

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, August 4, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3PVeiiU>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business

LAW & JUDICIAL

7.1 [22-0990](#)

Joint resolution approving an Intergovernmental Agreement (IGA) for part-time contractual police services by and among the Beach Park School District #3, Lake County and the Lake County Sheriff's Office (LCSO) in the amount of \$50,862.59.

- Beach Park School District #3, and the LCSO piloted a part-time police/school resource officer program in 2016 to provide police services in the form of a police/school resource officer (SRO) at the Beach Park Middle School.
- The main objectives in having an SRO are to develop a positive relationship between law enforcement and the students, effectively deal with juvenile offenses/issues and to protect students and the school from violations of the law.
- The term of this agreement is for one year, beginning August 1, 2022, and ending July 31, 2023.
- The contract includes one part-time SRO for 17 hours per week while school is in session.
- Beach Park School District #3 will reimburse 100 percent of the cost for the SRO position for the hours worked. The SRO will be assigned other duties while not serving as the SRO. State's Attorney's Office has reviewed this contract.

Attachments: [IGA SRO Contract 2022-2023 signed by BPMS](#)

7.2 [22-1005](#)

Joint resolution authorizing the purchase of a Bureau of Alcohol, Tobacco and Firearms specification, Type 2 explosive storage magazine for the Lake County Sheriff's Office to secure firearms, ammunition, explosive munitions and less lethal munitions at the Lake County Range from Armag Corporation, Bardstown, KY in the amount of \$67,686.24.

- Sheriff's Office requires a dry storage magazine used to secure firearms, ammunition, explosive munitions and less lethal munitions at the Lake County Range.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement

- for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.
- The Lake County Sheriff's Office identified a joint purchasing contract with Armag Corporation through GSA contract #47QSWA22D002S.

Attachments: [Armag Corp GSA Quote 37738R6](#)
[vendor disclosure statement Armag Corporation](#)

7.3 [22-1015](#)

Joint resolution authorizing an 18-month extension for the State's Attorney's Office Prosecutor-based Victim Assistance Program through a Victims of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) including an emergency appropriation of \$268,887 in federal funds for the period of July 1, 2022, through December 31, 2023.

- This VOCA Prosecutor-based Victim Assistance grant extension will enable continuation of this program that provides advocacy services to the currently under-served sexual assault, misdemeanor domestic violence, elder abuse, and aggravated battery victim populations.
- The grant is administered through the ICJIA for the performance period of July 1, 2022, through December 31, 2023.
- The Lake County State's Attorney's Office currently receives Victim of Crime Act grant funding from ICJIA to support two Victim/Witness Coordinator positions in the office. The Victim/Witness Coordinators work with the victims throughout the criminal justice process by providing them with advocacy, on-going support, and an understanding of the criminal court process.
- The additional funding of \$268,887, will be used to fund a portion of the salary and benefits for a Sexual Assault Victim/Witness Coordinator and the salary and benefits for a full-time Domestic Violence Victim/Witness Coordinator. No county funds are required.
- If funding for these positions end, and new funding is not secured, the positions will be eliminated.

Attachments: [VOCA Sex Assault & DV VWC Grant 07-01-22 thru 12-31-23 Budget to F](#)
[VOCA Sex Assault & DV VWC Grant 07-01-22 thur 12-31-23 NOSA Covr](#)

FINANCIAL & ADMINISTRATIVE

7.4 [22-1020](#)

Committee action approving Change Order One for the relocating of east and west electrical main services to new location for Depke Juvenile Justice Complex with Stanley Consultants, Inc. of Chicago, Illinois in the amount of \$36,960 for a total contract amount of \$126,124.

- In October 2021, a contract was issued to Stanley Consultants, Inc. for the relocating of east and west electrical main services to new location for Depke Juvenile Justice Complex.

