

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Wednesday, October 27, 2021

8:30 AM

### JOINT BUDGET HEARINGS

Meeting held by video conference. Register to virtually attend at  
<https://bit.ly/3FYrJua>

**Public Works, Planning & Transportation Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Chair's Written Determination, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in-person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.)

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: PWPT Joint Budget Hearings (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\* \* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \* \*

[21-1171](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 7.30.21\[379\]](#)

**1. Call to Order**

*Chair Durkin called the Public Works, Planning and Transportation Committee Joint Budget Hearing to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Durkin led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

*\*Electronic Attendance: All Members*

*Others Present:*

*Al Giertych, Division of Transportation*

*Alex Carr, Communications*

*Angelo Kyle, Board Member*

*Arnold Donato, Stormwater Management*

*Austin McFarlane, Public Works*

*Brittany Sloan, Public Works*

*Carissa Casbon, Board Member*

*Carl Kirar, Facilities and Construction*

*Cassandra Hiller, County Administrator's Office*

*Chad Wright, Facilities and Construction Operations*

*Chris Blanding, Enterprise Information Technology*

*Daniel Eder, EMA*

*Daniel Javed, Division of Transportation*

*Darcy Adcock, Human Resources*

*Diane Hewitt, Board Member*

*Donny Schmit, Stormwater Committee*

*Emily Mitchell, Finance*

*Eric Steffen, Planning, Building and Development*

*Eric Tellez, Planning, Building and Development*

*Eric Waggoner, Planning, Building and Development*

*Erik Karlson, Enterprise Information Technology*

*Ernesto Huaracha, Stormwater Management*

*Gary Gibson, County Administrator's Office*

*Gina Roberts, Board Member*

*Heidie Hernandez, Enterprise Information Technology*

*Holly Kim, Treasurer*  
*Irshad Khan, Finance*  
*Jamie Helton, State's Attorney's Office*  
*Janna Philipp, County Administrator's Office*  
*Jefferson McMillan-Wilhoit, Health Department*  
*Jeremiah Varco, Facilities and Construction*  
*Jim Hawkins, County Administrator's Office*  
*Joel Sensenig, Public Works*  
*John Light, Human Resources*  
*Jon Nelson, Division of Transportation*  
*Julie Simpson, Board Member*  
*Justine Gilbert, Communications*  
*Karen Brush, County Clerk's Office*  
*Kevin Carrier, Division of Transportation*  
*Kevin Hunter, Board Member*  
*Kevin Kerrigan, Division of Transportation*  
*Kipp Wilson, Supervisor of Assessments*  
*Krista Braun, Planning, Building, and Development*  
*Kristy Cechini, County Board Office*  
*Kurt Woolford, Stormwater Management*  
*Lisle Stalter, State's Attorney's Office*  
*Lizbeth Duckert, Division of Transportation*  
*Marah Altenberg, Board Member*  
*Mary Crain, Division of Transportation*  
*Mary Ross-Cunningham, Board Member*  
*Matt Meyers, County Administrator's Office*  
*Meg Weekley, Regional Office of Education*  
*Melanie Nelson, State's Attorney's Office*  
*Michael Danforth, Board Member*  
*Michael Klemens, Division of Transportation*  
*Michael Wheeler, Finance*  
*Mike Prusila, Stormwater Management*  
*Patrice Evans, Enterprise Information Technology*  
*Patrice Sutton, Finance*  
*Paul Frank, Board Member*  
*Robert Springer, Planning, Building and Development*  
*Robin O'Connor, Lake County Clerk*  
*RuthAnne Hall, Purchasing*  
*Ryan Pinter, Enterprise Information Technology*  
*Sandy Hart, Board Member*  
*Shane Schneider, Division of Transportation*  
*Sonia Hernandez, County Administrator's Office*

*Susan August, Purchasing*  
*Sydney Dawson, County Board Office*  
*Terri Kath, Enterprise Information Technology*  
*Todd Govain, County Clerk's Office*  
*Vasyl Markus, Treasurer's Office*  
*Adam Zawislak, Daily Herald*  
*Kevin Considine, Lake County Partners*  
*Chris Geiselhart, Liberty Prairie Area Homeowners Association*  
*Kathleen O'Connor, Libertyville Township*  
*Jeffrey Murphy, public*  
*Sonia Mata, public*  
*John Smith, public*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no public comments regarding items not on the agenda. One public comment was heard later during agenda item number 8.P9.*

**6. Chair's Remarks**

*Chair Durkin did not have any remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**REGULAR AGENDA**

**8.F1 21-1616**

Presentation and consideration of proposed Fiscal Year 2022 Budget (see complete recommended budget attached).

