DATE: April 27, 2022

TO: Board of Health
                   through
                   Mark Pfister, Executive Director

FROM: Pamela Riley, Director of Finance

SUBJECT: FY2023 PROPOSED BUDGET TIMETABLE

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The Budget Committee of the Board of Health (BOH) and of the Governing Council (GC), and the TB Board, will begin work following preparation of the proposed FY2023 budget by the Executive Director and senior staff. Committee members are:

Board of Health Budget Committee
> Jay Ehrlich, MD, Chair
> Casey Cesnovar, Vice Chair
> Lucille DeVaux
> Tracey Schultz
> Julie Simpson

Governing Council Budget Committee
> Charles Fornero, Chair
> Maria Elena Lara
> Yadira Hegar Chuc
> Robert Tarter
> Lester Washington

TB Board
> Lavanya Srinivasan, MD, Chair
> Lucille DeVaux
> Mukesh Chaudhry, MD

The proposed Budget Timetable is attached. All BOH members are welcome to attend BOH Budget Committee meetings.

PROPOSED
LCHD/CHC
FY2023 BUDGET TIMETABLE

April 14:   Preliminary planning meeting

April (TBD):   Preliminary County budget guidelines with County Finance

Week of May 16th: Budget program templates submitted to Associate Directors, Deputy
                         Director and Program Managers

June 9:   Executive Team Meeting Program Budget Discussion

June 24:   Data entry into Hyperion by Business Managers completed by noon; new
                         program requests to Finance to be included with program budgets

June 30:   Executive Team "Budget Planning & Review

July 7:   Budget Finalization

August 3:   Final review of budget status with County Finance

August 10:   Deliver proposed budgets to BOH, GC, and TB Board

August 17, 6 PM: Budget Committee Meeting: All Directors (Admin, FQHC, BH, PREV)
                         present their budget to the BOH and GC Budget Committees for detailed
                         review

August 19:   TB Board reviews/modifies/approves budget

August 24:   BOH reviews/modifies/approves budget

September 13:   GC reviews/modifies/approves budget