

Memorandum

TO: Chair, Financial and Administrative Committee

FROM: Carl Kirar, Director – Facilities and Construction Services

DATE: April 22, 2022

RE: Update regarding the use of Job Order Contracting (JOC) for projects exceeding \$350,000

1. Lake County established an internal policy in June 2019 for JOC Project Guideline and Project Development Protocol that identified a threshold of \$350,000, at which the Finance and Administrative Committee should be advised of projects anticipated to exceed the threshold.
2. As part of the Fiscal Year 2022 Budget Process, funding was appropriated as part of the Facility Assessment Program. Projects exceeding the \$350,000 threshold:
 - a. Installation of a new hot water circulation pump system for existing perimeter radiation heating system along the exterior walls in the Center Courts Courthouse at 18 N. County St. Complex. Project will also include wireless thermostats for better temperature monitoring in the private office spaces to increase comfort and overall energy efficiency in the building. Cost is not to exceed the amount of \$400,000.
3. Execution of this project using the JOC contract is in the best interest of Lake County.