

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, January 7, 2021

8:30 AM

Meeting held by video conference. Register to virtually attend the meeting at <https://bit.ly/37EhOe5>

Watch the meeting at <http://lakecounty.tv/>, Comcast Ch 18 or 30, AT&T Uverse Ch 99, & 18 N County St, Waukegan (10th FL)

Financial & Administrative Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the December 11, 2020, Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: The public wishing to attend remotely / virtually may: (1) register at the link on the front page of this agenda to attend by audio or video conference or (2) attend remotely on the 10th Floor of the Administrative Tower, 18 N. County Street, Waukegan, Illinois (limited to the number of persons in keeping with social distancing requirements, currently 10 people).

PUBLIC VIEWING: This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast Channel 18 or 30 and AT&T Channel 99.

PUBLIC COMMENT: Individuals attending remotely / virtually may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)). Public Comment on items not on the agenda will be presented at the beginning of the meeting under "Public Comment." Comments on agenda items will be presented during consideration of that item. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance (on the 10th Floor and then those via the registered link) then (2) written comments in the order they are received. Written Public Comment not read during the meeting will be included in the minutes.

Individuals providing Public Comment will provide the following information:

- * Meeting: Financial and Administrative Committee
(Must be the Subject line for written Public Comment)
- * Name:
- * Street Address, City, State (Optional):
- * Phone Number (Optional):
- * Organization/Agency/etc. Represented (If representing yourself, put "Self"):
- * Topic or Agenda Item # (if applicable) - followed by the written Comment

0.0 [21-0069](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

Attachments: [Determination - Chair Hart 12.30.20](#)

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Members
4. Addenda to the Agenda
5. Public Comment (Items Not on the Agenda)
6. Chair's Remarks
7. Unfinished Business
8. New Business

CONSENT AGENDA (Items 8.1 - 8.25)

APPROVAL OF MINUTES

8.1 **21-0062**

Minutes from October 29, 2020.

Attachments: [F&A 10.29.20 Minutes - Final.pdf](#)

8.2 **21-0063**

Minutes from November 5, 2020.

Attachments: [F&A 11.5.20 Minutes - Final.pdf](#)

LAW & JUDICIAL

8.3 **21-0024**

Joint resolution authorizing an emergency appropriation with offsetting revenue in the amount of \$3,000 to support the Nineteenth Judicial Circuit Court's Self-Represented Litigant program.

- The Lake County Bar Association and Foundation has awarded the Nineteenth Judicial Circuit Court \$3,000 to purchase laptops to support the work of the Court's Self-Represented Litigant (SRL) program.
- The laptops will allow the SRL Coordinator and the Justice Corps Fellow to provide services anywhere in the Courthouse or from home, if necessary, in response to the pandemic.
- This resolution authorizes an emergency appropriation of \$3,000. The grant does not require a match.

Attachments: [LCBA Grant Notification.pdf](#)

8.4 [21-0039](#)

Joint resolution accepting the Healthcare Foundation of Northern Lake County (HFNLC) grant and authorizing an emergency appropriation in the amount of \$50,000.

- In July of 2020, the Lake County Sheriff's Office (LCSO) applied for a grant in the amount of \$100,000 for hiring a full-time nurse to work at the Wellness Center.
- The LCSO received notification on November 23, 2020, that it had been awarded \$50,000 contingent of receipt of matching funds, the opening of a Wellness Center and hiring of a nurse.
- On October 16, 2020, the Lake County Opioid Initiative (LCOI), a 501(c)(3) non-profit organization submitted a matching grant letter in the amount of \$50,000.
- The LCSO will partner with NICASA Behavioral Health Services in hiring a nurse for the Wellness Center.

Attachments: [HFNLC Full Acceptance Award](#)

8.5 [21-0014](#)

Joint resolution authorizing the State's Attorney's Appellate Prosecutor Program for Fiscal Year (FY) 2021 for a continued participation fee of \$49,000.

- This is a renewal for the continued operation of the State's Attorney's Appellate Prosecutor Program.
- Through this program the State's Attorney's Appellate Prosecutor handles Lake County criminal appeals, provides investigative and prosecutorial support in criminal cases, provides comprehensive training programs for prosecutors, and provides monthly case law newsletters, and legislative updates.
- The Board of Governors of the State's Attorney's Appellate Prosecutor voted to maintain county contributions the same as for FY 2020; \$49,000 for counties with populations of 500,000 and over.
- The State's Attorney's Office approved FY 2021 budget includes funding for this program.

