

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, November 10, 2020**

**9:00 AM**

**Live-streamed at: <http://lakecounty.tv/> , Comcast Ch. 18 or 30,  
AT&T U-Verse Ch. 99, & 18 N County St, Waukegan (10th Floor)**

**Lake County Board**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the October 16, 2020 Gubernatorial Disaster Proclamation, and the attached Written Determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

**PUBLIC VIEWING:** This meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 and AT&T Channel 99. Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available in the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

**PUBLIC COMMENT:** Public Comments are welcomed and encouraged. Comments received by 7:00 a.m. for items not on the agenda will be read at the beginning of the meeting in the order they are received or during consideration of an agenda item if it is related to a specific item. Comments received after 7:00 a.m. but before consideration of the final agenda item under Regular Agenda, may be taken at the end of the meeting. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment pursuant to the County Board Rules of Order and Operational Procedures. All emailed Comments received but not read during the meeting will be included in the Committee's meeting minutes.

Email Public Comments to [CountyBoard@lakecountyil.gov](mailto:CountyBoard@lakecountyil.gov) with the following:

- \* Subject Title: Lake County Board Public Comment
- \* Name
- \* Street Address (Optional)
- \* City, State (Optional)
- \* Phone (Optional)
- \* Organization/agency/etc. represented. (If representing yourself, put "Self")
- \* Topic or Agenda Item Number followed by Public Comment.

Public in attendance on the 10th Floor of the Administrative Tower at 18 N. County Street, Waukegan, Illinois may provide Public Comment. Public may also leave a message with the County Board Office at 847-377-2300.

1 [20-0824](#)

Determination of need for meetings of the Lake County Board and Committees to be held by audio or video conference.

**Attachments:** [Determination - Chair Hart - Rev 110220.pdf](#)

**CALL TO ORDER****MOMENT OF SILENCE****PLEDGE OF ALLEGIANCE****ROLL CALL OF MEMBERS****ADDENDA TO THE AGENDA****SPECIAL RECOGNITION/PRESENTATIONS****2** [20-1555](#)

Special recognition of Michael Warner for his service to Lake County.

**3** [20-1630](#)

Presentation of the Regional Transportation Authority (RTA) 2021 Budget and Capital Plan.

**PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)****CHAIR'S REMARKS****OLD BUSINESS****NEW BUSINESS****CONSENT AGENDA (Items 4 - 36)****APPROVAL OF MINUTES****4** [20-1634](#)

Minutes from October 13, 2020.

**Attachments:** [October 13, 2020 Meeting Minutes](#)

**CLAIMS AGAINST LAKE COUNTY, IL****5** [20-1629](#)

Report of Claims Against Lake County for the Month of October 2020.

**Attachments:** [Oct 2020 Claims Against County 11.04.2020](#)

**REPORTS****6** [20-1389](#)

Report from Robin M. O'Connor, County Clerk, for the month of September 2020.

**Attachments:** [LCC Report for September 2020](#)

**7**      [20-1508](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of September 2020.

**Attachments:**   [September 2020](#)

**8**      [20-1400](#)

Report of Treasurer Holly Kim for April 2020.

**Attachments:**   [APRIL 2020 FSG FINAL.pdf](#)  
                          [2019-04-30.pdf](#)

**9**      [20-1401](#)

Report of Treasurer, Holly Kim, for May 2020.

**Attachments:**   [2020-05-31.pdf](#)  
                          [2019-05-31.pdf](#)

**10**     [20-1535](#)

Report from Joy Gossman, Public Defender, for the month of September 2020.

**Attachments:**   [09-20 Main](#)  
                          [09-20 Main PTR](#)  
                          [09-20 JUV Main](#)  
                          [09-20 JUV PTR](#)

**11**     [20-1531](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of September 2020.

**Attachments:**   [County Board Report FY20 - 09 September 101520](#)

**REAPPOINTMENTS****12**     [20-1612](#)

Resolution providing for the reappointments of Kent McKenzie and Chas Buschick as members of the Emergency Telephone System Board (ETSB).

**Attachments:**   [Chas Buschick Resume](#)  
                          [Kent McKenzie Resume](#)

**LAW AND JUDICIAL COMMITTEE****13**     [20-1534](#)

Joint resolution ratifying a contract and approving a contract modification with MTG Management Consultants, LLC, Seattle, Washington, to procure Phase Two project management services to oversee implementation of the Circuit Clerk's Record Digitization Initiative in the amount of \$135,120, and emergency appropriate \$91,960 in the Document Storage Fund.

- The Lake County Board awarded a contract for Record Digitization Services for the Office of the Circuit Clerk at their July 14, 2020 meeting.
- The Circuit Clerk entered into a departmental agreement with MTG Management Consultants in the amount of \$43,160 to provide evaluation and quality assurance assistance services to support the digitization of paper and microfilm records maintained by the Circuit Clerk.
- A need has been identified for project management services to oversee the implementation and coordinate the integration with the Integrated Case Management System (ICMS) for the Lake County Justice Agencies in the amount of \$91,960.
- This contract modification will provide for 24 months of support to prepare a project repository and establish integrations with the ICMS.
- Pursuant to Article 6, Section 102, the Purchasing Agent convened an ad hoc review group that approved bid exemption on the basis that there exists a long standing, successful relationship for professional services, and the knowledge gained through this relationship adds value integral to the services provided.

**Attachments:**    [MTG Bid Exemption Request](#)

[MTG Services Extension 10.16.20](#)

[Vendor Disclosure Statement](#)

[Contract Modification 1](#)

**14**     [20-1536](#)

Joint resolution authorizing a one-year contract with AutoMon LLC, Scottsdale, Arizona to provide software maintenance and service to Lake County Nineteenth Judicial Circuit Court in an estimated annual amount of \$94,464.78.

