

Lake County Illinois

Meeting held by Video Conference

Physical Location:

18 N County Street (10th Floor), Waukegan, IL 60085



Agenda Report - Final

Thursday, October 7, 2021

8:30 AM

Meeting held by video conference. The public can register to attend remotely at <https://bit.ly/3kOgoo5>

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Chair's Written Determination, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in-person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.)

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: F&A (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

* * *To view County Board Rules, click here: <https://bit.ly/3idRdrV> * * *

0. [21-1171](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30.21\[379\]](#)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.6)

LAW & JUDICIAL

8.1 [21-1441](#)

Joint resolution authorizing a one-year contract, with SHI International Corporation, Davidson Avenue, Somerset, New Jersey for Adobe LiveCycle System in the annual amount of \$38,148.90.

- The Courts have been utilizing Adobe LiveCycle since 2013.
- Adobe LiveCycle system, now called Adobe Experience Manager (AEM), is presently being utilized in operations streamlining 12 business app workflows to create efficient processes in operations and allow time savings for both staff and management.
- Purchasing identified a cooperative purchasing contract with SHI International Corporation through Sourcewell Cooperative Agreement to procure equipment, products, or services.
- The contract authorizes the Purchasing Agent to enter into a one-year contract, with no renewal options, that will cost the County \$38,148.90 to be paid annually. Term of this contract is October 20, 2021, through October 19, 2022.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement with West Publishing Corporation.

Attachments: [Quote](#)

[Sourewell Cooperative Contract](#)

[Vendor Disclosure Statement.pdf](#)

HEALTH & COMMUNITY SERVICES

8.2 [21-1496](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) 2020 grant modification and authorizing an emergency appropriation in the amount of \$182,763 for the Lake County Workforce Development Department.

- The WIOA formula grant funds for PY 2020 modification increases the grant by \$182,763 for a total grant award of \$6,580,878.
- The annual WIOA formula grant is used for Workforce Development Department and Job Center personnel and operations and programs serving unemployed adults, dislocated workers, incumbent workers, high school students and opportunity youth.
- The WIOA PY 2020 formula grant has a grant life from July 1, 2020 through June 30, 2022.

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.3 [21-1483](#)

Joint resolution authorizing Contract Modification Number One for Agreement 21008 with Donohue & Associates, Inc., Chicago, Illinois, for additions to the Saunders Road Sanitary Sewer, Lift Station and Force Main Improvements Engineering Contract.

- Preliminary engineering for the Saunders Road Sanitary Sewer, Lift Station and Force Main Improvements is under contract with Donohue & Associates, Inc., Chicago, Illinois, (corporate office Sheboygan, Wisconsin) in the amount of \$94,900.
- Through the preliminary engineering process, it was discovered that there may be a need to make adjustments for the Village of Riverwoods future water main project and planned work for the Lake County DOT in the same area.
- Contract Modification Number One is required for additional preliminary engineering work necessary to explore and design consolidation for the projects identified above. Contract Modification Number One increases the amount of the Preliminary Engineering Services contract from \$94,900 to \$148,710.
- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.

- Attachments:** [21-1483 Saunders Rd CO 1](#)
 [21-1483 Saunders Rd Contr Mod 1 Form](#)
 [21-1483 Saunders Rd location map](#)
 [21-1483 Saunders Rd orig agr 21008](#)
 [21-1483 Saunders Rd Vendor Disclosure](#)

8.4 [21-1486](#)

Joint resolution appropriating \$40,000 of Matching Tax funds for cellular service, landline phone service, and electrical service to communicate with various Lake County Division of Transportation field assets, including traffic signals, cameras, pavement sensors, and snow and ice equipment and integration with Lake County PASSAGE.

- The Lake County Division of Transportation and the Lake County PASSAGE Intelligent Transportation System gather data from traffic signals, vehicle counters, pavement sensors, cameras, and maintenance vehicles to manage traffic operations, snow and ice maintenance operations, and provide the public with accurate and real-time information to make informed travel decisions.
- This project is included in the Transportation Improvement Program, and designated as Section 22-00000-18-GM.

