

# Lake County Illinois

*Meeting held by Video Conference*

*Physical Location:*

*18 N County Street (10th Floor), Waukegan, IL 60085*



## Agenda Report - Final

Thursday, February 3, 2022

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <https://bit.ly/3qV6qUH>

**Financial & Administrative Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Board Chair's Written Determination, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower (9th Floor, if needed), 18 N. County Street, Waukegan, Illinois.)

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [publicComment@Lakecountyil.gov](mailto:publicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: F&A (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \*\*\*

0. [22-0027](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 7.30](#)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

**CONSENT AGENDA (Items 8.1 - 8.26)**

**\*REPORTS\***

8.1 [22-0086](#)

Report from Robin M. O'Connor, County Clerk, for the month of December, 2021.

**Attachments:** [LCC Report for December 2021](#)

8.2 [22-0194](#)

Treasurer Holly Kim's Cash and Investment Report May 2021.

**Attachments:** [Treasurer Holly Kim's Cash and Investment Report May 2021](#)  
[Treasurer Holly Kim's Cash and Investment Report May 2020](#)

8.3 [22-0203](#)

Treasurer Holly Kim's Cash & Investment Report June 2021.

**Attachments:** [Treasurer Holly Kim's Cash & Investment Report June 2021](#)  
[Treasurer Holly Kim's Cash & Investment Report June 2020](#)

8.4 [22-0214](#)

Monthly Financial Report - December 2021.

**Attachments:** [Monthly Financial Report - December 2021](#)

**\*LAW & JUDICIAL\***

8.5 [22-0115](#)

Joint resolution authorizing the emergency appropriation of a grant in the Amount of \$41,692 from the D.A.S. Charitable Fund for the Preservation of Feline Animal Life for use by the Sheriff's Office Canine Unit.

- The D.A.S. Charitable Fund is a trust that provides grant funds for the care and training of canines.
- D.A.S. funds cannot be used to fund vehicles or police salaries and does not require matching funds.
- In November 2021, the Sheriff's Office submitted a grant request that covered a higher percentage of canine expenses related to the maintenance and training of seven canines. The grant covers annual expenses for veterinary services, food and kennel costs and training.
- The Fiscal Year (FY) 2022 Grant of \$41,692 represents an increase of 108.46 percent over the FY 2021 Grant of \$20,000.
- The grants require quarterly reports be filed with the Fund that inform them about our canine usage during the year.

**Attachments:** [2022 DAS Grant Award Letter](#)

**8.6** [22-0116](#)

Joint resolution accepting the Healthcare Foundation of Northern Lake County (HFNLC) grant and authorizing an emergency appropriation in the amount of \$50,000.

- In July of 2020, the Lake Sheriff's Office applied for a grant in the amount of \$100,000, for hiring nurse(s) to work at the Wellness Center.
- The Sheriff's Office received notification on November 23, 2020, that it had been awarded \$50,000, contingent of receipt of matching funds, the opening of a Wellness Center and hiring of nurse(s).
- On October 16, 2020, an anonymous donor submitted a matching grant letter in the amount of \$50,000.
- The Lake County Sheriff's Office received the remaining \$50,000 in funding before the close of Fiscal Year (FY) 2021.

**Attachments:** [Healthcare Foundation of Northern Lake County \(HFNLC\) Grant Award](#)

**8.7** [22-0143](#)

Joint resolution authorizing an amendment for a six-month extension for the Coronavirus Emergency Supplemental Funding (CESF) grant awarded by the Children's Advocacy Center of Illinois to the Lake County Children's Advocacy Center (LCCAC), including an emergency appropriation of \$38,121 in federal funds.

- This CESF grant extension will enable continuation and expansion of LCCAC programs which address the needs of children who have experienced sexual/physical abuse in Lake County. Last year, 14,210 children were served in the State of Illinois by Children's Advocacy Centers. Between October 1, 2020 and September 30, 2021, 2,772 of those clients were served at the LCCAC.
- The grant is administered through the Children's Advocacy Centers of Illinois for the performance period of October 1, 2020 through June 30, 2022 and is a continuation of the previous funding.
- Through this funding, the LCCAC will be able to support their current programming

by assisting their Multi-Disciplinary partners with Spanish speaking Forensic Interviews, advocating for clients, and creating materials to distribute and educate the families being served. The funding will help support the current Victim Advocate and allow us to expand on our community outreach by being able to purchase computers, software, and contractually hire a Communications assistant to create client materials.