- Lake County Nineteenth Judicial Circuit Court has contracted with AutoMon LLC for software license and maintenance for various case management modules associated with specialty courts since 2004.
- Currently the modules have been contracted individually and staff has sought to bundle all of the software license and maintenance agreements into one comprehensive document with for a consistent term and renewal rates.
- This resolution authorizes agreement with AutoMon LLC, to provide software license and maintenance services to Lake County for one year in the estimated annual amount of \$94,464.78 with options to renew for two additional one-year periods and increases capped at five percent.

- Pursuant to Article Six, Section 102, the Purchasing Agent has approved the bid exemption on the basis of an existing long-standing successful relationship for services, and the knowledge gained through this relationship adds value integral to the services provided.

**Attachments:** [AutoMon Board Resolution Final](#)

[AutoMon Order Form Exhibit A DRAFT](#)

[Master Subscription Agreement for Hosting and Ce Connect Products DF](#)

**15**     **20-1393**

Joint resolution authorizing, acceptance of an award with the Illinois Department of Transportation for a Sustained Traffic Enforcement Program (STEP) grant in the amount of \$213,365.48 for Fiscal Year (FY) 2021.

- The Lake County Sheriff's Office (LCSO) has applied for and been awarded STEP grants since 2013.
- LCSO has applied and was accepted for a FY 2021 Illinois Department of Transportation STEP grant in the amount of \$213,365.48. The grant period is from October 1, 2020 through September 30, 2021.
- The grant reimburses the deputies overtime wage costs and indirect costs on direct salary and wage excluding fringe.
- The main objective of the grant is to conduct specific traffic enforcement details that focus on speeding enforcement, distracted driving enforcement, impaired driving enforcement and child passenger safety campaigns that will make the roadways safer.
- LCSO will conduct six mandatory enforcement campaigns and all four optional enforcement campaigns.

**Attachments:** [SAIN HS-21-0068](#)

**16**     **20-1394**

Joint resolution authorizing, acceptance of an award with the Illinois Department of Transportation for a Local Alcohol Program (LAP) grant in the amount of \$25,803.95 for Fiscal Year (FY) 2021.

- The Lake County Sheriff's Office (LCSO) has applied for and been awarded the Local Alcohol Program (LAP) Grant.
- This grant will allow for one deputy who is certified as a Drug Recognition Expert (DRE) to provide training after normal business hours to police officers, Judges, Village Prosecutors and Assistant State's Attorneys on Standardized Field Sobriety Test (SFST) refresher courses, Advanced Roadside Impaired Driving Enforcement (ARIDE) courses and DRE courses. The grant period is from October 1, 2020 through September 30, 2021.
- This grant reimburses the deputy's overtime wage costs and indirect costs on direct salary and wage excluding fringe and will reimburse course and travel expenses for one deputy's recertification costs as a DRE.

**Attachments:** [SAIN AP-21-0201](#)

17 **20-1533**

Joint resolution authorizing the acceptance of a Victim of Crime Act (VOCA) grant from the Illinois Criminal Justice Information Authority (ICJIA) to the Lake County State's Attorney's Office (LCSAO) for a Multi-Victimization Services program, including an emergency appropriation of \$137,848 in federal funds, if awarded.

- The LCSAO has applied for a VOCA grant through the (ICJIA).
- The grant term is for one year, starting December 1, 2020 through November 30, 2021. Additional funding to support the program for up to an additional 24 months may be awarded after the initial funding period.
- The ICJIA funding addresses the needs of victims who have experienced multiple types of crime during their lifetime, as experiencing multiple types of crime may result in complex trauma and mental health symptoms that differ from those who experience one type of crime.
- The LCSAO currently receives VOCA grant funding from ICJIA to support two Victim/Witness Coordinator positions in the office. The Victim/Witness Coordinators work with the victims throughout the criminal justice process by providing them with advocacy, on-going support and an understanding of the criminal court process.
- This VOCA Multi-Victimization grant funded program is an expansion on the services that the Victim/Witness Coordinators currently provide. Through this grant funding, trauma-informed counseling services will be offered to violent crime victims who self-report as having experienced multi-victimization, also known as poly-victims.
- Program funding of \$172,623 includes \$137,848 of federal grant funding (for salary and benefits for a licensed clinical therapist, who also has experience working with victims of crime, a laptop and a program brochure) and in-kind match funding of \$34,825 as budgeted in the LCSAO's budget. No new county funds are required.

#### **HEALTH AND COMMUNITY SERVICES COMMITTEE**

18 **20-1528**

Joint resolution accepting the Steans Family Foundation (SFF) grant and authorizing an emergency appropriation in the amount of \$16,667 for the Coordinated Intake program.

- The \$16,667 SFF grant will be used for telecommunications and to offset existing salary and fringe benefits.
- The \$16,667 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [Steans Family Foundation CIP \\$40K](#)

**19**     [20-1526](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$50,000 for the Community Mental Health Center (CMHC), Certified Recovery Support Specialist (CRSS) grant.

- The \$50,000 IDHS grant will be used to support two new positions.
- The \$50,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period August 1, 2020 through December 30, 2020.

**Attachments:**   [DHS Grant CMHC CRSS \\$50,000](#)

**20**     [20-1529](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$59,040 for the Drop-In Center grant.

- The \$59,040 IDHS grant will be used to support a new position, supplies, and contractual services.
- The \$59,040 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:**   [DHS Grant WCD Drop-In \\$59,040](#)

**21**     [20-1428](#)

Joint resolution approving a fourth amendment to the 2019 United States Housing and Urban Development (HUD) Annual Action Plan (AAP).

- HUD announced a second allocation of Emergency Solutions Grant Program funding through the CARES Act to Lake County in the amount of \$1,520,868.
- The Housing and Community Development Commission (HCDC) approved an open application round on July 15, 2020.
- Funding recommendations were reviewed and approved by the Homelessness Advisory and Recommendation Committee on September 25, 2020.

