

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Wednesday, July 27, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3zhorRz>

**Public Works, Planning & Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:  
<https://bit.ly/3zhorRz>

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

\* Meeting: Public Works, Planning and Transportation Committee  
(Subject line for written Public Comment)

\* Name (REQUIRED)

\* Topic or Agenda Item # (REQUIRED)

\* Street Address, City, State (Optional)

\* Phone Number (Optional)

\* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\* \* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \* \*

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 5 - Chair Clark, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**Absent** 2 - Member Maine and Member Roberts

*\* Electronic Attendance: Member Wasik*

*Others Present:*

*Alex Carr, Communications*

*Arnold Donato, Stormwater Management*

*Austin McFarlane, Public Works*

*Cassandra Hiller, County Administrator's Office*

*Edward Gallagher, Pace Suburban Bus*

*Eric Steffen, Planning, Building and Development*

*Eric Waggoner, Planning, Building and Development*

*Gary Gibson, County Administrator's Office*

*Gavin Good, Chicago Tribune*

*Jeff Laramy, Stormwater Management*

*Jennifer White, Division of Transportation*

*Joe Arcus, Planning, Building and Development*

*Jolanda Dinkins, County Board Office*

*Jon Nelson, Division of Transportation*

*Justine Gilbert, Communications*

*Kelcey Traynoff, Stormwater Management*

*Kevin Carrier, Division of Transportation*

*Kevin Quinn, Communications*

*Krista Braun, Planning, Building and Development*

*Kurt Woolford, Stormwater Management*

*Marah Altenberg, Board Member*

*Matt Meyers, County Administrator's Office*

*Michael Lukich, Division of Transportation*

*Mick Zawislak, Daily Herald*

*Mike Klemens, Division of Transportation*

*Patrice Sutton, Finance*

*Paul Frank, Board Member*

*Robin Grooms, County Administrator's Office*

*RuthAnne Hall, Purchasing*

*Sandy Hart, County Board Chair  
Shane Schneider, Division of Transportation  
Stacy Davis-Wynn, Purchasing  
Susan Pribyl, Public  
Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There was no public comment.*

**6. Chair's Remarks**

*There were no Chair remarks.*

**7. Unfinished Business**

*There was no Unfinished Business to discuss.*

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**\*APPROVAL OF MINUTES\***

**8.1 22-1006**

Minutes from June 29, 2022.

**Attachments:** [PWPT 6.29.22 Final Minutes](#)

**A motion was made by Member Vealitzek, seconded by Vice Chair Pedersen, that the minutes from June 29, 2022 be approved. Motion carried by the following voice vote:**

**Aye:** 5 - Chair Clark, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 2 - Member Maine and Member Roberts

**REGULAR AGENDA**

**\*DIVISION OF TRANSPORTATION\***

**8.2 22-0022**

Director's Report - Division of Transportation.

*Shane Schneider, Division of Transportation (DOT) Director, introduced Mike Klemens, Manager of Transportation Planning, who provided the Committee with an update regarding the County's new paratransit service, Ride Lake County. Manager Klemens provided statistics regarding ridership during the first two months of service (May and June). Manager Klemens noted that requests have been received from individuals who would like rides outside of the current service area and that those requests are being*

*tracked and will be presented to Pace for future consideration.*

*Manager Klemens also noted that the main issue riders have called about has been the enforcement of Pace's folding shopping cart policy, which states that groceries must be taken out of all carts, and the carts must be folded and stored during trips. Pace does not plan to make any changes to the policy, as they consider it a safety/insurance issue.*

*Discussion ensued.*

*Chair Clark thanked everyone involved with providing the new Ride Lake County service.*

**\*PUBLIC WORKS\***

**8.3 [22-0024](#)**

Director's Report - Public Works.