FINANCIAL & ADMINISTRATIVE

8.5 [21-1503](#)

Monthly Financial Report.

Attachments: [Monthly Financial Report - August 2021](#)

8.6 [21-1475](#)

Resolution ratifying emergency procurements from Fund 745, the CARES Act Coronavirus Relief Fund.

- Lake County was a recipient of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), which established a Coronavirus Relief Fund.
- The CARES Act provides that payments from the Fund may only be used to cover costs that 1) are necessary expenditures incurred due to COVID-19, 2) were not accounted for in the Fiscal Year 2020 budget, and 3) were incurred during the period of March 1, 2020 through December 31, 2021.
- Lake County established a special revenue fund, Fund 745, the CARES Act Coronavirus Relief Fund for budgeting and accounting purposes only.
- These expenditures have been identified as emergency procurements which are obtained in circumstances which include, but are not limited to; situations threatening public health or safety, where immediate repairs to County property are necessary to protect or prevent against further loss or damage, prevent or minimize disruption to County Services, ensure integrity of County records, or avoid a lapse or loss of federal, state or donated funds.
- Pursuant to the Lake County Purchasing Ordinance Article 6, Section 103, emergency procurements over \$30,000 must be ratified by the County Board.

Attachments: [Purchase Orders for 8.1.2020 to 9.17.2021](#)

REGULAR AGENDA

LAW & JUDICIAL

8.7 [21-1526](#)

Intergovernmental Agreement between the Illinois Department of Children and Family Services and the Illinois County of Lake.

- This is a pilot program, subject to funding, beginning with the State Fiscal Year of July 1, 2021.
- This agreement covers two Principal Public Defenders who are appointed as the Guardian Ad Litem in DCFS abuse/neglect/dependency cases.
- Approximately 25 percent of the attorney's salary and benefits will be reimbursed to the County.

Attachments: [County Reimbursement of Attorney Fees Under Title IV](#)

8.8 [21-1487](#)

Joint resolution authorizing the renewal of the Lake County Children's Advocacy Center's Victim of Crime Act (VOCA) victim advocate grant program, awarded by the Children's Advocacy Centers of Illinois (CACI) for Fiscal Year (FY) 2022, including grant funding of \$195,725.

- In 1999, the Lake County Children's Advocacy Center (LCCAC) implemented two victim advocate grants, which have been renewed each year since, to supplement funding for two victim advocates, one being bilingual. In 2016, both grant programs were combined into one contract, and in 2017, funding for an additional juvenile victim advocate position was added.
- This grant is for the period of October 1, 2021, through June 30, 2022, and funds a portion of the salary and benefits for three LCCAC victim advocates.
- The victim advocates provide crisis assessment and intervention, risk assessment, and safety planning and support for children and family members during all stages of LCCAC involvement.
- Program goals include being present during the forensic interview in order to participate in information sharing, inform and support the family about Multidisciplinary Team (MDT) process and assess the needs of the non-offending caregiver, engagement in child and family response regarding participation in the investigation and prosecution, participate in case review, coordinate case management meetings, and provide information to family on case status and referrals to in house mental health support.
- Sources of funding include federal funds in the amount of \$195,725 for partial salary and benefits for the LCCAC victim advocates assigned to the grant program. The LCCAC provides any additional salary, fringe benefits or program costs by reimbursing the State's Attorney's Office through fundraising efforts. No County funding is required for this program.

Attachments: [FY22 Award](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.9 [21-1488](#)

Joint resolution appropriating a supplemental amount of \$555,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Two in the amount of \$554,655.94 for additional Phase I engineering services for the realignment of Cedar Lake Road, from Nippersink Road to Hart Road, in the Village of Round Lake, Illinois.

