



Department Update to

Finance and Administration

Chief County Assessment Office

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Chief Count Assessment Officer

May 4, 2023

Department Overview



• Three Primary Area's of Responsibility

- The **Chief County Assessment Office** coordinates all property assessment activities, as dictated in the Illinois Property Tax Code. This includes supporting the work of the 18 local township assessors. Additionally responsible for processing all preferential assessments and exemptions.
 - 187,157 General Homestead Exemptions
 - 53,829 Senior Homestead and Low-Income Senior Assessment Freeze Exemptions
 - 5,924 Disabled Person's/Disabled Veterans Exemptions Processed
 - Preferential Assessments to Include: Certificates of Rehabilitation, Conservation Stewardship, Developers Land, Farm, Forestry Management, Demonstration Home Assessment (Model Home), Open Space Valuation, Affordable Housing Tax Credit, Open Space, Leaseholds and Non-Homestead
- The **Board of Review**, strives to act as an unbiased intermediary between the township assessors and property owners in an assessment dispute. Additional Responsibility for responding as the defendant in a dispute filed with the Property Tax Appeal Board (PTAB).
 - 2019 25,181 Assessment Appeals Filed - 5,492 Filed at PTAB (22%)
 - 2020 19,847 Assessment Appeals Filed – 5,708 Filed at PTAB (29%)
 - 2021 12,513 Assessment Appeals Filed – 5,447 Filed at PTAB (44%)
 - 2022 7,288 Assessment Appeals Filed – 1,616 Currently Filed at PATB
- **Graphic Information Services (GIS)** provides mapping data bases support service through out Lake County.
 - Mapping Services maintains taxing district boundaries as they change due to annexations and disconnections of properties, and tax parcels as they change due to divisions and consolidations of properties.

• Total departmental budget for FY23

• \$3,357,924

29 employees with an additional 25 Board of Review Alternates (Hearing Officers) compensated as contract laborers on an as-needed basis.

Previous 12 Months



- **Successful staff re-organization to include cross training of all clerks in the CCAO's office.**
- **Work through the turn over of 9 of our 11 long term clerks.**
 - **Noteing the CCAO in the previous 4 years has spread the annual wage increase evenly over all employees.**
- **Training re-instituted for alternate Board of Review Members to improve decision making.**
- **Tyler Tax & Records Advisory Group Formed to support the Tyler System in the Treasurer's and Clerks Offices.**
- **Successfully implemented a major upgrade to modernize/update parcel maintenance procedures: GIS Editing Environment & Record Tracking**
- **Major update to various base map layers, such as road edge of pavement, water bodies and building outlines. Cooperative project between CCAO and SMC**
- **General "Clean Up" of the addressing system.**
- **Significant progress on standardizing addresses (site and taxpayer) along with tax exempt names. These improvements make it easier to locate properties by address or find all properties by a particular exempt entity.**

Next 12 Months



- 2023 is a general assessment year in the 4 year assessment cycle.
- Implementation of TrueRoll – An end-to-end solution for managing exemption roll.
 - Improving the accuracy of the exemptions applied to property.
- Continue to improve Board of Review Alternate Training.
- Implementation of Board of Review hearing format changes for 2023, to include virtual, in-person, telephone and letter format options.
- Continue the positive working relationship with all 18 township assessors offices.
- Enhance and improve GIS and land records data to include working with City, Town and Village administrations to resolve dual address issues.
- Succession planning in preparation for significant number of GIS staff retirements.
- To end Fiscal Year 2023 at or below the departments budget.



Questions