

Lake County Illinois

Meeting held by Video Conference

Physical Location:

18 N County Street (10th Floor), Waukegan, IL 60085



Meeting Minutes - Draft

Wednesday, October 27, 2021

8:30 AM

JOINT BUDGET HEARINGS (DAY 2)

Meeting held by video conference. Register to virtually attend the meeting at <https://bit.ly/3FYrJua>

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely , and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: F&A Joint Budget Hearings (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

***To view County Board Rules, click here: <https://bit.ly/3idRdrV> ***

0. [21-1171](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30.21\[379\]](#)

1. **Call to Order**

Chair Frank called the meeting to order at 8:30 a.m.

2. **Pledge of Allegiance**

Public Works, Planning and Transportation Committee Chair Durkin led the Pledge of Allegiance.

3. **Roll Call of Members**

Present 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

**Electronic Attendance: All Members*

Others Present:

Al Giertych, Division of Transportation

Alex Carr, Communications

Angelo Kyle, Board Member

Arnold Donato, Stormwater Management

Austin McFarlane, Public Works

Brittany Sloan, Public Works

Carissa Casbon, Board Member

Carl Kirar, Facilities and Construction

Cassandra Hiller, County Administrator's Office

Chad Wright, Facilities and Construction Operations

Chris Blanding, Enterprise Information Technology

Daniel Eder, EMA

Daniel Javed, Division of Transportation

Darcy Adcock, Human Resources

Diane Hewitt, Board Member

Donny Schmit, Stormwater Committee

Emily Mitchell, Finance

Eric Steffen, Planning, Building and Development

Eric Tellez, Planning, Building and Development

Eric Waggoner, Planning, Building and Development

Erik Karlson, Enterprise Information Technology

Ernesto Huaracha, Stormwater Management

Gary Gibson, County Administrator's Office

Gina Roberts, Board Member

Heidie Hernandez, Enterprise Information Technology
Holly Kim, Treasurer
Irshad Khan, Finance
Jamie Helton, State's Attorney's Office
Janna Philipp, County Administrator's Office
Jefferson McMillan-Wilhoit, Health Department
Jeremiah Varco, Facilities and Construction
Jim Hawkins, County Administrator's Office
Joel Sensenig, Public Works
John Light, Human Resources
Jon Nelson, Division of Transportation
Julie Simpson, Board Member
Justine Gilbert, Communications
Karen Brush, County Clerk's Office
Kevin Carrier, Division of Transportation
Kevin Hunter, Board Member
Kevin Kerrigan, Division of Transportation
Kipp Wilson, Supervisor of Assessments
Krista Braun, Planning, Building, and Development
Kristy Cechini, County Board Office
Kurt Woolford, Stormwater Management
Lisle Stalter, State's Attorney's Office
Lizbeth Duckert, Division of Transportation
Marah Altenberg, Board Member
Mary Crain, Division of Transportation
Mary Ross-Cunningham, Board Member
Matt Meyers, County Administrator's Office
Meg Weekley, Regional Office of Education
Melanie Nelson, State's Attorney's Office
Michael Klemens, Division of Transportation
Michael Wheeler, Finance
Mike Prusila, Stormwater Management
Patrice Evans, Enterprise Information Technology
Patrice Sutton, Finance
Paul Frank, Board Member
Robert Springer, Planning, Building and Development
Robin O'Connor, Lake County Clerk
RuthAnne Hall, Purchasing
Ryan Pinter, Enterprise Information Technology
Sandy Hart, Board Member
Shane Schneider, Division of Transportation
Sonia Hernandez, County Administrator's Office

*Susan August, Purchasing
Sydney Dawson, County Board Office
Terri Kath, Enterprise Information Technology
Todd Govain, County Clerk's Office
Vasyl Markus, Treasurer's Office
Adam Zawislak, Daily Herald
Kevin Considine, Lake County Partners
Chris Geiselhart, Liberty Prairie Area Homeowners Association
Kathleen O'Connor, Libertyville Township
Jeffrey Murphy, public
Sonia Mata, public
John Smith, public*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items Not on the Agenda)

There was no public comment regarding items not on the agenda. One public comment will be heard later during agenda item number 8.P9.

6. Chair's Remarks

Chair Frank stated even though items are being postponed until the F&A meeting on Thursday, October 28, that does not mean that there are additional resources to fund the requests. All have merit, but every dollar that gets added to the budget has to come from somewhere. The budget that was proposed is balanced and drafted within the budget priorities that were established for the Finance Department earlier in the year. Discussion ensued.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

8.F1 [21-1616](#)

Presentation and consideration of proposed Fiscal Year 2022 Budget (see complete recommended budget attached).

