

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Rd  
Libertyville, Illinois 60048-1331*



## Minutes Report - Draft

Thursday, April 6, 2023

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

**Lake County Stormwater Management Commission**

**PUBLIC ATTENDANCE:** There are two options for the public to attend the meeting: (1) in-person attendance on the 2nd floor Central Permit Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through the link:

<https://us02web.zoom.us/j/88695944812>

Meeting ID: 886 9594 4812

One tap mobile

+13126266799,,85137896784# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

**RECORDING:** Meetings, including Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

**1. CALL TO ORDER**

*The meeting was called to order by Chairman Schmit at 6:00 p.m.*

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**Present** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett

**4. PUBLIC COMMENT**

*Others present: Lisle Stalter, Amy Wagner, Janice Aull, Grant Benjamin (V) and SMC Staff: Kurt Woolford, Dijana Silber, Mike Prusila, Arnold Donato, Ernesto Huaracha, Susan Novak, Brian Frank (V), Kelcey Traynoff*

*Chairman Schmit asked if there were any public comments. There were none.*

**5. 23-0537**

Approval of March 2, 2023 meeting minutes

*Approval was requested for the March 2, 2023 meeting minutes.*

**A motion to approve March 2023 minutes was made by Alternate Ryback, seconded by Alternate Gust, that this minutes be approval of minutes. Motion passed by unanimous voice vote.**

**Aye:** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett

**6. COMMISSION REPORTS**

**6.1 Director's Report**

**6.1. IAFSM Mitigation Award**

**a**

*Mr. Kurt Woolford shared that SMC received an award for Excellence in Mitigation from the Illinois Association for Floodplain and Stormwater Management (IAFSM). Mr. Woolford also thanked Sharon Østerby, with SMC, for her work and effort with SMC's buyout program.*

**6.1. March 21st Springfield delivery of DCEO Project Book**

**b**

*Mr. Woolford shared the DCEO Project Book of the Round 1 projects and upcoming projects. Mr. Woolford explained that he went to Springfield and met with members of the Lake County Delegation and provided a copy of the book to them. Mr. Woolford added that the book is also available online and he thanked SMC staff and the Commission for their work and involvement with the DCEO Program.*

## 6.2 Chairman's Report

*Chairman Schmit stated that he thought the DCEO Project Book turned out well but would like to see pictures included of what the project sites looked like before the funded work was completed.*

## 6.3 Commissioner's Report

## 7. ACTION ITEMS

### 7.1 23-0546

Approval of March 2023 Treasurer's Reports

*Arnold Donato presented the SMC, RSMP, DRWW, NBWW Treasurer's Reports for March 2023.*

**A motion to approve March 2023 Treasurer's Reports was made by Commissioner Hewitt, seconded by Commissioner Rockingham. Motion passed by unanimous roll call vote.**

**Aye:** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett

### 7.2 23-0557

Approval of Funding Limit Waiver for DCEO Round 1 Park City Flood Mitigation Storm Sewer Project

*Ms. Susan Novak requested approval of the funding limit waiver for the DCEO Round 1 Park City Flood Mitigation Storm Sewer Project. Ms. Novak explained that by implementing two separate DCEO projects and increasing the spending waiver for Park City, this combination effort will reduce the overall impacts of the mobilization costs, reduce the timeline, reduce the disruption to residents and to local businesses. The approval of the funding limit waiver will not require a budget increase, or an emergency appropriation and the funding will be offset by the reduced funding needed for the Dady Slough Outlet and Infrastructure Improvements (covered by FEMA grant).*

**A motion to approve was made by Alternate Gust, seconded by Commissioner Rockingham, that this commission action item be . Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett

### 7.3 23-0556

Approval of an Intergovernmental Agreement between the SMC and the City of Park City for Park City Flood Mitigation Storm Sewer Project with a PEM value of \$42,527.00 (DCEO Round 1)

*Ms. Novak requested approval of an Intergovernmental Agreement between the SMC and the City of Park City for the Flood Mitigation Storm Sewer Project with a Project Expense Match (PEM) of \$42,527.00, pending final legal review.*

**A motion to approve was made by Commissioner Rockingham, seconded by**

**Alternate Casbon, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett

**7.4 23-0540**

Contract authorization with Campanella & Sons, Inc. for DCEO Round 1 Construction Contract for Park City Flood Mitigation Storm Sewer Project in Park City, IL in the amount of \$2,714,047.70. *Ms. Novak requested approval of the contract authorization with Campanella & Sons, Inc. for the DCEO Round 1 construction contract for the Park City Flood Mitigation Storm Sewer Project in Park City in the amount of \$2,714,047.70, pending final legal review. There was a total of seven bids received for this project. Ms. Novak explained that DCEO funding requires that a project meets an overall Business Enterprise Program (BEP) goal of 30%, which Campanella & Sons, Inc. met. Commissioner Rockingham asked Ms. Novak to explain the meaning of BEP. Ms. Novak explained that this is the participation of minority and women-owned businesses.*

**A motion to approve was made by Commissioner Hewitt, seconded by Alternate Ryback. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett

**7.5 23-0551**

Contract authorization with Gewalt Hamilton Associates, Inc. for DCEO Round 1 construction engineering services contract for Park City Flood Mitigation Storm Sewer Project in Park City, IL in the amount of \$254,537.00. *Ms. Novak requested approval of the contract authorization with Gewalt Hamilton Associates, Inc. for the DCEO Round 1 construction engineering services contract for the Park City Flood Mitigation Storm Sewer Project in Park City in the amount of \$254,537.00, pending final legal review.*

**A motion to approve was made by Alternate Ryback, seconded by Alternate Talbett, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett

**7.6 23-0543**

Contract authorization with Campanella & Sons, Inc. for DCEO Round 1 Construction Contract for Talbot Avenue Drainage Improvements in Shields Township, IL in the amount of \$257,369.75. *Mr. Ernesto Huaracha requested approval of the contract authorization with Campanella & Sons, Inc. for the DCEO Round 1 construction contract for the Talbot Avenue Drainage*

*Improvements in Shields Township in the amount of \$257,369.75, pending final legal review.*

**A motion to approve was made by Commissioner Hewitt, seconded by Alternate Gust. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett

**7.7 23-0552**

Contract authorization with Gewalt Hamilton Associates, Inc. for DCEO Round 1 construction engineering services contract for Talbot Avenue Drainage Improvements Project in Shields Township, IL in the amount of \$83,319.00.

*Mr. Huaracha requested approval of the contract authorization with Gewalt Hamilton Associates, Inc. for the DCEO Round 1 construction engineering services contract for the Talbot Avenue Drainage Improvements Project in Shields Township in the amount of \$83,319.00, pending final legal review.*

**A motion to approve was made by Commissioner Rockingham, seconded by Alternate Talbett. Motion passed by a unanimous roll call vote.**

**Aye:** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett

**7.8 23-0558**

Ratification of Technical Advisory Committee (TAC) Appointment

*Ms. Kelcey Traynoff requested ratification of a Technical Advisory Committee (TAC) alternate appointment for Mr. Darren Olson.*

**A motion to approve was made by Alternate Ryback, seconded by Alternate Parekh. Motion passed by a unanimous voice vote.**

**Aye:** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett

**8. INFORMATION SECTION**

**8.1 23-0545**

Regulatory Reports March 2023

*Ms. Kelcey Traynoff presented the Regulatory Reports for March 2023 and provided an update on the recently issued FEMA floodplain maps for Coastal High Hazard Areas (V-Zones). SMC staff have been working with FEMA, IDNR, and TAC to revise and update the Watershed Development Ordinance (WDO) accordingly. SMC staff are working to have the revised WDO to the Commission in the next few months and ultimately ready for adoption by late summer. This anticipated timeline will allow the required communities to adopt the revised WDO by FEMA's October 5th deadline and it*

*will also line up with SMC's Community Recertification Process, which ends September 30th.*

## **8.2 Correspondence**

### **8.3 Community Relations/Public Info**

#### **8.3. 23-0555**

**a**

For information only-County Board Resolution for Gurnee Grade School Property transfer to Gurnee Park District

*Ms. Sharon Østerby discussed the County Board Resolution for the Gurnee Grade School property transfer to the Gurnee Park District.*

#### **8.3. 23-0538**

**b**

Lake County All-Natural Hazards Mitigation Plan (ANHMP) Update (2022)  
Public Comments Summary

*Ms. Østerby provided an update on the All-Natural Hazards Mitigation Plan. A summary of the public comments was provided in the meeting packet.*

#### **8.3. 23-0539**

**c**

Lake County News Sun article covering Lake Michigan Watershed-Based Plan

*Mr. Mike Prusila briefly discussed the article in the Lake County News Sun that covered SMC's Lake Michigan Watershed-Based Plan and the public information meeting.*

#### **8.3. 23-0544**

**d**

Flint Creek/Spring Creek Watersheds Partnership-2023 Watershed Conference on April 20th

*Mr. Prusila shared that SMC has been invited to the Flint Creek/Spring Creek Watersheds Partnership Conference on April 20th in Barrington. Several SMC staff are attending and presenting.*

#### **8.3. 23-0541**

**e**

International Erosion Control Association-Best Management Practices Field Day on April 26th

Click here to sign up

<https://store.ieca.org/events/registration.aspx?event=LAKECO23>

*Ms. Traynoff discussed the upcoming Best Management Practices Field Day being held on April 26th at the Lake County Fairgrounds. SMC is partnering with the Great Lake Chapter of the International Erosion Control Association to co-host the event.*

#### **8.3.f 23-0553**

Municipal Advisory Committee (MAC) meeting on April 12th

*Mr. Huaracha discussed the upcoming Municipal Advisory Committee (MAC) meeting being held on April 12th at the Central Permit Facility. The meeting agenda was included in the SMC meeting packet.*

**9. EXECUTIVE SESSION**

**10. ADJOURNMENT**

**A motion to adjourn was made by Alternate Ryback, seconded by Commissioner Casbon. Meeting adjourned at 6:30pm.**

**Aye:** 8 - Commissioner - Alternate Casbon, Municipal Representative - Alternate Gust, Commissioner Hewitt, Commissioner - Alternate Parekh, Municipal Representative Rockingham, Municipal Representative - Alternate Ryback, Chair Schmit and Municipal Representative - Alternate Talbett