

# Lake County Illinois

*Central Permit Facility  
500 W. Winchester Rd  
Libertyville, Illinois 60048-1331*



## Minutes Report - Draft

Thursday, December 2, 2021

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

**Lake County Stormwater Management Commission**

Join Zoom Meeting (click on first line below)

<https://us02web.zoom.us/j/84589459348>

Meeting ID: 845 8945 9348

Passcode: 168288

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Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Stormwater Management Commission Chair, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** There are two options for the public to attend the meeting: (1) in-person attendance on the 2nd floor Central Permt Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, including Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by noon on the date of the meeting (emailed to [stormwater@lakecountyil.gov](mailto:stormwater@lakecountyil.gov) or delivered to the Lake County Stormwater Management office at 500 W. Winchester Road, Libertyville Suite 201). Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 2nd floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely, and then (3) written comments.

21-1529

**1. CALL TO ORDER**

*The meeting was called to order by Chairman Schmit at 6:03 p.m.*

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

*The following were in attendance*

**Present** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

**4. PUBLIC COMMENT**

*Others present: Lisle Stalter, Paula Randall, Amy Wagner, Eric Waggoner, Eric Steffen, Olivia Qian, John Wasik, Mei Zhu and SMC staff: Kurt Woolford, Dijana Silber, Arnold Donato, Kelcey Traynoff, Ernesto Huaracha, Mike Prusila, Mia Gerace*

**5. APPROVAL OF MINUTES**

21-1874

*The November 2021 minutes were presented, there were no questions.*

**A motion was made by Alternate Ryback, seconded by Alternate Weidenfeld to approve November 2021 minutes. Motion passed by unanimous roll call vote.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

**6. COMMISSION REPORTS**

**6.1 Director's Report**

21-1897

*Kurt Woolford shared and discussed the draft Intergovernmental Agreement template for DCEO-STOCIP and stated that the agreements will be finalized after DCEO review of SMC's grant application. Mr. Woolford also introduced Mia Gerace as the new Stormwater Coordinator.*

**6.2 Chairman's Report**

*Chairman Schmit briefly discussed the DCEO funding. Chairman Schmit explained that the goal with the DCEO projects was to try to provide benefit across the County. Chairman Schmit also mentioned that after the first round of projects are underway, SMC staff will be seeking and developing additional projects for future funding releases. Chairman Schmit thanked SMC staff for their work in obtaining the grant funding.*

**6.3 Commissioner's Report**

**7. ACTION ITEMS**

**7.1 November Treasurer's Reports**

21-1901

*Arnold Donato presented the November 2021 Treasurer's Report.*

**A motion was made by Member Hewitt, seconded by Member Maine to approve November 2021 Treasurer's Report. Motion passed by unanimous roll call vote.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

## **7.2 SMC Organization Chart**

21-1873

*Chairman Schmit began the discussion on the SMC Organization Chart and stated that the Engineering Consultants (10) are not SMC employees, but will be temporary contracted resources to assist with DCEO capital projects over the next five years. Kurt Woolford followed with the presentation of the Organization Chart and the following changes: the new Stormwater Coordinator position was placed under the IT/Mapping functional area; the GIS Specialist/Engineering Tech position job title was changed to GIS Analyst/Drone Pilot; and a future Maintenance functional area.*

**The motion to approve 12/2/21 Organization Chart was made by Member Frank, seconded by Alternate Ryback. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

## **7.3 Bleck Engineering Contract Amendment #4 - DCEO Design/Engineering Wildwood Area Stormwater Infrastructure & Park City Storm Sewer Improvements**

21-1898

*Kurt Woolford presented contract amendment #4 and requested approval to increase the not-to-exceed amount in the Agreement to \$725,675.*

**Agenda items 7.3, 7.4, and 7.5 were voted on as one action item. A motion was made by Member Frank, seconded by Member Hewitt to approve items 7.3, 7.4 and 7.5. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