- The additional funding of \$38,121 will be used to purchase USB drives, marketing supplies, equipment, an outdoor storage shed, miscellaneous supplies and a portion of the salary and benefits for the Spanish speaking LCCAC Victim Advocate for the period of January 1, 2022 through June 30, 2022. No county funds are required.

**Attachments:** [CESF Award Increase Notification Letter - Lake 1-6-2021](#)

[Grant Accounting Spreadsheet to FAS - CACI CESF Grant Extension to 01](#)

**8.8** [22-0153](#)

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$156,707.26 to implement an updated Americans with Disabilities Act (ADA) compliant classroom for juveniles at Hulse Detention Center and Face-it Residential program.

- The Regional Office of Education reimburses expenditures related to juvenile education and classroom improvements and upgrades.
- Improvements will include ADA compliant desks and chairs for students with disabilities.
- These upgrades will allow juveniles to experience an integrated learning environment
- This resolution authorizes an emergency appropriation of \$156,707.26 for the purchase and installation of ADA compliant furniture.

**Attachments:** [Updated Depke Presentation 1.10.2022.pdf](#)

[LIT Template - County Board JE 156k ROE Feb 2022](#)

[RE Depke Contract Pricing and Presentation \(ROE\)](#)

**\*HEALTH & COMMUNITY SERVICES\***

**8.9** [22-0130](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$59,242 for the Family Case Management grant.

- The \$59,242 Illinois Department of Human Services grant will be used to offset existing staff salary and fringe benefits.
- The \$59,242 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.

- The grant award will be for the period July 1, 2021 through June 30, 2022.

**Attachments:** [FY21 FCM](#)

**8.10** [22-0131](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$10,417 for the Influenza Vaccine Promotion grant.

- The \$10,417 Illinois Department of Public Health grant will be used to offset existing staff salary and fringe benefits.
- The \$10,417 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2021 budget.
- The grant award will be for the period July 1, 2021 through June 30, 2022.

**Attachments:** [FY21 IVP](#)

**8.11** [22-0132](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$23,332 for the Pre-Exposure Prophylaxis grant.

- The \$23,332 Illinois Department of Public Health grant will be used to offset existing staff salary and fringe benefits.
- The \$23,332 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) budget.
- The grant award will be for the period July 1, 2021 through June 30, 2022.

**Attachments:** [FY21 PrEP](#)

**8.12** [22-0133](#)

Joint resolution accepting the Illinois Environmental Protection Agency grant and authorizing an emergency appropriation in the amount of \$13,292 for the Solid Waste Enforcement grant.

- The \$13,292 Illinois Environmental Protection Agency grant will be used to offset existing staff salary and fringe benefits.
- The \$13,292 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period July 1, 2021 through June 30, 2022.

**Attachments:** [FY21 Solid Waste](#)

**8.13** [22-0135](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$82,938 for the Family

Case Management grant.

- The \$82,938 Illinois Department of Human Services grant will fund a new position and offset existing staff salary and fringe benefits.
- The \$82,938 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period July 1, 2021 through June 30, 2022.
- If funding for these positions and services end, and new funding is not secured, the positions and services will be eliminated.

**Attachments:** [FY22 FCM](#)

8.14 [22-0138](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$14,583 for the Influenza Vaccine Promotion grant.

- The \$14,583 Illinois Department of Public Health grant will fund advertising and offset existing staff salary and fringe benefits.
- The \$14,583 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period July 1, 2021 through June 30, 2022.

**Attachments:** [FY22 IVP](#)

8.15 [22-0139](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$32,664 for the Pre-Exposure Prophylaxis grant.

- The \$32,664 Illinois Department of Public Health grant will fund supplies, advertising, and offset existing staff salary and fringe benefits.
- The \$32,664 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period July 1, 2021 through June 30, 2022.

**Attachments:** [FY22 PrEP](#)

8.16 [22-0140](#)

Joint resolution accepting the Illinois Environmental Protection Agency grant and authorizing an emergency appropriation in the amount of \$18,610 for the Solid Waste Enforcement grant.

- The \$18,610 Illinois Environmental Protection Agency grant will be used to offset existing staff salary and fringe benefits.
- The \$18,610 in additional grant funding has not been previously appropriated

because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.

