

Lake County Illinois

Meeting held by Video Conference
Physical Location:
18 N County Street (10th Floor), Waukegan, IL 60085



Meeting Minutes - Final

Wednesday, December 1, 2021

8:30 AM

The public can register to attend remotely at <https://bit.ly/2ZdcInH>

Public Works, Planning & Transportation Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Board Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.)

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to publicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Public Works, Planning & Transportation (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

* * *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

0. [21-1171](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30.21\[379\]](#)

1. **Call to Order**

Chair Durkin called the meeting to order at 8:30 a.m.

2. **Pledge of Allegiance**

Chair Durkin led the Pledge of Allegiance.

3. **Roll Call of Members**

Present 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**Electronic Attendance: All Members*

Other Attendees:

Al Giertych, Division of Transportation

Austin McFarlane, Public Works

Bailey Wyatt, Communications

Betsy Duckert, Division of Transportation

Carissa Casbon, Board Member

Cassandra Hiller, County Administrator's Office

Eric Waggoner, Planning, Building and Development

Gary Gibson, County Administrator's Office

Gina Roberts, Board Member

Gunnar Gunnarsson, State's Attorney's Office

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Jim Chamernik, Sheriff's Office

Joel Sensenig, Public Works

Jon Nelson, Division of Transportation

Joseph Arcus, Planning, Building, and Development

Julie Simpson, Board Member

Kevin Carrier, Division of Transportation

Kevin Hunter, Board Member

Krista Braun, Planning, Building, and Development

Kristy Cechini, County Board Office

Kurt Woolford, Stormwater Management

Linda Rubeck, Division of Transportation

Mary Crain, Division of Transportation

Matt Meyers, County Administrator's Office

Melanie Nelson, State's Attorney's Office

Mike Klemens, Division of Transportation
Patrice Sutton, Finance
Robert Richards, Sheriff's Office
Robert Springer, Planning, Building and Development
RuthAnne Hall, Purchasing
Sandy Hart, Board Member
Shane Schneider, Division of Transportation
Walter Willis, Solid Waste Agency of Lake County
Yvette Albarran, Purchasing
Eric Barden, Zion Police Department
James Norman, Chicago Tribune/Pioneer Press
Joy Hinz, DuPage County
Austin Knight, DuPage County
Adam Zawislak, Daily Herald
Charles Sommer, Public
David Garney, Public
Susan Pribyl, Public

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no public comments for items not on the agenda.

6. Chair's Remarks

Chair Durkin had no remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.4)

Approval of Minutes

8.1 [21-1883](#)

Meeting Minutes from October 6, 2021

Attachments: [PWPT 10.6.2021 Final Minutes](#)

A motion was made by Member Clark, seconded by Member Wasik, that the minutes be approved. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.2 [21-1884](#)

Meeting Minutes from November 3, 2021

Attachments: [PWPT 11.03.2021 Final Minutes](#)

A motion was made by Member Clark, seconded by Member Wasik, that the minutes be approved. Motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

DIVISION OF TRANSPORTATION

8.3 [21-1841](#)

Resolution authorizing the execution of a master agreement with the Village of Buffalo Grove regarding the energy, maintenance, and future costs of Village-owned traffic control signals and interconnection with Lake County PASSAGE.

Attachments: [21-1841 Master Village Owned Traffic Signal Agreement](#)

A motion was made by Member Clark, seconded by Member Wasik, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.4 [21-1842](#)

Joint resolution appropriating a supplemental amount of \$3,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two in the amount of \$36,761.08 for additional Phase III construction engineering services for improvements along Illinois Route 120, from Knight Avenue to Illinois Route 131.

Attachments: [21-1842 IL120 Phase III Engineering CO2 10%](#)
[21-1842 Location Map, IL Rte 120 \(Knight Ave to IL Rte 131\)](#)
[21-1842 Vendor Disclosure, CBBEL](#)

A motion was made by Member Clark, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

REGULAR AGENDA

DIVISION OF TRANSPORTATION

8.5 [21-1843](#)

Joint resolution authorizing execution of a contract with EcoInteractive, LLC, San Francisco, California, in the amount of \$256,284 for licensing, software, and implementation services for the replacement of the Lake County Division of Transportation's (LCDOT) Capital Program Management System and appropriating

\$308,000 of ¼% Sales Tax for Transportation funds.

