

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, August 2, 2022

9:00 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3owEGEa>

Law & Judicial Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: L&J Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

**** *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * ***

1. Call to Order

Chair Cunningham called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

Chair Cunningham led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Hewitt, Member Parekh and Vice Chair Roberts

Absent 1 - Member Danforth

** Electronic Attendance: Member Parekh*

Others present:

Jim Chamernik, Sheriff's Office

Kevin Quinn, Communications

Justine Gilbert, Communications

Gary Gibson, County Administrator's Office

Matt Meyers, County Administrator's Office

Cassandra Hiller County Administrator's Office

Kristy Cechini, County Board Office

Ann Maine, Board Member

Ashley Rack, Sheriff's Office

Carl Kirar, Facilities and Construction

Claudia Gilhooley, 19th Judicial Circuit Court

Elan Schwartz, Public

Frank D'Andrea, Finance

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Jolanda Dinkins, County Board Office

Karen Fox, State's Attorney's Office

Kevin Hunter, Board Member

Melanie Nelson, State's Attorney's Office

Michael Wheeler, Finance

Paras Parekh, Board Member

RuthAnne Hall, Purchasing

Sonia Hernandez, County Administrator's Office

Stacy Davis-Wynn, Purchasing

Stephen Rice, State's Attorney's Office

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There was no public comment.

6. Chair's Remarks

Chair Cunningham asked everyone to keep praying for the Highland Park families and for the nation.

7. Unfinished Business

There was no unfinished business.

8. New Business**REGULAR AGENDA*****SHERIFF'S OFFICE*****8.1 [22-1033](#)**

Joint resolution approving a contract with PFM, Philadelphia, Pennsylvania, for consulting services to conduct a comprehensive organizational and operational assessment of the Lake County Sheriff's Office (LCSO), in the amount not to exceed \$463,970.

Attachments: [Vendor Disclosure Statement](#)
[Agreement Draft](#)

Cassandra Hiller, Assistant County Administrator, introduced Jim Chamernik, Sheriff's Office Business Manager, and provided an overview of the contract with PFM to consult on a staffing study. Of the three firms interviewed, PFM had the most comprehensive study. The study is a two-phase study. Mr. Chamernik provided an overview of the staff structure within the Sheriff's Office. A lengthy discussion ensued.

A motion was made by Member Altenberg, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Member Altenberg, Member Casbon, Chair Ross Cunningham, Member Hewitt, Member Parekh and Vice Chair Roberts

Absent: 1 - Member Danforth

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

There was no Executive Session.

11. Members' Remarks

There were no Members' remarks.

12. Adjournment

Chair Cunningham declared the meeting adjourned at 9:28 a.m.

Next Meeting: August 30, 2022

Meeting minutes prepared by Kristy Cechini.

Respectfully submitted,

Law & Judicial Committee Chair