Attachments: [FY22 Recommended Budget](#)
[FY22 Joint Cmte Opening Pres Oct 2021-V2](#)

County Administrator, Gary Gibson, thanked everyone who worked hard to present a balanced budget. He reiterated what Chair Frank stated earlier in the joint meeting, and that any additions in terms of new program requests would require an offset of funding. He introduced Michael Wheeler from the Finance and Administrative Department, who provided a presentation and overview of the Fiscal Year 2022 Budget.

After the presentation, discussion ensued.

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.P1 [21-1625](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for Public Works (FY22 Recommended Budget, pg. 307).

Emily Mitchell, Budget Analyst, provided an overview of the Public Works budget.

Austin McFarlane, Public Works Interim Director, explained there was a rate study done a few years back. The recommendations that came from that are sufficient to address the short term needs, but they may need to come back to the committee about how to support the infrastructure for the long term.

Discussion ensued.

Member Wilke joined the meeting at 8:55 a.m.

Member Danforth joined the meeting at 9:05 a.m.

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.P2 [21-1673](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for the Division of Transportation (FY22 Recommended Budget, pg. 153).

Emily Mitchell, Budget Analyst, provided an overview of the Division of Transportation (DOT) budget.

Shane Schneider, DOT Director, explained that DOT has six dedicated funding sources that cover operational and capital expenses. These total approximately \$109 million. This agenda includes separate agenda items for each. He gave a brief background of DOT and highlighted DOT's 2021 accomplishments.

Director Schneider explained the County Highway Tax fund is a property tax-based fund with revenue of approximately \$24 million for 2022. This primarily covers the operational expenses of DOT, staff salaries and benefits of 127 full-time and 22 part-time positions. vehicles and heavy equipment and all of the fuel for the entire County Fleet.

Director Schneider explained that they submitted for one new program request, a mobile gps survey unit for an estimated \$36,000.

Discussion ensued.

A motion was made by Member Clark, seconded by Member Simpson, that this

committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.P3 [21-1637](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for the County Bridge Tax (FY22 Recommended Budget, pg. 150).

Shane Schneider, Division of Transportation (DOT) Director, explained that this is the first of the five capital fund budgets. DOT has five separate local funds, totaling \$85 million annually to program transportation capital projects included in their five-year transportation improvement program. The 2022 construction program includes approximately \$63 million in new projects and \$30 million in 2021 projects that are being continued into 2022. Overall, across all five funds, the capital revenue is \$15.6 million higher than FY21. This is mostly due to the local County motor fuel tax.

This specific agenda item includes County Highway Bridge Tax and the funds are limited in use to bridge, culvert and drainage related projects. The FY22 budget is \$3.9 million.

Discussion ensued.

A motion was made by Member Clark, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.P4 [21-1641](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for Matching Tax (FY22 Recommended Budget, pg. 185).

Emily Mitchell, Budget Analyst, stated that the revenue is expected to remain flat. Shane Schneider, Division of Transportation Director, stated these funds are used for transportation improvement and maintenance.

A motion was made by Member Clark, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.P5 [21-1646](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for the County Motor Fuel Tax (FY22 Recommended Budget, pg. 232).

Emily Mitchell, Budget Analyst, provided an overview of the budget. Shane Schneider, Division of Transportation (DOT) Director, explained that these funds can be used for general highway maintenance projects approved by IDOT. The allocation is based on the number of registered vehicles in the County.

A motion was made by Member Clark, seconded by Member Pedersen, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.P6 [21-1649](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for the County Option Motor Fuel Tax (FY22 Recommended Budget, pg. 235).

Shane Schneider, Division of Transportation Director, explained that this is a new fund source. This is the County's \$.04/per gallon tax on motor fuel that went into effect on July 1st. He stated they are projecting \$10.4 million in revenue for FY22. These funds are used for operating, constructing and improving public highways and acquiring real property in the right of way for public highways and non-motorized facilities in Lake County.

Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.P7 [21-1655](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for RTA ¼% Sales Tax for Transportation (FY22 Recommended Budget, pg. 249).

Emily Mitchell, Budget Analyst, mentioned that there will be a slight adjustment in this account brought forward next week at F&A. Transfer from FY21 for employees from the Division of Transportation (DOT) in this fund to the general fund, and the fund expenditures and revenues will be balanced.