Attachments: [21-1843 CPMS Replacement Agreement](#)
[21-1843 CPMS Replacement Award Information](#)
[21-1843 CPMS Replacement RFP Document](#)
[21-1843 CPMS Replacement Scoring Matrix](#)
[21-1843 Vendor Disclosure, EcoInteractive, LLC](#)

Shane Schneider, Division of Transportation (DOT) Director, explained the contract and appropriation covers the first two years of service, but can be renewed for up to five years. DOT has been using the current system since the 1990's to track their capital projects. They are moving to cloud based software which will allow active program management, better integration with CMAP and GIS, and a public facing component. Member Wasik asked if there were cyber security measures to protect the data in the new system. Director Schneider mentioned that all of the information in the system is public, and introduced Mike Klemens, DOT, to respond. Mr. Klemens explained there is a robust cyber security component to the vendor's platform. Member Clark asked about the previous data. Director Schneider explained that part of the software agreement is for the vendor to take that data and import it all into the new system. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Clark, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.6 [21-1844](#)

Presentation and discussion regarding automatic license plate readers.

Attachments: [21-1844 Presentation on ALPR \(12.1.2021\)](#)
[21-1844 IDOT Policy OPS-T-12](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that the presentation was a follow-up from two previous requests. They received a formal request from the city of Zion to install automatic license plate readers (ALPR) within the County right of way within Zion's corporate limits and also staff was directed at the October 6, 2021 PWPT Committee meeting to investigate the possibility of allowing the installation of automatic license plate readers within a County owned public right away.

DOT reached out to peer agencies IDOT, DuPage, Kane, Will and McHenry Counties to see how they handle ALPR requests. DOT is looking to see if the installation of this physical object (ALPR) in the public right of way should be allowed. It is public land, public space and they would have to be installed in a location that would be safe for motorist. They have been in discussions with the State's Attorney's Office (SAO) on this.

Director Schneider asked for direction about moving forward. Discussion ensued.

There was concern among members about misuse of data collected. Gunnar Gunnarsson from the SAO mentioned potential fourth amendment concerns. As policy is developed, this will be taken into consideration. The permit would limit the County's exposure and how the information will be used. The SAO's review is preliminary and they are researching the issues.

Additional discussion ensued.

Director Schneider will get answers to the questions and concerns of the Committee and report back at a later date. Director Schneider will also look into the option of having Flock provide a presentation on the topic based on Committee feedback.

*The following public comment was given in support of the ALPR.
Eric Bardon, City of Zion Police Chief*

This matter was presented

8.7 [21-0051](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation Director, had nothing to report.

PUBLIC WORKS

8.8 [21-1848](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) for Transfer of a Well House Property between Lake County (County) and the Village of Round Lake Beach (Village).

Attachments: [21-1848 RLB-County IGA Well House Transfer](#)
[21-1848 RLB-County Quit Claim Deed](#)
[21-1848 Round Lake Beach Ordinance 21-10-01 Transfer Well 8](#)
[21-1848 Well House Map](#)

Austin McFarlane, Public Works Interim Director, explained that the County owns and operates an excess flow facility in this area and it works in conjunction with the treatment plant in Fox Lake. In storm events, excess water is diverted to this excess flow site. The Village of Round Lake no longer needs the Well House property and they decided to give it to the County, through an Intergovernmental Agreement and Quit Claim Deed.

A motion was made by Member Clark, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.9 [21-1850](#)

Joint resolution authorizing execution of a contract with Joseph J. Henderson & Son, Inc., Gurnee, Illinois in the amount of \$1,727,000 for the Des Plaines River (DPR) Water Reclamation Facilities (WRF) Dewatering Phase 1 Improvements Project.

