

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, February 3, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<http://bit.ly/3Hr1S0S>

Special Committee on Broadband

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Special Committee on Broadband (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:32 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Kyle and Member Roberts

Absent 2 - Member Hunter and Member Schlick

**Members Hunter and Schlick were unable to attend the Committee meeting in person and did not meet the criteria for electronic attendance. Even though they were able to attend via electronic means and participated in Committee discussions, they must be marked as absent.*

Other Attendees:

In Person:

Elizabeth Brandon, County Administrator's Office

Gary Gibson, County Administrator's Office

Joe Monie, Public

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Peter Stoehr, Public

Sandy Hart, County Board Chair

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Adam Schlick, Board Member

Alex Carr, Communications

Frank D'Andrea, Finance

Frank Deuel, Public

Janna Philipp, County Administrator's Office

Jessica Vealitzek, Board Member

Joel Sensenig, Public Works

Jolanda Dinkins, County Board Office

Kevin Hunter, Board Member

Krista Kennedy, Finance

Kristy Cechini, County Board Office

Mary Ross Cunningham, County Board Vice Chair

Michael Wheeler, Finance

Mick Zawislak, Daily Herald

Patrice Sutton, Finance

Paul Frank, Board Member

*Sonia Hernandez, County Administrator's Office
Stacy Davis Wynn, Purchasing*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 23-0185

Committee action approving the Special Committee on Broadband minutes from January 13, 2023.

Attachments: [Broadband 1.13.23 Final Minutes](#)

A motion was made by Vice Chair Casbon, seconded by Member Roberts, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Member Campos, Vice Chair Casbon, Chair Clark and Member Roberts

Absent: 2 - Member Hunter and Member Schlick

Not Present: 1 - Member Kyle

REGULAR AGENDA

8.2 23-0192

Discussion regarding the upcoming National Association of Counties (NACo) Legislative Conference as it relates to Broadband items.

Attachments: [Lake County - NACo Broadband Handout 2023](#)

Items 8.2 and 8.3 were combined for discussion.

Member Kyle entered the meeting at 8:33 a.m.

Elizabeth Brandon, County Administrator's Office, noted that a High-Speed Internet for All Summit will occur on February 13 during the 2023 National Association of Counties (NACo) Legislative Conference.

Discussion ensued.

Ms. Brandon gave a brief overview of the funding options related to broadband connectivity.

Discussion ensued.

The consensus of the Committee was to bring the issue of funding for broadband connectivity to the Legislative Committee for discussion and consideration.

The Committee discussed the priorities and vision for the County's broadband initiative. The consensus of the Committee was to name the initiative the Lake County Digital Growth Initiative.

Matt Meyers, Assistant County Administrator, noted that staff will update and send the revised fact sheet for the upcoming summit to the Board.

8.3 [23-0193](#)

Review of available and future funding options as it relates to Broadband connectivity and access.

Attachments: [20230203 Broadband Committee - Funding](#)

Items 8.2 and 8.3 were combined for discussion. See consolidated notes under item 8.2.

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, gave an update on the broadband request for proposals (RFP) and noted that he will speak with the F&A Special Committee on American Rescue Plan Act (ARPA) later this morning regarding potential funding for the broadband RFP.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

Chair Clark thanked Elizabeth Brandon, County Administrator's Office, for all her hard work.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:19 a.m.

Next Meeting: March 3, 2023

Meeting minutes prepared by Theresa Glatzhofer.