

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Thursday, June 4, 2020

8:30 AM

Live-streamed at <http://lakecounty.tv/>, on Comcast's Channel 18 or 30 (depending on where you live) & AT&T UVerse Channel 99

### Financial & Administrative Committee

To comply with social distancing requirements and Governor Pritzker's stay-at-home order, this meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 (depending on where you live) and AT&T Channel 99.

Public comments are welcomed and encouraged. Public comments received by 8:30 a.m., Thursday, June 4, 2020 will be read at the beginning of the meeting under Public Comment in the order they are received. Comments received during the meeting will be held until the end of the meeting. Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment pursuant to the County Board Rules of Order and Operational Procedures. All comments received will be included in the Committee's meeting minutes regardless of whether they are read aloud at the meeting.

**PUBLIC COMMENTS** shall be emailed to [CountyBoard@lakecountyil.gov](mailto:CountyBoard@lakecountyil.gov) with the following information:

- \* **Subject Title: Financial and Administrative Committee Public Comment**
- \* **Name**
- \* **Street Address (Optional)**
- \* **City, State (Optional)**
- \* **Phone (Optional)**
- \* **Organization, agency, etc. being represented. (If representing yourself, put "Self")**
- \* **Topic or Agenda Item Number followed by Public Comment.**

Public with no access to email may leave a message with the County Board Office at 847-377-2300.

**1. Call to Order**

*Chair Frank called the meeting to order at 8:30 a.m.*

**Present** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent** 1 - Member Wilke

*Others present:*

*Marah Altenberg, County Board*

*Dick Barr, County Board*

*Chris Blanding, Information Technology*

*Karen Brush, County Clerk*

*Alex Carr, Communications*

*Kristy Cechini, County Board*

*Mary Cunningham, County Board*

*Michael Danforth, County Board*

*Karen Fox, State's Attorney's Office*

*Gary Gibson, County Administrator's Office*

*Robert Glueckert, Chief County Assessor*

*Gunnar Gunnarson, State's Attorney's Office*

*RuthAnne Hall, Finance and Administrative Services*

*Sandy Hart, County Board*

*Jim Hawkins, County Administrator's Office*

*Irshad Khan, Finance and Administrative Services*

*Carl Kirar, Facilities and Construction Services*

*Angelo Kyle, County Board*

*John Light, Human Resources*

*Ann Maine, County Board*

*Austin McFarlane, Public Works*

*Matt Meyers, County Board*

*Brenda O'Connell, Community Development*

*Robin O'Connor, County Clerk*

*Mark Pfister, Health Department*

*Cynthia Pruim-Haran, Recorder of Deeds Office*

*Shane Schneider, Division of Transportation*

*Jennifer Serino, Workforce Development*

*Julie Simpson, County Board*

*Mary Stevens, Courts Administration*

*Patrice Sutton, Finance and Administrative Services*

*Arin Thrower, Communications*

*Cassandra Torstenson, County Administrator's Office*

*Blanca Vela-Schneider, County Administrator's Office*

*Eric Waggoner, Planning, Building and Development*

*John Wasik, County Board*

*Teri White, State's Attorney's Office*

**2. Pledge of Allegiance**

*Chair Frank led the Pledge of Allegiance.*

**3. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**4. Public Comment**

*There were no comments from the public.*

**5. Chair's Remarks**

*Chair Frank remarked on the passing of former County Board Member Carol Spielman and Will County Executive Larry Walsh.*

**6. Old Business**

**7. New Business**

**CONSENT AGENDA (Items 7.1 - 7.17)**

**APPROVAL OF MINUTES**

**7.1 [20-0731](#)**

Minutes from April 30, 2020.

**Attachments:** [F&A 4.30.20 Minutes - Final.pdf](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.2 [20-0733](#)**

Minutes from May 7, 2020.

**Attachments:** [F&A 5.7.20 Minutes - Final.pdf](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

## **LAW & JUDICIAL**

### **7.3 [20-0685](#)**

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's Victim of Crime Act (VOCA) victim advocate grant program, awarded by the Children's Advocacy Centers of Illinois (CACI) for Fiscal Year (FY) 2021, including grant funding of \$260,967, which is an increase of \$27,961 from FY 2020.