Attachments: [State's Appellate Prosecutor FY21 Invoice](#)

8.6 [21-0030](#)

Joint resolution authorizing the renewal of two State's Attorney's Prosecutor Based Victim Services programs, through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA), including \$179,258 in federal funds.

- This VOCA victim assistance grant renewal is for two Prosecutor Based Victim Services programs administered through ICJIA for the performance period of January 1, 2021 through December 31, 2021.
- Funding for one program began in 1991 and the second program began in 2010. These grants are renewed on an annual basis. In 2018, both grant programs were combined into one grant contract.

- The focus of this grant is to provide advocacy services to the currently under-served sexual assault, misdemeanor domestic violence, elder abuse and aggravated battery victim populations.
- Grant funds are allocated to cover 81 percent of the grant-assigned Sexual Assault Victim Witness Coordinator's (VWC) salary and benefits, 100 percent of the grant-assigned Domestic Violence VWC salary and benefits, training and program brochures. Additional program costs will be covered by grant match.
- Sources of program funding include federal funds in the amount of \$179,258 (\$81,521 for the Sexual Assault VWC program, \$93,547 for the Domestic Violence VWC program and \$4,190 for training and program brochures). Matching funds in the amount of \$44,822 includes \$20,380 for the Sexual Assault VWC program (\$7,755 from the State's Attorney's Asset Forfeiture Fund and \$12,625 in County contribution as budgeted in the State's Attorney's budget); and in-kind matching funds of \$24,442 as budgeted in the State' Attorney's budget, for a program total cost of \$224,080.

Attachments: [VOCA letter](#)

HEALTH & COMMUNITY SERVICES

8.7 [21-0004](#)

Joint resolution accepting the City of Chicago Department of Public Health grant and authorizing an emergency appropriation in the amount of \$11,414 for the Ryan White Part A CARES grant.

- The \$11,414 City of Chicago Department of Public Health grant will be used to support medical supplies and transportation expenses.
- The \$11,414 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period March 1, 2020 through February 28, 2021.

Attachments: [RWA CARES \\$11K](#)

8.8 [21-0005](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$280,150 for the Prescription Drug Overdose grant.

- The \$280,150 Illinois Department of Human Services grant will be used for naloxone, contractual items, and indirect costs.
- The \$280,150 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2021 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

Attachments: [BH PDO Naloxone \\$20K](#)

8.9 [21-0044](#)

Joint resolution authorizing a contract with the Pat Davis Design Group, Inc., Sacramento, California, for a 12-month agreement with a budget totaling \$50,000 to develop and deliver a Workforce Development Board Strategic Marketing and Communication Plan.

- The Lake County Workforce Development Board issued a Request for Proposal (RFP) for the development of a Workforce Development Board Strategic Marketing and Communication Plan as budgeted in the Workforce Innovation and Opportunity Act (WIOA) grant.
- Lake County received 15 proposals that were evaluated against the RFP criteria. The evaluators recommend entering a contract with Pat Davis Design Group, Inc.
- The contract term will be January 13, 2021 to January 12, 2022 with a budget totaling \$50,000 and an option to renew for up to an additional 12 months based on performance and available WIOA funding.

Attachments: [Agreement Draft.pdf](#)

[RFP Document Final.pdf](#)

[Post Interview Score Matrix Summary.pdf](#)

[2021-2022 Vendor Disclosure Statement.pdf](#)

8.10 [20-1647](#)

Joint resolution approving a third amendment to the 2020 United States Housing and Urban Development (HUD) Annual Action Plan (AAP).

- HUD requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- HUD notified Lake County that an error was made in calculating Fiscal Year 2020 (FY 2020) allocations resulting in a slight reduction to Lake County's Community Development Block Grant (CDBG) and HOME grants. The revised FY 2020 allocations are \$2,904,904 CDBG and \$1,669,965 HOME. A total of \$459 CDBG program income and \$346 HOME program income has been allocated to account for the difference and ensure availability of funds already committed through the approved AAP.
- Additionally, the AAP assigns prior year funds made available through loan repayments and project changes. The AAP allocates \$30,763 of CDBG program income, \$92,847.63 CDBG prior year funds, \$109,675 Lake County Affordable Housing Program (LCAHP) prior year funds and \$14,124 HOME program income in the following ways:
 - \$13,476.63 in CDBG and \$109,675 in LCAHP to Community Partners for Affordable Housing (CPAH) for the acquisition of affordable housing properties in Libertyville, Illinois;
 - \$109,675 of prior year CDBG to CPAH for acquisition of a Community Land Trust (CLT) unit; and

- \$13,778.40 in HOME funds to CPAH for the down payment assistance program.