- Under the initial terms the consultant would attend site visits with an architect, mechanical, electrical, and structural engineers, review of existing building and site drawings, and construction estimate, design and construction support.
- Change Order One accounts for additional design services, bidding assistance and contract administration services.
- In accordance with Section 33.082 of the Lake County Purchasing Ordinance, when the total of change orders, contract modifications, or price adjustments on any contract approved by resolution by the County Board exceeds 10 percent of the original contract amount, approval of the standing committee in charge of the contracting department or agency and the Financial and Administrative Committee is required.
- This committee action authorizes and directs the Purchasing Agent to execute a contract change order with Stanley Consultants, Inc., increasing the original contract value by \$36,960 for a total contract amount \$126,124.

Attachments: [21144 Fully Executed Agreement.pdf](#)
[R0004-24-58R1-7-12-2022.pdf](#)

7.5 **22-1014**

Resolution authorizing a contract with Advocate Aurora Health to complete employee vaccinations and Pre-employment physicals in an estimated amount of \$278,740.

- There is a need to contract with an Occupational Health provider to complete employee vaccinations, pre-employment physicals, and fit testing to comply with OSHA and grant regulations.
- A Request for Proposals (RFP) was issued and extended to 11 qualified vendors and sealed proposals were received from three vendors.
- An interdepartmental evaluation committee determined Advocate Aurora Health of Libertyville, Illinois to be the most qualified vendor who best meets the needs of the County.

Attachments: [RFP 22060 Lake County Advocate Aurora Health Response 06 27 2022](#)
[RFP 22060 Advocate Aurora Health Vendor Disclosure.pdf](#)
[Exceptions to the RFP-Vendor Disclosure.pdf](#)

7.6 **22-1023**

Resolution authorizing a professional services agreement with Lake County Partnership for Economic Development, Inc. "Lake County Partners" (LCP), Lincolnshire, Illinois, to provide economic development products and services in Lake County in an amount not to exceed \$387,000 annually with yearly renewal options.

- LCP has been the official economic development organization for Lake County since its founding in 1998.
- The current five-year contract with LCP expires on November 30, 2022.
- The new contract is a one-year contract with four one-year extensions.
- Funding for the professional service agreement with LCP is subject to annual

budgetary appropriations and an evaluation of the effectiveness of LCP in achieving the County's economic development objectives.

- Pursuant to Section 33.066 of Lake County's Purchasing Ordinance, the Purchasing Agent consulted with an ad hoc review group that approved a bid exemption on the basis of an existing long standing, successful relationship.

Attachments: [22-1023 Lake County Partners Agreement #22099](#)

[22-1023 Attachment-LCP_Proposal\(May2022\)](#)

[22-1023 Memo-LCP Bid Exemption\(06.08.22\)](#)

[22-1023 vendor disclosure statement v6 FINAL 061022](#)

[22-1023 March 2022 Lake County Partners Economic Development Upd](#)

8. New Business

CONSENT AGENDA (Items 8.1 - 8.14)

MINUTES

8.1 [22-0985](#)

Committee action approving the Financial and Administrative Committee minutes from June 30, 2022.

Attachments: [F&A 6.30.22 Final Minutes](#)

REPORTS

8.2 [22-1013](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of June 2022.

Attachments: [June 2022](#)

8.3 [22-1069](#)

Finance Monthly Report - June 2022.

Attachments: [Monthly Financial Report June 2022](#)

HEALTH & COMMUNITY SERVICES

8.4 [22-1058](#)

Joint resolution accepting the U.S. Department of Housing and Urban Development (HUD) grant and authorizing an emergency appropriation in the amount of \$6,874 for the Housing and Urban Development (HUD) grant.

- The \$6,874 HUD grant will be used to fund client rent.
- The \$6,874 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the

Fiscal Year (FY) 2022 budget.

- The grant award will be for the period May 1, 2022, through April 30, 2023.

Attachments: [HUD \\$11,784K](#)

8.5 [22-1059](#)

Joint resolution accepting the Illinois Department of Natural Resources (IDNR) grant and authorizing an emergency appropriation in the amount of \$42,189 for the Fish and Wildlife Aquatic Invasive Nuisance Species grant.

- The \$42,189 IDNR grant will be used to fund supplies and existing staff and fringe.
- The \$42,189 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2022 budget.
- The grant award will be for the period July 1, 2021, through December 31, 2022.