- The grant award will be for the period July 1, 2021 through June 30, 2022.

**Attachments:** [FY22 Solid Waste](#)

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

**8.17 [22-0088](#)**

Joint resolution appropriating \$230,000 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests along various County highways.

- Pursuant to Illinois law, JULIE serves as a message handling notification service for underground facility owners regarding planned excavations.
- LCDOT processes over 7,600 storm sewer ticket screenings and locate requests from JULIE annually to comply with the Illinois Underground Utility Facilities Damage Prevention Act.
- LCDOT uses a vendor to perform the required storm sewer locates along County highways.
- A contract with USIC Locating Services, LLC, of Lombard, Illinois, began on March 1, 2021, for a period of two years. This will be the second year of the contract covering the period of March 1, 2022, to February 28, 2023.
- The appropriation includes the annual message handling service fee of \$25,000 paid to JULIE.
- This project is included in the Transportation Improvement Program, and designated as Section 22-00000-09-GM.

**Attachments:** [22-0088 Vendor Disclosure, USIC Locating Services](#)

**8.18 [22-0123](#)**

Joint resolution appropriating \$1,600,000 of Motor Fuel Tax funds made available through the Rebuild Illinois Bond funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvements to the intersections of Darrell Road with Case Road, Neville Road, Dowell Road, and Fisher Road.

- The intersections of Darrell Road with Case Road, Neville Road, Dowell Road, and Fisher Road need to be improved, inclusive of non-motorized travel improvements.
- Preliminary engineering plans and right-of-way plats identifying the right-of-way needs for the improvement have been prepared.
- This project is included in the Transportation Improvement Program with target construction in 2023 and 2024, and designated as Section 13-00107-09-CH.

**Attachments:** [22-0123 Location Map, Darrell Road ROW](#)



8.19 [22-0124](#)

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Crystal Lake, Illinois, to provide Phase II design engineering services for the resurfacing of Gilmer Road, from Illinois Route 120 to Illinois Route 176, at a maximum cost of \$350,691 and appropriating \$421,000 of Motor Fuel Tax funds.

- A consulting firm will be utilized to perform Phase II design engineering services for the resurfacing of Gilmer Road, from Illinois Route 120 to Illinois Route 176.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- This project is included in the Transportation Improvement Program with target construction in 2023, and designated as Section 21-00073-10-RS.

**Attachments:** [22-0124 Gilmer Rd Resurfacing Agreement](#)  
[22-0124 Location Map, Gilmer Road Resurfacing](#)  
[22-0124 Vendor Disclosure, Baxter and Woodman](#)

8.20 [22-0155](#)

Joint resolution authorizing the execution of a contract with Advanced Utility Systems in the amount of \$286,000 for implementation, licenses, hosting, and training, plus \$105,334.25 in year two for maintenance and hosting services for their CIS Infinity, Version 4, Utility Billing System.

- The County provides retail sewer and water services to approximately 33,000 customers and provides wholesale sewer service to nineteen municipalities in various locations within Lake County and administers and maintains a utility billing system for the purposes of billing and collecting water and sewer user fees.
- The existing utility billing system has been in service for over 15 years and because of technological advances in software systems and to assure the system is compliant with necessary system security requirements, the utility billing system requires replacement.
- A Request for Proposals was issued for the purpose of selecting a short list of qualified firms and the County received request for proposals from 11 vendors.
- Based on the product and services demonstrations, the County determined that Advanced Utility Systems was the firm best suited to provide utility billing software and associated implementation services.
- Advanced Utility Systems has submitted their best and final offer to provide their CIS Infinity, Version 4, Utility Billing Software including implementation and training in the amount of \$286,000.

- This resolution authorizes the Purchasing Agent to execute a contract with Advanced Utility Systems, Toronto, ON in the amount of \$286,000 for implementation and training plus \$105,334.25 per year, with a 5 percent annual increase, for annual maintenance and hosting services for their CIS Infinity, Version 4, Utility Billing System.

**Attachments:** [22-0155 Utility Billing System Award Information](#)

[22-0155 Utility Billing System Contract](#)

[22-0155 Utility Billing System License Support and Maintenance Agree L:](#)

[22-0155 Utility Billing System\\_Vendor Disclosure Form](#)

**\*FINANCIAL & ADMINISTRATIVE\***

**8.21** [22-0127](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2022 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to “carry over” unspent budget authority from one fiscal year to the next under certain conditions as defined in the County’s Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2021 and uncompleted or ongoing projects that will not be complete until FY 2022.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2021 to FY 2022. The detailed accounts are included in the attachment.