Attachments: [2020 AAP 3rd Amendment](#)
[2021-01 Emergency Appropriation.pdf](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.11 [21-0011](#)

Joint resolution authorizing an agreement with DLZ Illinois, Inc., Chicago, Illinois, for the 2021 ITS PASSAGE Field Elements Phase II design engineering services, adding approximately 11 Pan Tilt Zoom (PTZ) cameras, two miles of fiber optic cable, three wireless connections, one cellular connection, and connecting six traffic signals to expand the Lake County PASSAGE network along various routes in Lake County at a maximum cost of \$74,647.45, and appropriating \$90,000 of ¼% Sales Tax for Transportation funds.

- A consultant will be utilized to provide these Phase II design engineering services to expand Lake County PASSAGE.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. Seq.
- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- The selected, and recommended, consultant is DLZ Illinois, Inc., with a maximum cost of \$76,647.45.
- This improvement is included in the Transportation Improvement Program, and designated as Section 21-00268-24-TL.

Attachments: [21-0011 2021 PASSAGE Field Elements Consultant Agreement](#)
[21-0011 Location Map, 2021 PASSAGE Field Elements](#)
[21-0011 Vendor Disclosure, DLZ Illinois, Inc.](#)
[21-0011 Vendor Certification Form, DLZ Illinois, Inc.](#)

8.12 [21-0040](#)

Joint resolution authorizing an agreement with Donohue and Associates, Inc., Chicago, Illinois in the amount of \$94,900 for preliminary engineering design services for the Saunders Road Sanitary Sewer, Lift Station and Force Main Improvements.

- Lake County Public Works operates wastewater collection and transmission systems throughout the county and periodically undertakes assessments and improvements of these aging wastewater sewer systems.
- In 2019, Lake County Public Works sought engineering services for sanitary sewer system modelling and capacity analysis and the Lake County Purchasing Division sourced said engineering services through a full Statement of Interest (SOI) competitive process.

- In accordance with the Local Government Professional Services Selection Act, the selected firm for sanitary sewer system modeling and capacity analysis was Donohue and Associates, Inc.
- Donohue and Associates, Inc., performed a modeling and capacity analysis for the Saunders Road lift station and connecting sewers and identified necessary conceptual improvements to said systems.
- This agreement for preliminary engineering design services for the Saunders Road Sanitary Sewer, Lift Station and Force Main Improvements is a continuation of the consultant's analysis and will allow for preliminary design of the recommended improvements.
- This is the initial agreement for preliminary engineering services, and the agreement will be amended to include final design engineering and construction engineering services in the future, which is consistent with the County's experience in multi-phase professional contracts.
- This agreement will allow the consultant to begin work on the first phase of the multi-phase professional contract.
- The initial contract with Donohue and Associates, Inc. will include preliminary engineering design services based on a not-to-exceed value in the amount of \$94,900.

Attachments: [21-0040 Saunders Rd Lift Station Improvements Preliminary Design . PV](#)
[21-0040 Saunders Rd Lift Station Improvements Vendor Disclosure PW2](#)
[21-0040 Saunders Road lift Station Phased Improvements Donohue Agr](#)
[21-0040 Saunders Road lift station Site Map PW2020.130.pdf](#)

8.13 [21-0042](#)

Joint resolution authorizing a contract with Menoni and Mocogni, Inc., Highland Park, Illinois, for the purchase of sand, gravel, stone, and spoil removal services in an estimated amount of \$245,880.

- The Purchasing Department prepared a shared-services bid to purchase materials including sand, gravel, stone, and spoil removal services for Lake County Public Works, Lake County Division of Transportation, the Village of Mundelein, the Village of Lake Zurich, Village of Lincolnshire and the Village of Libertyville.
- The current contract will expire on January 31, 2021.
- An invitation to bid was issued and extended to 17 qualified vendors, and sealed bids were received from five vendors, ranging from \$10,000 to \$299,070.
- Menoni and Mocogni, Inc., was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in an estimated amount of \$245,880, based upon unit pricing.

Attachments: [21-0042 Sand,Gravel,Stone Award Information.pdf](#)
[21-0042 Sand,Gravel,Stone Bid Final.pdf](#)
[21-0042 Sand,Gravel,Stone Vendor Disclosure Form.pdf](#)

8.14 [20-1542](#)

Resolution accepting Illinois Environmental Protection Agency Section 319 Clean Water Act grant dollars and authorizing an emergency appropriation in the amount of \$6,334.51.