Attachments: [DNR Fish and Wildlife \\$42K](#)

8.6 [22-1071](#)

Joint resolution authorizing a line-item transfer between the General Operating Expense in the General Fund and the Veterans Assistance Commission Fund for the purpose of transferring previously approved funds in Fiscal Year (FY) 2022.

- A line-item transfer from Assistance to Veterans in General Operating Expense in the General Fund to Assistance to Veterans in the Veterans Assistance Commission Fund in the FY 2022 budget is needed to align the budget with correct expense accounts.
- The County Board must approve line-item transfers under certain conditions.
- The detail of the transfer is attached to the resolution.
- This action does not increase budget authority; it simply transfers previously approved budget authority.

Attachments: [VAC LIT 7.26.22](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.7 [22-1035](#)

Joint resolution appropriating \$830,600 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2022, to November 30, 2023, and \$200,000 of Matching Tax funds for de-icing materials.

- In order to perform routine and necessary highway maintenance, the Division of Transportation must purchase Patrol One general maintenance materials and services.
- Patrol One general maintenance materials and services may include, but not be limited to, supplies such as paint, signposts, shoulder aggregate, and de-icing materials, as well as utility services and repairs.
- This project is included in the Transportation Improvement Program, and

designated as Section 23-00000-00-GM.

8.8 **22-1036**

Joint resolution authorizing a contract with Copenhaver Construction, Inc., Gilberts, Illinois, in the amount of \$380,311.50 for the replacement of crossroad culverts on Old McHenry Road and Kelsey Road and appropriating \$460,000 of County Bridge Tax funds.

- Culverts 481 and 641, located on Old McHenry Road and Kelsey Road, are at the end of their useful life and must be replaced.
- There was a public call for bids, and a total of four bids were received, ranging from \$380,311.50 to \$475,080.29 and the lowest responsible bidder is Copenhaver Construction, Inc., Gilberts, Illinois, in the amount of \$380,311.50.
- This project is included in the Transportation Improvement Program with target construction in 2022, and designated as Section 20-00999-74-DR.

Attachments: [22-1036 Bid Tab, Culvert Replacements, Old McHenry and Kelsey](#)
[22-1036 Bid Justification Letter, Old McHenry and Kelsey](#)
[22-1036 Location Map, Kelsey and Old McHenry Roads](#)
[22-1036 Vendor Disclosure, Copenhaver, OMCh & Kelsey](#)

8.9 **22-1037**

Joint resolution authorizing a contract with Copenhaver Construction, Inc., Gilberts, Illinois, in the amount of \$372,644 for culvert replacements on Cedar Lake Road and appropriating a supplemental amount of \$190,000 of County Bridge Tax funds.

- Culverts 85 and 89, located on Cedar Lake Road, are at the end of their useful life and must be replaced.
- The Lake County Board, by prior resolution at its meeting of November 9, 2021, appropriated \$300,000 of County Bridge Tax funds for this work.
- There was a public call for bids, and a total of four bids were received, ranging from \$372,644 to \$508,738.35, and the lowest responsible bidder is Copenhaver Construction, Inc., Gilberts, Illinois, in the amount of \$372,644.
- The contract includes an incentive to the contractor for opening the road early and a disincentive if the closure goes beyond specified calendar days, up to a maximum incentive of \$40,000.
- This project is included in the Transportation Improvement Program with construction in 2022, and designated as Section 20-00153-12-DR.

Attachments: [22-1037 Bid Tab, Culvert Replacements, Cedar Lake Road](#)
[22-1037 Location Map, Cedar Lake Road](#)
[22-1037 Vendor Disclosure, Copenhaver, CL](#)

8.10 **22-1038**

Joint resolution authorizing an agreement with Seiler Instrument and Manufacturing

Company, Inc., Itasca, Illinois, for the purchase of Phase III Engineering Global Positioning System (GPS) equipment and appropriating \$60,000 of ¼% Sales Tax for Transportation funds for the initial agreement and six years of technology support.

