

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Thursday, February 24, 2022

8:30 AM

Meeting held by video conference. The public can register to  
attend remotely at: <https://bit.ly/3LAEePx>

### **Financial & Administrative Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Board Chair's Written Determination, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower (9th Floor, if needed), 18 N. County Street, Waukegan, Illinois.)

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: F&A Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\* \* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \* \*

0. [22-0027](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 7.30](#)

1. **Call to Order**

2. **Pledge of Allegiance**

*Vice Chair Vealitzek led the Pledge of Allegiance.*

3. **Roll Call of Members**

**Present** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent** 1 - Chair Frank

*\*Electronic Attendance: All Members*

*Others present:*

*Al Giertych, Division of Transportation*

*Ann Maine, Board Member*

*Ashley Rack, Sheriff's Office*

*Abby Scalf, Communications*

*Austin McFarlane, Public Works*

*Bethany Williams, Lake County Partners*

*Bob Glueckert, Supervisor of Assessments*

*Brenda O'Connell, Planning, Building and Development*

*Caitlin Everett, Workforce Development*

*Carissa Casbon, Board Member*

*Carl Kirar, Facilities and Construction*

*Catherine Sbarra, Board Member*

*Chris Blanding, Enterprise Information Technology*

*Darcy Adcock, Human Resources*

*Elizabeth Mudd, Treasurer's Office*

*Erik Karlson, Enterprise Information Technology*

*Gary Gibson, County Administrator's Office*

*Heidie Hernandez, Enterprise Information Technology*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Jennifer Clark, Board Member*

*Jennifer White, Division of Transportation*

*Jessica Vealitzek, Board Member*

*Jim Chamernik, Sheriff's Office*

*John Light, Human Resources*

*John Wasik, Board Member*

*Joy Gossman, Public Defender*

*Julie Simpson, Board Member*  
*Karen Fox, State's Attorney's Office*  
*Kevin Carrier, Division of Transportation*  
*Kevin Considine, Lake County Partners*  
*Kristy Cechini, County Board Office*  
*Kurt Woolford, Stormwater Management*  
*Lawrence Oliver, Sheriff's Office*  
*Linda Pedersen, Board Member*  
*Marah Altenberg, Board Member*  
*Mary Crain, Division of Transportation*  
*Matt Meyers, County Administrator's Office*  
*Melanie Nelson, State's Attorney's Office*  
*Melissa Gallagher, Finance*  
*Michael Danforth, Board Member*  
*Michael Wheeler, Finance*  
*Mick Zawislak, Daily Herald*  
*Monica McClain, Payroll*  
*Nelmari Velazquez-Zayas, Human Resources*  
*Patrice Evans, Enterprise Information Technology*  
*Patrice Sutton, Finance*  
*RuthAnne Hall, Purchasing*  
*Ryan Pinter, Enterprise Information Technology*  
*Sonia Hernandez, County Administrator's Office*  
*Sandy Hart, Board Member*  
*Shane Schneider, Division of Transportation*  
*ShaTin Gibbs, Finance*  
*Stacy Davis-Wynn, Purchasing*  
*Susan August, Purchasing*  
*Tammy Chatman, Communications*  
*Terri Kath, Enterprise Information Technology*  
*Terry Wilke, Board Member*  
*Theresa Glatzhofer, County Board Office*  
*Todd Schroeder, 19th Judicial Circuit Court*  
*Vasyl Markus, Treasurer's Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items Not on the Agenda)**

*There were no public comments.*

**6. Chair's Remarks**

**7. Unfinished Business**

8. New Business

**CONSENT AGENDA (8.1 - 8.15)**

**\*APPROVAL OF MINUTES\***

8.1 [22-0272](#)

Minutes from January 27, 2022.

**Attachments:** [F&A 1.27.22 Final Minutes](#)

**A motion was made by Member Simpson, seconded by Member Clark, that these minutes be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

8.2 [22-0307](#)

Minutes from February 3, 2022.

**Attachments:** [F&A 2.3.22 Final Minutes](#)

**A motion was made by Member Simpson, seconded by Member Clark, that these minutes be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

**\*REPORTS\***

8.3 [22-0269](#)

Report from Robin M. O'Connor, County Clerk, for the month of January, 2022.

**Attachments:** [LCC Report for January 2022](#)

**A motion was made by Member Simpson, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

8.4 [22-0271](#)

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of January 2022.

**Attachments:** [January 2022](#)

**A motion was made by Member Simpson, seconded by Member Clark, that this**

report be approved and recommended to the County Board agenda. The motion carried by the following vote:

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

8.5 [22-0247](#)

Treasurer Holly Kim's Cash and Investment Report September 2021.