**Attachments:** [Feb-22 Carryovers - FINAL](#)

**8.22** [22-0169](#)

Tax Abatement Ordinance for the Series 2018 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk’s records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need of a tax levy to pay debt service.

**8.23** [22-0171](#)

Tax Abatement Ordinance for the Series 2019 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.

- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need of a tax levy to pay debt service.

8.24 [22-0172](#)

Tax Abatement Ordinance for the Series 2013 General Obligation Road Bonds.

- The County issued these bonds as sales tax alternate source revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

8.25 [22-0173](#)

Tax Abatement Ordinance for the Series 2015A General Obligation Bonds.

- The County issued these bonds as sales tax alternate source revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

8.26 [22-0174](#)

Tax Abatement Ordinance for Special Service Area Number (SSA #) 16 tax levy.

- SSAs are created to allow improvements to be made and debt to be issued to pay for these improvements. The debt service is then paid for by a special tax levy.
- Each year, a separate tax is levied on the properties within the designated area to pay the debt service issued to pay for the improvements.
- This SSA provides funds for the repayment of bonds issued for construction of water supply improvements and extensions to provide access to Lake Michigan Water through the existing system of the Central Lake County Joint Action Water Agency (CLCJAWA).
- In the case of the SSA #16 Series 2016 bonds, there were reimbursements received from CLCJAWA. These funds can then be used to help pay the debt for the Series 2016 Bonds. Each year, part of those funds is used to lower the tax levy.

**REGULAR AGENDA**

**\*LAKE COUNTY PARTNERS\***

8.27 [22-0184](#)

Lake County Partners Update.

**Attachments:** [FA February 2022 Final](#)

**\*LAW & JUDICIAL\***

8.28 [22-0129](#)

Joint resolution authorizing the acceptance and execution of an Enhanced Collaborative Model (ECM) Task Force to Combat Human Trafficking grant awarded by the Office of Justice Programs (OJP) to the Lake County State's Attorney's Office (LCSAO) to establish the Lake County Human Trafficking Task Force, including an emergency appropriation of \$750,000 in federal funds,

- The LCSAO has applied for an ECM Task Force to Combat Human Trafficking grant through the Office of Justice Programs (OJP).
- The grant term is for three years, with a period of October 1, 2021 through September 30, 2024.
- The LCSAO will partner with A Safe Place to establish the Lake County Human Trafficking Task Force in an effort to reduce human trafficking, provide services to the survivors and aggressively find and prosecute traffickers.
- Program funding of \$1,000,000 includes \$750,000 that is allocated to the LCSAO and includes salary and benefits for a full-time Human Trafficking (HT) Task Force Investigator/Training Coordinator, a full-time HT Assistant State's Attorney and 50 percent for a HT Task Force Coordinator. This last role will be shared equally with A Safe Place, who has also budgeted 50 percent of salary and benefits for this individual. A \$250,000 of in-kind match funding is included in the LCSAO's budget.
- If funding for this program ends, and new funding is not secured, the program and staffing will be eliminated.

**Attachments:** [Human Trafficking Award Acceptance Notification 2022](#)

[Grant Accounting Spreadsheet to FAS - DOJ OJP Human Trafficking Tas](#)

**\*HEALTH & COMMUNITY SERVICES\***

8.29 [22-0134](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$1,436,200 for the COVID-19 Mass Vaccination grant.

- The \$1,436,200 Illinois Department of Public Health grant will fund supplies, interpreters, communication consulting services, software maintenance, contractual staffing, and indirect costs.

- The \$1,436,200 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period December 1, 2021 through December 31, 2022.

**Attachments:** [FY22 COVID-19 Mass Vaccination](#)

**8.30** [22-0136](#)

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$927,053 for the Health Center Construction and Capital Improvements grant.

- The \$927,053 Health Resources and Services Administration grant will fund alterations and renovations at Belvidere Medical Building, Midlakes Health Center, Zion Health Center, and North Chicago Health Center.
- The \$927,053 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period September 1, 2021 through August 31, 2024.

