

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, April 29, 2022

11:00 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/37zPTyC>

F&A Special Committee on COVID-19 Pandemic
Recovery and Investment

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

(1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.

(2) Remote / virtual attendance through registration at:
<https://bit.ly/37zPTyC>

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: F&A Special Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

* * *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

1. Call to Order

Vice Chair Vealitzek called the meeting to order at 11:00 a.m.

2. Pledge of Allegiance

Vice Chair Vealitzek led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Chair Frank, Member Clark, Member Pedersen, Member Danforth and Vice Chair Vealitzek

**Electronic Attendance: Chair Frank*

Other Attendees:

Al Giertych, Division of Transportation

Alex Carr, Communications

Ashley Rack, Sheriff's Office

Brenda O'Connell, Planning, Building and Development

Carissa Casbon, Board Member

Cassandra Hiller, County Administrator's Office

Chris Blanding, Enterprise Information Technology

Dan Eder, Lake County EMA

Dominic Strezo, Planning, Building and Development

Gary Gibson, County Administrator's Office

Holly Kim, Treasurer

Janna Philipp, County Administrator's Office

Jennifer Brennan, Communications

Jennifer Serino, Workforce Development

Jim Chamernik, Sheriff's Office

Jim Hawkins, County Administrator's Office

Joel Sensenig, Public Works

John Wasik, Board Member

Kevin Quinn, Communications

Kristy Cechini, County Board Office

Kurt Woolford, Stormwater Management

Lawrence Oliver, Sheriff's Office

Matt Meyers, County Administrator's Office

Mick Zawislak, Daily Herald

Pam Riley, Lake County Health Department

Patrice Sutton, Finance

Robin O'Connor, Lake County Clerk

RuthAnne Hall, Purchasing

Sandy Hart, County Board Chair

*Susan August, Purchasing
Tammy Chatman, Communications
Teri White, State's Attorney's Office
Theresa Glatzhofer, County Board Office*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no public comments.

6. Chair's Remarks

Vice Chair Vealitzek wished Chair Frank good health.

7. Unfinished Business

There was no Unfinished Business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

APPROVAL OF MINUTES

8.1 [22-0631](#)

Minutes from March 25, 2022.

Attachments: [F&A Special Committee 3.25.22 Final Minutes](#)

A motion was made by Member Clark, seconded by Member Danforth, that the minutes from March 25, 2022 be approved. The motion carried by the following voice vote:

Aye: 5 - Chair Frank, Member Clark, Member Pedersen, Member Danforth and Vice Chair Vealitzek

REGULAR AGENDA

8.2 [22-0632](#)

Update on approved expenditures, projects, and programs.

Attachments: [Lake County ARPA Investment Planning 042822](#)
[ARPA Presentation](#)

Deputy County Administrator Jim Hawkins introduced Assistant County Administrator Matt Meyers who, along with representatives from each American Rescue Plan Act (ARPA) task force, reviewed projects for which ARPA dollars had already been allocated. Assistant County Administrator Meyers noted that detailed ARPA project plans have been requested from each task force lead. Assistant County Administrator Meyers further noted that \$70.7 million of the County's ARPA dollars have been appropriated thus far.

Discussion ensued.

8.3 [22-0634](#)

Presentation and discussion regarding process options for external ARPA requests.

Assistant County Administrator Matt Meyers noted that numerous external requests for American Rescue Plan Act (ARPA) funding have been received by County Administration. Assistant County Administrator Meyers reviewed potential program guidelines and scoring criteria for consideration of funding external ARPA projects. Assistant County Administrator Meyers noted that a form for external ARPA funding requests, once finalized, will be sent to those who have previously requested such funding.

Discussion ensued.

Assistant County Administrator Meyers noted, and Chief Financial Officer Patrice Sutton confirmed, that December 31, 2024 is the deadline for ARPA project appropriation, and December 31, 2026 is the deadline for ARPA-funded projects to be completed.

Further discussion ensued.

The consensus of the Committee was to evaluate long-term County-wide goals for ARPA funding prior to finalizing the program for considering funding for external ARPA projects.

8.4 [22-0633](#)

Discussion on Future Public Engagement.

Deputy County Administrator Jim Hawkins gave a presentation about communication and public engagement regarding American Rescue Plan Act (ARPA) funding, with the intent of informing and listening to the public.

Discussion ensued.

The consensus of the Committee was to further develop the proposed communications plan for ARPA information and feedback.

9. County Administrator's Report

Deputy County Administrator Jim Hawkins summarized the staff follow-up items required for future F&A Special Committee meetings.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no Members' Remarks.

12. Adjournment

Vice Chair Vealitzek adjourned the meeting at 12:27 p.m.

Next Meeting: TBD

Meeting minutes prepared by Theresa Glatzhofer.

Respectfully submitted,

Chair, F&A Special Committee on COVID-19 Pandemic Recovery and Investment