**Attachments:**   [Homelessness ARC Memo September 2020](#)

[DRAFT 2019 AAP 4th Amendment](#)

[2020-10 Emergency Appropriation - Grants](#)

**22**     [20-1459](#)

Joint resolution approving of the Second Amendment to the Program Year 2020 (PY 2020) Annual Action Plan (AAP).

- United States Department of Housing and Urban Development (HUD) requires the submission of an AAP and associated amendments to govern expenditure of



- federal housing and community development funding for each program year.
- An amendment to an AAP is required to assign program income and/or reallocate prior year funds.
  - The proposed Second Amendment to the PY 2020 AAP allocates \$6,041 of Community Development Block Grant (CDBG) program income and \$49,597 of prior year CDBG funds.
    - Youth Conservation Corps. \$6,041 of program income for affordable housing rehabilitation and resale.
    - City of North Chicago \$49,597 of prior year funds for accessibility improvements at City Hall.

**Attachments:** [2020 AAP 2nd Amendment](#)

## **PUBLIC WORKS, PLANNING AND TRANSPORTATION COMMITTEE**

### **23**     [20-1517](#)

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently posted 30 MPH, on Rockland Road in Libertyville Township.

- The speed study was requested by the Libertyville Township Highway Commissioner.
- The necessary speed studies have been undertaken and an ordinance is required to establish speed zones.

**Attachments:** [20-1517 Location Map - Rockland Road Libertyville Township](#)

### **24**     [20-1518](#)

Joint resolution appropriating \$50,000 of Motor Fuel Tax funds for the Fiscal Year 2021 repair and replacement of various guardrail and fence installations, under the applicable Illinois Highway Code.

- The County owns miles of guardrails and fences along the County highway system, and annual repairs and replacements must be made to various installations which are included in the Transportation Improvement Program, and designated as Section 21-00000-06-GM.
- Before the purchase of material or a contract service can be procured, an appropriation of \$50,000 of Motor Fuel Tax funds is required.

### **25**     [20-1519](#)

Joint resolution appropriating \$144,800 of Matching Tax funds for contract documents, inspections, and maintenance of native landscape areas along various County highways.

- The County has planted native landscape areas for various projects on the County highway system that require routine inspection and maintenance and are included in the Transportation Improvement Program, and designated as Section 21-00000-14-GM.
- The contract documents and inspection work will be done by a consultant, while the maintenance will be completed by a contractor through the formal letting process.
- Before a project letting can be held, an appropriation of \$144,800 of Matching Tax

funds is needed.

**26**     **20-1520**

Joint resolution appropriating \$33,000 of County Bridge Tax funds and \$164,000 of Matching Tax funds to provide for Fiscal Year 2021 acquisition of materials and services needed to maintain items such as drainage and bridge facilities, pavements, shoulders, guardrails, fencing, signage, and right-of-way.

- Miscellaneous maintenance materials and services are needed to maintain the County highways.
- Before materials can be ordered, or work can be done using the County Bridge Tax fund or the Matching Tax fund, an appropriation is needed.
- The acquisition of these materials and services is included in the Transportation Improvement Program, and designated as Section 21-00000-03-GM.

**27**     **20-1521**

Joint resolution appropriating \$92,100 of County Bridge Tax funds, \$149,900 of Matching Tax funds and \$152,900 of ¼% Sales Tax for Transportation funds for Fiscal Year 2021 general engineering and support services needed to address items such as soil, environmental, drainage, bridge, wetland, easement, and right-of-way purchases.

- General engineering and support services are needed throughout the year to supplement in-house design services and improve the County highway system.
- An appropriation of funds is required each fiscal year for these support services.
- The acquisition of these services is included in the Transportation Improvement Program, and designated as Section 21-00000-02-EG.

**28**     **20-1559**

Joint resolution ratifying contracts with Hampton, Lenzini and Renwick, Inc., Elgin, Illinois, in the amount of \$742.61 and Urettek, Tomball, Texas, in the amount of \$12,866.21 for an emergency procurement required for emergency repair work on Monaville Road Culvert Number 584 and appropriating \$15,000 of County Bridge Tax funds.

- On September 11, 2020, the County Engineer declared an emergency for repair work on Monaville Road Culvert Number 584.
- In accordance with Article 6-103 of the Lake County Purchasing Ordinance, the County Engineer of Lake County certified an emergency procurement for contractual construction services.
- The contractors selected to provide emergency contractual construction services are Hampton, Lenzini and Renwick, Inc., in the amount of \$742.61 and Urettek, in the amount of \$12,866.21, and designated as Section 20-00168-11-DR.
- The repair work was completed on September 16, 2020, and included repairing a sink hole and filling voids adjacent to the culvert with urethane foam injection.
- This resolution, per Article 6-103 of the Lake County Purchasing Ordinance, ratifies these emergency procurement contracts and appropriates \$15,000 of County Bridge Tax funds.
- Monaville Road Culvert Number 584 is programmed to be replaced in 2021.

**Attachments:** [20-1559 Monaville Rd Culvert Emergency Procurement Declaration](#)  
[20-1559 Location Map - Monaville Road Emergency Culvert Repair](#)  
[20-1559 Vendor Disclosure, HLR](#)  
[20-1559 Vendor Disclosure, Uretex](#)

**29**     **20-1560**

Joint resolution authorizing an agreement with the NICOR Gas Company for the relocation of a gas main for the intersection improvement at Fairfield Road and Monaville Road and appropriating \$192,000 of ¼% Sales Tax for Transportation funds.

- Fairfield Road at Monaville Road will be improved with the installation of a roundabout.
- The NICOR Gas Company has a gas main located within improvement limits that must be relocated.
- The gas main is located within a superior easement which causes Lake County to be responsible for the cost of gas main relocation, estimated to be \$160,000.
- This project is included in the Transportation Improvement Program with construction planned to begin in 2021, and designated as Section 15-00120-06 -CH.

