

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Wednesday, June 8, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3PQtcra>

**Public Works, Planning & Transportation Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:  
<https://bit.ly/3PQtrA>

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Public Works, Planning & Transportation Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\* \* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \* \*

**1. Call to Order**

*Chair Clark called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Clark led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 6 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**Absent** 1 - Vice Chair Pedersen

*\*Electronic Attendance: Member Maine*

*Others Present:*

*Abby Krakow, Communications*

*Al Giertych, Division of Transportation*

*Alex Carr, Communications*

*Alicia Timm, Public*

*Betsy Duckert, Division of Transportation*

*Carissa Casbon, Board Member*

*Daniel Javed, Division of Transportation*

*Edward Gallagher, Pace Suburban Bus*

*Eric Steffen, Planning, Building and Development*

*Eric Waggoner, Planning, Building and Development*

*Gary Gibson, County Administrator's Office*

*Gavin Good, Lake County News-Sun*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Jennifer White, Division of Transportation*

*Joe Surdam, Division of Transportation*

*Joel Sensenig, Public Works*

*Jolanda Dinkins, County Board Office*

*Jon Nelson, Division of Transportation*

*Joseph Arcus, Planning, Building, and Development*

*Julian Rozwadowski, Division of Transportation*

*Kevin Carrier, Division of Transportation*

*Kevin Hunter, Board Member*

*Kevin Kerrigan, Division of Transportation*

*Kevin Quinn, Communications*

*Kristy Cechini, County Board Office*

*Linda Rubeck, Division of Transportation*

*Mary Crain, Division of Transportation*

*Mary O'Driscoll, Division of Transportation*

*Matt Meyers, County Administrator's Office*  
*Michael Klemens, Division of Transportation*  
*Michael Lukich, Division of Transportation*  
*Michael Wheeler, Finance*  
*Mick Zawislak, Daily Herald*  
*Nick Principali, Finance*  
*Patrice Sutton, Finance*  
*Robert Springer, Planning, Building and Development*  
*RuthAnne Hall, Purchasing*  
*Sandy Hart, County Board Chair*  
*Shane Schneider, Division of Transportation*  
*Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no public comments.*

**6. Chair's Remarks**

*There were no Chair's Remarks.*

**7. Unfinished Business**

*There was no Unfinished Business to discuss.*

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**\*PUBLIC WORKS\***

**8.1 [22-0817](#)**

Joint Resolution authorizing execution of a contract with Chicagoland Trenchless Rehabilitation Inc. of Niles, Illinois, in the amount of \$109,999 for the Park West Sewer Lining Project in Unincorporated Deerfield, Illinois.

**Attachments:** [22-0817 Park West Sewer Lining Bid Document PW2021.105](#)

[22-0817 Park West Sewer Lining Bid Tab](#)

[22-0817 Park West Location Map](#)

[22-0817 Chicagoland Trenchless Vendor Disclosure](#)

**A motion was made by Member Roberts, seconded by Member Wilke, that the consent agenda items be approved and referred on to the Financial and Administrative Committee. Motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Pedersen

**REGULAR AGENDA**

**\*PLANNING, BUILDING & DEVELOPMENT\***

**8.2 22-0825**

Committee action amending the Final Plat relating to Lot 11 in the Dering Woods Subdivision - District 1.

**Attachments:** [PTRL\\_000767\\_2022 Info Paper](#)

[PTRL\\_000767\\_2022 Aerial Map](#)

[PTRL\\_000767\\_2022 Plat Amendment Survey - Lot 11](#)

[PTRL\\_000767\\_2022 Vekemans Plat Amendment - Lot 11 presentation](#)

*Matt Meyers, Assistant County Administrator, noted that staff has requested to postpone this Committee action, as staff is waiting on an item for this particular action.*

**A motion was made by Member Vealitzek, seconded by Member Roberts, that this item be postponed to the June 29, 2022 Committee meeting. The motion carried by the following voice vote:**

**Aye:** 6 - Chair Clark, Member Maine, Member Roberts, Member Vealitzek, Member Wasik and Member Wilke

**Absent:** 1 - Vice Chair Pedersen

**8.3 22-0023**

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning, Building and Development (PBD) Director, provided updates about the open burning ordinance and waste hauling franchise agreement.*

*Director Waggoner noted that the Communications Department reached out to 9-1-1 dispatch partners, in an effort to divert calls regarding open burning violations from 9-1-1 to the County's open burning hotline.*

*Director Waggoner noted that a number of homes did not receive a final pickup from their previous waste hauler due to the Memorial Day holiday. Director Waggoner also explained that the volume of resident calls reached its peak during the week of June 1st and has begun to decrease since that time.*

*Discussion ensued.*

**\*PUBLIC WORKS\***

**8.4 22-0024**

Director's Report - Public Works.

*Joel Sensenig, Assistant Director of Public Works, had nothing to report.*

**\*DIVISION OF TRANSPORTATION\***

**8.5 [22-0823](#)**

Discussion of advertisements on Pace Bus shelters installed in Lake County highway right-of-way.

**Attachments:** [22-0823 Pace Ad Shelter Brochure](#)  
[22-0823 Pace Advertising Guidelines](#)

*Shane Schneider, Division of Transportation (DOT) Director, and Kevin Carrier, Director of Planning, explained that some other counties have been using an advertisement program in bus shelters to help cover cost of building and maintaining additional bus shelters.*

*Discussion ensued.*

*The consensus of the Committee was to support looking into an advertising program to collect additional revenue with the goal of constructing and maintaining more bus shelters. The Committee noted some limits/restrictions on the types of advertisements that will be allowed. The Committee also requested an analysis of potential new bus shelter locations and other methods of funding these potential new bus shelters.*

*Director Schneider stated that they would bring the discussion back to a future Committee meeting with answers to questions and additional information as discussed at the Committee meeting today.*

**8.6 [22-0779](#)**

Presentation of the Proposed 2022-2027 Transportation Improvement Program.

**Attachments:** [22-0779 Presentation Proposed Program](#)  
[22-0779 Map of Preservation Projects](#)  
[22-0779 Map of Modernization Projects](#)  
[22-0779 Map of Non-Motorized Projects](#)  
[22-0779 Map of Expansion Projects](#)  
[22-0779 Funding Report Summary TIP](#)  
[22-0779 Funding Report Detailed TIP](#)

*Shane Schneider, Division of Transportation (DOT) Director, and Kevin Carrier, Director of Planning, presented an annual update of the proposed 2022-2027 Transportation Improvement Program (TIP). Director Schneider explained that the bulk of the projects included in the 2022-2027 TIP are preservation (resurfacing and annual maintenance) and modernization (using technology to improve safety of intersections/trails) projects.*

*Discussion ensued.*

*Director Schneider stated that formal adoption of the Plan will be coming back to a future committee meeting, with final action to be taken by the Board.*

**8.7 [22-0022](#)**

Director's Report - Division of Transportation.

*Shane Schneider, Division of Transportation (DOT) Director, noted that the County highway map, last updated in 2015, has been updated. New hard copies will be made available and a PDF version of the map is now available on the website.*

**9. County Administrator's Report**

*Matt Meyers, Assistant County Administrator, noted that the Director of Public Works position has been posted on the County's website and that applications will be accepted for the position through the end of June.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*There were no Members' Remarks.*

**12. Adjournment**

*Chair Clark declared the meeting adjourned at 10:19 a.m*

**Next Meeting: June 29, 2022**

*Minutes prepared by Theresa Glatzhofer.*

*Respectfully submitted,*

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*Public Works, Planning and Transportation Committee Chair*