Shane Schneider, DOT Director, stated this is a regional sales tax on merchandise and services collected by Dept. of Revenue and distributed to the collar counties. It was intended to improve mobility and reduce congestion in the region. In 2008 the County adopted a new policy dedicating 100% of these funds to transportation and transit purposes. For FY22 they are projecting \$34.9 million in revenue, which is 12.6% increase from FY21.

Discussion ensued.

A motion was made by Member Clark, seconded by Member Danforth, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.P8 [21-1660](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for

Planning, Building and Development (FY22 Recommended Budget, pg. 113).

Emily Mitchell, Budget Analyst, provided an overview of the Planning, Building and Development (PBD) budget.

Eric Waggoner, PBD Director gave an overview how they have progressed this year and what is next. Director Waggoner provided a summary of their service model. They've built additional capacity within their operations through efficiencies and Director Waggoner explained them. He also explained the policy highlights for FY22.

Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be . Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.P9 [21-1662](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for Stormwater Management (FY22 Recommended Budget, pg.188).

Kurt Woolford, Stormwater Management Commission (SMC) Executive Director, explained that the SMC's Board approved their budget on July 1st, the beginning of the State Fiscal Year and in September, the state confirmed \$30 million of \$125 million in appropriations was released by the Governor's Office to DCEO for Lake County. The DCEO grant does not reimburse administrative costs.

Donnie Schmidt, SMC Chair, explained how important the projects were that the grant will fund.

Emily Mitchell, Budget Analyst, stated there will be an increase in revenue and expenses for these projects.

Public comment was received from Chris Geiselhart in support of the Libertyville township's inclusion in the DCEO grant proposal.

Discussion ensued.

Executive Director Woolford provided an overview of the three new program requests that included infrastructure technology upgrades for the central permit facility (CPF), rehire/reestablish the Stormwater Coordinator position that was cut during the Covid related budget cuts, and funding to continue the Stormwater Capital Improvement program that the County Board approved a few years ago. Due to the DCEO grant, Director Woolford believes they can withdraw this request.

Public Works, Planning and Transportation (PWPT) Committee Member Wilke made a motion to move the CPF large conference room and the rehire of Stormwater Coordinator to the October 28th Finance and Administrative (F&A) Committee meeting for discussion. There was not a 2nd.

Additional discussion ensued.

PWPT Member Vealitzek made a motion to move the Stormwater Coordinator position to the F&A Committee meeting for discussion. 2nd by PWPT Wilke.

Discussion ensued.

There was a PWPT Roll Call vote on the amendment to the SMC budget to include the Stormwater Municipal Permitting Coordinator position new program request. Motion passed.

Discussion ensued.

*There was an F&A Motion to Postpone Action on 8.P9 as amended until October 28, 2021 by Vice Chair Vealitzek and 2nd by Pedersen. Ayes- Clark, Danforth, Chair Frank, Pedersen, Vice Chair Vealitzek, Wilke
Not present: Simpson*

***At the Thursday, October 28, 2021 F&A Committee Meeting Amendment Discussion, the F&A Committee agreed to add the new position for Stormwater to the budget.*

NEED F&A VOTE

A motion was made that this item be approved as amended. The motion carried by the following vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

FINANCIAL & ADMINISTRATIVE

Items under the Financial and Administrative header will be considered between joint committee hearings throughout the multi-day budget hearing schedule, as time permits, with the exception of certain office budgets:

- (#) Indicates budget will be presented Wednesday, October 27, 2021 after the Public Works, Planning, Transportation Committee items.**
- (*) Indicates budget will be presented Thursday, October 28, 2021 beginning at 8:30 a.m.**

8.F2 [21-1611](#)

#

Committee action approving the recommended Fiscal Year 2022 budget for the County Clerk (FY22 Recommended Budget, pg. 85).

Emily Mitchell, Budget Analyst, provided an overview of the County Clerk's Budget.

Robin O'Connor, County Clerk, reported on the advancement and modernizing of all the departments within the County Clerks Office. A lengthy discussion ensued in regards to the BizBox and the vote by mail processing machine.

A motion was made to amend for a vote by mail processing machine by Member Wilke, seconded by Member Clark.

Aye: 5 - Member Clark, Member Danforth, Chair Frank, Vice Chair Vealitzek, Member Wilke

Nay: 1 - Member Pedersen

Absent: 1 - Member Simpson

The program requests were postponed as amended until the F&A Budget Committee Meeting on October 28.