**Attachments:** [Funding Renewal Email](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

### **7.4 [20-0686](#)**

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's victim advocate grant program, awarded by the Department of Children & Family Services (DCFS) for Fiscal Year (FY) 2021, including \$86,094 in grant funding, which includes an increase of \$5,714 from SFY 2020.

**Attachments:** [DCFS CAC Funding Increase Email](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

### **7.5 [20-0749](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$58,008 in Coronavirus Emergency Supplemental Funding for the Bureau of Justice Assistance (BJA) Fiscal Year 2020 Coronavirus Supplemental Grant for personal protective equipment (PPE).

**Attachments:** [JAG Grant appropriation.pdf](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16,**

and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

## **HEALTH & COMMUNITY SERVICES**

### **7.6 [20-0715](#)**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$11,650 for the Special Supplemental Nutrition Program for Women, Infants and Children.

**Attachments:** [WIC \\$11K](#)

A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

## **PUBLIC WORKS, PLANNING & TRANSPORTATION**

### **7.7 [20-0695](#)**

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$192,145.50 for concrete patching on various County highways, which will be improved under the Illinois Highway Code and appropriating \$230,600 of Motor Fuel Tax funds.

**Attachments:** [20-0695 Bid Tab - 2020 Concrete Patching](#)  
[20-0695 Vendor Disclosure, A Lamp Concrete Contractors](#)  
[20-0695 Location Map, Concrete Patching \(Delany\)](#)  
[20-0695 Location Map, Concrete Patching \(Midlothian\)](#)  
[20-0695 Location Map, Concrete Patching \(Washington and Peterson\)](#)

A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.8 [20-0696](#)

Joint resolution authorizing a contract with Superior Road Striping, Inc., Melrose Park, Illinois, in the amount of \$679,043.51 for the removal and replacement of pavement markings, and the removal and replacement of pavement markers on various County highways, which will be improved under the Illinois Highway Code for a total of 120.62 centerline miles, and appropriating \$815,000 of Motor Fuel Tax Funds.

**Attachments:** [20-0696 Bid Tab - 2020 Pavement Marking and Marker Replacement](#)  
[20-0696 Vendor Disclosure, Superior Road Striping Inc.](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.9 [20-0703](#)

Joint resolution authorizing an agreement with Cook County, Illinois, for the acquisition of necessary right-of-way in Lake County, by agreement or condemnation, and other associated right-of-way costs necessary to construct the Skokie Valley Bike Path Bridge over Lake Cook Road, at a maximum cost of \$141,131, and appropriating \$170,000 of County Bridge Tax funds.

**Attachments:** [20-0703 Skokie Valley Bike Path Agreement draft](#)  
[20-0703 Location Map, Skokie Valley Bike Path Bridge](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.10 [20-0691](#)

Joint resolution authorizing a contract with Quality Liquid Feeds, Inc., Dodgeville, Wisconsin, to provide molasses for the Des Plaines River, New Century Town, and Mill Creek wastewater reclamation facilities in an estimated annual amount of \$55,000.

**Attachments:** [20-0691 Quality Liquid Feed Award Information.pdf](#)  
[20-0691 Quality Liquid Feeds Bid Exemption.pdf](#)  
[20-0691 Quality Liquid Feeds Vendor Disclosure Form.pdf](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.11 [20-0692](#)**

Joint resolution authorizing a one-year contract with Advanced Utility Systems, Toronto, Ontario for a utility billing solution in an amount not to exceed \$48,915.93.

**Attachments:** [20-0692 Advanced Utility System Award Information.pdf](#)  
[20-0692 Advanced Utility System Vendor Disclosure Form.pdf](#)  
[09-0692 Advanced Utility System Fourth Amendment to Lake County June](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.12 [20-0655](#)**

Joint resolution authorizing renewal of the HOME Investment Partnership Program Consortium Lake County, the City of North Chicago and the City of Waukegan have formed a consortium since 1991 in order to take a more regional, collaborative approach to meeting affordable housing needs.

**Attachments:** [HOME Consortium Agreement FY21-23 - v01 \(004\)](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke



7.13 [20-0656](#)

Joint resolution authorizing an intergovernmental agreement for the provision of grant administration and management services for North Chicago Community Development Block Grant (CDBG) funds.

