

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, July 28, 2022

8:30 AM

Assembly Room, 10th Floor or register to virtually attend at
<https://bit.ly/3aL4c58>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote / virtual attendance through registration at: <https://bit.ly/3aL4c58>

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance on the 10th Floor, (2) Public Comment by individuals who registered via the link on the front page of the agenda and are attending remotely / virtually, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial & Administrative Committee (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

To view County Board Rules, click here: <https://bit.ly/3idRdrV>

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1- 8.2)

APPROVAL OF MINUTES

8.1 [22-0985](#)

Minutes from June 30, 2022.

Attachments: [F&A 6.30.22 Final Minutes](#)

REPORTS

8.2 [22-1013](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of June 2022.

Attachments: [June 2022](#)

REGULAR AGENDA

LAW & JUDICIAL

8.3 [22-0990](#)

Joint resolution approving an Intergovernmental Agreement (IGA) for part-time contractual police services by and among the Beach Park School District #3, Lake County and the Lake County Sheriff's Office (LCSO) in the amount of \$50,862.59.

- Beach Park School District #3, and the LCSO piloted a part-time police/school resource officer program in 2016 to provide police services in the form of a police/school resource officer (SRO) at the Beach Park Middle School.
- The main objectives in having an SRO are to develop a positive relationship between law enforcement and the students, effectively deal with juvenile offenses/issues and to protect students and the school from violations of the law.
- The term of this agreement is for one year, beginning August 1, 2022, and ending July 31, 2023.
- The contract includes one part-time SRO for 17 hours per week while school is in

session.

- Beach Park School District #3 will reimburse 100 percent of the cost for the SRO position for the hours worked. The SRO will be assigned other duties while not serving as the SRO. State's Attorney's Office has reviewed this contract.

Attachments: [IGA SRO Contract 2022-2023 signed by BPMS](#)

8.4 [22-1005](#)

Joint resolution authorizing the purchase of a Bureau of Alcohol, Tobacco and Firearms specification, Type 2 explosive storage magazine for the Lake County Sheriff's Office to secure firearms, ammunition, explosive munitions and less lethal munitions at the Lake County Range from Armag Corporation, Bardstown, KY in the amount of \$67,686.24.

- Sheriff's Office requires a dry storage magazine used to secure firearms, ammunition, explosive munitions and less lethal munitions at the Lake County Range.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.
- The Lake County Sheriff's Office identified a joint purchasing contract with Armag Corporation through GSA contract #47QSWA22D002S.

Attachments: [Armag Corp GSA Quote 37738R6](#)
[vendor disclosure statement Armag Corporation](#)

8.5 [22-1015](#)

Joint resolution authorizing an 18-month extension for the State's Attorney's Office Prosecutor-based Victim Assistance Program through a Victims of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) including an emergency appropriation of \$268,887 in federal funds for the period of July 1, 2022, through December 31, 2023.

- This VOCA Prosecutor-based Victim Assistance grant extension will enable continuation of this program that provides advocacy services to the currently under-served sexual assault, misdemeanor domestic violence, elder abuse, and aggravated battery victim populations.
- The grant is administered through the ICJIA for the performance period of July 1, 2022, through December 31, 2023.
- The Lake County State's Attorney's Office currently receives Victim of Crime Act grant funding from ICJIA to support two Victim/Witness Coordinator positions in the office. The Victim/Witness Coordinators work with the victims throughout the criminal justice process by providing them with advocacy, on-going support, and an understanding of the criminal court process.
- The additional funding of \$268,887, will be used to fund a portion of the salary and benefits for a Sexual Assault Victim/Witness Coordinator and the salary and

- benefits for a full-time Domestic Violence Victim/Witness Coordinator. No county funds are required.
- If funding for these positions end, and new funding is not secured, the positions will be eliminated.

Attachments: [VOCA Sex Assault & DV VWC Grant 07-01-22 thru 12-31-23 Budget to F](#)
[VOCA Sex Assault & DV VWC Grant 07-01-22 thur 12-31-23 NOSA Cov](#)

FINANCIAL & ADMINISTRATIVE

Facilities and Construction

8.6 [22-1031](#)

Discussion on Fiscal Year (FY) 2023 Facilities Capital Improvement Plan (CIP) Priorities.