**Attachments:** [FY22 HRSA C8E](#)

**8.31** [22-0137](#)

Joint resolution accepting the Delta Dental of Illinois Foundation grant and authorizing an emergency appropriation in the amount of \$253,919 for the COVID-19 Utilization Decreasing Oral Health Disparities grant.

- The \$253,919 Delta Dental of Illinois Foundation grant will fund a new position and provide outreach and education to the community.
- The \$253,919 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period January 1, 2022 through December 31, 2023.
- If funding for these positions and services end, and new funding is not secured, the positions and services will be eliminated.

**Attachments:** [FY22 ILCHF & DDILF](#)

**\*PUBLIC WORKS, PLANNING & TRANSPORTATION\***

**8.32** [22-0154](#)

Joint resolution authorizing Contract Modification Number Two for Agreement 21008 with Donohue & Associates, Inc., Chicago, Illinois, for additions to the Saunders Road Sanitary Sewer, Lift Station and Force Main Improvements Engineering Contract.

- Preliminary engineering for the Saunders Road Sanitary Sewer, Lift Station and

Force Main Improvements is under contract with Donohue & Associates, Inc., Chicago, Illinois, (corporate office Sheboygan, Wisconsin).

- Preliminary engineering is nearing completion and final design engineering is needed for the project.
- Coordination with LCDOT and the Village of Riverwoods is ongoing for the project.
- Contract Modification Number Two is required for the final design engineering services for the sanitary sewer, lift station and force main along Saunders Road.
- Contract Modification Number Two increases the amount of the contract with Donohue & Associates by \$511,800, from \$148,710 to \$660,510.
- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number Two for final design engineering.

**Attachments:** [22-0154 Saunders Contract Modification 2 Agreement](#)  
[22-0154 Saunders Rd Agreement with CO and CM 1](#)  
[22-0154 Saunders Rd location map](#)  
[22-0154 Saunders Rd Vendor Disclosure Statement](#)

**8.33** [22-0125](#)

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the operation of the Ride Lake County paratransit service as a borderless Countywide service for 2022 and appropriating \$1,000,000 of ¼% Sales Tax for Transportation funds.

- Paratransit coordination and expansion has been discussed and worked on within Lake County for many years.
- This agreement establishes terms and conditions for Pace to operate a new Countywide paratransit service for Ride Lake County.
- Ride Lake County will be funded through a combination of County, Pace, and federal funding without contributions from municipalities and townships.
- Pace will provide \$917,387 for the new Ride Lake County service from May 1, 2022, through December 31, 2022.
- This project is included in the Transportation Improvement Program, and designated as Section 22-00280-09-ES.

**Attachments:** [22-0125 Ride Lake County Pace Operating Agreement](#)  
[22-0125 Ride Lake County \(2.2.22\) Presentation](#)

**8.34** [22-0126](#)

Joint resolution endorsing the updated Ride Lake County Title VI Program.

- Section 601 of Title VI of the Civil Rights Act of 1964 states the following: “no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to

discrimination under any program or activity receiving federal financial assistance.”

- As a recipient of federal transit funding, Lake County is required to maintain a Title VI Program which outlines the notice and process should any patron feel the federally funded paratransit service is in violation of Title VI of the Civil Rights Act.
- This resolution endorses the Ride Lake County Title VI Program, which has been updated to reflect the change to a borderless Countywide paratransit service.

**Attachments:** [22-0126 Ride Lake County Title VI Program](#)

**8.35** [22-0144](#)

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for extension of the current Ride Lake County West and Ride Lake County Central paratransit services.

- The County has two agreements with Pace in place for the current Ride Lake County West and Ride Lake County Central paratransit services: a subsidy agreement that expired December 31, 2021, and an intergovernmental agreement that will expire on April 30, 2022.
- The subsidy agreement extends the term of Pace’s contribution of the current paratransit services up until the targeted May 1, 2022, start of the new Countywide borderless service.
- Pace will continue to provide 25 percent of the local match to the grant funds, up to \$100,000, for the Ride Lake County West Service, and \$7,013 for the Ride Lake County Central Service.
- This project is included in the Transportation Improvement Program, and designated as Sections 19-00280-07-ES and 20-00280-08-ES.