- The County Board, at its October 11, 2016 meeting, approved an appropriation of \$920,000 of ¼% Sales Tax for Transportation funds and a consultant engineering agreement with Crawford, Murphy & Tilly, Inc., Aurora, Illinois, in the amount of \$766,445.83, for Phase I engineering services for the realignment of Cedar Lake Road in the Village of Round Lake.
- Change orders need to be approved by standing committees for cumulative net increases over 10 percent.
- The sum of all contract change orders to date is \$601,025.68, which represents a 78.4 percent increase over the original awarded contract amount.
- This project is included in the Transportation Improvement Program and designated as Section 02-00065-01-FP.

Attachments: [21-1488 Cedar Lake Rd Realignment PH I CO 2 CAM](#)

[21-1488 Cedar Lake Road Realignment - CO2 Scope of Work](#)

[21-1488 Location Map, Cedar Lake Road Scope Change Exhibit](#)

[21-1488 Location Map, Cedar Lake Road Realignment](#)

[21-1488 Vendor Disclosure, CMT](#)

8.10 [21-1489](#)

Joint committee action item approving Change Order Number Two consisting of an increase of \$143,098.56 for additions to the Illinois Route 137 Bike Path (Patriot Path) Phase I consultant agreement.

- Change Orders need to be approved by the standing committees for cumulative net increases over 10 percent.
- The Illinois Route 137 Bike Path (Patriot Path) project is under contract with HR Green, Inc., McHenry, Illinois, in the amount of \$1,360,893.69 as approved by the County Board on May 12, 2015 and designated as Section 15-00289-01-BT.
- The sum of all contract change orders to date is \$271,991.58, which represents a 19.99 percent increase over the original awarded contract amount.

Attachments: [21-1489 IL Route 137 Bike Path CAM CO #2](#)

[21-1489 IL Route 137 Bike Path PH I Supplement 2](#)

[21-1489 Location Map, IL 137 Phase I](#)

[21-1489 Vendor Disclosure, HR Green](#)

8.11 [21-1490](#)

Joint resolution authorizing an agreement with HR Green, Inc., McHenry, Illinois, to provide Phase II design engineering services for a proposed bike path along Illinois Route 137 (Patriot Path), at a maximum cost of \$2,383,001, and appropriating \$2,860,000 of ¼% Sales Tax for Transportation funds.

- A consulting firm will be utilized to complete these Phase II design engineering services for two path segments, including segment one, from the Des Plaines River Trail east to approximately Sage Court, and segment four, from just east of US Route 41 to the Robert McClory Bike Path.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from 14 professional firms, of which four were short-listed and presented to a consultant selection committee.
- This project is included in the Transportation Improvement Program, and designated as Section 15-00289-01-BT.

Attachments: [21-1490 IL Route 137 Bike Path Ph II Consultant Agreement](#)

[21-1490 Location Map, IL 137 Phase II](#)

[21-1490 Vendor Disclosure, HR Green](#)

8.12 [21-1482](#)

Joint Resolution adopting the Proposed 2022-2026 Capital Improvement Program for the Lake County Department of Public Works.

- The five-year Capital Improvement Program is a planning document that serves as a guide for Lake County Department of Public Works future capital improvements.
- The Interim Director of Public Works and Department of Public Works staff have prepared the Proposed 2022-2026 Capital Improvement Program.
- The Department of Public Works staff presented the Proposed 2022-2026 Capital Improvement Program to the Public Works, Planning and Transportation Committee on September 8, 2021.
- The Proposed 2022-2026 Capital Improvement Program aligns with the County Board Strategic Plan adopted in July 2019 and incorporates the following Strategic Goals: Improve Infrastructure and Promote a Sustainable Environment.

Attachments: [21-1482 2022-2026 LCPW CIP Anticipated Program Costs](#)

[21-1482 2022-2026 LCPW CIP Presentation](#)

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.13 [21-1498](#)

Resolution authorizing an agreement with Appin Associates, Winnipeg, Canada for facilities secure controls integration, mechanical upgrades involving controls, and energy efficiency improvements in the amount of \$152,550.