**Attachments:** [Treasurer Holly Kim's Cash and Investment Report September 2020](#)

[Treasurer Holly Kim's Cash and Investment Report September 2021](#)

A motion was made by Member Simpson, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following vote:

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

8.6 [22-0248](#)

Treasurer Holly Kim's Cash and Investment Report October 2021.

**Attachments:** [Treasurer Kim's Cash and Investment Report October 2020](#)

[Treasurer Kim's Cash and Investment Report October 2021](#)

A motion was made by Member Simpson, seconded by Member Clark, that this report be approved and recommended to the County Board agenda. The motion carried by the following vote:

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

8.7 [22-0335](#)

Treasurer Holly Kim's Cash and Investment Report November 2021.

**Attachments:** [Treasurer Holly Kim's Cash and Investment Report November 2020](#)

[Treasurer Holly Kim's Cash and Investment Report November 2021](#)

A motion was made by Member Clark, seconded by Member Simpson, that this report be approved and recommended to the County Board agenda. The motion carried by the following vote:

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

**8.8 [22-0252](#)**

Joint resolution authorizing a contract with Cardno, Inc., Brookfield, Wisconsin, in the amount of \$55,100 for ecological restoration management of wetland and upland buffer areas requiring native landscape maintenance.

**Attachments:** [22-0252 Bid Tab 2022 Native Landscape Maintenance](#)  
[22-0252 Vendor Disclosure, Cardno](#)

**A motion was made by Member Simpson, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

**8.9 [22-0254](#)**

Joint resolution appropriating \$1,480,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2022-2023 winter season.

**A motion was made by Member Simpson, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

**8.10 [22-0255](#)**

Joint resolution authorizing a contract with H&H Electric Company, Franklin Park, Illinois, in the amount of \$514,969.28 for the installation of Intelligent Transportation System (ITS) PASSAGE Field Elements along various routes in Lake County, and appropriating \$620,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [22-0255 Bid Tab 2021 PASSAGE Field Elements](#)  
[22-0255 Vendor Disclosure, H & H](#)  
[22-0255 Location Map, 2021 PASSAGE Field Elements](#)

**A motion was made by Member Simpson, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

**8.11 [22-0256](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$566,286.30, for the resurfacing of Audrey Nixon Boulevard, from Jackson Street to Sheridan Road, and appropriating \$680,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [22-0256 Bid Tab, Audrey Nixon Boulevard Resurfacing](#)  
[22-0256 Vendor Disclosure, Peter Baker and Son](#)  
[22-0256 Location Map, Audrey Nixon Blvd Resurfacing](#)

**A motion was made by Member Simpson, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

**8.12 [22-0257](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$861,366.47 for the resurfacing of York House Road, from Delany Road to Illinois Route 131, which will be improved under the Illinois Highway Code for a total of 1.39 miles, and appropriating \$1,035,000 of Motor Fuel Tax funds.

**Attachments:** [22-0257 Bid Tab, York House Road Resurfacing](#)  
[22-0257 Vendor Disclosure, Peter Baker and Son](#)  
[22-0257 Location Map, York House Road](#)

**A motion was made by Member Simpson, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

**8.13 [22-0259](#)**

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, to provide Phase II design engineering services for improvements to the intersections of Russell Road with Kilbourne Road, Kenosha Road, and Lewis Avenue, at a maximum cost of \$1,204,887 and appropriating \$1,450,000 of Matching Tax funds.

**Attachments:** [22-0259 Russell Road Phase II Consultant Agreement](#)  
[22-0259 Vendor Disclosure, TranSystems \(Russell\)](#)  
[22-0259 Location Map, Russell Rd Intersection Improvement](#)

**A motion was made by Member Simpson, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The**



**motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

**8.14 [22-0260](#)**

Joint resolution authorizing an agreement with Civiltech Engineering, Itasca, Illinois, for professional engineering services related to the Phase I Study of the Old McHenry Crossings improvement project, at a maximum cost of \$243,315, and appropriating \$295,000 of Motor Fuel Tax funds.