- The Stormwater Management Commission received a Section 319 grant in 2017 to fund three projects throughout Lake County.
- The additional expense of \$6,334.51 was approved by the Illinois Environmental Protection Agency (EPA) for the Charles Brown Park project in the Village of Libertyville, which was completed in 2020, and this amount has been reimbursed to the Stormwater Management Commission.
- This expense was not included in the original Emergency Appropriation for grant expenses and therefore requires an appropriation in order to pay the Village and close this project.

Attachments: [SMC Cover Memo EA Excess 319 Grant Funding](#)
[SMC Accounting Attachment for IL EPA Section 319 Clean Water Act gra](#)
[IGA LIBERTYVILLE CHARLES BROWN PARK AMENDMENT 1](#)
[IGA 3191715 Village of Libertyville Charles Brown Park](#)

FINANCIAL & ADMINISTRATIVE

8.15 [21-0012](#)

Report from Robin M. O'Connor, County Clerk, for the month of October, 2020.

Attachments: [LCC Report October 2020](#)

8.16 [21-0013](#)

Report from Robin M. O'Connor, County Clerk, for the month of November 2020.

Attachments: [LCC Report November 2020](#)

8.17 [21-0006](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of November 2020.

Attachments: [November 2020](#)

8.18 [20-1649](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of October 2020.

Attachments: [October 2020](#)

8.19 [20-1677](#)

Tax Abatement Ordinance for the Series 2018 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need of a tax levy to pay debt service.

8.20 [20-1678](#)

Tax Abatement Ordinance for the Series 2019 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need of a tax levy to pay debt service.

8.21 [20-1679](#)

Tax Abatement Ordinance for the Series 2013 General Obligation Road Bonds.

- The County issued these bonds as sales tax alternate source revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

8.22 [20-1680](#)

Tax Abatement Ordinance for the Series 2015A General Obligation Bonds.

- The County issued these bonds as sales tax alternate source revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

8.23 [20-1681](#)

Tax Abatement Ordinance for Special Service Area Number (SSA #) 16 tax levy.

- SSAs are created to allow improvements to be made and debt to be issued to pay for these improvements. The debt service is then paid for by a special tax levy.
- Each year, a separate tax is levied on the properties within the designated area to pay the debt service issued to pay for the improvements.
- This SSA provides funds for the repayment of bonds issued for construction of water supply improvements and extensions to provide access to Lake Michigan Water through the existing system of the Central Lake County Joint Action Water Agency (CLCJAWA).
- In the case of the SSA #16 Series 2016 bonds, there were reimbursements received from CLCJAWA. These funds can then be used to help pay the debt for the Series 2016 Bonds. Each year, part of those funds is used to lower the tax levy.

8.24 [21-0015](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2021 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each FY, it is necessary to “carry over” unspent budget authority from one FY to the next under certain conditions as defined in the County’s Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2020 and uncompleted or ongoing projects.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2020 to FY 2021.

Attachments: [JAN 21 - Carryovers - FINAL.pdf](#)

8.25 [21-0056](#)

Resolution ratifying emergency procurements from Fund 745, the CARES Act Coronavirus Relief Fund.

- Lake County was a recipient of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), which established a Coronavirus Relief Fund.
- The CARES Act provides that payments from the Fund may only be used to cover costs that 1) are necessary expenditures incurred due to COVID-19, 2) were not accounted for in the Fiscal Year 2020 budget, and 3) were incurred during the period of March 1, 2020 through December 30, 2020.
- Lake County established a special revenue fund, Fund 745, the CARES Act Coronavirus Relief Fund for budgeting and accounting purposes only.
- These expenditures have been identified as emergency procurements which are obtained in circumstances which include, but are not limited to:

- situations threatening public health or safety, where immediate repairs to County property are necessary to protect or prevent against further loss or damage,
- prevent or minimize disruption to County Services,
- ensure integrity of County records, or
- avoid a lapse or loss of federal, state or donated funds.
- Pursuant to the Lake County Purchasing Ordinance Article 6, Section 103, emergency procurements over \$30,000 must be ratified by the County Board.

Attachments: [Purchase Orders for 8.1.2020 to 12.23.2020](#)

REGULAR AGENDA

LAW & JUDICIAL

8.26 [21-0041](#)

Joint resolution approving a lease renewal between the Lake County Sheriff's Office, Lake County Facilities and the Lake Region Post 703, the American Legion, for continued operation of the Lake County Sheriff's Office (LCSO) Marine Unit Patrol Base:

- The Lake County Sheriff Marine Unit has leased land from the American Legion located at 703 N. U.S. Highway 12, and Riverside Island Drive, Fox Lake, Illinois, 60020; for over 15 years.
- Lake County Facilities and Construction Services (FCS) has constructed and maintained improvements on the land leased for the purpose of maintaining a Marine Unit Patrol Base for the LCSO.
- The renewal lease is for a period of five years with an annual total rent of \$11,800 per year.
- The lease has the option to renew for two additional five-year terms with an increase in rent of 10 percent of the annual rent from the previous five-year cost.
- FCS has budgeted for the lease renewal.