- As part of the Fiscal Year 2021 Budget Process and Facilities Capital Improvement Plan, Building Automation Controls design and construction was approved.
- There is a need for Building Automation Systems (BAS) Engineering to ensure new electrical and mechanical installations meet the County's Building Automation Control Network (BACnet) open protocol standard.
- Facilities and Construction Services has identified six Facility Assessment projects that will require design, construction administration, and commissioning services for new installation to the existing Enterprise BAS BACnet system.
- In accordance with the Local Government Professional Services Selection Act, a firm may be selected directly by the County based on a prior satisfactory relationship; the recommended consultant is Appin Associates.
- This resolution authorizes the execution of an agreement with Appin Associates, Winnipeg, Canada, in an estimated amount of \$152,550, including travel expenses.

Attachments: [21163 Draft Agreement](#)

[21163 Award Information](#)

[Vendor Disclosure Statement](#)

[526.999.ADMN FY2022 Consolidated Proposal V03](#)

8.14 [21-1497](#)

Resolution authorizing an agreement with Schmidt Associates, Indianapolis, Indiana for professional architectural and engineering services for the Lake County Facilities Master Plan in the amount of \$324,425.

- During the Facilities Capital Improvement Plan process (in Fiscal Year 2021), the Board provided direction for Staff to initiate a Facilities Master Plan project.
- The Facilities Master Plan will review departmental level staffing needs and space requirements, projected staffing needs, use and organization of spaces, adjacencies and efficiencies with other departments, and will provide recommendations on future capital development with rough order of magnitude cost estimates.
- In accordance with the Local Government Professional Services Selection Act, a firm may be selected directly by the County based on a prior satisfactory relationship; the recommended consultant is Schmidt Associates.

- This resolution authorizes the execution of an agreement with Schmidt Associates, of Indianapolis, Indiana, in an estimated amount of \$324,425.

Attachments: [21158 Award Information](#)
[21158 Draft Agreement](#)
[Vendor Disclosure](#)
[Schmidt Proposal dated 9.16.21](#)

8.15 [21-1499](#)

Resolution authorizing an agreement with DLR Group, Chicago, Illinois for professional architectural and engineering services for the Robert W. Depke Juvenile Complex Center in Vernon Hills in the amount of \$694,000.

- During the Facilities Capital Improvement Plan process (in Fiscal Year 2021), the Depke Phase 2 Bridge project was approved.
- Facilities and Construction Services identified the need to continue the remodeling of the old Courthouse entrance lobby, original courtroom/hearing room area, update the FACE-IT Program and justice agency office areas to accommodate adapted office space for justice agencies to operate more efficiently.
- The scope of services include Architectural, Engineering and Consulting services required for completion of the Phase 2 Bridge Projects Robert W. Depke Juvenile Justice Complex, preparation of contract documents, bidding, construction administration, and all other ancillary design services as required.
- This resolution authorizes the execution of an agreement with DLR Group, of Chicago, IL, in an estimated amount of \$694,000.

Attachments: [21164 Award Information](#)
[21164 Draft Agreement](#)
[Lake County Depke Phase 2 Bridge Projects Draft R1 210924](#)
[Vendor Disclosure](#)

8.16 [21-1501](#)

Resolution authorizing an agreement with STV Construction, Chicago, IL for professional architectural and engineering services in the amount of \$103,790.

- As part of the Fiscal Year 2021 Budget Process and Facilities Capital Improvement Plan, Facility Assessment projects were approved.
- Facilities and Construction Services (FCS) is seeking staff augmentation and project management services to assist with expediting specific facilities projects. Responsibilities will include planning, executing, controlling, scheduling, communicating project details at a high level to maintain installation quality, coordination of construction activities and manage project budgets
- FCS has identified five Facility Assessment projects: air handling unit and boiler

replacement, Building Automation Controls replacement, asphalt surface replacement, office furniture replacement, and LED lighting replacement.

