

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Agenda Report - Final

Wednesday, September 14, 2022

2:30 PM

Central Permit Facility  
2nd Floor Conference Room  
500 W Winchester Rd., Libertyville, IL 60048

**Housing and Community Development Commission**  
**- Executive Committee**

1. Roll Call

2. Approval of Minutes

2.1 [22-0875](#)

Approval of the April 13, 2022 minutes.

**Attachments:** [DRAFT 2022-04-13 HCDC EXEC Minutes](#)

3. Chair's Remarks

4. Public Comments (items not on the agenda)

5. Old Business

6. New Business

6.1 [22-1286](#)

Approval of the Seventh Amendment to the Department of Housing & Urban Development (HUD) Program Year 2019 (PY19) Annual Action Plan (AAP).

- HUD requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- Community Development Block Grant Coronavirus relief funds (CDBG-CV) and Emergency Solutions Grant Coronavirus relief funds (ESG-CV) reporting elements are included in the PY19 AAP regardless of the program year the activities are initiated.
- The seventh amendment to the PY19 AAP proposes the following changes:
  - Reallocation of \$367,654 of unspent CDBG-CV to Northern Illinois Food Bank (NIFB) for food distribution services.

**Attachments:** [PY19 AAP 7th Amendment \(CARES Act\) DRAFT](#)

6.2 [22-1289](#)

Approval of the First Amendment to Program Year 2022 (PY22) HUD Annual Action Plan (AAP).

- HUD requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- The First Amendment to the PY22 AAP reallocates \$200,000 of CDBG funds from an affordable housing project no longer moving forward (HODC - Ashbury Woods) to a Permanent Supportive Housing Project (HODC/Thresholds - PSH).

**Attachments:** [PY22 AAP 1st Amendment DRAFT](#)

6.3 [22-1294](#)

Approval to submit a Conflict of Interest (COI) waiver to the U.S. Department of Housing and Urban Development (HUD).

- Youth Conservation Corps. (YCC) has submitted a request for a COI waiver for the potential sale of the property located at 37898 N. New York Ave., Beach Park to a YCC employee.
- Lake County, as the recipient of CDBG funds must submit the COI waiver on behalf of YCC.
- Per §570.611, the waiver request requires public disclosure of the conflict and a written legal opinion that the interest for which the exception is sought would not violate State or local law.
- Pending receipt of a written opinion by the States Attorney's Office, Community Development would submit the waiver request and supporting documentation to HUD for consideration.

**Attachments:** [YCC Request for COI Waiver](#)

6.4 [22-1295](#)

Approval of the amendments to Lake County Community Development Construction Management Policy.

- On September 29, 2020 HUD published the Final Rule governing Section 3 Compliance (24 CFR Part 75).
- The Final Rule establishes that Section 3 requirements apply to housing rehabilitation, housing construction, and other public construction projects assisted under HUD programs.
- The updated Construction Management Policy incorporates the Final Rule and incorporates the Lake County Community Development Section 3 Plan and Compliance Guide.

**Attachments:** [LC Community Development Section 3 Plan and Guidelines 9.14.22](#)  
[Policies & Procedures Manual Section 6 - Construction Management Poli](#)

**6.5**     [22-1314](#)

Approval of a Intergovernmental Agreement (IGA) between Lake County and the Lake County Housing Authority (LCHA) for the completion of 24 CFR Part 58 Environmental Review Records (ERRs).

- The Lake County Housing Authority (LCHA) completes projects and/or activities with federal financial assistance subject to U.S. Department of Housing and Urban Development (HUD) regulations at 24 CFR Part 58.
- Public housing authorities do not meet the definition of a Responsible Entity (RE) under 24 CFR Part 58 and are unable to complete Environmental Review Records (ERRs).
- Lake County, as a unit of general local government, is a RE and authorized to perform ERRs on behalf of LCHA.
- The attached Intergovernmental Agreement (IGA) has been reviewed by the State's Attorney's Office (SAO) and defines the terms and conditions for the completion of LCHA ERRs.

**Attachments:**   [LCHA IGA Environmental](#)

**7.     Staff Reports**

**8.     Adjournment**