Attachments: [Marine Unit Lease signed by Post](#)
[Vendor Disclosure Marine Unit Lease.pdf](#)

8.27 [21-0035](#)

Joint resolution ratifying an emergency procurement with GALLS, Lexington, Kentucky, in the amount of \$58,900 for 130 Civil Disorder Control Suits and Shields.

- This equipment is for Officer safety and provides LCSO additional protection from injury while responding to civil unrest disturbances.
- Lake County Sheriff's Office (LCSO) prepared the necessary documentation, as part of the Fiscal Year (FY) 2021 budget policies, to replace existing equipment which was purchased more than ten years ago.
- LCSO met with the County Administrator's Office and Finance and Administrative Services to discuss the replacement of the existing equipment prior to FY 2021

and they agreed that due to the increase of civil unrest disturbances and the potential for more civil unrest disturbances, the purchases should be made immediately.

- Pursuant to the Lake County Purchasing Ordinance Article 6, Section 103, emergency procurements are made when there exists a threat to public health, welfare, or safety, or to prevent or minimize serious disruption of governmental services.

Attachments: [Board Resolution for GALLS.pdf](#)

[Galls Quote.pdf](#)

[Vendor Disclosure Statement.pdf](#)

8.28 [21-0027](#)

Joint committee action approving a contract modification to the agreement with Crowe LLP, Oak Brook, Illinois to provide consultant services for contract negotiations of a shared, scalable, integrated, enterprise family of public safety systems that includes computer aided dispatch (CAD), mobile data, records management systems (RMS) for law enforcement and fire / emergency medical services, and a jail management system (JMS) for the 9-1-1 Consolidation Implementation in the amount of \$67,750.

- Through an Intergovernmental Agreement (IGA) 21 public safety entities (PSE's) have agreed to participate in the 9-1-1 Consolidation Implementation Planning Project.
- The IGA between participating PSE's agrees to use Lake County as its administrative agent for entering into contracts, making payments, receiving dues or other revenue, and for providing financial accounting and reports.
- Participating PSE's have contributed to the 9-1-1 Consolidation Project Fund to cover project costs to include a project manager and 9-1-1 consultant services.
- The Board (through the IGA) has supported the establishment of a two-tier governance structure (governance committees) to serve as the decision-making body on behalf of all participating entities.
- The evaluation committee and the governance committees agree that it is in the best interest of Lake County (on the Consortium's behalf) to contract with Crowe LLP for Phase Four of this project, the contract negotiation stage.
- Funding is a combination of Consortium and Lake County funds.

Attachments: [19119 AGREEMENT Modification 1.pdf](#)

[Lake County Revised Task 4 Quote - 11042020.pdf](#)

[Vendor Disclosure Form.pdf](#)

HEALTH & COMMUNITY SERVICES

8.29 [21-0003](#)

Joint resolution accepting the Illinois Department of Healthcare and Family Services (IDHSF) grant and authorizing an emergency appropriation in the amount of \$1,242,621.77 for the CARES grant.

- The \$1,242,621.77 IDHSF grant will be used to support healthcare-related expenses for computer software, operational supplies, medical supplies, drugs and medicines, software maintenance, consultants, temporary employment services, computer system software, autoclaves with interfaces, ultrasonic cleaners, and vital sign machines.
- The \$1,242,621.77 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period March 1, 2020 through December 30, 2020.

Attachments: [HFS CARES \\$1.2M](#)

[PDO Naloxone \\$260K](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

8.30 [21-0010](#)

Joint resolution authorizing a supplemental appropriation of \$50,000 of County Bridge Tax funds for the replacement of the Robert McClory Bike Path Bridge over Illinois Route 176 by the Village of Lake Bluff in partnership with Lake County.

- The County Board, at its February 12, 2019 meeting, approved an agreement with the Village of Lake Bluff and appropriated \$100,000 of County Bridge Tax funds for this improvement.
- The Village secured an Illinois Department of Natural Resources grant for the project that will cover up to \$87,600, and the remaining costs will be split 50/50 between the Village and the County.
- The Village conducted a public bid opening for the project, and the low bid construction amount came in above the engineer's estimate.
- The total cost for engineering and construction of the improvement is now estimated to be \$368,266.
- A supplemental amount of \$50,000 is needed to cover the County's 50/50 share of the project costs.
- This improvement is included in the Transportation Improvement Program and designated as Section 19-00173-16-BR.