**Attachments:** [IDOT Agreement](#)

[22-0260 Vendor Disclosure, Civiltech](#)

[22-0260 Location Map, Old McHenry Crossings](#)

**A motion was made by Member Simpson, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

**8.15 [22-0261](#)**

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, for professional engineering services to design a multi-use path along Butterfield Road, from Gregg's Parkway to Golf Road, at a maximum cost of \$643,993, and appropriating \$775,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [22-0261 Butterfield Road Bike Path Consultant Agreement](#)

[22-0261 Vendor Disclosure, TranSystems](#)

[22-0261 Location Map, Butterfield Road Bike Path](#)

**A motion was made by Member Simpson, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

**REGULAR AGENDA**

**\*LAKE COUNTY PARTNERS\***

**8.16 [22-0324](#)**

Lake County Partners Comprehensive Economic Development Strategy (CEDS)

Update.

**Attachments:** [CEDS Public Comment Summary F&A 022422](#)

*Kevin Considine, Lake County Partners, provided an overview and update on the public comments for the Comprehensive Economic Development Strategy (CEDS). There were four key topics for the public comment: general support, development, sustainability and transportation. Mr. Considine also reported on the timeline moving forward for the CEDS.*

**\*FINANCIAL & ADMINISTRATIVE\***

**Facilities and Construction**

**8.17 [22-0029](#)**

Director's Report - Facilities and Construction Services.

*Carl Kirar, Facilities and Construction, stated there are three items that will be presented at the upcoming Financial & Administrative Committee meetings. The items are the Consolidated EOC/911/ETSB Facility, the renovated space in the basement to make the Vote by Mail operational, and the purchase of the property for the Coroner's Office.*

*Gary Gibson, County Administrator, reported on the capital plan and the timeline.*

**Human Resources**

**8.18 [22-0031](#)**

Director's Report - Human Resources.

*There was no Human Resources Director's Report.*

**Enterprise Information Technology**

**8.19 [22-0286](#)**

Resolution authorizing an agreement with DLT Solutions, of Herndon, Virginia, for staff augmentation services for system programming and operational support for two years in an amount not to exceed \$182,400 annually.

**Attachments:** [FY22 DLT Solutions \(Data Intensity - Staff Augmentation\) - CON](#)  
[FY22 DLT Solutions \(Data Intensity - Staff Augmentation\) - QUO](#)  
[FY22 DLT Solutions \(Data Intensity -Staff Augmentation\) - Vendor Disclos](#)

*Chris Blanding, Chief Enterprise Information Technology Officer, reported on the BOSS system upgrade. Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Wilke, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

8.20 [22-0030](#)

Director's Report - Enterprise Information Technology.

*There was no Enterprise Information Technology report but Chris Blanding, Chief Enterprise Information Technology Officer, did state that security awareness reports of participation were sent to departments and offices.*

**Finance**

8.21 [22-0329](#)

Resolution re-authorizing an emergency appropriation of \$300,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for temporary staff to support the Federal Emergency Rental Assistance (FERA) Program.

*Patrice Sutton, Chief Financial Officer, reported on there was a change in the language and stated the resolution was reauthorizing the appropriation approved in December.*

**This matter was recommended for adoption to the regular agenda**

8.22 [22-0032](#)

Director's Report - Finance.

*There was no Finance Director's Report.*

**9. County Administrator's Report**

9.1 [22-0342](#)

Application Fees for Grade One Deputies and Corrections Officers.

*Gary Gibson, County Administrator, stated there will be an action item moving forward for the Sheriff's Office asking for a temporary waving of the filing fee for applications for deputy and correctional positions. Discussion ensued.*

9.2 [22-0348](#)

Initial discussion on options for capital funding for facilities projects.

*Jim Hawkins, Deputy County Administrator, introduced Carl Kirar, Construction and Facilities Director and Patrice Sutton, Chief Financial Officer. Mr. Hawkins reported on the initial discussion on the Facility Capital Fund. The major item is the Consolidated EOC/911/ETSB Facility. Staff will be presenting to the Board the options for funding the building and capital needs. There are three funding possibilities the Board will need to look at: ARPA funds, Bonding, and possibly grant funding. Discussion ensued.*

**10. Executive Session**

**A motion was made by Member Pedersen, seconded by Member Wilke, that this item be to go into executive session. The motion carried by the following vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

10.1 [22-0033](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [22-0034](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.3 [22-0035](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

10.4 [22-0036](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.4 [22-0310](#)

A

Executive Session minutes from January 27, 2022.

**A motion was made by Member Clark, seconded by Member Wilke, that these minutes be approved. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Clark, Member Danforth, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Absent:** 1 - Chair Frank

11. **Members Remarks**

*Member Simpson asked for everyone to keep Ukraine in their thoughts.*

12. **Adjournment**

*Vice Chair Vealitzek declared the meeting adjourned at 9:53 a.m.*

**Next Meeting: March 3, 2022**