

# **Lake County Illinois**

## **Regional 9-1-1 Consolidation**

### **Meeting Minutes - Final**

**Thursday, June 16, 2022**

**2:00 PM**

**MEETING LOCATION (REVISED): Public Works Conference Room  
648 W. Winchester Road Libertyville, IL**

**Regional 911 Operations Committee**

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Committee. Individuals attending may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@lakecountyil.gov](mailto:PublicComment@lakecountyil.gov) or delivered to the County Administrator's Office at 18 N. County Street, Waukegan, Illinois (9th Floor)). Public comments will be presented at the beginning of the meeting under "Public Comment." A total of 30 minutes will be permitted for the Public Comment and no more than three minutes per Comment.

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance then (2) written comments in the order they are received.

Individuals providing Public Comment will be recorded and will provide the following Information:

- \* Meeting: 9-1-1 Operations Committee (Subject line for written Public Comment)
- \* Name (Required)
- \* Topic or Agenda Item # (Required)
- \* Organization represented. (Required - If representing yourself, put "Self")
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)

**1. Call to Order**

*Chair, Pat Kreis, called the Regional 911 Operations Committee Meeting to order at 2:00 p.m.*

**2. Roll Call of Members**

*Members present:*

*CenCom E9-1-1 - Nichol Whitfield, Director*

*Countryside Fire Protection District - Ed Heinz, Deputy Fire Chief*

*Fox Lake – Jimmy Lee, Chief of Police*

*Grayslake Fire Protection District - Dan Pierre, Fire Chief*

*Greater Round Lake Fire Protection District - Greg Formica, Fire Chief*

*Gurnee - John Kavanagh, Fire Chief*

*Lake County - Jim Hawkins, Deputy County Administrator / 911 Project Coordinator*

*Lake County ETSB - Dave Dato, Board Member and Committee Vice Chair*

*Lake County Sheriff's Office - Kent McKenzie, Dir. of Communications*

*Libertyville – Richard Carani, Fire Chief*

*Lincolnshire - Joseph Leonas, Chief of Police*

*Mundelein – Jason Seeley rep. Chief Monahan*

*North Chicago - Laz Perez, Chief of Police*

*Round Lake – David Prus, Chief of Police*

*Vernon Hills - Pat Kreis Chief of Police and Committee Chair*

*VHL JETSB – Ed Roncone, Libertyville Chief of Police*

*Wauconda Fire Protection District - Chas Buschick, Deputy Chief*

*Waukegan – Gabe Guzman, PD Director of Comm.*

*NELCC JETSB - Not present*

*Round Lake Beach - Not present*

*Others present in person:*

*Janna Philipp - County Administrator's Office*

*Jill Willis - Crowe*

*Steve Shields, Village of Round Lake*

*Ann Harper, Lake Zurich*

*Jim Chamernik, Sheriff's Office*

**3. Approval of Minutes**

**3.1 [22-0882](#)**

*Minutes from May 19, 2022.*

**Attachments:** [Reg 911 5.19.22 Final Minutes](#)

*A motion was made by Member Perez, seconded by Member McKenzie, that the minutes be approved. The motion carried unanimously by voice vote.*

**4. Public Comment**

*There were no comments from the public.*

**5. Unfinished Business**

*There was no unfinished business.*

**6. New Business**

**6.1 [22-0881](#)**

Update Operations and Policy Committee Membership.

**Attachments:** [6.1 Policy and Ops Membership \(5.18.22\)](#)

*Janna Philipp, County Administrator's Office, noted the changes received after the agenda was published included: Waukegan Police Department's Director of Communications, Gabe Guzman, is now the Policy Committee alternate and the Operations Committee Primary for Waukegan, and Commander Brian Mullen is the Operations Committee alternate for Waukegan.*

**6.2 [22-0883](#)**

Project Coordinator's Update.

**Attachments:** [911 Finance Summary\(04.29.21\)](#)  
[6.2-911 PM UPDATE\(06.16.22\)](#)

*Jim Hawkins, 911 Project Coordinator, provided a brief update on the project, the concept of operations and the four Lines of Effort (LOE) - 1: Technology, 2: Facility and 3: Organization 4: Plan for ETSB/JETSB consolidation. He reminded the group that the last scheduled meeting for the Operations Committee will be August 18th and he proposed having it as a joint Policy and Operations Committee meeting to closeout this phase of the project.*

**6.3 [22-0884](#)**

Update on Consortium CAD, Mobile, RMS, JMS, E-Citation, and E-Crash Software Implementation.