- The Division of Transportation (DOT) has utilized Trimble equipment for many years and has found such equipment meets our needs.
- Pursuant to Chapter 33.066 Bid Exemption of the Lake County Purchasing Ordinance, the Purchasing Agent has made a determination based on previous bid exemptions (2014 and 2020) that there is only one single source approved as an authorized dealer for the region.
- Seiler Instrument and Manufacturing Company, Inc. is the only authorized dealer in the Midwest for Trimble equipment.
- This agreement includes the purchase of one Trimble GPS unit along with the related equipment and accessories.
- The appropriation also covers cellular service and Trimble VRSNow service required to operate the equipment.
- This equipment is used for Phase III engineering services and is included in the Transportation Improvement Program, and designated as Section 22-00800-00 -EQ.

Attachments: [22-1038 Sales Quotation, Seiler](#)
[22-1038 Authorized Dealer Letter, Seiler](#)
[22-1038 Vendor Disclosure, Seiler Instrument](#)

8.11 [22-1047](#)

Joint Resolution authorizing execution of a contract with Seal Tight Exteriors, Inc., Steger, Illinois in the amount of \$528,822 for the Mill Creek Water Reclamation Facility, Rollins Road Pump Station, and Petite Lake Road Pump Station Reroofing Project.

- The six (6) Mill Creek Water Reclamation Facility shingle roofs and two (2) pump stations with flat modified bitumen roofing systems have reached the end of their useful life and need to be replaced.
- The County received bids from three (3) contractors for this work ranging from \$528,822 to \$900,000.
- Award of this contract is recommended to the lowest responsive, responsible bidder, Seal Tight Exteriors, Inc., Steger, Illinois, who best meets the needs of the County in the amount of \$528,822.
- This resolution authorizes and directs the County Purchasing Agent to execute a contract with Seal Tight Exteriors, Inc., Steger, Illinois, in the amount of \$528,822.

Attachments: [22-1047 Mill Creek Roof Bid 22083_Bid Tab](#)
[22-1047 Mill Creek Roof Bid Document](#)
[22-1047 Mill Creek Roof Vendor Disclosure Statement](#)

8.12 [22-1044](#)

Joint Resolution authorizing an agreement with Graybar Electric Company, Inc., Glendale Heights, Illinois, for the purchase of electrical components for the SCADA Phase 3 project in the amount of \$68,712.28.

- The Department of Public Works operates a Supervisory Control and Data Acquisition (SCADA) system, which allows for wireless communication and data collection among the various Public Works water and wastewater systems.
- Public Works is working to implement Phase 3 of the SCADA Master Plan (the SCADA Phase 3 project), which will connect portions of the southeast sewer system to the network, update portions of the central sewer system SCADA network, and update the SCADA network of the former Lakes Region Sanitary District assets.
- Portions of the SCADA Phase 3 project will be implemented by a contractor and portions of the work will be implemented by Public Works electricians, requiring the purchase of electrical components to be installed by the Public Works electricians.
- Public Works identified a cooperative purchasing contract with Graybar Electric Company, Inc., through OMNIA Partners, to procure electrical components that was competitively solicited and awarded.
- Pursuant to Section 33.115 of the Lake County Purchasing Ordinance, Cooperative Joint Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- This Resolution authorizes the Purchasing Agent to purchase electrical components for the SCADA Phase 3 project from Graybar Electric Company, Inc., Glendale Heights, Illinois, in the amount of \$68,712.28.

Attachments: [22-1044 Graybar quotes summary](#)

[22-1044 Graybar Vendor Disclosure](#)

8.13 [22-1045](#)

Joint Resolution authorizing an agreement with Revere Electric Supply Company, Mokena, Illinois, for the purchase of electrical components for the SCADA Phase 3 project in the amount of \$181,643.79.

- The Department of Public Works operates a Supervisory Control and Data Acquisition (SCADA) system, which allows for wireless communication and data collection among the various Public Works water and wastewater systems.
- Public Works is working to implement Phase 3 of the SCADA Master Plan (the SCADA Phase 3 project), which will connect portions of the southeast sewer system to the network, update portions of the central sewer system SCADA network, and update the SCADA network of the former Lakes Region Sanitary District assets.
- Portions of the SCADA Phase 3 project will be implemented by a contractor and portions of the work will be implemented by Public Works electricians, requiring the

- purchase of electrical components to be installed by the Public Works electricians.
- On December 10, 2020, the Purchasing Division awarded a competitively solicited contract to Revere Electric Supply Company for electrical parts, tech support, as well as purchase discount available for future purchases for the Department of Public Works.
 - Public Works received quotes from Revere Electric Supply Company based on the awarded contract.
 - This Resolution authorizes the Purchasing Agent to purchase electrical components for the SCADA Phase 3 project from Revere Electric Supply Company, Mokena, Illinois, in the amount of \$181,643.79.