**Attachments:** [Lake County N Chi Joint Agreement 2021-23](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**FINANCIAL & ADMINISTRATIVE**

7.14 [20-0661](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of April 2020.

**Attachments:** [April 2020](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.15 [20-0721](#)

Finance and Administrative Services Monthly Report.

**Attachments:** [Finance Monthly Report 052920](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.16 [20-0673](#)

Resolution authorizing a contract with CivicPlus, Manhattan, Kansas, in the amount of \$58,190.10 for the first year for Web Content Management System for Lake County.

**Attachments:** [Quote and SOW 5.13.20.pdf](#)  
[vendor disclosure statement - Civic Plus.pdf](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.17 [20-0717](#)

Resolution authorizing a temporary lease amendment with City of Waukegan for the 300 additional parking spaces located at 225 N. County Street, Waukegan, Illinois, in parking garage C for a monthly amount of \$15,000.

**Attachments:** [Second Amendment Parking Agreement.pdf](#)

**A motion was made by Member Carlson, seconded by Member Clark, that Consent Agenda items 7.1, 7.2, and 7.15 be approved, and that items 7.3 through 7.14, 7.16, and 7.17 be recommended for approval/ received and placed on the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**REGULAR AGENDA**

**LAW & JUDICIAL**

7.18 [20-0710](#)

Joint resolution authorizing a contract with Chicago Parts and Sound, LLC, Tinley Park, Illinois, in the estimated annual amount of \$357,763 for vehicle accessories and the outfitting of 42 replacement squad cars in the Lake County Sheriff's Office.

**Attachments:** [Bid Tabulation Final.pdf](#)  
[Chicago Parts and Sound Vendor Disclosure Form](#)  
[Award Information.pdf](#)

*Jim Chamernik, Sheriff's Office, reported that the resolution is for a contract with Chicago Parts and Sound to outfit 42 Sheriff's vehicles.*

**A motion was made by Member Carlson, seconded by Member Clark, that this item**

**be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.19 [20-0659](#)**

Joint resolution authorizing an emergency appropriation in the amount of \$50,000 in funding from the Illinois Department of Healthcare and Family Services and the approval of the renewal of Intergovernmental Agreement No. 2018-55-024-IGA-D for the Nineteenth Judicial Circuit's Access and Visitation Program for Fiscal Year (FY) 2021.

**Attachments:** [2021-55-024-IGA D AV Nineteenth Judicial Circuit Crt FINAL](#)

*Mary Stevens, Court Administration, reported that this grant is designed to increase the likelihood of child support by the non-custodial parent for never married parents.*

**A motion was made by Member Wasik, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**HEALTH & COMMUNITY SERVICES**

**7.20 [20-0714](#)**

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$103,435 for the Coronavirus Supplemental Funding.

**Attachments:** [HRSA COVID-19 103K](#)

*Mark Pfister, Health Department Executive Director, reported that this grant will reimburse services and equipment for the North Chicago respiratory facility including tents, Personal Protective Equipment (PPE), and testing.*

**A motion was made by Member Carlson, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.21 [20-0653](#)

Joint resolution authorizing 2020 Video Gaming Revenue grant funding recommendations in the amount of \$601,503.

**Attachments:** [UPDATED 2020 VGR Recommendations](#)

*Eric Waggoner, Planning, Building and Development Director, reported that Lake County established a policy to fund addiction and behavioral health services with video gaming revenue. This year, a portion of those funds was earmarked for a one-time alternative housing services use related to the pandemic. The Housing and Community Development Commission has recommended distributions to various organizations for the remaining \$601,000 that meet the criteria set out by the County Board's policy. Discussion ensued.*

**A motion was made by Member Carlson, seconded by Member Pedersen, that this resolution be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

7.22 [20-0706](#)

Joint resolution to transfer property owned by Lake County, Trustee, located at 133 West Grand Avenue in the Village of Lake Villa to the Illinois Department of Transportation for highway purposes.

