

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois
Conference Room #3112*



Meeting Minutes - Draft

Wednesday, January 25, 2023

6:00 PM

3010 Grand Ave., Waukegan, IL

Lake County Board of Health

1. Call to Order

President Sashko called the meeting to order at 6:01 p.m.

2. Roll Call of Members

Member Johnson Jones arrived at 6:04 p.m. so was not present for roll call.

Present 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent 1 - Member Cesnovar

3. Pledge of Allegiance

This matter was presented.

4. Public Comment to the Board

None

5. Awards, Recognitions, Appointments and Reappointments**5.1**

Board of Health Appointments - Sashko

This matter was presented.

5.2

Community Trust Credit Union (CTCU) Breast and Cervical Cancer Program Donation - Sashko

Attachments: [CTCU Donation Pic](#)

This matter was presented.

6. Presentations**6.1**

FQHC Management Restructure - Burke

Attachments: [FQHC Management Restructure](#)

Kim Burke, Director of Healthcare Operations, reviewed the slides provided in the agenda packet.

This matter was presented.

7. President's Report

President Sashko reported on the following:

1. The theme for 2023, Connecting the Dots, is so important as we move toward trauma informed care. It will result in improved client outcomes, client satisfaction, client care, staff morale, safety, collaboration trustworthiness, transparency, and so much more.

2. President Sashko attended the Bilingual Parent Advisory Committee (BPAC) summit at Mundelein High School on Saturday, January 18, 2023, to help heighten awareness of United Way and 211. Sandra Gomez, a Health Department health educator, spoke about mental health, and some Health Department community health workers were available to

Speak with parents and community members.

3. Lake County hospitals have finally committed to standing up Access Lake. This will create a 501(c)(3) making funding for specialty care available for the uninsured. Mark Pfister added that in addition to the hospitals, the Lake County Community Health Center, Erie Family Health Center, and Cancer Treatment Centers of America, now that they are a nonprofit through City of Hope, will be participating. A model will be incorporated and followed that all of the nonprofit hospital systems are already involved in called Access DuPage. By using HRSA/ARPA money, Mark was able to fund HMA who funded Kara Murphy, the President of Access DuPage, and Kara has helped lead the Access Lake group through the process. HMA provided draft articles of incorporation and modified Access DuPage bylaws so they can start meeting as a Board which will be discussed at the next meeting on February 8, 2023. Creation of the 501(c)(3) should result in more foundation dollars coming in as well as state grants. And private specialty care providers will also be approached.

This matter was presented.

8. Consent Agenda

President Sashko called for a motion to approve the Consent Agenda, items 8.1 and 8.2, as presented. Motion by Member Johnson Jones, second by Member Belmonte.

8.1

November 30, 2022 Meeting Minutes

Attachments: [BOH Minutes 11.30.22 - DRAFT](#)

This matter was approved.

Aye: 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent: 1 - Member Cesnovar

8.2

Environmental Health Advisory Committee (EHAC) Reappointments - Mackey

Attachments: [Debra DePauw, RN - EHAC Reappointment Application](#)
 [Edward McGinniss, DVM - EHAC Reappointment Application](#)
 [Pintozzi, Chuck - EHAC Application - 7.11.16](#)

This matter was approved.

Aye: 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent: 1 - Member Cesnovar

9. Regular Agenda

9.1

D.A.S. Charitable Fund, Animal Care and Control Donation - Mackey

Attachments: [BOH-EH-DAS DONATION](#)

Larry Mackey, Director of Environmental Health, reviewed the information provided in the agenda packet.

President Sashko called for a motion to approve as presented. Motion by Member Larson, second by Member Maine. Motion carried by the following roll call vote:

Aye: 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent: 1 - Member Cesnovar

9.2

2022-2026 Illinois Project for Local Assessment of Needs (IPLAN) - Hayes

Attachments: [Community Health Assessment and Improvement Plan_BOH January 2021](#)
[CHIP - Final](#)

Christina Hayes, Quality Improvement Coordinator, and Greg Gajauskas, Healthcare Analytics Manager, reviewed the information provided in the agenda packet.