**Attachments:** [20-1560 Fairfield at Monaville Nicor Agreement DRAFT](#)  
[20-1560 Location Map - Fairfield Rd and Monaville Roundabout](#)

**30**     **20-1562**

Joint resolution appropriating \$175,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the intersection improvement of Ela Road at Long Grove Road.

- Ela Road at Long Grove Road will be improved with the installation of a new traffic signal, addition of turn lanes, and non-motorized improvements.
- Preliminary plans and right-of-way plats identifying the right-of-way needs for the improvement have been prepared.
- This improvement is included in the Transportation Improvement Program with targeted construction in 2022, and designated as Section 14-00144-20-CH.

**Attachments:** [20-1562 Location Map - Ela Road at Long Grove Road](#)

**FINANCIAL AND ADMINISTRATIVE COMMITTEE**

**31**     **20-1605**

Resolution accepting the Ann and Robert H. Lurie Children's Hospital of Chicago grant and authorizing an emergency appropriation in the amount of \$11,689.

- The Coroner's Office has an agreement to participate in the development of the State Unintentional Drug Overdose Reporting System (SUDORS).

- The Lake County Coroner's Office has been notified of reimbursement in the amount of \$11,689 for participation in this system, which was unbudgeted.
- In accordance with Section XIII, D. of the Rules of Order and Operational Procedures, resolutions involving financial matters that are time sensitive and do not have the opportunity to be heard by the appropriate standing committee, may be considered by the Finance and Administrative Committee with the consent of the Chair of the appropriate standing committee. Consent was provided by the Law and Judicial Chair.

**Attachments:** [Coroner SUDORS attachment Nov 20.pdf](#)

**32**     **20-1543**

Resolution accepting the annual Emergency Management Intergovernmental Grant Agreement from the Illinois Emergency Management Agency (IEMA) for Federal Fiscal Year (FFY) 2020 Emergency Management Performance Grant (EMPG) in an amount not to exceed \$193,167.41.

- Lake County applied for, and has been awarded, an annual allocation for IEMA, on behalf of the Lake County Emergency Management Agency (LCEMA).
- This grant funding supports Lake County in developing and maintaining an effective integrated EMA and Program.
- The agreement shall be effective between October 1, 2019 and shall expire on September 30, 2022.
- The actual amount of grant funding is dependent on:
  - The federal budget and FEMA grant program guidance;
  - Availability of federal funds to IEMA; and
  - Actual EMA expenditures.
- The maximum grant funding to Lake County is \$193,167.41.
- Revenue from this grant will offset currently budgeted expenses. No additional expenses are budgeted as a result of this grant.

**Attachments:** [Lake County FFY20 Grant Agreement.pdf](#)

**33**     **20-1590**

Resolution authorizing a one-year contract renewal with MidCo, Chicago, Illinois, for Mitel phone system maintenance and software assurance in the estimated amount of \$143,930.75.

- The contract with MidCo for Mitel phone system maintenance and software assurance is expiring.
- Lake County's Enterprise Information Technology recommends renewing the contract with MidCo for Mitel phone system maintenance and software assurance as it offers comprehensive support.
- Pursuant to Article 10-101 of the County Purchasing Ordinance, Cooperative Purchasing, the County may participate in a cooperative purchasing agreement for the procurement of goods, services or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.

- A cooperative purchasing contract has been identified through Sourcewell formally known as National Joint Powers Alliance (NJPA) contract number 040314 to procure needed goods, services or professional services that were competitively solicited and awarded.

**Attachments:** [2020 to 2021 Renewal](#)

[Midco Vendor Disclosure Statement](#)

**34** [20-1567](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2021 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each FY, it is necessary to “carry over” unspent budget authority from one FY to the next under certain conditions as defined in the County’s Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2020 and uncompleted or ongoing projects.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2020 to FY 2021.

**Attachments:** [Nov-20 Carryovers FINAL.pdf](#)

**35** [20-1570](#)

Resolution authorizing an emergency appropriation in the amount of \$55,000 for services in Special Service Area Number 12 (SSA #12), Woods of Ivanhoe.

- Special Service Area #12 was established to fund the repair, reconstruction and maintenance of private streets within the Woods of Ivanhoe residential community.
- The amount budgeted in the Fiscal Year (FY) 2020 budget is \$70,000 for expenses, of which \$68,979.08 has been spent. Maintenance approved by the residential community requires additional funding in the amount of \$55,000.
- An estimated fund balance exists in an amount of \$73,497. Therefore, there are sufficient funds for the road repairs.
- This resolution appropriates funds in Fund 276 SSA #12 for payment of FY 2020 contractual services for the additional amount of \$55,000.

**36** [20-1571](#)

Resolution authorizing an emergency appropriation in the amount of \$50,000 for services in Special Service Area Number 17 (SSA #17), Ivanhoe Estates.

- Special Service Area #17 was established to fund the repair, reconstruction and maintenance of private streets within the Ivanhoe Estates residential community.
- The modified budget for Fiscal Year (FY) 2020 is \$111,640 for expenses, of which \$110,000 has been spent. Repairs approved by the residential community require additional funding in the amount of \$50,000.
- A fund balance exists in an amount of \$79,381. Therefore, there are sufficient funds for the road repairs.

- This resolution appropriates funds in Fund 290 SSA #17 for payment of FY 2020 contractual services for the additional amount of \$50,000.

## **REGULAR AGENDA**

### **LAKE COUNTY BOARD**

#### **37 [20-1636](#)**

Resolution extending the declaration of emergency due to Coronavirus disease (COVID-19) in Lake County, Illinois, until the Governor of Illinois lifts the State's declaration of emergency, but no longer than January 12, 2021.