Attachments: [21-0010 Location Map, Robert McClory Bike Path \(Bridge over West Sc](#)

8.31 [21-0037](#)

Joint resolution authorizing a contract with Great Lakes Water Resources Group, Inc., Joliet, Illinois in the amount of \$232,675 for the Oak Terrace Water System Test Well Drilling Project.

- The Oak Terrace Water System serves 15 properties through a small pipe network deeded to Lake County Public Works in 1985. The water distribution system is supplied by two wells with below ground storage tanks on small parcels located in front of private residences.
- Due to the age of the water system and the inability to construct above ground storage tanks on the existing parcels the existing Oak Terrace Wells will be abandoned and replaced with the existing West Oak Middle School Well and a secondary well that will be constructed on the school site. In addition, new above ground storage tanks will be constructed in the new well house after the new permanent well is drilled.
- The project will be completed in two stages. The first stage is drilling test wells for the second well on the West Oak Middle School site. The school district is supportive of the project and an agreement has been drafted and signed. A contractor will drill test wells and determine if the location and productivity meet LCPW's requirements.
- The County received a bid from one contractor for the work to drill the test wells in the amount of \$232,675.
- Award of this contract is recommended to the lowest and only responsive responsible bidder, Great Lakes Water Resources, Inc., in the amount of \$232,675.

Attachments: [21-0037 Oak Terrace Award Memo to Purchasing Test well Drilling PW#:](#)

[21-0037 Oak Terrace and West Oak School Site Map.pdf](#)

[21-0037 Oak Terrace Test Well Drilling Vendor Disclosure.pdf](#)

[21-0037 Oak Terrace Water Test Well Bid Tab.pdf](#)

[21-0037 Oak Terrace Water System Test Well Project. PW 2015.003 GL](#)

8.32 [21-0038](#)

Ordinance amending Chapter 51: Water and Sewer Rates and Charges of the Lake County Code of Ordinances to amend water and sewer rate and connection fees for certain Lake County systems.

- The Rate Ordinance establishes all water and sewer user rates and connection fees for the County's water and sewer systems and is modified as needed.
- This Ordinance modification makes one technical correction to the previously approved metered sewer rate for Fiscal Year (FY) 2021 by removing the 4.3 percent annual escalator to the Northwest Consolidated II charge which shall remain \$50.95 for FY 2021 or until such time the Village of Fox Lake elects to change its pass-through rate.
- An additional footnote was also added to provide customers with information on

third-party pass-through fees.

- Laboratory testing fees have been modified to eliminate charges for testing no longer performed, include pricing for materials used to run samples on a new instrument the lab has acquired, and increase costs to fair market pricing for consumables used for testing.
- A \$100 processing fee has also been added to cover shipping and time and materials for samples that are sent to outside labs for the testing.
- The modifications are reflected in sections 51.17, 51.19 and 51.24 of the Ordinance and have been reviewed by the State's Attorney's Office.

Attachments: [21-0038 Chapter 51 technical corrections and Lab Fee Update - Highlight](#)

8.33 [21-0043](#)

Discussion regarding the sale of the abandoned Mundelein Water Reclamation Facility site in Vernon Hills to support the construction of a 2,000,000-gallon Vernon Hills water system storage reservoir.

- An opportunity exists to purchase a site owned by the Village of Mundelein, within the Vernon Hills village limits, that would support the construction of a 2,000,000-gallon water reservoir.
- The location identified is the most favorable site out of 10 evaluated to support system requirements and use restrictions. This project is a top priority on the Public Works Capital Improvements Program list to support system storage requirements.
- The Village of Mundelein has approved moving forward with the sale of the property at a negotiated price of \$425,000, with the stipulation that an easement will be granted for access to their existing buried infrastructure.
- Staff is seeking Committee concurrence to move forward with this opportunity. If approval is granted, the Intergovernmental Agreement (IGA) will be presented for formal approval in March 2021.

Attachments: [21-0043 Vernon Hills Reservoir, Mundelein Site Exhibit.pdf](#)

[21-0043 Vernon Hills Reservoir Evaluated Sites.pdf](#)

8.34 [21-0031](#)

Resolution amending an ordinance establishing precinct boundaries.