**Attachments:** [20-0706 Legal Descriptions 20200508113826](#)  
[20-0706 Location Map, Lake County Property Transfer to IDOT](#)

*Shane Schneider, Division of Transportation Director, reported that this parcel was forfeited by the homeowner due to nonpayment of taxes. The Illinois Department of Transportation is seeking the use of a portion of this property and will provide a fee simple deed at a cost of \$4,300 it.*

**A motion was made by Member Clark, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.23 [20-0697](#)

Joint resolution authorizing a contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$1,394,436.05 for the resurfacing of Deerfield Road, from Riverwoods Road to Wilmot Road, which will be improved under the Illinois Highway Code for a total of 0.80 miles, and appropriating \$1,675,000 of Motor Fuel Tax funds.

**Attachments:**   [20-0697 Bid Tab- Deerfield Road Resurfacing](#)  
                          [20-0697 Vendor Disclosure, A Lamp Concrete Contractors](#)  
                          [20-0697 Location Map, Deerfield Road \(Riverwoods Rd to Wilmont Rd\)](#)

*Shane Schneider, Division of Transportation Director, reported that this contract is for the resurfacing of Deerfield Road. The contract is 21 percent under the engineer's estimate and work is scheduled to be completed in the summer.*

*Upon inquiry, Director Schneider noted that he is unsure whether lower bids are a result of the current pandemic, but the last two months bids have come in lower than the engineer's estimate. Discussion occurred.*

**A motion was made by Member Carlson, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried unanimously.**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.24 [20-0707](#)

Joint resolution authorizing a technical services agreement with the Regional Transportation Authority (RTA) for the receipt of federal Section 5310 funds and appropriating \$300,000 of ¼% Sales Tax for Transportation funds.

**Attachments:**   [20-0707 RTA Technical Service Agreement RLCW draft](#)  
                          [20-0707 Location Map, RTA Technical Service Agreement \(RLCW\)](#)

*Shane Schneider, Division of Transportation Director, reported that 50 percent of the project will be paid through federal grant funding, 25 percent would be paid by Lake County, and 25 percent will be paid by Pace.*

**A motion was made by Member Carlson, seconded by Member Wasik, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.25 [20-0704](#)

Joint committee action item approving Change Order Number Three consisting of an increase of \$21,883 to the Phase II engineering consultant agreement for the widening and resurfacing of Illinois Route 120, from Knight Avenue to Illinois Route 131.

**Attachments:** [20-0704 IL Rte 120 Change Order 3 Supplement](#)  
[20-0704 Location Map, IL Route 120 \(Knight Ave to IL Route 131\)](#)  
[20-0704 Vendor Disclosure, Patrick Engineering](#)

*Shane Schneider, Division of Transportation Director, reported that the Illinois Department of Transportation (IDOT) has expanded the scope of work along Green Bay Road. While the cost to modify Lake County's engineering design will increase, the construction costs will be decreased.*

**A motion was made by Member Clark, seconded by Member Vealitzek, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.26 [20-0699](#)

Joint resolution authorizing an agreement with STV, Inc., Chicago, Illinois, for Phase I professional engineering services for improvements along York House Road, from Illinois Route 131 to Sheridan Road, at a maximum cost of \$1,163,291, and appropriating \$1,396,000 of Motor Fuel Tax funds.

**Attachments:** [20-0699 York House Rd Phase I Consultant Agreement](#)  
[20-0699 Vendor Disclosure, STV Incorporated](#)  
[20-0699 Location Map, York House Road \(IL 131 to Sheridan Road\)](#)

*Shane Schneider, Division of Transportation, reported that this contract is for design services on York House Road. This two-year study will allow the department to identify operational and safety issues for improvement along this corridor.*

**A motion was made by Member Clark, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

7.27 [20-0700](#)

Joint resolution authorizing an agreement with Ciorba Group, Chicago, Illinois, for Phase I professional engineering services for improvements along Wadsworth Road, from Illinois Route 131 to Sheridan Road, omitting the intersection of Wadsworth Road

at Lewis Avenue, at a maximum cost of \$663,347.32, and appropriating \$800,000 of Motor Fuel Tax Funds.