Attachments: [22-1045 Revere quotes summary](#)
[22-1045 Revere Vendor Disclosure](#)

8.14 [22-1046](#)

Joint Resolution authorizing an agreement with WESCO Distribution, Inc. Woodridge, Illinois, for the purchase of electrical components for the SCADA Phase 3 project in the amount of \$48,306.84.

- The Department of Public Works operates a Supervisory Control and Data Acquisition (SCADA) system, which allows for wireless communication and data collection among the various Public Works water and wastewater systems.
- Public Works is working to implement Phase 3 of the SCADA Master Plan (the SCADA Phase 3 project), which will connect portions of the southeast sewer system to the network, update portions of the central sewer system SCADA network, and update the SCADA network of the former Lakes Region Sanitary District assets.
- Portions of the SCADA Phase 3 project will be implemented by a contractor and portions of the work will be implemented by Public Works electricians, requiring the purchase of electrical components to be installed by the Public Works electricians.
- Public Works identified a cooperative purchasing contract with WESCO Distribution, through Sourcewell, to procure electrical components that was competitively solicited and awarded.
- Pursuant to Section 33.115 of the Lake County Purchasing Ordinance, Cooperative Joint Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- This Resolution authorizes the Purchasing Agent to purchase electrical components for the SCADA Phase 3 project from WESCO Distribution, Inc. of Woodridge, Illinois, in the amount of \$48,306.84.

Attachments: [22-1046 WESCO quotes summary](#)
[22-1046 WESCO Vendor Disclosure](#)

REGULAR AGENDA

LAKE COUNTY PARTNERS

8.15 [22-1017](#)

Lake County Partners Update.

Attachments: [8.19 FA July 2022](#)

LAW & JUDICIAL

8.16 [22-1033](#)

Joint resolution approving a contract with PFM, Philadelphia, Pennsylvania, for consulting services to conduct a comprehensive organizational and operational assessment of the Lake County Sheriff's Office (LCSO), in the amount not to exceed \$463,970.

- The County Administrator's Office and the LCSO partnered on developing a request for proposal to complete a comprehensive organizational and operational assessment of the LCSO.
- A request for proposals was extended to 34 vendors and sealed proposals were received from seven vendors. After interviews with the top three respondents, PFM has been identified as the firm whose proposal best meets the County's needs.
- The LCSO assessment will consist of two phases. In the first phase, the PFM team will review LCSO's organization, management, and operations. At the core of PFM's Phase 1 approach is a set of analyses that will identify the current strengths and weaknesses of LCSO's management, internal processes, operations, and performance.
- Upon the successful completion of Phase 1, the County reserves the right to enter a contract modification to compete Phase 2, which will provide an in-depth examination of key findings from the first phase with greater consideration for the fiscal impact of recommendations.
- Phase 1 of the project is \$463,970, of which \$300,000 was included in the Fiscal Year (FY) 2022 Budget. The remaining amount will be funded from General Operating Expense (GOE) contingency. Phase 2 - In-Depth Assessment is estimated at \$332,130 and will be requested for approval as part of the FY 2023 budget.

Attachments: [Vendor Disclosure Statement](#)
[Agreement Draft](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.17 [22-1034](#)

Joint resolution authorizing an agreement with the Chicago Metropolitan Agency for Planning (CMAP) to provide transportation planning staff assistance for the Lake County Council of Mayors.

- Planning liaison funds are distributed yearly from the Federal Highway Administration to the Illinois Department of Transportation and then to the Chicago Metropolitan Agency for Planning (CMAP).
- These funds help support transportation planning provided by the Lake County Division of Transportation (LCDOT) for the Lake County Council of Mayors (LCDOT staff positions).
- In State Fiscal Year 2023, which begins July 1, 2022, the allocation to the LCDOT will be \$179,788.98 to cover the scope of services that CMAP describes in its agreement.