- Lake County's precinct boundaries of its 415 voting precincts in 18 townships are established to balance population among the various precincts and to follow legislative district boundary lines as nearly as practicable in order to minimize ballot style splits in a precinct.
- Adjustments to the boundaries of Benton Township precincts 54 would eliminate a ballot style split.
- Adjustments to the boundaries of Zion Township precincts 403 would eliminate a ballot style split.
- Property set forth on Exhibit A should be moved from precinct 54 to precinct 403 to eliminate a ballot style split caused by an annexation to the City of Zion. The

changing of the precinct line will not cause a change in polling place. Voters will remain voting at North Point Christian Church.

- A list of addresses and Property Identification Numbers (PIN) of affected properties is attached.

Attachments: [Exhibit A 1 2021](#)

[PINs_Zion_Annexation](#)

FINANCIAL & ADMINISTRATIVE

8.35 [21-0001](#)

Resolution authorizing a lease extension by the County Board Chair with EJ Investment Group, Inc., Lake Forest, Illinois, for office and storage space to house and store election equipment at 415 Washington Street, Waukegan, Illinois, in the annual amount of \$209,763.

- Lake County currently leases 12,350 square feet in suites 104 and 006 at 415 Washington Street, Waukegan, Illinois, to house elections equipment and supplies for the Lake County Clerk.
- The current lease agreement expires on January 31, 2021 and it has been determined that there continues to be a need for this space by the Lake County Clerk's Office.
- Lake County has negotiated favorable terms for a five-year lease extension which includes a 2.5 percent increase in lease payments for 2021 and ongoing renewal option years.
- The total costs are as follows: \$209,763 for year one, \$215,007 for year two, \$220,382 for year three, \$225,892 for year four, and \$231,539 for year five for use as determined by the Lake County Clerk.

Attachments: [Suite 006 and 104 Lease.pdf](#)

[Disclosure Signed.pdf](#)

8.36 [21-0025](#)

Committee action approving Contract Modification Number One with Construction Technology Laboratories, Inc. d/b/a CTL Group, of Skokie, Illinois for the remaining Phase Three engineering services in connection with concrete and asphalt repairs to the Lake County parking structure in the amount of \$18,500.

- Lake County Board authorized a contract with CTL Group on April 15, 2020, for Facilities and Construction Services for the Lake County Parking Garage in the amount of \$73,000.
- This project will replace failing asphalt and concrete, repair leaking drainpipes and waterproofing joints, provide required structural maintenance, and install new light emitting diodes (LED) lighting in the Parking Garage.
- Unforeseen engineering issues arose that required CTL Group input and review in order to complete the renovation of the garage.
- In accordance with Article 8, Section 101 (2) of the Lake County Purchasing

Ordinance, this contract modification is germane to the original contract as signed and is in the best interest of Lake County, it is hereby requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.

Attachments: [Vendor Disclosure Statement](#)
[20059 Award Information](#)
[20059 Contract Modification 1](#)
[Vendor Proposal](#)

8.37 **21-0029**

Resolution authorizing Lake County to enter into agreements for temporary employee services with nine staffing agencies for clerical, medical, and other professional positions in the estimated amount of \$130,000 annually.

- Lake County's current contract for Temporary Employee Services is set to expire on January 31, 2021.
- Various County departments use this service to supplement their staffing and there was a need to identify a new contracting opportunity.
- The Lake County Health Department (LCHD) issued a Request for Proposals (RFP) for Temporary Employee Services that would allow the County to piggyback on the final award.
- RFPs were extended to vendors by the Lake County Health Department and sealed proposals were received from twelve suppliers.
- Based on the criteria set forth in the RFP, the evaluation committee comprised of LCHD/CHC staff determined it to be in the best interest of the agency to award to multiple suppliers.
- Nine staffing agencies were awarded by the LCHD: Accounting Principals - clerical and professional, Aerotek - clerical, medical and professional, Assured Healthcare Staffing - medical, Diskriter - clerical, medical and professional, Express Employment Professionals - clerical, medical and professional, Infojini, Inc. - clerical, medical and professional, Maxim Healthcare Staffing - clerical, medical and professional, Medix - clerical, medical and professional, The Salem Group - clerical and professional.
- Pursuant to Article 10-101 of the County Purchasing Ordinance, Cooperative Purchasing, the County may participate in a cooperative purchasing agreement for the procurement of goods, services or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- This resolution authorizes the Lake County departments to access the nine awarded vendors to provide Temporary Employee Services in the estimated amount of \$130,000 annually based on the unit prices of each contract.