**Attachments:** [20-0700 Wadsworth Road Phase I Consultant Agreement](#)  
[20-0700 Vendor Disclosure, Ciorba Group Inc.](#)  
[20-0700 Location Map, Wadsworth Road \(IL 131 to Sheridan Road\)](#)

*Shane Schneider, Division of Transportation, reported that this contract is for design services on Wadsworth Road. This two-year study will allow the department to identify operational and safety issues for improvement along this corridor. Discussion ensued.*

**A motion was made by Member Carlson, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.28 [20-0698](#)**

Joint resolution authorizing an agreement with V3 Companies, Woodridge, Illinois, for Phase I professional engineering services for improvements along Hainesville Road, from Washington Street to Rollins Road, at a maximum cost of \$750,509, and appropriating \$900,000 of Motor Fuel Tax Funds.

**Attachments:** [20-0698 Hainesville Rd Phase I Consultant Agreement](#)  
[20-0698 Vendor Disclosure, V3 Companies](#)  
[20-0698 Location Map, Hainesville Road \(Washington St to Rollins Rd\)](#)

*Shane Schneider, Division of Transportation, reported that this contract is for design services on Hainesville Road. This two-year study will allow the department to identify operational and safety issues for improvement along this corridor.*

**A motion was made by Member Wasik, seconded by Member Pedersen, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Not Present:** 1 - Member Wilke

**7.29 [20-0701](#)**

Joint resolution authorizing an agreement with BLA, Inc., Itasca, Illinois, to provide combined Phase I and Phase II professional engineering services for the widening of Buffalo Grove Road, from Illinois Route 22 to U.S. Route 45, at a maximum cost of \$1,985,797, and appropriating \$2,400,000 of Motor Fuel Tax funds made available through the Rebuild Illinois Transportation Bond Funds.

**Attachments:** [20-0701 Buffalo Grove Rd Phase I Consultant Agreement](#)  
[20-0701 Vendor Disclosure, BLA Inc.](#)  
[20-0701 Location Map, Buffalo Grove Rd \(Rt 22 to Rt 45\)](#)

*Shane Schneider, Division of Transportation Director, reported that this contract is for Phase I and II engineering services. This section of road has been identified to widen to five lanes. This study will take several years to complete. Director Schneider noted that the project is being funded through Rebuild Illinois bond funds which requires that the monies be expended by July 1, 2025. The first allotment check has been received and will help cover services for this project. Discussion ensued regarding the impact to revenue as a result of COVID-19.*

**A motion was made by Member Clark, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.30 [20-0689](#)**

Ordinance amending Chapter 51, Water and Sewer Rates and Charges, of the code of ordinances related to water and sewer rates.

**Attachments:** [20-0689 Chapter 51 Rate Increase - Highlighted Final.pdf](#)

*Austin McFarlane, Public Works Interim Director, reported that this amendment is a pass-through sanitary sewer charge related to the Village of Grayslake's rate increases. Arbor Vista Subdivision, the community impacted by the increase, will be provided a notice of said increase prior to the effective date.*

**A motion was made by Member Pedersen, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.31 [20-0690](#)**

Joint resolution authorizing a contract with Seven Brothers Painting Inc., Shelby Township, Michigan, for the Hawthorn Water Tower Rehabilitation Project in an estimated amount of \$529,900.



**Attachments:** [20-0690 Hawthorn Water Tower Rehabilitation Project Bid Tab PW2016.06](#)  
[20-0690 Hawthorn Water Tower Rehabilitation Project Award Information](#)  
[20-0690 Hawthorn Water Tower Rehabilitation Project Final Bid Document](#)  
[20-0690 Hawthorn Water Tower Rehabilitation Project Vendor disclosures](#)  
[20-0690 Hawthorn Water Tower Rehabilitation Project Location Map PW2016.06](#)

*Austin McFarlane, Public Works Interim Director, reported that this resolution is for rehabilitation work at the Hawthorn Water Tower. A portion of the work includes painting of the structure. Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

#### **FINANCIAL & ADMINISTRATIVE**

##### **7.32 [20-0756](#)**

Resolution declaring that the number of appeals annually filed with the Board of Review creates an emergency situation causing the need for an expanded Board of Review.

*Bob Glueckert, Chief County Assessor, reported that the Property Tax Code requires a resolution declaring an emergency situation in order to appoint alternate members to assist with tax appeal filings.*

**A motion was made by Member Pedersen, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

##### **7.33 [20-0767](#)**

Committee action approving Change Order Number Two for a contract with Tyler Technologies, Inc., Duluth, Georgia, increasing the contract value by \$44,230.