*Austin McFarlane, Interim Director of Public Works, had nothing to report.*

**\*STORMWATER MANAGEMENT COMMISSION\***

**8.4 [22-0754](#)**

Ordinance dividing the County into six districts for purposes of establishing representation districts on the Lake County Stormwater Management Commission (SMC) by County Board Members and Municipal Members, pursuant to the statutory authority and requirements of 55 ILCS 5/5-1062(b), and request its adoption.

**Attachments:** [DRAFT 2022 SMC Representation Areas](#)  
[Map Comparison to 2011 Boundaries](#)

*Kurt Woolford, Stormwater Management Executive Director, introduced Jeff Laramy, Stormwater Management GIS Supervisor.*

*Supervisor Laramy gave a brief explanation about the redistricting process for the Stormwater Management Commission (SMC), which takes place every 10 years.*

*Executive Director Woolford noted that County Board Members are appointed to each SMC district by the County Board Chair and that the municipal representatives of the SMC are elected by the mayors and presidents of each municipality.*

*Executive Director Woolford also explained that only slight changes were made to the SMC district boundaries, as compared to the map approved in 2011, due to population changes.*

**A motion was made by Member Vealitzek, seconded by Member Wilke, that this ordinance be approved and recommended to the County Board agenda for adoption. The motion carried by the following voice vote:**

**Aye:** 5 - Chair Clark, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 2 - Member Maine and Member Roberts

**\*PLANNING, BUILDING AND DEVELOPMENT\***

**8.5 [22-1019](#)**

Discussion of proposed text amendments to the Unified Development Ordinance of Lake County, Illinois (Chapter 151 of the Lake County, Illinois Code of Ordinances) incorporating amendments to the Watershed Development Ordinance.

**Attachments:** [ZBA - 22 - PBD - WDO-UDO Amends Exhibit A](#)

*Eric Waggoner, Planning, Building, and Development (PB&D) Director, requested that the Committee discuss agenda items 8.5 and 8.6 together. Chair Clark agreed to combine agenda items 8.5 and 8.6.*

*Director Waggoner then introduced Eric Steffen, PB&D Operations Manager, and Kelcey Traynoff, Stormwater Management Commission (SMC) Regulatory Supervisor.*

*Director Waggoner noted that, in order to remain in good standing and to be eligible for continued participation in the national flood insurance program, any time the Watershed Development Ordinance (WDO) is amended by SMC (as it was in 2020), all communities must bring their ordinances into alignment with those regulations.*

*Director Waggoner explained the proposed amendments and intergovernmental agreement with SMC.*

*Discussion ensued.*

*Director Waggoner noted that the items will be brought back to next week's Committee meeting for action.*

**8.6 [22-1021](#)**

Discussion of an intergovernmental agreement with the Stormwater Management Commission relating to the fee-in-lieu program as an alternative to on-site stormwater storage regulations.

**Attachments:** [PWPT Amendment-IGA Memo 07.27.22](#)  
[FIL IGA 07.27.22](#)

*Agenda items 8.5 and 8.6 were discussed together, at the request of Planning, Building and Development Director Eric Waggoner and following the approval of Chair Clark. Please see item 8.5 for more details regarding this discussion.*

**8.7 [22-1024](#)**

Presentation and discussion on options to encourage planting and protection of native tree and plant species in unincorporated Lake County.

**Attachments:** [PWPT - 7.27.22 - PBD - Native Tree Amend - Info Paper](#)  
[PWPT - 7.27.22 - PBD - Native Tree Amend](#)

**A motion was made by Chair Clark, seconded by Member Vealitzek, that this presentation be postponed until the August 3, 2022 PWPT Committee meeting. The motion carried by the following voice vote:**

**Aye:** 5 - Chair Clark, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 2 - Member Maine and Member Roberts

**8.8 [22-0023](#)**

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning, Building, and Development (PB&D) Director, had nothing to report.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*There were no Members' Remarks.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 9:34 a.m.*

**Next Meeting: August 3, 2022**

*Minutes prepared by Theresa Glatzhofer.*

*Respectfully submitted,*

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*Public Works, Planning and Transportation Committee Chair*