President Sashko called for a motion to approve as presented. Motion by Member Hagstrom, second by Member Ehrlich. Voice vote, all in favor, motion carried.

Aye: 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent: 1 - Member Cesnovar

9.3

Quality Management System Guide - Hayes

Attachments: [QMS Guide 2023-2025](#)

Christina Hayes reviewed the information provided in the agenda packet.

President Sashko called for a motion to approve as presented. Motion by Member Belmonte, second by Member DeVaux. Voice vote, all in favor, motion carried.

Aye: 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent: 1 - Member Cesnovar

9.4

Provider Appointments and Reappointments - Maine

Member Maine, Chair of the Credentialing Committee, informed the Board that the

Credentialing Committee met just prior to this regular meeting and recommends approval of the providers named for appointment and reappointment.

President Sashko called for a motion to approve as presented. Motion by Member Maine, second by Member Larson. Voice vote, all in favor, motion carried.

Aye: 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent: 1 - Member Cesnovar

9.5

2023 Board of Health Committee Appointments

Attachments: [2023 BOH Committee Appointments](#)

President Sashko called for a motion to approve as presented. Motion by Member Parekh, second by Member Hagstrom. Voice vote, all in favor, motion carried.

Aye: 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent: 1 - Member Cesnovar

10. Discussion Items

10.1

Annual Review of Cooperative Operational Agreement - Pfister

Attachments: [BOH GC COA 2.22.23](#)

Mark Pfister reminded the Board that the review of the Cooperative Operational Agreement with the Lake County Community Health Center Governing Council is an annual requirement. Board members are to review and submit any comments or suggested changes to Lisa Kroeger. This item will be on the February agenda for approval.

This matter was presented.

11. Attachments for Board Review

11.1

Media Placement Highlights - Nordstrom

Attachments: [Media Placement Highlights 202211-12](#)

This matter was presented.

12. Lake County Community Health Center Governing Council Update

Kim Burke informed the Board that the Governing Council met on Tuesday, January 10, 2023. At that meeting, she gave the FQHC Management Restructure presentation that the Board received this evening. It was favorably received and endorsed by the Governing Council and they will be provided with quarterly updates going forward.

This matter was presented.

13. Lake County Tuberculosis Board Update

Lisa Kritz, Director of Prevention, informed the Board that there are no updates. The next TB Board meeting is Thursday, February 2, 2023.

This matter was presented.

14. Added to Agenda Items

None

15. Old Business

None

16. New Business

None

17. Executive Session

President Sashko called for a motion to enter into Executive Session. Motion by Member Johnson Jones, second by Member Pollina, to enter into Executive Session at 7:23 p.m. for the purpose of discussing personnel matters. Motion carried by the following roll call vote:

Aye: 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent: 1 - Member Cesnovar

Executive Session

Discussion was held in Executive Session.

President Sashko called for a motion to come out of Executive Session. Motion by Member Maine to come out of Executive Session at 7:53 p.m. Voice vote, all in favor, motion carried.

Aye: 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent: 1 - Member Cesnovar

17.1

Personnel Matters - Sashko

In accordance with 5 ILCS 120/2(c)(1), discussion was held in Executive Session.

President Sashko called for a motion to approve the recommended compensation changes for Executive Director Mark Pfister and that the Board of Health President be directed to write the letter to Human Resources affecting those changes. Motion by Member Belmonte, second by Member Hagstrom. Motion carried by the following roll call vote:

Aye: 11 - Member-at-Large Hagstrom D.D.S., Vice President Ehrlich M.D., Member Belmonte D.O., Member Mittl Pollina Psy.D., Secretary DeVaux, Member Johnson Jones Ed.D., Member-at-Large Maine, President Sashko, Member Larson Ph.D., Member Parekh and Member Cerk

Absent: 1 - Member Cesnovar

18. Adjournment

President Sashko adjourned the meeting at 7:54 p.m.