**Attachments:** [FY22 Recommended Budget](#)  
[FY22 Joint Cmte Opening Pres Oct 2021-V2](#)

*County Administrator, Gary Gibson, thanked everyone who worked hard to present a balanced budget. He reiterated Finance and Administrative Chair Frank's earlier statements during this joint meeting, and that any additions in terms of new program requests would require an offset of funding. He introduced Michael Wheeler from the Finance and Administrative Department, who provided a presentation and overview of the Fiscal Year 2022 Budget.*

*After the presentation, discussion ensued.*

**8.P1 21-1625**

Joint committee action approving the recommended Fiscal Year 2022 budget for Public Works (FY22 Recommended Budget, pg. 307).

*Emily Mitchell, Budget Analyst, provided an overview of the Public Works budget.*

*Austin McFarlane, Public Works Interim Director, explained there was a rate study done a few years back. The recommendations that came from that are sufficient to address the short term needs, but they may need to come back to the committee about how to support the infrastructure for the long term.*

*Discussion ensued.*

*Member Wilke joined the meeting at 8:55 a.m.*

**A motion was made by Member Clark, seconded by Member Maine, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.P2 [21-1673](#)**

Joint committee action approving the recommended Fiscal Year 2022 budget for the Division of Transportation (FY22 Recommended Budget, pg. 153).

*Emily Mitchell, Budget Analyst, provided an overview of the Division of Transportation (DOT) budget.*

*Shane Schneider, DOT Director, explained that DOT has six dedicated funding sources that cover operational and capital expenses. These total approximately \$109 million. This agenda includes separate agenda items for each. He gave a brief background of DOT and highlighted DOT's 2021 accomplishments.*

*Director Schneider explained the County Highway Tax fund is a property tax-based fund with revenue of approximately \$24 million for 2022. This primarily covers the operational expenses of DOT, staff salaries and benefits of 127 full-time and 22 part-time positions, vehicles, heavy equipment and all of the fuel for the entire County Fleet.*

*Director Schneider explained that DOT submitted one new program request, a mobile gps survey unit for an estimated \$36,000, that was not approved to be added to the budget.*

*Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Clark, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.P3 [21-1637](#)**

Joint committee action approving the recommended Fiscal Year 2022 budget for the County Bridge Tax (FY22 Recommended Budget, pg. 150).

*Shane Schneider, Division of Transportation (DOT) Director, explained that this is the first of the five capital fund budgets. DOT has five separate local funds, totaling \$85 million annually to program transportation capital projects included in their five-year transportation improvement program. The 2022 construction program includes approximately \$63 million in new projects and \$30 million in 2021 projects that are being continued into 2022. Overall, across all five funds, the capital revenue is \$15.6 million higher than FY21. This is mostly due to the local County motor fuel tax.*

*Director Schneider explained this specific agenda item includes County Highway Bridge Tax and the funds are limited in use to bridge, culvert and drainage related projects. The FY22 budget is \$3.9 million.*

*Discussion ensued.*

**A motion was made by Member Wilke, seconded by Member Maine, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.P4 [21-1641](#)**

Joint committee action approving the recommended Fiscal Year 2022 budget for Matching Tax (FY22 Recommended Budget, pg. 185).

*Emily Mitchell, Budget Analyst, stated that the revenue is expected to remain flat. Shane Schneider, Division of Transportation Director, stated these funds are used for transportation improvement and maintenance projects.*

**A motion was made by Member Wilke, seconded by Member Vealitzek, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.P5 [21-1646](#)**

Joint committee action approving the recommended Fiscal Year 2022 budget for the County Motor Fuel Tax (FY22 Recommended Budget, pg. 232).

*Emily Mitchell, Budget Analyst, provided an overview of the budget. Shane Schneider, Division of Transportation (DOT) Director, explained that these funds can be used for general highway maintenance projects approved by Illinois DOT. The allocation is based*

*on the number of registered vehicles in the County.*

**A motion was made by Member Wasik, seconded by Member Maine, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.P6 [21-1649](#)**

Joint committee action approving the recommended Fiscal Year 2022 budget for the County Option Motor Fuel Tax (FY22 Recommended Budget, pg. 235).

*Shane Schneider, Division of Transportation Director, explained that this is a new fund source. This is the County's \$.04/per gallon tax on motor fuel that went into effect on July 1st. He stated they are projecting \$10.4 million in revenue for FY22. These funds are used for operating, constructing and improving public highways and acquiring real property in the right of way for public highways and non-motorized facilities in Lake County.*

*Discussion ensued.*

**A motion was made by Member Wasik, seconded by Member Wilke, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.P7 [21-1655](#)**

Joint committee action approving the recommended Fiscal Year 2022 budget for RTA ¼% Sales Tax for Transportation (FY22 Recommended Budget, pg. 249).