*Bob Glueckert, Chief County Assessor, reported that this change order is for upgrades in the Assessor, Treasurer, and Clerk Offices and totals \$44,230. By completing these upgrades, the offices will save an estimated \$55,250 annually. Discussion ensued regarding the status of the implementation process.*

**A motion was made by Member Clark, seconded by Member Wasik, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.34** [20-0576](#)

Resolution requesting the submission of a binding question of public policy to the electors of Lake County regarding the elimination of the Office of the Recorder of Lake County.

**Attachments:** [ROD Dissolution Resolution 6.4.20.pdf](#)

*Matt Meyers, County Administrator's Office, presented the resolution to place a referendum question on the ballot regarding the consolidation of the Recorder of Deeds Office with the County Clerk's Office. He reported that the suggestion to consolidate the offices was brought forward by the Recorder of Deeds Mary Ellen Vanderverter at a prior Financial and Administrative Committee meeting. Discussion ensued regarding potential cost savings the consolidation could bring.*

*Member Clark requested the removal of the first clause in the resolution language. The committee agreed.*

**A motion was made by Member Clark, seconded by Member Carlson, that this item be recommended for adoption to the County Board agenda, as amended. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.35** [20-0665](#)

Resolution adding Section 1.6, Diversity and Inclusion, in the Employee Policies and Procedures Manual.

**Attachments:** [Diversity and Inclusion.pdf](#)

*John Light, Human Resources Director, reported that the County does not currently have a diversity and inclusion policy. He recommended that a policy be adopted that clarifies the County's values and mission and expresses the importance of employees to the organization. Discussion ensued regarding how this policy will increase and improve recruitment at Lake County. The Committee was supportive of the policy.*

**A motion was made by Member Wasik, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.36 [20-0688](#)**

Resolution amending Section 10.8, Drug and Alcohol-Free Workplace, in the Employee Policies and Procedures Manual.

**Attachments:** [Drug and Alcohol Free Workplace draft 1.2020.pdf](#)  
[10.8 Drug and Alcohol-Free Workplace.pdf](#)

*John Light, Human Resources Director, reported that updates to the policy are required due to the legalization of cannabis. The policy includes information regarding prescription medicine and minor grammatical corrections.*

**A motion was made by Member Wasik, seconded by Member Clark, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.37 [20-0732](#)**

Resolution amending Section 11.4, Reduction in Force, in the Employee Policies and Procedures Manual.

**Attachments:** [11.4 Reduction in Work Force - 1992.pdf](#)  
[11.4 Reduction in Work Force Proposed.pdf](#)

*John Light, Human Resources Director, reported that the policy's last update occurred in 1992 and required to be updated to reflect current practices. The policy is vague and this update provides clarity and consistency. Director Light highlighted amendments to the policy.*

**A motion was made by Member Wasik, seconded by Member Clark, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.38 [20-0664](#)**

Resolution authorizing the appointment of John Light, Director of Human Resources, as Lake County's Illinois Municipal Retirement Fund (IMRF) Authorized Agent.

*John Light, Human Resources Director, reported that this resolution will appoint him as the authorized agent for IMRF.*

**A motion was made by Member Wasik, seconded by Member Carlson, that this item**

**be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.39 [20-0722](#)**

Resolution authorizing line-item transfers between various funds for the purpose of reducing the Fiscal Year (FY) 2020 Budget spending authority in response to the COVID-19 pandemic.

**Attachments:** [COVID-Related LIT Reductions 060120.pdf](#)

*Patrice Sutton, Finance and Administrative Services Director/Chief Financial Officer, presented a line-item transfer for reductions. Departments are being asked to cut their budgets due to lost revenue and additional expenses related to the pandemic. Including this line-item transfer, the total reduction to date is \$17,500,000.*

**A motion was made by Member Clark, seconded by Member Vealitzek, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.40 [20-0713](#)**

Resolution authorizing an agreement with BOS, Roselle, Illinois, for complete furniture design, installation, and value-added Services for Lake County, Illinois, as contracted on as needed basis, with renewal options.