Attachments: [21-1850 Bid 21121 Award Information DPRWRF](#)
[21-1850 Bid Recommendation Memo DPRWRF](#)
[21-1850 Bid Set Specifications DPRWRF](#)
[21-1850 Site Location Map DPRWRF](#)
[21-1850 Vendor Disclosure Form DPRWRF](#)

Austin McFarlane, Public Works Interim Director, explained that the current system used for their polymer mix is in disarray. This project upgrades the unit, as well as the control panel associated with it. In addition, the project will also include the installation of an alum line for the secondary effluent dosing point, gas monitoring and odor control improvements to the dryer building. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.10 [21-0053](#)

Director's Report - Public Works.

Austin McFarlane, Public Works Interim Director, had nothing to report.

PLANNING, BUILDING and DEVELOPMENT

8.11 [21-1881](#)

Discussion of franchise agreement highlights for residential waste collection service for non-exempted unincorporated areas in Lake County.

Attachments: [PWPT-1881-1882-PPT-OpenBurningWasteHauling-12.8](#)

Eric Waggoner, Planning, Building and Development Director, noted the project team was prepared to discuss the progress they've had since September on the waste haul agreement and the open burning ordinance. However, they identified a challenge the previous night regarding their ongoing communications with residents who subscribe to get updates on these topics. Due to some oversight, their customary electronic mailer to their newsletter subscribers was inadvertently not sent out in advance of the meeting. Director Waggoner requested direction on how the Committee would like to proceed. He provided two possible options, including moving forward with the presentation and a follow-up resident newsletter, or defer the presentation and discussion to a later date. Discussion ensued.

Members agreed to move the presentation and discussion for both agenda items 8.11 and 8.12 to the next week and the vote to January 2022.

9:42 a.m. Chair Durkin left the meeting due to technical difficulties. Vice-Chair Pedersen took over.

A motion was made by Member Wilke, seconded by Member Maine, to postpone agenda items 8.11 and 8.12 to the following Committee meeting. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 1 - Chair Durkin

8.12 [21-1882](#)

Discussion of an ordinance amending Chapter 94: Public Nuisances of the Lake County, Illinois Code of Ordinances regulating open burning of landscape waste.

Attachments: [PWPT-21-1882-ExhibitA-OpenBurningOrdinance-12.8](#)
[PWPT-1881-1882-PPT-OpenBurningWasteHauling-12.8](#)

During agenda item 8.11, Eric Waggoner, Planning, Building and Development Director, noted the project team was prepared to discuss the progress they've had since September on the waste haul agreement and open burning ordinance. However, they identified a challenge the previous night regarding their ongoing communications with residents who subscribe to get updates on these topics. Due to some oversight, their customary electronic mailer to their newsletter subscribers was inadvertently not sent out in advance of the meeting. Director Waggoner requested direction on how the committee would like to proceed. He provided two possible options, including moving forward with the presentation and a follow-up resident newsletter, or defer the presentation and discussion to a later date. Discussion ensued.

Members agreed to move the presentation and discussion for both agenda items 8.11 and 8.12 to the next week and the vote to January 2022.

A motion was made by Member Wilke, seconded by Member Maine, to postpone agenda items 8.11 and 8.12 to the following Committee meeting. Motion carried by the following roll call vote:

Aye: 6 - Member Clark, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

Not Present: 1 - Chair Durkin

8.13 [21-0052](#)

Director's Report - Planning Building and Development.

Eric Waggoner, Planning, Building and Development Director, had nothing to report except that they will be back for discussion on the postponed items next week and they will

be sending out a newsletter to the subscribers in advance of that meeting.

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, had nothing to report.

10. Executive Session

There was not an Executive Session.

11. Members' Remarks

There were no Members' Remarks.

12. Adjournment

Vice-Chair Pedersen adjourned the meeting at 9:46 a.m.

Next Meeting: December 8, 2021

Minutes prepared by Janna Philipp.

Respectfully submitted,

Public Works, Planning and Transportation Committee Chair