

## Memorandum

TO: Chair, Financial and Administrative Committee

FROM: Carl Kirar, Director – Facilities and Construction Services

DATE: February 28, 2023

RE: Update regarding the use of Job Order Contracting (JOC) for projects exceeding \$350,000

1. Lake County established an internal policy in June 2019 for JOC Project Guideline and Project Development Protocol that identified a threshold of \$350,000, at which the Finance and Administrative Committee should be advised of projects anticipated to exceed the threshold.
2. As part of the Fiscal Year 2023 Budget Process, funding was appropriated as part of the Facility Assessment Program. Projects exceeding the \$350,000 threshold:
  - a. Renovation and development of existing space in the basement of the administration tower to house a consolidated Facilities and Construction Services Department Office. Work includes significant upgrades to the HVAC and electrical systems of the building. Cost is not to exceed the amount of \$750,000.
  - b. Security Improvements, Various Locations. Continuation of security improvements to include removal and replacement of existing access control devices, security cameras, and duress alarms that are beyond their useful life. Work will take place in various locations to include Central Permit Facility, Sheriff's Office - 911 Center, Sheriff's Office – Highway Patrol, Sheriff's Office – Evidence Storage, the branch courthouses at Round Lake Beach, Park City, and Mundelein, 18 N. County St. Complex, Adult Probation, and Public Defender's Office. Cost is not to exceed the amount of \$700,000.
  - c. Division of Transportation, Security Improvements – Phase 3. Continuation of security improvements to include removal and replacement of existing cameras that are beyond their useful life, installation of a new intrusion alarm devices, access control devices, and intercom devices in areas previously not covered. Cost is not to exceed the amount of \$400,000.
3. Execution of this project using the JOC contract is in the best interest of Lake County.