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 5 - Member Clark, Member Danforth, Chair Frank, Vice Chair Vealitzek and Member Wilke

Nay: 1 - Member Pedersen

Absent: 1 - Member Simpson

8.F3 [21-1613](#)

#

Committee action approving the recommended Fiscal Year 2022 budget for Vital Records Automation (FY22 Recommended Budget, pg. 267).

Emily Mitchell, Budget Analyst, stated there is not a significant variance from the FY 2021 Vital Records budget.

Robin O'Connor, County Clerk, reported the Vitals Records department is working to create easier solutions.

A motion was made by Member Vealitzek, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.F4 [21-1615](#)

*

Committee action approving the recommended Fiscal Year 2022 budget for the Recorder of Deeds (FY22 Recommended Budget, pg. 123).

Items F4 - F6* were discussed and approved at the F&A Committee Meeting on October 28, 2022.*

8.F5 [21-1618](#)

*

Committee action approving the recommended Fiscal Year 2022 budget for the Recorder Automation Fee (FY22 Recommended Budget, pg. 246).

Items F4 - F6* were discussed and approved at the F&A Committee Meeting on October 28, 2022.*

8.F6 [21-1620](#)

*

Committee action approving the recommended Fiscal Year 2022 budget for the GIS Automation Fee (FY22 Recommended Budget, pg. 225).

Items F4 - F6* were discussed and approved at the F&A Committee Meeting on October 28, 2022.*

8.F7 [21-1622](#)

*

Committee action approving the recommended Fiscal Year 2022 budget for the Chief County Assessment Office (FY22 Recommended Budget, pg. 53).

Item was discussed and approved at the F&A Committee Meeting on October 28, 2022.

8.F8 [21-1624](#)

*

Committee action approving the recommended Fiscal Year 2022 budget for the Treasurer (FY22 Recommended Budget, pg. 146).

Item was discussed and approved at the F&A Committee Meeting on October 28, 2022.

8.F9 [21-1627](#)

*

Committee action approving the recommended Fiscal Year 2022 budget for Tax Sale Automation (FY22 Recommended Budget, pg. 258).

Item was discussed and approved at the F&A Committee Meeting on October 28, 2022.

8.F1 [21-1640](#)

0

Committee action approving the recommended Fiscal Year 2022 budget for the County Administrator (FY22 Recommended Budget, pg. 74).

Emily Mitchell, Budget Analyst, provided an overview of the County Administrators Office Budget. The support services division that was in the Finance Department is now part of the Communication Department within the County Administrator's Office.

Jim Hawkins, Deputy County Administrator, reported on the departments within the County Administrative Office and the goals for the future.

Gary Gibson, County Administrator, thanked the staff at the County Administrator's Office and stated there is a vacancy in Communications for the Chief Communications Officer.

Chair Frank stated his respect and admiration for Deputy Hawkins and the County Administrator's Office. Vice Chair Vealitzek also thanked Deputy Hawkins and the County Administrator's Office. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.F1 [21-1628](#)

1

Committee action approving the recommended Fiscal Year 2022 budget for Information Technology (FY22 Recommended Budget, pg. 108).

Mike Wheeler, Finance & Administrative Services, provided an overview of the budget for Enterprise Information Technology.

Chris Blanding, Information Technology Director, reported on the Enterprise Information Technology Department's accomplishments and goals for 2022. Discussion ensued regarding Cyber Security.

A motion was made by Member Wilke, seconded by Member Vealitzek, that items 8.F12 - 8.F14 be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.F1 [21-1629](#)

2

Committee action approving the recommended Fiscal Year 2022 budget for Human Resources (FY22 Recommended Budget, pg. 104).

Mike Wheeler, Finance & Administrative Services, stated Human Resources has pared down the layers of management and has increased the line item for hiring and employee relations.

John Light, Human Resources Director, introduced Darcy Adcock, Assistant Human Resources Director, and provided an overview of the changes and accomplishments within the Human Resources Department.

A motion was made by Member Wilke, seconded by Vice Chair Vealitzek, that items 8.F12 - 8.F14 be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.F1 [21-1630](#)

3

Committee action approving the recommended Fiscal Year 2022 budget for the Liability Insurance Fund (FY22 Recommended Budget, pg. 181).

John Light, Human Resources Director, stated there is a new Liability Insurance Manager, who will be focusing on preventing losses.

