

## **Memorandum of Understanding**

### **Regarding Data Access to the Law Enforcement Records Management System**

This Memorandum of Understanding (“**MOU**”) is between the Lake County Sheriff and **XXX**. The MOU arises in conjunction with XXX’s implementation of the Law Enforcement Records Management System under an *Intergovernmental Agreement for the Collaborative Use of the Lake County Law Enforcement Records Management System*.

#### **RECITALS**

##### **Whereas:**

1. The Lake County Sheriff, acting with the County of Lake, contracted with Tyler Technologies to license and support a Law Enforcement Records Management System (“**RMS**”).
2. **XXX** agreed to participate in the RMS through an *Intergovernmental Agreement for the Collaborative Use of the Lake County Law Enforcement Records Management System* signed on DATE (“**IGA**”). Through the IGA, the Sheriff’s Office is responsible for assisting **XXX** in configuring access and other rights for its users.
3. As part of the RMS’s setup, the parties need to make certain decisions as to how the system will be configured.
4. To memorialize the decisions that the parties have made about configuration, the parties have created this memorandum of understanding.

##### **In light of the foregoing, the parties memorialize their understanding as follows:**

Article 1. As it applied to the data that **XXX** contributes to the RMS:

- ☐ Access to XXX’s data shall be shared with all other entities participating in the RMS.
- ☐ Access to XXX’s data shall **not** be shared with other entities participating in the RMS, with the exception of “shell” data, which is data that allows RMS participants to see that an agency had an interaction with a person, but not view the contents or nature of the interaction.

Article 2. Amendments.

- 2.1 This MOU may be modified at any time through the parties mutual agreement. Any subsequently signed MOU shall supersede this MOU, with the last date the MOU is signed by the last party to sign it being the “effective date” of the then-current MOU.

##### **Signed:**

**LAKE COUNTY SHERIFF**

**XXX**

By\_\_\_\_\_

By:\_\_\_\_\_

Its

Its

Date:\_\_\_\_\_

Date:\_\_\_\_\_