- On March 9, 2020, Illinois' State Governor announced a state of emergency decree in response to COVID-19.
- Lake County took immediate action to mitigate the local impact and ensure continuity of governmental operations through the issuance of a declaration of emergency proclamation on March 13, 2020. It activated community mitigation plans and expedited response time without circumventing constitutional protections of its citizens.
- Subsequent extensions were approved by the Lake County Board. On October 13, 2020 the Lake County Board further extended the declaration until the Governor of Illinois lifted the State's declaration of emergency but no later than November 10, 2020. The resolution also called for the continued operation of the Lake County Emergency Operations Plan and Lake County Health Department Emergency Operations Plan, pursuant to Illinois law, for at least 14 days after the termination of the declaration of emergency proclamation.
- This resolution further extends the proclamation until the Governor of Illinois lifts the State's declaration of emergency, but no later than January 12, 2021, so that Lake County, by and through its Emergency Management Agency and Health Department, may continue to coordinate county and municipal resources and response activities. It suspends certain provisions and procedures for the conduct of county business in an effort to protect the health and safety of persons and provides emergency assistance pursuant to Illinois law.

### **LAW AND JUDICIAL COMMITTEE**

#### **38 [20-1523](#)**

Joint resolution approving an intergovernmental agreement (IGA) for renewed contractual police services between the Lake County Sheriff's Office (LCSO) and the Village of Deer Park (Deer Park) from January 1, 2021, to December 31, 2023, in the amount of \$4,091,371.39.

- The LCSO has provided police services to Deer Park for nine years.
- Deer Park and the LCSO have agreed on terms to continue the police services contract for an additional three-year period from January 1, 2021 through December 31, 2023.
- The contract includes a continuation of current services, which includes three, eight and a half (8.5) hour shifts per day for the residential areas (24 hours a day seven days a week coverage) and one, 8.5 hour shift per day, from 2:30 p.m. to 11:00

p.m. for commercial areas (totaling 34 hours per day or 12,410 hours per year.

- The State's Attorney's Office and the Lake County Risk Department have reviewed and approved this renewal contract.
- Deer Park will reimburse 100 percent of the cost of the four contract deputy positions for all three years.

**Attachments:** [Intergovernmental Agreement \(IGA\) for renewed contractual police servic](#)

39

**20-1395**

Joint resolution accepting the High Intensity Drug Trafficking Area (HIDTA) grant from the Office of National Drug Control Policy (ONDCP) and authorizing an emergency appropriation in the amount of \$294,000.

- In May of 2020, the Lake County Sheriff's Office (LCSO) applied for membership and funding of the High Intensity Drug Trafficking Area (HIDTA) through the Office of National Drug Control Policy (ONDCP).
- The LCSO received notification on September 3, 2020, that it had been awarded \$294,000.00. Grant funds will be primarily used to defray the cost of overtime specifically for HIDTA related investigations and for investigative supplies necessary for HIDTA investigations.
- The mission of the HIDTA Program is to enhance and coordinate America's drug-control efforts among local, state and Federal law enforcement agencies in order to eliminate or reduce drug trafficking and its harmful consequences in critical regions of the United States.

**Attachments:** [FAIN G20CH0004A](#)

40

**20-1530**

Joint resolution authorizing the acceptance of a Justice and Mental Health Collaboration Program: Support for Mental Health Centers grant awarded to the Lake County State's Attorney's Office (LCSAO) by the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), for a 23-hour Crisis Triage Stabilization Center (Center), including an emergency appropriation of \$750,000 in federal funds.

- The LCSAO has been awarded a Justice and Mental Health Collaboration Program: Support of Mental Health Centers grant through the U.S. DOJ, OJP, BJA for a Crisis Triage Stabilization Center. It is a joint project between the LCSAO and Nicasa Behavioral Health Services, NFP (Nicasa),
- The 23-hour premier Center is a cross-system partnership between the LCSAO, Nicasa, Lake County Sheriff's Office (LCSO), 46 municipal police agencies, and behavioral health treatment and service providers.
- Grant funds will provide prearrest diversion to include a free-standing facility for police drop-off of low-level offenders experiencing mental illness (MI) or mental illness and co-occurring substance abuse (CMISA) to be screened, assessed, and receive referrals to treatment and services. The Center will provide an additional safe resource rather than the alternative, transport of these individuals to jail or an Emergency Department.



- The Lake County Opioid Initiative (LCOI), a 501(c)(3) non-profit organization whose Board approved purchasing the Center's physical building from cash donations and local grant funds, is part of this cross-system collaboration.
- This Project will improve public safety responses and outcomes for individuals with MI or CMISA who come into contact with law enforcement. It will reduce recidivism by addressing individuals' criminogenic needs and deflect them from further intrusion into the criminal justice system.
- The grant term is for three years, starting October 1, 2020 through September 30, 2023.
- During the planning phase, Lake County will tour and network with an existing crisis/triage facility, complete policies and protocols, memorandum of understandings, train law enforcement officers on the center's drop-off process, and purchase the building (leveraging previous cash donations and other grant funds). During implementation, the grant will fund the project coordinator, clinical director, and counselor salaries.
- This cross-system planning collaboration to open the crisis triage center resulted from examining existing county resources and gaps. Over 70 community members and stakeholders participated in a crisis center visioning session in April 2019. Thereafter, a core team worked on the center's sustainability to identify three-year operational costs and to plan for funding after grant periods. The LCOI Board and its Sustainability Sub-Committee will oversee funding the Center after the grant period.
- The Center will leverage existing Lake County treatment and service provider resources, peer recovery specialists, crisis hotline, LCSO and Lake County Health Department Crisis Outreach and Support Team (COAST) and LCSO law enforcement Crisis Intervention Team training.
- Program funding of \$1,057,333 includes \$750,000 of federal grant funding for project director, project coordinator, clinical director, and counselor personnel expenses, and other project expenses including travel, supplies and other costs.
- Additional in-kind match funding of \$307,333 includes previous cash donations and leveraging of other non-federally funded staff, including the Safety and Justice High-Utilizer MacArthur Foundation grant funded staff and partner agency non-federally funded staff. No new county funds are required.