- On June 30, 2022, staff provided an overview of the proposed priorities of the Facilities CIP to the Financial and Administrative Committee.
- Feedback and input has been solicited and incorporated into the project prioritization.
- All Facilities Capital project programming and funding will be discussed and approved during the annual budgeting hearings.

Attachments: [FY23 Facilities CIP Priorities 28JUN22](#)

8.7 [22-1020](#)

Committee action approving Change Order One for the relocating of east and west electrical main services to new location for Depke Juvenile Justice Complex with Stanley Consultants, Inc. of Chicago, Illinois in the amount of \$36,960 for a total contract amount of \$126,124.

- In October 2021, a contract was issued to Stanley Consultants, Inc. for the relocating of east and west electrical main services to new location for Depke Juvenile Justice Complex.
- Under the initial terms the consultant would attend site visits with an architect, mechanical, electrical, and structural engineers, review of existing building and site drawings, and construction estimate, design and construction support.
- Change Order One accounts for additional design services, bidding assistance and contract administration services.
- In accordance with Section 33.082 of the Lake County Purchasing Ordinance, when the total of change orders, contract modifications, or price adjustments on any contract approved by resolution by the County Board exceeds 10 percent of the original contract amount, approval of the standing committee in charge of the contracting department or agency and the Financial and Administrative Committee is required.
- This committee action authorizes and directs the Purchasing Agent to execute a contract change order with Stanley Consultants, Inc., increasing the original

contract value by \$36,960 for a total contract amount \$126,124.

Attachments: [21144 Fully Executed Agreement.pdf](#)
[R0004-24-58R1-7-12-2022.pdf](#)

8.8 [22-0625](#)

Director's Report - Facilities and Construction Services.

Human Resources

8.9 [22-1014](#)

Resolution authorizing a contract with Advocate Aurora Health to complete employee vaccinations and Pre-employment physicals in an estimated amount of \$278,740.

- There is a need to contract with an Occupational Health provider to complete employee vaccinations, pre-employment physicals, and fit testing to comply with OSHA and grant regulations.
- A Request for Proposals (RFP) was issued and extended to 11 qualified vendors and sealed proposals were received from three vendors.
- An interdepartmental evaluation committee determined Advocate Aurora Health of Libertyville, Illinois to be the most qualified vendor who best meets the needs of the County.

Attachments: [RFP 22060 Lake County_Advocate Aurora Health Response 06 27 2022](#)
[RFP 22060 Advocate Aurora Health Vendor Disclosure.pdf](#)
[Exceptions to the RFP-Vendor Disclosure.pdf](#)

8.10 [22-0031](#)

Director's Report - Human Resources.

Enterprise Information Technology

8.11 [22-0030](#)

Director's Report - Enterprise Information Technology.

Finance

8.12 [22-0032](#)

Director's Report - Finance.

County Administrator

8.13 [22-1023](#)

Resolution authorizing a professional services agreement with Lake County Partnership for Economic Development, Inc. "Lake County Partners" (LCP), Lincolnshire, Illinois, to provide economic development products and services in Lake County in an amount not to exceed \$387,000 annually with yearly renewal options.

- LCP has been the official economic development organization for Lake County since its founding in 1998.
- The current five-year contract with LCP expires on November 30, 2022.
- The new contract is a one-year contract with four one-year extensions.
- Funding for the professional service agreement with LCP is subject to annual budgetary appropriations and an evaluation of the effectiveness of LCP in achieving the County's economic development objectives.
- Pursuant to Section 33.066 of Lake County's Purchasing Ordinance, the Purchasing Agent consulted with an ad hoc review group that approved a bid exemption on the basis of an existing long standing, successful relationship.

Attachments: [22-1023 Lake County Partners Agreement #22099](#)

[22-1023 Attachment-LCP_Proposal\(May2022\)](#)

[22-1023 Memo-LCP Bid Exemption\(06.08.22\)](#)

[22-1023 vendor disclosure statement v6 FINAL 061022](#)

[22-1023 March 2022 Lake County Partners Economic Development Upd](#)

9. County Administrator's Report

10. Executive Session

10.1 [22-0033](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [22-0035](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

10.3 [22-0034](#)

Executive Session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

10.4 [22-0036](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21).

10.4A [22-1028](#)

Executive Session Minutes from June 30, 2022.

11. Members' Remarks

12. Adjournment

Next Meeting: August 4, 2022