter Kolb, Public Works  
Aaron Lawlor, Lake County Board Chairman  
Adam Lehmann, Assistant to the County Administrator  
Donna Jo Maki, County Administrator's Office  
Kimberly Mannette, Information Technology  
Amy McEwan, Deputy County Administrator  
Jon Nelson, Division of Transportation  
Audrey Nixon, Lake County Board Member  
Lora Nordstrom, Information Technology  
Anita Patel, Finance and Administrative Services  
Phil Perna, Public Works  
Howie Sell, Information Technology  
Kirk Talbott, Information Technology  
Paula Trigg, Division of Transportation  
Nazer Uddin, Public Works  
Jennie Vana, Communications  
Blanca Vela-Schneider, County Board Office  
Ryan Waller, Assistant County Administrator*

**2. Pledge of Allegiance**

*Chair Paxton led the Pledge of Allegiance.*

**3. Public Comment**

*There was no public comment.*

**4. New Business**

**4.1 14-1061**

Presentation and Consideration of Proposed FY 2015 Budget (see complete recommended budget attached).

**Attachments:** [Recommended 2015 Budget WEB with Links.pdf](#)

*Chair Paxton provided a brief statement of the budget process. New program requests from County Board members will be heard at the Financial and Administrative Committee meeting at 1:00 p.m.*

*Adlil Issakoo of Finance and Administrative Services provided a brief 2015 budget overview for Public Works and the Division of Transportation. Increased workload demands have played a role in strategic data driven decisions. There is an increased focus in shared services to improve efficiencies.*

**4.2 14-1064**

Joint committee action approving the recommended FY 2015 budget for Public Works.

*Adlil Issakoo of Finance and Administrative Services presented Public Works' proposed budget. Water consumption has decreased due to water conservation measures but it is offset by the implementation of a new surcharge for the Excess Flow Facilities in the Northwest area. In personnel, payroll has increased to account for anticipated retirements and advancements. Contractuals have increased due to the purchase of new computer services and software maintenance and electricity rates. Commodities have increased in anticipation of scheduled preventative maintenance.*

*Public Works Director Peter Kolb noted that while all operational expenses are covered, the sweep is less than in past years due to water conservation, lower connection fees, and lower interest rates. While rate increases are being considered in 2015, the proposed budget does not reflect a 2015 rate adjustment. Mr. Kolb noted there are several multi year projects that are being funded via reserves including the Des Plaines Water Reclamation Project and the Automated Reader System Project. Staff is working with the Finance and Administrative Services Department to improve efficiencies. Mr. Kolb identified projects that will occur in 2015 including a project for Special Service Area Number 16 which extends water service to residents of Lindenhurst and the construction of the enhanced biological nutrient removal facility. New program requests are recommended for the Des Plaines River Watershed Workgroup annual dues contribution as well as participation in the Cristo Rey Work Study Program for student workers.*

*Mr. Kolb noted conservation methods are working and Central Lake County Joint Action Water Agency has reported water production has decreased to 1997 levels. On an annual basis, approximately \$2,000,000 is spent to replace aging water and/or sewer infrastructure. Upon inquiry from Member Maine, Mr. Kolb noted engineering services are covered in the capital portion of the budget.*

**A motion was made by Member Stolman, seconded by Member Thomson-Carter, that the agenda item be adopted. Motion carried by the following vote: by consent roll call**

*Financial and Administrative Committee:*

*A motion was made by Member Rummel, seconded by Member Sauer, that this item be approved. The motion carried by the following vote:*

*Ayes: 7 Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer, and Member Taylor.*

#### **4.3 14-1065**

Joint committee action approving the recommended FY 2015 budget for the Division of Transportation.

*Adlil Issakoo of Finance and Administrative Services presented the Division of Transportation's (DOT) proposed budget. Revenue is consistent with last year. Personal services experienced savings due to retirements and two new employees were hired at Tier 2 IMRF rates. Contractuals are up due to indirect costs and utilities. New program requests include a new snow plow, new sign inventory and management system, a new materials technician position, and participation in the Cristo Rey Work Study Program for student workers. An information officer is also requested for this department but will be paid through the County Administrator's budget as the Communications Manager will supervise the individual.*

*Division of Transportation Director Paula Trigg noted DOT's mission is to provide safe, efficient, and well maintained roads, trails and bike paths.*