**Attachments:** [Justice and Mental Health Grant Award letter](#)

**41**     **20-1532**

Joint resolution authorizing the acceptance of a Lake County State's Attorney's Office (LCSA) Intelligence Driven Prosecution (IDP) - Hot Spot Prosecution program, through an Innovative Prosecution Solutions (IPS) for Combating Violent Crime grant awarded by the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), including an emergency appropriation of \$305,000 in federal funds, if awarded.

- The LCSAO has applied for an (IPS) for Combating Violent Crime grant through the U.S. DOJ, OJP, BJA.



- The grant term is for two years, starting October 1, 2020 through September 30, 2022.
- The purpose of the IPS for Combating Violent Crime Program is to provide local prosecutors with resources to reduce crime and increase public safety.
- This BJA funding that supports prosecutors' offices to reduce caseloads, improve the effectiveness and efficiency of prosecutors' processes and procedures, and provide modern technology to better manage and track cases.
- The IDP Lines of Effort are: Priority Offender Prosecution, Hot Spot Prosecution and Opioid Epidemic.
- Funding will be used for a security measure known as the ShotSpotter Gunfire Location, Alert and Analysis Service to be installed in three geographic areas in Lake County, based on crime analysis, all having been identified as hot spots, where there has been a significant spike in firearm incidents.
- The ShotSpotter tool will help to reduce gun-related crimes, assist in arrest, assist in the confiscation of weapons, and can also be used as evidence in court and assist in the prosecution and conviction of criminals where the system is deployed.
- Program funding of \$305,000 in federal funds includes ShotSpotter deployment in three Lake County locations for two years each and ShotSpotter expert witness testimony and travel costs for both years. No county funds are required.

#### **HEALTH AND COMMUNITY SERVICES COMMITTEE**

42 [20-0327](#)

Board of Health Report.

43 [20-1527](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$178,114 for the Family Case Management (FCM) grant.

- The \$178,114 IDHS grant will be used to offset existing staff salary and fringe benefits.
- The \$178,114 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [DHS Grant FCM \\$178,114](#)

44 [20-1525](#)

Joint resolution accepting the Illinois Department of Human Services (IDHS) grant and authorizing an emergency appropriation in the amount of \$296,130 for the Early Intervention Child and Family Connections (EICFC) grant.

- The \$296,130 IDHS grant will be used to offset existing staff salary and fringe benefits.
- The \$296,130 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the

Fiscal Year (FY) 2020 budget.

- The grant award will be for the period July 1, 2020 through June 30, 2021.

**Attachments:** [DHS Grant CFC \\$296,130](#)

## **LEGISLATIVE COMMITTEE**

### **45** [20-1603](#)

Resolution approving the Lake County Fiscal Year 2021 Legislative Agenda.

- Annually, Lake County develops a list of legislative priorities that are submitted to our State Legislators.
- The County's 2021 Legislative Agenda includes items for sponsorship, and items we intend to support during the upcoming sessions. The Agenda also establishes guiding tenets favorable to the County, and identifies bills and items of interest for support, opposition, and monitoring.
- Items were solicited from department heads and elected officials. All items were reviewed and discussed by the County's lobbyist and the Legislative Committee for discussion and inclusion.

**Attachments:** [2021 Legislative Program Amended.pdf](#)

## **PUBLIC WORKS, PLANNING & TRANSPORTATION COMMITTEE**

### **46** [20-1561](#)

Joint resolution appropriating \$515,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the widening and reconstruction of Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road.

- Aptakisic Road, from Illinois Route 83 to Buffalo Grove Road, will be widened from two lanes to five lanes with the installation of a new sidewalk and bike path.
- Preliminary plans and right-of-way plats identifying the right-of-way needs for the improvement have been prepared.
- This improvement is included in the Transportation Improvement Program with targeted construction in 2023, and designated as Section 09-00088-18-WR.

**Attachments:** [20-1561 Location Map - Aptakisic Rd \(Buffalo Grove Rd to IL 83\)](#)

### **47** [20-1563](#)

Joint resolution authorizing an agreement with the Village of Grayslake for the termination of a prior agreement, and its first amendment, related to transportation improvements for the development of the old Lake County Fairground and Farm Bureau properties.

- In August 2005, the County and the Village of Grayslake entered into an agreement to address various transportation matters of mutual concerns, particularly in connection with the future development of the old Lake County Fairground and Farm Bureau properties.
- In March 2014, the County and the Village amended this agreement to establish the

necessary areawide traffic improvements required for development, and amended the required contributions for those identified areawide traffic improvements.

- Since this time, economic changes and various roadway improvement activities have occurred, which make the agreement outdated and no longer relevant.
- The Village of Grayslake approved this agreement at its November 3, 2020 meeting.
- Future development of the old Lake County Fairground and Farm Bureau properties could be regulated by the Lake County Division of Transportation's access ordinance for access to Center Street and the Illinois Department of Transportation's permit process for access to US Route 45 and/or Illinois Route 120.

**Attachments:** [20-1563 Fairground - 2005 IGA](#)

[20-1563 Fairground - 2014 Amendment to 2005 IGA](#)

[20-1563 Fairground - 2020.08 - LCDOT Transportation Agreement Tern](#)

[20-1563 Fairground - Grayslake Fairground Transportation Termination](#)

[20-1563 Location Map, Fairground Farm Bureau Property](#)

**48** [20-1572](#)

Ordinance authorizing the Issuance and Sale of Not to Exceed \$19,000,000 Water and Sewer System Revenue Refunding Bonds, Series 2020, in one series and providing the terms of and security for payment thereof.

