

# Sara Moore



## Objective

Assist the community with issues pertaining to the Slocum Lake Drainage District.

## SKILLS

Project Management including organizing, breaking complex issues into small achievable components, planning and budgeting.

Working with people at all levels of an organization.

## Experience

### Atos IT Solutions - Project Manager

2003 - Present

Gather customer requirements, create work units for teams, plan execution, track completion dates and budget. Communicate status and escalate issues to all levels of the global organization.

### Kemper Insurance - Various Technology Positions

1981 - 2002

Provided technical support for telephone systems and computers. Account Manager interfacing between the business teams and the technology teams.

## EDUCATION

### Blackburn College, Carlinville, IL - BA Economics and BA Business Administration

1979-1982

### Loyola University of Chicago - MBA Production & Operations Management

1987 - 1989