

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, August 2, 2022**

**9:00 AM**

**Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3owEGEa>**

**Law & Judicial Committee**

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote / virtual attendance through registration at the link on the front page of this agenda.

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: L&J Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV> \*\*\*

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Members**
4. **Addenda to the Agenda**
5. **Public Comment (Items not on the agenda)**
6. **Chair's Remarks**
7. **Unfinished Business**
8. **New Business**

### **REGULAR AGENDA**

#### **\*SHERIFF'S OFFICE\***

#### 8.1 [22-1033](#)

Resolution approving a contract with PFM, Philadelphia, Pennsylvania, for consulting services to conduct a comprehensive organizational and operational assessment of the Lake County Sheriff's Office (LCSO), in the amount not to exceed \$463,970.

- The County Administrator's Office and the LCSO partnered on developing a request for proposal to complete a comprehensive organizational and operational assessment of the LCSO.
- A request for proposals was extended to 34 vendors and sealed proposals were received from seven vendors. After interviews with the top three respondents, PFM has been identified as the firm whose proposal best meets the County's needs.
- The LCSO assessment will consist of two phases. In the first phase, the PFM team will review LCSO's organization, management, and operations. At the core of PFM's Phase 1 approach is a set of analyses that will identify the current strengths and weaknesses of LCSO's management, internal processes, operations, and performance.
- Upon the successful completion of Phase 1, the County reserves the right to enter a contract modification to compete Phase 2, which will provide an in-depth examination of key findings from the first phase with greater consideration for the fiscal impact of recommendations.
- Phase 1 of the project is \$463,970, of which \$300,000 was included in the Fiscal Year (FY) 2022 Budget. The remaining amount will be funded from General Operating Expense (GOE) contingency. Phase 2 - In-Depth Assessment is estimated at \$332,130 and will be requested for approval as part of the FY 2023 budget.

**Attachments:** [Vendor Disclosure Statement](#)

[Agreement Draft](#)

#### 9. **County Administrator's Report**

- 10. **Executive Session**
- 11. **Members' Remarks**
- 12. **Adjournment**

**Next Meeting: August 30, 2022**