- Public Works and Finance staff previously presented an opportunity for a refunding of Public Works Water and Sewer System Revenue Bonds that will result in debt service savings anticipated to be in excess of \$2,000,000.
- Upon receiving concurrence from both the Public Works, Planning and Transportation and Finance and Administrative Committees to proceed with all related refunding activities, staff has worked with the necessary advisors and bond counsel on the refunding.
- The attached bond parameters ordinance must be formally approved by the County Board to authorize the refunding. The information that is missing in the ordinance is intentional and is completed upon the sale and subsequent closing of the bond.

**Attachments:** [Lake County Series 2020 - Series Ordinance](#)

[Ordinance for Issuance of Series 2020](#)

**49** [20-1582](#)

Ordinance adopting the Wetland Restoration and Preservation Plan as an Amendment to the Lake County Comprehensive Stormwater Management Plan.

- The Wetland Restoration and Preservation Plan is identified as an action item in the Comprehensive Stormwater Management Plan.
- The Stormwater Management Commission (SMC) developed the Wetland Restoration and Preservation Plan in coordination with a Technical Advisory Group representing a range of interests and expertise; incorporated field review of

wetland sites in Lake County; and developed a technical report and online decision support tool to provide a wide audience of end-users support for wetland restoration and preservation efforts.

- SMC held a 60-day public review period for the draft Wetland Restoration and Preservation Plan report and decision support tool that included a public hearing (August 19, 2020 in Waukegan and virtual) and a public information meeting (July 22, 2020).
- SMC adopted the Wetland Restoration and Preservation Plan as an Amendment to the Lake County Comprehensive Stormwater Management Plan on October 1, 2020.

**Attachments:** [WRAPP Adoption Cover Memo PWPT](#)

[WRAPP PWPT 2020.11.04](#)

**50**     [20-1545](#)

Resolution accepting the Annual Evaluation Report of the (County-Wide) All Natural Hazards Mitigation Plan for Unincorporated Lake County, Illinois and directing the Planning, Building and Development Department to make the report available on the department's website and issue a press release to meet CRS recertification requirements.

- The Lake County Planning, Building and Development Department participates in the Community Rating System (CRS), offered by the Federal Emergency Management Agency (FEMA), which has secured flood insurance premium discounts of up to 20 percent for residents of unincorporated Lake County.
- The CRS program offers flood insurance premium discounts to residents of communities that have demonstrated an extraordinary commitment to protecting residents and reducing flood damages.
- The FEMA CRS Program requires annual recertification.
- An Annual Evaluation Report for the All Natural Hazards Mitigation Plan must be reviewed by the Lake County Board, posted on the Lake County website, issued in a press release, and submitted for recertification each year.
- The attached resolution accepts the Annual Evaluation Report of the All Natural Hazards Mitigation Plan for Unincorporated Lake County, Illinois and directs the Planning, Building and Development Department to make the report available on the department's website and issue a press release to meet CRS recertification requirements.

**Attachments:** [ANHMP Evaluation in 2020](#)

[PB&Z Class 6 Annual Recertification 2020](#)

## **FINANCIAL AND ADMINISTRATIVE COMMITTEE**

**51**     [20-0328](#)

Lake County Partners Report.

**52**     [20-1537](#)

Resolution authorizing a three-year contract renewal with CDW Logistics, Inc. (CDW), Vernon Hills, Illinois, in an estimated annual amount of \$1,252,882 for volume licensing of Microsoft Enterprise products and services through 2023.

- The County's current contract for Microsoft Enterprise products and services will expire on November 30, 2020.
- Microsoft products and services includes Office, email, calendar, SharePoint, Teams, OneDrive, security, server/computer licenses, and administrative tools.
- The County's Microsoft products and services, with the exception of Teams Voice Calling, will be renewed for a three-year agreement in the estimated annual amount of \$1,252,882.
- Microsoft Teams Voice Calling services are currently being implemented using CARES Act funds due to remote working requirements as a result of the COVID-19 public health emergency. The contract will be brought back to the board for amendments with any additional ongoing licensing costs associated with this implementation.
- Pursuant to Article 10-101 of the County Purchasing Ordinance, Cooperative Purchasing, the County may participate in a cooperative purchasing agreement for the procurement of goods, services or professional services with one or more public procurement units in accordance with an agreement entered into between the participants.
- A cooperative purchasing contract has been identified through an OMNIA Partner, National Intergovernmental Purchasing Alliance (NIPA) 2018011-01 to procure needed goods, services or professional services that was competitively solicited and awarded.

**Attachments:**   [CDW\\_VDF\\_MicrosoftEA](#)

[Lake County - EA renewal forms](#)

[LC EA renewal quote - Final without Teams Voice](#)

[CDW Vendor Disclosure Form](#)

**53**     [20-1621](#)

Resolution authorizing the acceptance of a \$418,818 Center for Tech and Civic Life (CTLC) grant for the public purpose of planning and operationalizing safe and secure election administration in Lake County in 2020.

- The Lake County Clerk's Office applied for a CLTC grant under CLTC's COVID-19 Response Grant program. CLTC is a nonprofit organization tax-exempt organization that assists local election jurisdictions across the country to help ensure they have the staffing, training, and equipment necessary so every eligible voter can participate in a safe and timely way.
- The grant terms require that the grantee shall expend the amount of this grant by December 31, 2020.
- This grant may not supplant previously appropriated funds. The grantee shall not reduce the budget of the County Clerk or fail to appropriate or provide previously

budgeted funds for the term of this grant.

- Grant funds can be used for: Non-partisan voter education, vote-by-mail/absentee voting equipment or supplies, and election administration equipment.

**Attachments:** [Lake County, Illinois Agreement.pdf](#)

[County Clerk Accounting Attachment for CTLC Grant.pdf](#)

**54**     **20-1620**

Resolution amending the Video Gaming Revenue (VGR) Policy.