- In accordance with the Local Government Professional Services Selection Act, a firm may be selected directly by the County based on a prior satisfactory relationship; the recommended consultant is STV Construction.
- This resolution authorizes the execution of an agreement with STV Construction, Chicago, IL, in an estimated amount of \$103,790 including travel expenses.

Attachments: [21162 Award Information STV](#)

[21162 Draft Agreement](#)

[Lake County STV Fee Proposal 9.19.2021](#)

[VENDOR DISCLOSURE STATEMENT v012319 \(002\)](#)

8.17 [21-1507](#)

Resolution authorizing an agreement with Globetrotters Engineering Corporation, Chicago, Illinois for professional architectural and engineering services in the amount of \$256,895.01.

- As part of the Fiscal Year 2021 Budget Process and Facilities Capital Improvement Plan, Facility Assessment projects were approved.
- Architectural and engineering professional services will provide the design, consulting, project management, and commissioning services necessary to execute the wide range of Facilities' Assessment projects. Work will be performed on a task order basis.
- Facilities and Construction Services (FCS) has identified five Facility Assessment projects to include air handing units, hot water circulation pumps, roof replacements, asphalt surface replacement, and a County facilities building standards manual.
- In accordance with the Local Government Professional Services Selection Act, a firm may be selected directly by the County based on a prior satisfactory relationship; the recommended consultant is Globetrotters Engineering Corporation.
- This resolution authorizes the execution of an agreement with Globetrotters Engineering Corporation, Chicago, IL, in an estimated amount of \$256,895.01, including travel expenses.

Attachments: [21165 Award Information](#)

[21165 Draft Agreement](#)

[GEC FY 22 Design Task order proposal 9-27-21](#)

[1136_001](#)

8.18 [21-1516](#)

Director's Report - Facilities and Construction Services.

Finance and Administration

8.19 [21-0923](#)

Ordinance amending Chapter 33, Purchasing, of the Code of Ordinances.

- The Lake County Board adopted the Purchasing Ordinance in 1986 and it has been amended several times, most recently in 2019.
- The Purchasing Ordinance governs the procurement of goods and services for Lake County departments with four corresponding polices: Surplus, Responsible Bidder, Vendor Disclosure and Conflict of Interest, and Procurement Card.
- The Purchasing Division and the Office of the State's Attorney commenced a thorough review of the Purchasing Ordinance resulting in this recommendation for changes to seven sections along with several minor clarifications.

Attachments: [Chapter 33 Purchasing Ordinance clean 9.22.21](#)

[Chapter 33 Purchasing Ordinance redlined 9.22.21](#)

[Purchasing Ordinance Key Changes 2021 9.22.21](#)

8.20 [21-1504](#)

Resolution authorizing an emergency appropriation in Fund 206 Liability Insurance and Risk Fund to fund a Release and Settlement Agreement in the amount of \$1,425,000 from the Fund 206 fund balance.

- Lake County has authorized a settlement in the amount of \$1,425,000 inclusive of all costs and attorneys' fees.
- The Fund 206 annual budget is established based on historical average claim spend but in Fiscal Year (FY) 2021, all budgeted funds have already been utilized for other payments. Therefore, it is necessary to utilize the reserves that are specifically set aside for the Risk Fund, as determined by an actuarial assessment performed by an independent third party, in accordance with Lake County's Fund Balance Policy.
- This action simply appropriates the funds for this use from the reserves. The settlement has been previously authorized.

8.21 [21-1515](#)

Director's Report - Finance and Administration.

Information Technology

8.22 [21-1510](#)

Director's Report - Information Technology.

Human Resources

8.23 [21-1569](#)

Resolution approving the Fiscal Year (FY) 2022 Health Insurance rate structure.