Attachments: [22-1034 Intergovernmental Agreement, CMAP](#)

[22-1034 Resolution, Council of Mayors](#)

8.18 [22-1039](#)

Joint resolution authorizing an agreement with Parsons Corporation, Chicago, Illinois, for Phase I professional engineering services for improvements along Lewis Avenue, from Illinois Route 137 to Illinois Route 120, within the cities of North Chicago and Waukegan, at a maximum cost of \$2,482,295 and appropriating \$2,980,000 of County Option Motor Fuel Tax funds.

- Consultant Phase I professional engineering services will be utilized to determine what improvements are needed along the corridor.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from ten professional firms, of which four were short-listed and presented to a consultant selection committee.
- This project is included in the Transportation Improvement Program, and designated as Section 22-00082-11-WR.

Attachments: [22-1039 Consultant Agreement, Lewis Avenue](#)

[22-1039 Location Map, Lewis Avenue](#)

[22-1039 Vendor Disclosure, Parsons](#)

8.19 [22-1061](#)

Joint resolution authorizing the execution of an intergovernmental agreement between the Lake County Planning, Building and Development Department and the Lake County Stormwater Management Commission relating to the fee-in-lieu program as an alternative to on-site stormwater storage regulations.

- The Planning, Building & Development Department (PB&D) and the Stormwater Management Commission (SMC) have developed an intergovernmental

agreement that allows unincorporated development a fee-in-lieu option as an alternative to on-site stormwater management, when eligible.

- The fee-in-lieu program would be administered by the SMC in tandem with the department's development review/permit process.
- Associated costs and fees would be assumed by the SMC.
- Following committee action, the intergovernmental agreement will proceed to the Finance & Administrative Committee for review and action prior to County Board approval.

Attachments: [FIL IGA Final](#)

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.20 [22-1032](#)

Resolution approving the Fiscal Year (FY) 2023 Facilities Capital Improvement Plan (CIP) Priorities.

- On June 30, 2022, staff provided an overview of the proposed priorities of the Facilities CIP to the Financial and Administrative Committee.
- All Facilities Capital project programming and funding will be approved during the annual budget process.

Attachments: [8.20 FY23 Facilities CIP Priorities 04AUG22](#)

8.21 [22-0625](#)

Director's Report - Facilities and Construction Services.

Human Resources

8.22 [22-0031](#)

Director's Report - Human Resources.

Enterprise Information Technology

8.23 [22-1063](#)

Resolution approving a one-year contract with SHI for the SunView Software ChangeGear renewal in the amount of \$44,099.98.

- Enterprise Information Technology department's service management tool ChangeGear is due for renewal.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with SHI has been identified through Sourcewell (081419-SHI) to procure needed goods, services, construction, or professional

services that were competitively solicited and awarded.

Attachments: [FY22 - SHI - ChangeGear - \\$44,099.98 - QUO](#)

[FY22 - SHI - ChangeGear- VDF](#)

8.24 [22-1064](#)

Resolution approving a contract with Heartland Business Systems, LLC of Lisle, Illinois, for professional services for the Mitel Phase 2 project in the amount of \$123,228.92.

- The Mitel Phase 2 project continues our efforts to modernize, and consolidate on-site phone systems, and it is necessary to partner with Heartland Business Systems for professional services to complete this work.
- Pursuant to Chapter 33.115 of the County's Purchasing Ordinance, Cooperative Joint Purchasing Authorized, the County may participate in a cooperative purchasing agreement for the procurement of goods, services, construction, or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract with Heartland Business Systems, LLC. has been identified through Sourcewell (022719-MBS) to procure needed goods, services, construction, or professional services that were competitively solicited and awarded.

Attachments: [FY22 - Heartland Mitel Phase 2](#)

[FY22 - Heartland Mitel Phase 2 - VDF](#)

8.25 [22-0030](#)

Director's Report - Enterprise Information Technology.