**Attachments:** [22-0144 Ride Lake County Pace Subsidy Agreement](#)

**\*FINANCIAL & ADMINISTRATIVE\***

**Facilities & Construction Services**

**8.36** [22-0141](#)

Resolution authorizing an agreement with CDW Government, Chicago, IL, for the Enterprise Security System Improvement Project in the amount of \$59,423.92.

- As part of the Fiscal Year 2022 Facility Assessment Budget Process and Facilities Capital Improvement Plan, Security Improvements for County Facilities were approved
- There is the need to replace and modernize the current security systems on the Libertyville Campus with the Genetec Enterprise Security System, this Campus has been identified as needing new network equipment to support the installation of new security devices at the following locations: Division of Transportation, Sheriff’s Highway Patrol, Sheriff’s 911 Dispatch and the Central Permit Facility.
- Facilities identified a cooperative purchasing contract with CDW Government of Chicago, Illinois, through Omnia Partners to procure the required equipment that



- was competitively solicited and awarded.
- Pursuant to Chapter 33.115 Cooperative Joint Purchasing Authorized, the County may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of goods, services, constructions or professional services with one or more public procurement units in accordance with an agreement between those units to do so.
  - The current term of the Omnia Partners contract expires on February 28, 2023.
  - This resolution authorizes the cooperative purchasing contract with CDW Government in the amount of \$59,423.92.

**Attachments:** [Award Information](#)

[Quote](#)

[Vendor Disclosure Statement](#)

**8.37** [22-0029](#)

Director's Report - Facilities and Construction Services.

**Human Resources**

**8.38** [22-0224](#)

Resolution authorizing the execution of the contract and by-laws of the Intergovernmental Personnel Benefit Cooperative (IPBC) and Lake County membership in the IPBC.

- The Finance & Administration Committee requested staff bring forward alternatives to employee benefit offerings to contain ongoing cost increases. Over the last two years, employee health insurance costs have risen 6.6 percent and 6.9 percent.
- The Lake County Forest Preserve and other counties, municipalities, and special districts have moved to the IPBC to better manage health care costs and provide great service.
- Membership requires participation in health, accident, and associated life insurance coverage from the Cooperative, except for employees in union-sponsored programs. The County Administrator with the advice and expertise of the Director of Human Resources will determine the use of the Cooperative for other benefits and insurances.
- The IPBC has estimated the County would save up to \$1,300,000 annually, based on the County's current construct and vendors, by joining the Cooperative.
- The IPBC was previously discussed under file #22-0009 and is being brought back for consideration.

**Attachments:** [210930-Contract and Bylaws](#)

[IPBC-Policy-Manual](#)

**8.39** [22-0031](#)

Director's Report - Human Resources.



### **Enterprise Information Technology**

8.40 [22-0175](#)

Enterprise Information Technology Annual Update.

**Attachments:** [Enterprise IT Annual Update FA 02.03.2022 \(Final\)](#)

8.41 [22-0030](#)

Director's Report - Enterprise Information Technology.

### **Finance**

8.42 [22-0032](#)

Director's Report - Finance.

### **County Administration**

8.43 [22-0213](#)

Resolution authorizing the emergency appropriation of \$9,802,090.14 in Emergency Rental Assistance 2 (ERA2) funding for the purposes of assisting households that are unable to pay rent or utilities.

- The American Rescue Plan Act of 2021 created the Emergency Rental Assistance 2 (ERA2) Program on March 11, 2021. ERA2 allocations were based on the number of very low-income renter households paying more than 50 percent of income on rent or living in substandard or overcrowded conditions, rental market costs, and change in employment since February 2020.
- At least 90 percent of awarded funds must be used for direct financial assistance, including rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears, and other expenses related to housing. Remaining funds are available for housing stability services, including case management and other services intended to keep households stably housed. ERA2 funds generally expire on September 30, 2025.
- Lake County's first allocation for ERA2 was \$6,534,726.76, which was appropriated in October 2021. The second allocation in the amount of \$9,802,090.14 was received in January 2022 to complete Lake County's full allocation. These funds are used to assist households that are unable to pay rent and utilities. Assistance is provided to both landlords and tenants. It is necessary to appropriate both the revenue and expense for use.
- Lake County also received \$20,646,762.50 as part of the ERA1 program for similar purposes.

8.44 [22-0159](#)

CARES Act Closeout Report.

9. **County Administrator's Report**

10. **Executive Session**

11. **Members Remarks**

12. **Adjournment**

**Next Meeting: February 24, 2022**