- The Human Resources Department working in conjunction with the County's health insurance consultant, Segal Consulting, developed a recommended design and budget for the County's FY 2022 Health Insurance Plan.
- Based on the direction provided by the Board, the projected increase in costs for FY 2022 is approximately \$2,961,976.80 for a total projected cost of \$45,889,176.80 and represents a 6.9 percent increase.
- During Open Enrollment, employees will be provided an opportunity to continue with their existing plan or enroll in another available plan.

Attachments: [Lake County_Final Rates](#)

8.24 [21-1544](#)

Resolution adopting a revised section 4.1 Paid Holidays of the Employee Policies and Procedures Manual. This action will add Juneteenth as a paid holiday for County Employees beginning in 2022.

- The Financial and Administrative Committee provided direction to add Juneteenth as an additional paid holiday at the Committee's September 30 Meeting.

Attachments: [OLD - 4.1 Paid Holidays](#)
[PROPOSED-Section 4.1 Paid Holidays\(V2\)](#)

8.25 [21-1566](#)

Resolution adding a COVID-19 Vaccination Policy to the Employee Policies and Procedures Manual.

- The County is in the midst of a worldwide COVID-19 pandemic.
- The current Policies and Procedures Manual is silent on this topic.

Attachments: [8.8 Mandatory COVID-19 Vaccination Policy-DRAFT\(10.04.21-1645\)](#)

8.26 [21-1563](#)

Committee action authorizing the creation of an additional full-time position replacing a contract part-time position in the Sheriff's Office.

- Transferring funds for a part-time contract position to an additional full-time employee in the Sheriff's IT division will provide required expertise and capacity particularly in the transition to the new enterprise CAD, RMS, and JMS.

Attachments: [Sheriff's - IT Tech Position 10.1.21](#)

8.27 [21-1567](#)

Human Resources Director's Report.

County Administration

8.28 [21-1552](#)

Resolution authorizing an emergency appropriation in the amount of \$66,446,879 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) in federal grant revenue into Fund 746 ARPA Fund.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, to replace lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.
- Lake County previously appropriated \$1,200,000 of the federal grant revenue received for the purposes of food and housing instability as well as PPE storage.
- The remaining amount of the grant revenue of \$66,446,879 must be appropriated so that the associated expenses can be appropriated by the County Board for specific uses.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or their designee(s).

8.29 [21-1550](#)

Resolution authorizing the emergency appropriation of \$6,534,726.76 in Emergency Rental Assistance 2 (ERA2) funding for the purposes of assisting households that are unable to pay rent or utilities.

- The American Rescue Plan Act of 2021 created the Emergency Rental Assistance 2 (ERA2) Program on March 11, 2021. ERA2 allocations were based on the number of very low-income renter households paying more than 50 percent of income on rent or living in substandard or overcrowded conditions, rental market costs, and change in employment since February 2020.
- At least 90 percent of awarded funds must be used for direct financial assistance, including rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears, and other expenses related to housing. Remaining funds are available for housing stability services, including case management and other services intended to keep households stably housed. ERA2 funds generally expire on September 30, 2025.
- Lake County's allocation for ERA2 is \$6,534,726.76, which will be used to assist households that are unable to pay rent and utilities. Assistance is provided to both landlords and tenants.
- Lake County also received \$20,646,762.50 as part of the ERA1 program for

similar purposes.

8.30 [21-1508](#)

Resolution authorizing an emergency appropriation in the amount of \$184,269 from Fund 746 ARPA for the continuation of two mental health counselors at the Lake County Children's Advocacy Center (LCCAC)

- Due to the loss of a grant at the Lake County Health Department, two on-site Mental Health Providers at the Lake County Children's Advocacy Center will no longer be funded. In order to continue this critical service to children, the ARPA Fund will fund this function through November 30, 2022.
- The LCCAC will secure alternative funding for continuation starting on December 1, 2022.
- The American Rescue Plan Act (ARPA) is an appropriate funding source for this initiative because the services are evidence based and serve a vulnerable population.