*Emily Mitchell, Budget Analyst, mentioned that there will be a slight adjustment in this account brought forward next week at the Financial and Administrative Committee meeting. It will be a transfer from FY21 for employees from the Division of Transportation (DOT) in this fund to the general fund, and then the fund expenditures and revenues will be balanced.*

*Shane Schneider, DOT Director, stated this is a regional sales tax on merchandise and services collected by Dept. of Revenue and distributed to the collar counties. It was intended to improve mobility and reduce congestion in the region. In 2008 the County adopted a new policy dedicating 100% of these funds to transportation and transit purposes. For FY22 they are projecting \$34.9 million in revenue, which is 12.6% increase from FY21.*

*Discussion ensued.*

**A motion was made by Member Wilke, seconded by Member Clark, that this committee action item be approved and referred on to the Financial and**



**Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.P8 [21-1660](#)**

Joint committee action approving the recommended Fiscal Year 2022 budget for Planning, Building and Development (FY22 Recommended Budget, pg. 113).

*Emily Mitchell, Budget Analyst, provided an overview of the Planning and Building and Development (PBD) budget.*

*Eric Waggoner, PBD Director, gave an overview on PBD's progress over the year. He provided a summary of their service model and explained they've built additional capacity within their operations through efficiencies. He also explained PBD's policy highlights for FY22.*

*Discussion ensued.*

**A motion was made by Member Vealitzek, seconded by Member Clark, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.P9 [21-1662](#)**

Joint committee action approving the recommended Fiscal Year 2022 budget for Stormwater Management (FY22 Recommended Budget, pg.188).

*Kurt Woolford, Stormwater Management Commission (SMC) Executive Director, explained that the SMC's Board approved their budget on July 1st, the beginning of the State Fiscal Year. In September, the state confirmed \$30 million of \$125 million in appropriations was released by the Governor's Office to the Department of Commerce and Economic Opportunity (DCEO) for Lake County. The DCEO grant does not reimburse administrative costs.*

*Donnie Schmidt, SMC Chair, explained the importance of the grant funded projects.*

*Emily Mitchell, Budget Analyst, stated there will be an increase in revenue and expenses for these projects.*

*Public comment was received from Chris Geiselhart in support of the Libertyville township's inclusion in the DCEO grant proposal.*

*Discussion ensued.*

*SMC Executive Director Woolford provided an overview of the three new program requests*

*that included infrastructure technology upgrades for the central permit facility (CPF), rehiring/re-establishing the Stormwater Coordinator position which was cut during the COVID-19 related budget cuts, and funding to continue the Stormwater Capital Improvement Program that the County Board approved a few years ago. Due to the DCEO grant, he believes SMC can withdraw the last of these requests.*

*A motion was made by Member Wilke to move the CPF large conference room and the Stormwater Coordinator position to the October 28th Financial and Administrative (F&A) Committee meeting for discussion. No members seconded the motion.*

*Additional discussion ensued.*

*A motion was made by Member Vealitzek, seconded by Member Wilke that this item be amended to include the Stormwater Municipal Permitting Coordinator position New Program Request. Motion carried by the following roll call vote:*

*Aye: 6 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke*

*Nay: 1 - Member Maine*

*\*At the Financial and Administrative Committee Budget Hearing on October 28, 2021, a motion was made to amend the recommended budget to include the Stormwater Municipal Permitting Coordinator Position New Program request, as discussed, with existing funding. Motion carried. The item was then approved as amended.*

**A motion was made by Member Clark, seconded by Member Wasik, that this item be approved as amended and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 6 - Member Clark, Chair Durkin, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**Nay:** 1 - Member Maine

## **9. County Administrator's Report**

*There was no County Administrator's report.*

## **8. Executive Session**

*There was not an executive session.*

## **10. Members' Remarks**

*Member Wasik asked if Financial and Administrative (F&A) Committee Chair Frank could give an overview of the deliberations for tomorrow. Chair Frank explained that some F&A items will continue in the afternoon. Tomorrow, they will be reviewing all items that there*

*was deferred action on and there will be a discussion about prioritization and what the offsets will be.*

**11. Adjournment**

*Chair Durkin adjourned the meeting at 11:47 a.m.*

**Next Meeting: November 3, 2021**

*Minutes prepared by Janna Philipp.*

*Respectfully submitted,*

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*Public Works, Planning and Transportation Committee Chair*