**Attachments:** [20006 Award information](#)  
[BOS Signed Agreement for Lake County](#)  
[RFP 20006 Scoring Matrix for County Board Approval](#)  
[Vendor Disclosure Statement](#)  
[RFP 20006 Final](#)

*Carl Kirar, Facilities and Construction Services Director, reported that the County's agreement for furniture expired on May 31, 2020. This agreement is with a new vendor and will provide discounted rates through a catalogue for furniture and value-added services on an as-need basis.*

**A motion was made by Member Pedersen, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.41 [20-0709](#)**

Resolution authorizing a contract with Blinderman Construction Company, Chicago, Illinois for repair and refurbishment of the Lake County Parking Garage.

**Attachments:** [20069 Bid Final](#)  
[20069 Bid Tab with Alt Prices](#)  
[20069 Award Information](#)  
[Vendor Disclosure Form](#)

*Carl Kirar, Facilities and Construction Services, reported that this agreement is for repair and refurbishment of the County's garage and was budgeted in the Fiscal Year 2020 budget.*

**A motion was made by Member Clark, seconded by Member Wasik, that this item be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.42 [20-0742](#)**

Resolution authorizing an emergency appropriation for the CARES Act Coronavirus Relief Fund by the F&A Special Committee on COVID-19 Recovery in the amount of \$19,000,000 and funded through Lake County's allocation of the CARES Act Coronavirus Relief Fund.

**Attachments:** [CARES Act Funding Emergency Appropriation.pdf](#)  
[Public Comment 6.9.20.pdf](#)

*Jim Hawkins, Deputy County Administrator, reported that the F&A Special Committee for COVID-19 Recovery recommended approval of \$19,000,000 for rental, food, small business, and utility assistance and for a portion of the County's reimbursable costs. The resolution includes language that applies flexibility in the expending of funds. Chair Frank reviewed the provisions of the agreement that address fiscal responsibility of recipients of the grant funding. Discussion ensued regarding reporting mechanisms.*

**A motion was made by Member Carlson, seconded by Member Wasik, that this resolution be recommended for adoption to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Chair Frank, Vice Chair Vealitzek, Member Carlson, Member Clark, Member Pedersen and Member Wasik

**Absent:** 1 - Member Wilke

**7.43 [20-0743](#)**

Lake County COVID-19 related expenditures update.

*Patrice Sutton, Finance and Administrative Services/Chief Financial Officer, provided a COVID-19 Financial update. The Fiscal Year (FY) 2020 projected shortfall is approximately \$39,604,811. Discussion ensued regarding the complexity of the issues, understanding the full magnitude of the county situation, and what considerations may be needed in the near future.*

**A discussion regarding Lake County COVID-19 related expenditures occurred.**

**7.44 [20-0773](#)**

F&A Special Committee on COVID-19 Recovery Update.

*Jim Hawkins, Deputy County Administrator, provided an update regarding COVID-19 recovery. The Committee has been meeting regularly and has put together several programs. Five task forces are supporting the committee. The Operations Task Force has put together a plan in the reopening of the Lake County. The Financial Assistance Task Force is currently reviewing municipal and other taxing body needs. The Community Resources Task Force is finalizing details on the assistance programs that were approved earlier today. The Small Business and Economic Task Force is working on the small business recovery program. The Budget Impact Task Force continues to analyze the affects on current and future budgets. Municipal assistance is the next priority that staff F&A Special Committee on COVID-19 Recovery will focus.*

**An update regarding the F&A Special Committee on COVID-19 Recovery was provided.**

**8. Executive Session**

*The Committee did not enter into Executive Session.*

**9. Department Head Reports**

**9.1 [20-0724](#)**

Department head reports.

*There were no department head reports.*

**10. Public Comment**

*There were no additional public comments.*

**11. County Administrator's Report**

*Gary Gibson, County Administrator, reported that the Capital Improvement Program discussion will occur at the Committee of the Whole meeting.*

**12. Members Remarks**

*County Board Chair Hart requested that the board members review the County Board*

---

*agenda that will be emailed late this afternoon in preparation for tomorrow's Committee of the Whole meeting.*

**13. Adjournment**

*The meeting was adjourned at 10:54 a.m.*

**Next Meeting: July 9, 2020**

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

---

*Chair*

---

*Vice Chair*

---

*Financial and Administrative Committee*