

# Lake County Illinois

*Meeting held by Video Conference*

*Physical Location:*

*18 N County Street (10th Floor), Waukegan, IL 60085*



## Meeting Minutes - Final

Friday, November 19, 2021

11:00 AM

Meeting held by video conference. The public can register to attend remotely at <https://bit.ly/3Fdz5bY>

**F&A Special Committee on COVID-19 Pandemic  
Recovery and Investment**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Chair's Written Determination, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in-person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.)

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: F&A Special Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

**\* \* \*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \* \* \***

**0. [21-1171](#)**

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 7.30.21\[379\]](#)

**1. Call to Order**

*Chair Frank called the meeting to order at 11:00 a.m.*

**2. Pledge of Allegiance**

*Chair Frank led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 5 - Member Frank, Member Clark, Member Pedersen, Member Danforth and Member Vealitzek

*\*Electronic Attendance: All Members*

*Other Attendees:*

*Abby Scalf, Communications*

*Anthony Vega, Sheriff's Office*

*Ashley Rack, Sheriff's Office*

*Austin McFarlane, Public Works*

*Bob Glueckert, Supervisor of Assessments*

*Brenda OConnell, Community Development*

*Carissa Casbon, Board Member*

*Carl Kirar, Facilities*

*Cassandra Hiller, County Administrator's Office*

*Chris Blanding, Enterprise Information Technology*

*Daniel Eder, Lake County EMA*

*Dominic Strezo, Planning, Building and Development*

*Ed Lescher, Public*

*Eric Rinehart, State's Attorney*

*Eric Waggoner, Planning, Building and Development*

*Gary Gibson, County Administrator's Office*

*Irshad Khan, Finance and Administrative Services*

*Jim Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Jeremiah Varco, Facilities*

*Jim Chamernik, Sheriff's Office*

*Joel Sensenig, Public Works*

*John Light, Human Resources*

*John Wasik, Board Member*

*Joy Gossman, Public Defender*

*Julie Simpson, Board Member*  
*Kevin Hunter, Board Member*  
*Kristy Cechini, County Board Office*  
*Kurt Woolford, Stormwater Management*  
*Larry Mackey, Health Department*  
*Marah Altenberg, Board Member*  
*Mark Pfister, Health Department*  
*Matt Meyers, County Administrator's Office*  
*Melanie Nelson, State's Attorney's Office*  
*Melissa Gallagher, Finance and Administrative Services*  
*Michael Wheeler, Finance and Administrative Services*  
*Mick Zawislak, Daily Herald*  
*Pamela Riley, Health Department*  
*Patrice Sutton, Finance and Administrative Services*  
*Rebecca Kumar, Lake County EMA*  
*Sandy Hart, Board Member*  
*Steven Spagnolo, State's Attorney's Office*  
*Teri White, State's Attorney's Office*  
*Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no public comments.*

**6. Chair's Remarks**

*There were no Chair's remarks.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**CONSENT AGENDA (Item 8.1)**

**8.1 [21-1836](#)**

Minutes for November 5, 2021.

**Attachments:** [F&A Special Committee 11.5.21 Final Minutes](#)

**A motion was made by Member Danforth, seconded by Member Clark, that the minutes from November 5, 2021 be approved. The motion carried by the following vote:**

**Aye:** 5 - Member Frank, Member Clark, Member Pedersen, Member Danforth and Member Vealitzek

## **REGULAR AGENDA**

### **8.2 [21-1837](#)**

Discussion and direction on projects, priorities, and funding.

**Attachments:** [8.2-Spec.Cmte\\_Slides\(11.19.21\)Final](#)

*Jim Hawkins, Deputy County Administrator, gave a presentation regarding American Rescue Plan Act (ARPA) projects, priorities, and funding. Patrice Sutton, Chief Financial Officer and representative for the Compliance and Reporting Task Force, briefly spoke regarding compliance with requirements for ARPA funding.*

*Eric Waggoner, Planning, Building and Development Director, gave a brief overview of household assistance needs and introduced Brenda OConnell, Community Development Administrator. Administrator OConnell explained the Community Development application timeline and outlined specific household assistance projects. Discussion ensued.*

*The consensus of the Committee was to tentatively earmark household assistance project funding in the amount of \$12 million and reevaluate, based on need, at the end of January.*

*Carl Kirar, Director of Facilities and Construction Services, gave a brief overview of the proposed infrastructure and facilities projects, with a priority of funding a 911/EOC/ETSB facility. Director Kirar introduced Austin McFarlane, Interim Public Works Director, who identified critical projects related to drinking water and clean water. Discussion ensued.*

*The consensus of the Committee was to support funding in the amount of \$40 million for a 911 facility and \$18.6 million for seven clean/drinking water projects.*

### **8.3 [21-1839](#)**

Review and direction on County office/department requests for funding.

**Attachments:** [8.3-Spec.Cmte\\_Slides\(11.19.21\)Final](#)

*Jim Hawkins, Deputy County Administrator, gave an overview of office/department requests for ARPA funding. Discussion ensued.*

*The consensus of the Committee was to support the new office/department requests for ARPA funding in the amount of approximately \$1.5 million.*

### **8.4 [21-1840](#)**

Update on Lake County lost revenue replacement estimate.

**Attachments:** [8.4-Spec.Cmte.Slides\(11.19.21\)Final](#)

*Patrice Sutton, Chief Financial Officer, explained the process for determining the County's ARPA revenue loss calculation at \$14.1 million. Chief Financial Officer Sutton reviewed the potential uses for the lost revenue replacement funds. Discussion ensued.*

*The consensus of the Committee was to allow for \$24-\$29 million in lost revenue replacement funds for the first three years of ARPA fund planning.*

**9. County Administrator's Report**

*Jim Hawkins, Deputy County Administrator, thanked the Committee for their guidance regarding the ARPA funds.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*Chair Frank noted that he recently watched a documentary regarding the opioid crisis and explained that it gave him a better understanding of the issue with respect to the lawsuit to be discussed at the upcoming Financial and Administrative Committee meeting.*

**12. Adjournment**

*Chair Frank noted that the date of the next F&A Special Committee meeting may change. Chair Frank adjourned the meeting at 12:49 p.m.*

**Next Meeting: December 3, 2021 at 11:00 a.m.**

*Meeting minutes prepared by Theresa Glatzhofer.*

*Respectfully submitted,*

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*Chair, F&A Special Committee on COVID-19 Pandemic Recovery and Investment*