

Jodi Gingiss

Community Development Administrator



500 West Winchester Road, Unit 101
Libertyville, IL 60048-1371

Phone 847.377.2139

Fax 847.984.5745

jgingiss@lakecountyil.gov

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TO: Lake County Board
Health & Community Services Committee
Housing & Community Devel. Commission

FROM: Jodi Gingiss, Community Development
Administrator

RE: Appendix A: Delegation of Limited Signature Authority

In authorizing use of grant funds from the U.S. Department of Housing and Urban Development (HUD) and resulting community development activities, the Chair of the Lake County Board will sign:

- Authorizing Resolutions of Lake County Board;
- Agreements between HUD and County of Lake;
- Certifications in Consolidated and Action Plans;
- Consolidated Action Plan Evaluation Report (CAPER); and
- Request for Release of Funds per Environmental Regulations.

Given County Board approval of an Action Plan or Action Plan Amendment containing specific activities (or amendments to specific activities) followed by implementation of each approved activity, the Community Development Administrator and/or a staff member delegated by the CD Administrator can:

1. Sign each individual grant agreement, performance reports, homebuyer agreement, determination of environmental review, land use restriction agreement, release of land use restriction agreement, mortgage subordination agreement, subordinate mortgage release, mortgage loan modifications and promissory notes in which the County is beneficiary (not the borrower), and other similar items; and
2. Provide certifications for funding in HUD's Integrated Disbursement & Information System (IDIS); and
3. Sign correspondence with HUD in the administration of Lake County's Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), McKinney-Vento Homeless Assistance Grant and Emergency Solutions Grant (ESG) funds.