**Attachments:** [6.3-Public Safety Software UPDATE\(06.16.22\)](#)

*Jill Willis Crowe LLP Consultant, provided a brief Consortium System Implementation update, including accomplishments to date and upcoming key tasks with the Tyler Technologies team. She briefly went over the High-Level Implementation Timeline and stated that everything is still trending on schedule for the May 2023 Go-Live date.*

*Jim Chamernik, Sheriff's Office Business Manager, shared there were no new updates on the data sharing MOUs.*

*Vice Chair Dato mentioned there is a meeting coming up with Tyler about contract*

*components, to ensure things are being done as originally requested during the Request for Proposals (RFP) process.*

6.4 [22-0885](#)

Update on the Regional Operations and Communications Facility.

**Attachments:** [6.4-ROC Facility Design UPDATE\(06.16.22\)](#)

*Jim Hawkins, 911 Project Coordinator, provided a quick update on the Regional Operations and Communications (ROC) facility, including schematic design, funding and next steps. He reported that the County Board approved the next step for the \$31 million bond funding on June 14, 2022, and that there will be a public hearing process in July, with final approval in August.*

*911 Project Coordinator Hawkins provided an estimated timeline of Jan/Feb 2023 for a finished plan, late Spring/early Summer 2023 for breaking ground, and Summer 2025 for the ribbon cutting.*

*Discussion ensued regarding the bonding.*

6.5 [22-0886](#)

Update and Discussion on Establishing a Consolidated PSAP and Dispatching Entity.

*Chair Kreis provided the background and strategy of the draft PSAP Consolidation Planning IGA proposed by the eight participating PSAPs. This IGA would be the first of two IGAs. This first IGA is focused on: (1) collaboration between PSAPs to maintain operations and employees during the complex transition to a single PSAP and (2) drafting the second IGA (the Implementation IGA) with input and collaboration from any and all consolidation partners. The goal of the second IGA is to disestablish the existing PSAPs and establish a New Consolidated PSAP as an intergovernmental cooperative with fair representation from each participating municipality and agency.*

*Draft IGA copies were distributed to Committee members. Chief Kreis highlighted important sections of the IGA to include the cost to each PSAP and the importance of input from partners, including those who are not part of the Consortium or this first IGA. He also highlighted that Lake County and the Lake County Sheriff's Office are separate entities and Lake County is not a voting member (but is the executive agent for the IGA).*

*Chair Kreis explained the eight PSAPs involved in this IGA are committed to working with all partners to establish a New Consolidated PSAP that all municipalities and agencies will have the opportunity to join as a partner, while in parallel, maintaining a focus on smoothly transitioning PSAP operations and stabilizing the environment moving forward.*

*Discussion ensued about concerns from entities that have been a part of the Consortium but are not a signatory on the PSAP Consolidation Planning IGA and who are not completely comfortable with the promise of full collaboration in the development of the*

*Implementing IGA.*

*Jim Hawkins, 911 Project Coordinator, provided additional background on past planning, how the Consortium agreed to the three-tiered Concept or Operations, and explained some of the challenges that have influenced the Consortium's options and decisions that have led to this point in time.*

*Further discussion ensued.*

**6.6 [22-0887](#)**

Update and Discussion on Emergency Telephone System Board (ETSB) Consolidation Efforts.

*Chair Kreis pointed out that ETSBs and the JETSBs were included in Article 7 of the draft planning IGA and there will be further conversations and a parallel path for(J)ETSB Consolidation.*

**7. Members' Remarks**

*Member Carani thanked everyone for listening to his comments and also announced it was his last meeting because he is retiring at the end of the month.*

*Chief Kreis stated that the August 18th meeting will be a joint Operations and Policy Committee meeting and brought up the idea of canceling the July meeting. The group agreed to wait until closer to the next meeting date to decide.*

**8. Adjournment**

*A motion was made by Member Perez to adjourn the meeting, seconded by Member Dato. The motion carried by voice vote. Chair Kreis declared the meeting adjourned at 3:29 p.m.*

**Next Meeting: July 21, 2022**