Attachments: [20108RFP - TemporaryStaffing.pdf](#)
[Award Information.pdf](#)

[PRICE SHEET Non-Pandemic RFP 20108 2020-2021.pdf](#)

[SUPPLIER CONTACTS.pdf](#)

[Vendor Disclosure Forms.pdf](#)

8.38 [21-0076](#)

Discussion and Guidance on CARES Act and New Stimulus Funding.

8.39 [21-0082](#)

Resolution approving a Collective Bargaining Agreement (CBA) between the Lake County Public Works (PW) Department and the International Union of Operation Engineers, Local 150, AFL-CIO.

- This is a two-year agreement beginning December 1, 2020 through November 30, 2022 and covers approximately 51 employees in the PW Department.

Attachments: [CBA LC/IUOE Local 150 PW Employees \(2020-22\) with changes](#)

[CLEAN COPY - CBA LC/IUOE Local 150 - PW Employees \(2020-22\)](#)

[MOA Restoring Holiday Pay Local 150 - PW](#)

8.40 [21-0091](#)

Resolution approving a Collective Bargaining Agreement (CBA) between the Lake County Division of Transportation (LCDOT) and the International Union of Operation Engineers, Local 150, Public Employees Division.

- This is a two-year agreement beginning April 1, 2021 through March 31, 2023 and covers approximately 70 employees in the LCDOT.

Attachments: [CBA - LC/IUOE Local 150 LCDOT Public Employees Div \(2021-2023\) w](#)

[CLEAN COPY - CBA/IUOE Local 150 LCDOT Public Employees Div \(20](#)

[MOA Restoring Holiday Pay Local 150 - LCDOT.pdf](#)

8.41 [21-0094](#)

Resolution approving a Collective Bargaining Agreement (CBA) between the Lake County Health Department and the International Union of Operation Engineers, Local 150, Public Employees Division, Maintenance Department.

- This is a two-year agreement beginning December 1, 2020 through November 30, 2022 and covers approximately 10 employees in the Health Department.

Attachments: [LC/IUOE Local 150 -HD Maintenance Dept. \(2020-22\) w changes](#)

[CLEAN COPY - LC/IUOE Local 150 - HD Maintenance Dept \(2020-22\)](#)

[MOA Restoring Holiday Pay Local 150 - HD Maintenance](#)

8.42 [21-0095](#)

Resolution approving a Collective Bargaining Agreement (CBA) between the Lake County Board and the International Union of Operation Engineers, Local 150, Public Employees Division, Facilities Operations Division.

- This is a three-year agreement beginning December 1, 2019 through November 30, 2022 and covers approximately 27 employees in the Facilities Operations Division.

Attachments: [CBA - LC/IUOE Local 150 - Facility Operations Division \(2020-22\).pdf](#)
[CLEAN COPY - CBA LC/IUOE Local 150 - Facility Operations Division \(2020-22\).pdf](#)
[MOA Restoring Holiday Pay Local 150 - Facilities.pdf](#)

8.43 [21-0098](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Sheriff's Office, and the Correctional Division Teamsters Local 700.

- This is a four-year agreement retroactive to December 1, 2016 through November 30, 2020 and covers approximately 177 employees in the Corrections Division of the Sheriff's Department.

Attachments: [REDLINE Correctional Officers Contract \(Teamsters\) \(12-1-16 - 11-30-20\) 201944 Executed Award Correctional Officers.pdf](#)
[Correctional Officers Contract \(Teamsters\) - Final \(12-1-16 to 11-30-20\).r](#)
[MOA - Reversing the forfeiture of 24 hours of Holiday Pay.pdf](#)

9. **Executive Session**

9.1 [21-0104](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2(c)(21).

9.1A [20-0727](#)

Executive Session minutes from February 7, 2020.

9.1B [20-0728](#)

Executive Session minutes from March 5, 2020.

9.2 [21-0099](#)

Executive Session to discussion pending litigation pursuant to 5 ILCS 120/2 (c)(11).

9.3 [21-0100](#)

Executive session to discuss collective bargaining pursuant to 5 ILCS 120/2 (c)(2).

9.4 [21-0101](#)

Executive session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1).

9.4A [21-0102](#)

Committee action authorizing the reclassification of two positions in the Planning, Building and Development Department.

10. **Directors' Reports**

10.1 [21-0066](#)

Director's Report.

- Facilities and Construction Services.
- Finance and Administrative Service.
- Human Resources.
 - Discussion on Interim Positions.
- Information Technology.

11. **County Administrator's Report**

12. **Members Remarks**

13. **Adjournment**

Next Meeting: January 28, 2021