Finance

8.26 [22-1070](#)

Consideration and action on an ordinance authorizing and providing for the issuance of not to exceed \$31,000,000 General Obligation Bonds (Sales Tax Alternate Revenue Source) for the financing of certain capital improvement projects, providing for the imposition of taxes to pay the same and for the collection, segregation and distribution of certain sales taxes received by the County, and authorizing the sale of said bonds to the purchaser thereof.

- Lake County wishes to issue bonds to fund the construction and equipping of a consolidated 911 and emergency operations center, improve the site, and potentially finance other capital expenditures for the County and to support the 911 Dispatch Center, the Emergency Management Agency, and the Emergency Telephone Systems Board (ETSB). The project will create shared staff support areas and shared facility support areas that will benefit the entire county.
- The intent is to issue alternate bonds in an aggregate principal amount not to exceed \$31,000,000, all in accordance with the Local Government Debt Reform

Act of the State of Illinois, as amended.

- The attached ordinance is authorizing and providing for the issuance of not to exceed \$31,000,000 General Obligation Bonds (Sales Tax Alternate Revenue Source) for the financing of this project, providing for the imposition of taxes to pay the same for the collection, segregation and distribution of certain sales taxes received by the County, and authorizing the sale of said bonds to the purchaser.

Attachments: [Parameters Alternate Revenue Bond Ordinance](#)

8.27 [22-1107](#)

Update to Meal Amounts of Employee Reimbursement Policy

- Lake County departments are once again investing in training and continuing education for their employees, now that in-person events are occurring post-pandemic. The high inflation environment combined with other pandemic-related impacts are causing travel costs to be very high.
- The Employee Reimbursement Policy that covers business travel and reimbursement for other travel expenses was approved in 2017 and is currently being reviewed and updated by a working group led by the Finance Department.
- One aspect of the policy that can be updated without Board approval is the meal expense maximums on page 4. The current rates are \$15, \$15, and \$30 for breakfast, lunch, and dinner respectively, for a daily total of \$60. Upon review of the consumer price index and in light of the current inflationary environment, those totals will be changed to \$12, \$25, and \$35 for breakfast, lunch, and dinner respectively, for a daily total of \$72, including all taxes, tips, and other related fees.
- This change will go into effect on August 9, 2022.
- The Policy in total has other areas that have become out of date in the current environment. A new policy consistent with the new Finance Policy format will be presented at a future meeting. This full policy will be subject to Finance and Administrative Committee and County Board approval.

Attachments: [Employee Reimbursement Policy rev 8.1.22](#)

[Employee Reimbursement Policy 2017_1 \(1\)](#)

8.28 [22-1026](#)

Discussion - Job Order Contract (JOC) Policy.

Attachments: [8.27 JOC Policy WORKING DRAFT 8.1.22](#)

8.29 [22-0032](#)

Director's Report - Finance.

9. County Administrator's Report

10. Executive Session

10.1 [22-0033](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [22-0035](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

10.2A [22-1100](#)

Committee action approving the reclassification of four positions in the Public Defender's Office from grade K7 to K8.

Attachments: [10.2A PD Reclass\(08.01.22\)](#)

10.3 [22-0034](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.3A [22-1099](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Sheriff's Office, and the Teamsters Local 700 Correctional Division Officers and Support Unit.

- This is a three-year agreement retroactive to December 1, 2020 through November 30, 2023 and covers approximately 197 positions in the Correctional Division of the Sheriff's Department.
- Wage settlement of
 - 3% on December 1, 2020
 - 2.5% on December 1, 2021
 - "Same As" on December 1, 2022 with a minimum of 2.25% and a maximum of 2.75%
- As part of this contract, Juneteenth will become a fixed holiday.

Attachments: [2022-06-02 - LCSO - Union ER Proposed-Clean Copy](#)
[Redline-2022-06-02 - LCSO - Union ER Proposed](#)

10.4 [22-0036](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.4A [22-1028](#)

Committee action approving the Financial and Administrative Committee's Executive Session Minutes from June 30, 2022.

11. Members' Remarks

12. Adjournment

Next Meeting: September 1, 2022