- On August 13, 2013, the Lake County Board adopted the Lake County Video Gaming Ordinance, thereby permitting lawful video gaming within unincorporated areas of Lake County.
- On September 13, 2016, the Lake County Board approved the Video Gaming Revenue (VGR) Policy (“the Policy”) which established a framework for: (1) capturing video gaming administrative, legal, and enforcement costs; and (2) evaluating and possibly funding social programs, projects (excluding capital improvements), and/or services that benefit Lake County residents.
- The Policy specifies that periodic revisions may be undertaken through periodic review of the Policy by the Committee; the first such revision (Revision One) was adopted by the County Board in July 2018.
- With funding from VGR, United Way established 211, a phone number and text service to connect residents to human services information and referrals.
- In order to provide for ongoing, dedicated funding support for this critical infrastructure for the human services system, an amendment has been prepared to the Policy (Revision Two) based on prior Committee feedback.

**Attachments:** [VGR Policy- Revision 2- 10-27-2020.pdf](#)

**55**     **20-1558**

Resolution approving Amendment Number Two to the Lake County CARES Act Funding Plan and authorizing an emergency appropriation and line item transfers of the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds across approved Lake County CARES Act Categories in direct response to the COVID-19 Public Health Emergency.

- The CARES Act was passed by Congress and signed into law on March 27, 2020. On April 23, 2020, Lake County received \$121,539,986.20.
- On July 27, 2020 the Lake County CARES Act Funding Plan was approved by the County Board. On September 29, 2020, the County Board approved Amendment Number One to the plan. This is Amendment Number Two to the plan.
- To date, \$119,500,000 of CARES Act funding has been appropriated and distributed in the approved Lake County CARES Act Categories.
- Amendment Number Two includes transferring \$1,500,000 from the Resident Support and Assistance Category to the Public Health Support and Assistance Category for mass vaccination requirements as well as emergency appropriating the remainder of the Lake County CARES Act funds (\$2,039,986.20).

- As previously approved:
  - Authority to spend appropriated funds within CARES Act Categories and execute any and all agreements with partners related to the allocation and distribution of CARES Act funds is delegated to the County Administrator or their designee(s).
  - CARES Act budget allocations may be amended with line item transfers between CARES Act Categories as approved by the County Board.
  - Any CARES Act funds not spent or encumbered by December 15, 2020 will be reallocated to the County wide Essential Service category.

**Attachments:** [CARES Act emergency appropriation11022020.pdf](#)

[CARES Act line item transfer 110120.pdf](#)

[CARES Full Budget Plan\(Amend2\)-Redline.pdf](#)

[CARES Full Budget Plan\(Amend2\).pdf](#)

[CARES Act Allocation\(Amend2\)-Redline.pdf](#)

[CARES Act Allocation\(Amend2\).pdf](#)

**56**     **20-1573**

Resolution ratifying emergency procurements from Fund 745, the CARES Act Coronavirus Relief Fund.

- Lake County was a recipient of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”), which established a Coronavirus Relief Fund.
- The CARES Act provides that payments from the Fund may only be used to cover costs that 1) are necessary expenditures incurred due to COVID-19, 2) were not accounted for in the Fiscal Year 2020 budget, and 3) were incurred during the period of March 1, 2020 through December 30, 2020.
- Lake County established a special revenue fund, Fund 745, the CARES Act Coronavirus Relief Fund for budgeting and accounting purposes only.
- These expenditures have been identified as emergency procurements which are obtained in circumstances which include, but are not limited to; situations threatening public health or safety, where immediate repairs to County property are necessary to protect or prevent against further loss or damage, prevent or minimize disruption to County Services, ensure integrity of County records, or avoid a lapse or loss of federal, state or donated funds.
- Pursuant to the Lake County Purchasing Ordinance Article 6, Section 103, emergency procurements over \$30,000 must be ratified by the County Board.

**Attachments:** [Purchase Orders for 8.1.2020 to 10.26.2020.pdf](#)

**57**     **20-1581**

Ordinance recommending a Real Property Tax Levy, attached hereto and made part of this Ordinance, providing for the apportionment of taxes across the various items



of the Fiscal Year (FY) 2021 Appropriation Ordinance as adopted by the County Board of Lake County, Illinois.

- This ordinance identifies the determined amount of tax dollars allocated to each of the countywide property tax funds for Tax Year 2020, collected during calendar year 2021.
- The total amount is the same amount extended for Tax Year 2019.
- The tax levy will be filed with the County Clerk once adopted.

**Attachments:** [PTax 5 Year History 11022020.pdf](#)

**58** [20-1586](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$50,000 for Special Service Area (SSA) Number Eight.

- The levy ordinance for this SSA (Loon Lake) is required to be adopted annually.

**59** [20-1601](#)

Ordinance appropriating funds and providing for the levy of a direct tax sufficient to produce \$164,919.60 for the Northeast Lake Facilities Planning Area Special Service Area (SSA) Number Nine.

- In 1994, the County Board established the Northeast SSA Number Nine.
- The SSA was established to assist in the financing of the Northeast sewer system.
- A special tax roll was created that sets forth the amount to be levied each year against all parcels in the SSA.
- This ordinance lists the amounts to be levied for the tax year 2020 to be collected during calendar 2021.

**60** [20-1627](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$34,400 for Special Service Area (SSA) Number 12.

- In 2004 the County Board established the Woods of Ivanhoe SSA.
- This SSA provides funds to maintain private roads in Ivanhoe Subdivision.
- The levy amount was determined by the Homeowner's Association.

**61** [20-1587](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$226,008 for Special Service Area (SSA) Number 13.

- The levy ordinance for this SSA (Spencer Highlands) is required to be adopted annually.

**62** [20-1588](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$13,925 for Special Service Area (SSA) Number 14.

- The levy ordinance for this SSA (Oak Pond Lane) is required to be adopted annually.

**63** [20-1589](#)

Ordinance providing for the levy of a direct annual tax sufficient to produce \$28,320