A motion was made by Member Wilke, seconded by Vice Chair Vealitzek, that items 8.F12 - 8.F14 be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.F1 [21-1631](#)

4

Committee action approving the recommended Fiscal Year 2022 budget for Health-Life-Dental (HLD) Insurance Fund (FY22 Recommended Budget, pg. 303).

John Light, Human Resources Director, state there will be a 6.9 percent increase with the health insurance.

A motion was made by Member Wilke, seconded by Vice Chair Vealitzek, that items 8.F12 - 8.F14 be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.F1 [21-1632](#)

5

Committee action approving the recommended Fiscal Year 2022 budget for Finance and Administrative Services (FY22 Recommended Budget, pg. 95).

Mike Wheeler, Finance and Administrative, gave an overview of the Finance and Administrative Department's budget.

Patrice Sutton, Chief Finance Officer, stated the Finance and Administrative Services will

now be called the Finance Department. Ms. Sutton reported on the two positions that are being requested. Discussion ended.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that items 8.F15 - 8.F17 be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.F1 [21-1633](#)

6

Committee action approving the recommended Fiscal Year 2022 budget for FICA (FY22 Recommended Budget, pg. 160).

Mike Wheeler, Finance and Administrative, gave an overview of the Finance and Administrative Department's budget.

Patrice Sutton, Chief Finance Officer, stated the Finance and Administrative Services will now be called the Finance Department. Ms. Sutton reported on the two positions that are being requested. Discussion ended.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that items 8.F15 - 8.F17 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F1 [21-1635](#)

7

Committee action approving the recommended Fiscal Year 2022 budget for IMRF (FY22 Recommended Budget, pg. 178).

Mike Wheeler, Finance and Administrative, gave an overview of the Finance and Administrative Department's budget.

Patrice Sutton, Chief Finance Officer, stated the Finance and Administrative Services will now be called the Finance Department. Ms. Sutton reported on the two positions that are being requested. Discussion ended.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that items 8.F15 - 8.F17 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F1 [21-1636](#)

8

Committee action approving the recommended Fiscal Year 2022 budget for Facilities and Construction (FY22 Recommended Budget, pg. 90).

Mike Wheeler, Finance and Administration, stated the revenue from the parking garage

fees are slightly down from last year and operational expenses and labor commodities are flat.

Carl Kirar, Facilities and Construction Director, reported on the Facilities and Constructions goals and achievements from the past year. Discussion ensued.

A motion was made by Member Danforth, seconded by Vice Chair Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Vice Chair Vealitzek and Member Wilke

Absent: 1 - Member Simpson

8.F1 [21-1638](#)

9

Committee action approving the recommended Fiscal Year 2022 budget for County Board (FY22 Recommended Budget, pg. 81).

Emily Mitchell, Budget Analyst, stated there is in an increase to the audit line and a new budget line for legal services due to the Parliamentarian being moved from the State's Attorney's Office to the County Board.

Jim Hawkins, Deputy County Administrator, reported on the County Board Office budget. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F2 [21-1639](#)

0

Committee action approving the recommended Fiscal Year 2022 budget for Video Gaming (FY22 Recommended Budget, pg. 264).

Emily Mitchell, Budget Analyst, reported on the Video Gaming budget. Discussion ensued.

A motion was made by Member Pedersen, seconded by Member Wilke, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F2 [21-1642](#)

1

Committee action approving the recommended Fiscal Year 2022 budget for the General Operating Expense (FY22 Recommended Budget, pg. 100).

Mike Wheeler, Finance and Administration, reported on the General Operating Expense items.

A motion was made by Vice Chair Vealitzek, seconded by Member Clark, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F2 [21-1643](#)

2

Committee action approving the recommended Fiscal Year 2022 budget for the Solid Waste Management Tax (FY22 Recommended Budget, pg. 252).

Mike Wheeler, Finance and Administration, reported on the Solid Waste Management tax. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Vealitzek, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F2 [21-1644](#)

3

Committee action approving the recommended Fiscal Year 2022 budget for Capital Projects - the Capital Improvement Program (FY22 Recommended Budget, pg. 285).

Item was discussed and approved at the F&A Committee Meeting on October 28, 2022.

8.F2 [21-1645](#)

4

Committee action approving the recommended Fiscal Year 2022 budget for Capital Projects - 2010A Bond, Road Construction Projects (FY22 Recommended Budget, pg. 276).

No discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Wilke, that items 8.F24 - 8.F25 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F2 [21-1650](#)

5

Committee action approving the recommended Fiscal Year 2022 budget for Capital Projects - 2015A Capital Projects Fund (FY22 Recommended Budget, pg. 279).

No discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Wilke, that items 8.F24 - 8.F25 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F2 [21-1652](#)

6

Committee action approving the recommended Fiscal Year 2022 budget for Capital Projects - Special Service Area Number 16 (SSA #16) Capital Projects Fund (FY22 Recommended Budget, pg. 282).

No discussion ensued.

A motion was made by Member Wilke, seconded by Member Clark, that items 8.F26 - 8.F30 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F2 [21-1656](#)

7

Committee action approving the recommended Fiscal Year 2022 budget for the 2013 General Obligation Road Bonds Debt Service Fund (FY22 Recommended Budget, pg. 290).

No discussion ensued.

A motion was made by Member Wilke, seconded by Member Clark, that items 8.F26 - 8.F30 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F2 [21-1657](#)

8

Committee action approving the recommended Fiscal Year 2022 budget for the 2015A Debt Service Fund (FY22 Recommended Budget, pg. 293).

No discussion ensued.

A motion was made by Member Wilke, seconded by Member Clark, that items 8.F26 - 8.F30 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F2 [21-1658](#)

9

Committee action approving the recommended Fiscal Year 2022 budget for 2018 General Obligation (GO) Bonds Debt Service Fund (FY22 Recommended Budget, pg. 296).

No discussion ensued.

A motion was made by Member Wilke, seconded by Member Clark, that items 8.F26 - 8.F30 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F3 [21-1659](#)

0

Committee action approving the recommended Fiscal Year 2022 budget for 2019 General Obligation (GO) Refunding Bonds Debt Service Fund (FY22 Recommended Budget, pg. 299).

No discussion ensued.

A motion was made by Member Wilke, seconded by Member Clark, that items 8.F26 - 8.F30 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F3 [21-1663](#)

1

Committee action approving the recommended Fiscal Year 2022 budget for Special Service Area Number 12 (SSA #12) - Woods of Ivanhoe (FY22 Recommended Budget, pg. 320).

No discussion ensued.

A motion was made by Member Wilke, seconded by Member Danforth, that items 8.F31, 8.F32, and 8.F34 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F3 [21-1664](#)

2

Committee action approving the recommended Fiscal Year 2022 budget for Special Service Area Number 13 (SSA #13) - Tax Exempt 2007A (FY22 Recommended Budget, pg. 323).

No discussion ensued.

A motion was made by Member Wilke, seconded by Member Danforth, that items 8.F31, 8.F32, and 8.F34 be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F3 [21-1666](#)

3

Committee action approving the recommended Fiscal Year 2022 budget for Special Service Area Number 16 (SSA #16) - Lake Michigan Water (FY22 Recommended Budget, pg. 326).

No discussion ensued.

A motion was made by Member Wilke, seconded by Member Danforth, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F3 [21-1667](#)

4

Committee action approving the recommended Fiscal Year 2022 budget for Special Service Area Number 17 (SSA #17) - Ivanhoe Estates (FY22 Recommended Budget, pg. 329).

No discussion ensued.

A motion was made by Member Wilke, seconded by Member Danforth, that this committee action item be approved. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Pedersen, Member Simpson, Vice Chair Vealitzek and Member Wilke

8.F3 [21-1668](#)

5*

Discussion of New Program Requests.

Chair Frank stated New Program Requests have been discussed throughout the budget meetings along with the Determination of Reallocation to Capital.

Gary Gibson, County Administrator, provided the list of amendments for tomorrow's Finance and Administrative Committee. The committee agreed a salary data study needs to be done. Discussion ensued.

8.F3 [21-1669](#)

6*

Discussion regarding Determination of Reallocation to Capital.

Chair Frank stated New Program Requests have been discussed throughout the budget meetings along with the Determination of Reallocation to Capital.

Gary Gibson, County Administrator, provided the list of amendments for tomorrow's Finance and Administrative Committee. The committee agreed a salary data study needs to be done. Discussion ensued.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

There was no Executive Session

11. Members Remarks

There were no Members' Remarks.

12. Adjournment

Chair Frank declared the meeting adjourned at 2:30 p.m.

Next Meeting: October 28, 2021

Minutes prepared by Kristy Cechini.

Respectfully submitted,

Financial and Administrative Committee, Chair