## **7.4 Gewalt Hamilton Contract Amendment #4 - DCEO Design/Engineering Knollwood Subdivision Flood Mitigation and Road Improvements**

21-1899

*Kurt Woolford presented contract amendment #4 and requested approval to increase the not-to-exceed amount in the Agreement to \$414,533.*

**Agenda items 7.3, 7.4, and 7.5 were voted on as one action item. A motion was made by Member Frank, seconded by Member Hewitt to approve items 7.3, 7.4 and 7.5. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

**7.5 Hey & Associates Contract Amendment #6 - DCEO Design/Engineering  
Dady Slough Outlet and Infrastructure Improvements  
21-1900**

*Kurt Woolford presented contract amendment #6 and requested approval to increase the not-to-exceed amount in the Agreement to \$328,448.*

**Agenda items 7.3, 7.4, and 7.5 were voted on as one action item. A motion was made by Member Frank, seconded by Member Hewitt to approve items 7.3, 7.4 and 7.5. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

**7.6 Eligibility Authorization - Skokie River Channel Improvements Phase 2  
21-1915**

*Kurt Woolford presented and requested approval of the DCEO-STOCIP Eligibility Authorization for Phase 2 of the Skokie River Channel Improvements.*

**Agenda items 7.6, 7.7 and 7.8 were voted on as one action item. A motion was made by Alternate Hunter, seconded by Member Casbon to approve items 7.6, 7.7 and 7.8. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

**7.7 Eligibility Authorization - Talbot Avenue Drainage Improvements  
21-1916**

*Kurt Woolford presented and requested approval of the DCEO-STOCIP Eligibility Authorization for the Talbot Avenue Drainage Improvements.*

**Agenda items 7.6 and 7.7 were voted on as one action item. A motion was made by Alternate Hunter, seconded by Member Casbon to approve items 7.6 and 7.7. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

**7.8 Eligibility Authorization - Dady Slough Outlet and Infrastructure Improvements  
21-1914**

*Kurt Woolford presented and requested approval of the DCEO-STOCIP Eligibility Authorization for the Dady Slough Outlet and Infrastructure Improvements.*

**Agenda items 7.6, 7.7 and 7.8 were voted on as one action item. A motion was made by Alternate Hunter, seconded by Member Casbon to approve items 7.6, 7.7 and 7.8. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

**7.9 Approval of Requested \$30M DCEO Budget Expenditures for 14 Regional Stormwater Management Projects 1.0**

**21-1931**

*Kurt Woolford requested approval of the \$30M DCEO budget expenditures for 14 regional stormwater management projects in Lake County.*

**A motion was made by Member Frank, seconded by Alternate Hunter, that this commission action item be approved. Motion passed by a unanimous roll call vote.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld

**8. INFORMATION SECTION**

**8.1 Regulatory Reports**

**21-1902**

*Kelcey Traynoff briefly discussed the reports for inspection status and monthly review times.*

**8.2 Correspondence**

**8.3 Community Relations/Public Info**

**8.3. Planning, Building and Development FIL50 Certification**

**a**

**21-1918**

*Kelcey Traynoff presented PB&D's FIL50 draft IGA as an informational item only. The IGA will be brought back to a future meeting for Commission approval.*

**8.3.**

**b**

**21-1872**

*Kurt Woolford presented SMC's 30th Anniversary project map along with two newspaper articles regarding algae blooms and the Skokie River Floodplain Enhancement project.*

**21-1889**

**9. EXECUTIVE SESSION**

**10. ADJOURNMENT**

**Motion to adjourn was made by Member Hunter, seconded by Member Maine.**

**Motion passed by a unanimous roll call vote. Meeting adjourned at 7:06pm.**

**Aye:** 9 - Member Casbon, Member Frank, Member Hewitt, Member Maine, Alternate Ryback, Chair Schmit, Alternate Talbett, Alternate Hunter and Alternate Weidenfeld