*Ms. Trigg reported on projects that occurred in 2014 and noted that the Route 83/Rollins Road Construction Project is the largest project the DOT has ever undertaken. The DOT has been aggressive to secure grant funding in addition to going out for bonds to pay for its projects. DOT continues to improve shared service opportunities including signage, road striping, and joint efforts in salt purchases. Technology, such as PASSAGE, the DOT website, and the DOT's mobile application, has improved transportation and has helped keep people informed of existing and upcoming projects.*

*Ms. Trigg reported the DOT's priorities are preservation to maintain existing infrastructure, modernization to improve infrastructure, and expansion to add new projects. Ms. Trigg reported on several carryover and upcoming projects including two Washington Road Projects, a Peterson Road Project, and the Halley Street Improvement. Staff has worked hard to improve communications with utility companies to improve timing of construction projects.*

*Discussion occurred regarding the public information officer position. The individual will be expected to improve communications on various projects by contacting the appropriate people to obtain necessary updates and providing those updates to the public. The*

*position will be supervised by the Communications manager. While the person will most likely be utilized 40 hours a week with DOT projects, the person may occasionally be utilized for other communications projects.*

*Discussion occurred regarding the 1/4% sales tax that is currently used to fund DOT public safety projects.*

**A motion was made by Member Maine, seconded by Member Stolman, that this item be approved. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Financial and Administrative Committee:*

*A motion was made by Member Mandel, seconded by Member Sauer, that this item be approved. The motion carried by the following vote:*

*Ayes: 7 Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer, and Member Taylor.*

**4.4 14-1066**

Joint committee action approving the recommended FY 2015 budget for the County Bridge Tax.

*Division of Transportation Director Paula Trigg reported the County Bridge Tax is used to fund bridge, drainage, and culvert, and curb projects including engineering design work.*

**A motion was made by Member Thomson Carter, seconded by Member Durkin, that items 4.4 through 4.7 be approved. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Financial and Administrative Committee:*

*A motion was made by Member Carlson, seconded by Member Sauer, that items 4.4 through 4.7 be approved. The motion carried by the following vote:*

*Ayes: 7 Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer, and Member Taylor.*

**4.5 14-1067**

Joint committee action approving the recommended FY 2015 budget for Matching Tax.

*Division of Transportation Director Paula Trigg reported the Matching Tax is used for general highway construction and engineering projects.*

**A motion was made by Member Thomson Carter, seconded by Member Durkin, that items 4.4 through 4.7 be approved. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Financial and Administrative Committee:*

*A motion was made by Member Carlson, seconded by Member Sauer, that items 4.4*

*through 4.7 be approved. The motion carried by the following vote:*

*Ayes: 7 Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer, and Member Taylor.*

**4.6 14-1068**

Joint committee action approving the recommended FY 2015 budget for the County Motor Fuel Tax.

*Division of Transportation Director Paula Trigg reported the Motor Fuel Tax is used for general highway construction and engineering projects and the purchase of maintenance materials, with the Illinois Department of Transportation approval, in accordance with the rules set forth in the Agreement of Understanding.*

**A motion was made by Member Thomson Carter, seconded by Member Durkin, that items 4.4 through 4.7 be approved. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Financial and Administrative Committee:*

*A motion was made by Member Carlson, seconded by Member Sauer, that items 4.4 through 4.7 be approved. The motion carried by the following vote:*

*Ayes: 7 Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer, and Member Taylor.*

**4.7 14-1069**

Joint committee action approving the recommended FY 2015 budget for the Sales Tax for Transportation and Public Safety (1/4% Sales Tax).

*Division of Transportation Director Paula Trigg stated the Sales Tax for Transportation and Public is used for public safety purposes, including reducing congestion.*

**A motion was made by Member Thomson Carter, seconded by Member Durkin, that items 4.4 through 4.7 be approved. The motion carried by the following vote::**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Financial and Administrative Committee:*

*A motion was made by Member Carlson, seconded by Member Sauer, that items 4.4 through 4.7 be approved. The motion carried by the following vote:*

*Ayes: 7 Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel, Member Sauer, and Member Taylor.*

**5. Adjournment of the Public Works and Transportation Committee. The Financial and Administrative Committee may remain in session to review and approve other departmental budgets.**

*Public Works and Transportation Committee adjourned the meeting at 9:50 a.m. The Financial and Administrative Committee remained in session.*

**A motion was made by Member Durkin, seconded by Member Stolman, that this item**

**be adjourn. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

*Chairman*

*Chairman*

*Vice Chairman*

*Vice Chairman*

*Public Works and Transportation  
Committee*

*Financial and Administrative Services  
Committee*