8.31 [21-1548](#)

Resolution approving a contract with Bronner Group, LLC, Chicago, Illinois in an amount not to exceed \$55,860 for consulting support in the administration of newly received American Rescue Plan Act (ARPA) funding and authorizing an emergency appropriation in Fund 746 ARPA Fund.

- In May, 2021, Lake County received one-half of approximately \$136 million Coronavirus State and Local Fiscal Recovery Funds we are set to receive from the US Treasury through the American Rescue Plan Act. The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, to replace lost revenue, and for administrative purposes.
- As the County continues to respond to and recover from the COVID-19 Public Health Emergency, specific time-sensitive initiatives and projects have been brought forward that require more immediate funding to ensure we have the ability to continue to support our residents during this unprecedented time.
- Lake County engaged Bronner Group to assist with the administration of its CARES Act funding as well FEMA Public Assistance requests. This successful assistance, knowledge of Lake County's operations and structure, and expertise and network within the federal grant environment has proven valuable in Lake County's oversight and use of the funds.
- Bronner Group LLC was asked to propose additional services to assist with ARPA funding, based on this long-standing successful relationship. A sole source committee reviewed the request and the Purchasing Agent has granted an exemption from a competitive procurement under Chapter 6-102 of the Purchasing Ordinance.
- This contract will not exceed \$55,860 and requires an emergency appropriation in the Fund 746 ARPA Fund.

Attachments: [Bronner - ARPA Bid Exemption Request 092921](#)

[21170 Draft Agreement](#)

[Bronner ARP Services proposal to Lake County - 8 31 21](#)

[Bronner Group Vendor Disclosure Stmt signed 9-2021](#)

8.32 [21-1549](#)

Resolution authorizing an emergency appropriation of \$20,000 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for an Eviction Mediation Program in Fund 746 ARPA Fund.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, to replace lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.
- The 19th Judicial Circuit Court is requesting the assistance of ARPA funding in the amount of \$20,000 to help sustain the existing Eviction Mediation program. A successful Eviction Mediation Program assists landlords and tenants to resolve their disputes at a rate of 70-80% and avoids the need for a lengthy or costly court process.
- With the termination of the federal and state eviction moratoriums, the 19th Judicial Circuit anticipates a significant increase in new eviction case filings, and as such, a significant increase in tenants and landlords that could benefit from Eviction Mediation
- The increase in eviction mediations will result in a significant increase of time commitment from the attorneys that are serving as mediators. To maintain the necessary roster of eviction mediators to meet the increased demand, the Nineteenth Judicial Circuit believes it necessary to compensate the mediators at a rate of \$50 per mediation.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or their designee(s).

8.33 [21-1551](#)

Resolution authorizing an emergency appropriation of \$172,418 of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) as part of the American Rescue Plan Act (ARPA) for the renewal of the Health Department's vaccination orchestration suite from Fund 746 ARPA Fund.

- The ARPA was signed into law on March 11, 2021. On May 19, 2021 the County received \$67,646,879, half of the amount the County will receive in total from the US Treasury.
- The funds can be used for needs associated with public health, to counteract

negative economic impacts, provide services to disproportionately impacted communities, for infrastructure, to provide premium pay, to replace lost revenue, and for administrative purposes during a period from March 3, 2021 to December 31, 2024.

- The Health Department's vaccine orchestration application suite (AIVax, ProConnect, and VacVision) must continue to be supported for an additional year.
- The vaccine orchestration application suite was originally funded with CARES Act funding.
- An emergency appropriation of \$172,418 is recommended to continue funding for the vaccine orchestration application suite.
- Authority to spend appropriated funds and execute any and all agreements with partners related to this allocation and distribution of Coronavirus State and Local Fiscal Recovery Funds is delegated to the County Administrator or their designee(s).

9. County Administrator's Report

10. Executive Session

11. Members Remarks

12. Adjournment

Next Meeting: October 28, 2021