

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, May 12, 2020

9:00 AM

**Live-streamed at <http://lakecounty.tv/>, on Comcast's Channel 18
or 30 (depending on where you live) & AT&T UVerse Channel 99**

Lake County Board

To comply with social distancing requirements and Governor Pritzker's stay-at-home order, this meeting will be live-streamed at <http://lakecounty.tv/> and on Comcast's network, Channel 18 or 30 (depending on where you live) and AT&T Channel 99.

Public comments are welcomed and encouraged. Public comments received by 9:00 a.m., Tuesday, May 12, 2020 will be read at the beginning of the meeting under Public Comment in the order they are received. Comments received during the meeting will be held until the end of the meeting. Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment pursuant to the County Board Rules of Order and Operational Procedures. All comments received will be included in the Committee's meeting minutes regardless of whether they are read aloud at the meeting.

PUBLIC COMMENTS shall be emailed to CountyBoard@lakecountyil.gov with the following information:

- * Subject Title: Lake County Board Public Comment
- * Name
- * Street Address (Optional)
- * City, State (Optional)
- * Phone (Optional)
- * Organization, agency, etc. being represented. (If representing yourself, put "Self")
- * Topic or Agenda Item Number followed by Public Comment.

Public with no access to email may leave a message with the County Board Office at 847-377-2300.

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

ADDENDA TO THE AGENDA

SPECIAL RECOGNITION

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

CHAIR'S REMARKS

OLD BUSINESS

NEW BUSINESS

CONSENT AGENDA (Items 2 - 33)

1 **20-0562**

Minutes from April 7, 2020 Special Call.

Attachments: [April 7, 2020 Special Call Meeting Minutes](#)

CLAIMS AGAINST LAKE COUNTY, IL

2 **20-0642**

Report of Claims Against Lake County for the Month of April 2020.

Attachments: [May 12 Claims Against Lake County](#)

REPORTS

3 **20-0405**

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of January 2020.

Attachments: [January 2020](#)

4 **[20-0458](#)**

Report from Robin M. O'Connor, County Clerk, for the month of February 2020.

Attachments: [LCC Report for February](#)

5 **[20-0467](#)**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of February 2020.

Attachments: [February 2020](#)

6 **[20-0583](#)**

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of March 2020.

Attachments: [March 2020](#)

7 **[20-0604](#)**

Report from Holly Kim, Treasurer, for the month of December 2019.

Attachments: [Cash & Investment Dec 2018.pdf](#)

[Cash & Investment Dec 2019.pdf](#)

8 **[20-0581](#)**

Report from Joy Gossman, Public Defender, for the month of February 2020.

Attachments: [02-20 Main](#)

[02-20 Main PTR](#)

[02-20 JUV Main](#)

[02-20 JUV PTR](#)

9 **[20-0567](#)**

Report from Joy Gossman, Public Defender, for the month of March 2020.

Attachments: [03-30 Main](#)

[03-20 Main PTR](#)

[03-20 JUV Main](#)

[03-20 JUV PTR](#)

10 **[20-0468](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of February 2020.

Attachments: [County Board Report FY20 - 02 February 031620](#)

11 [20-0579](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of March 2020.

Attachments: [County Board Report FY20 - 03 March 041520](#)

12 [20-0621](#)

Finance Monthly Report.

Attachments: [Finance Monthly Report 050320.pdf](#)

REAPPOINTMENTS

13 [20-0627](#)

Resolution providing for the reappointment of Ellen Dimock as a member of the Grayslake Fire Protection District.

Attachments: [Ellen Dimock Resume](#)

14 [20-0628](#)

Resolution providing for the reappointment of Theodore Sittig as a member of the Beach Park Fire Protection District.

Attachments: [Theodore Sittig Resume](#)

15 [20-0644](#)

Resolution providing for the reappointment of Sheila Elston as a member of the Deerfield-Bannockburn Fire Protection District.

Attachments: [Sheila Elston Resume](#)

16 [20-0645](#)

Resolution providing for the reappointments of Thomas Buehler and Michael Kohlmeyer as members of the Greater Round Lake Fire Protection District.

Attachments: [Thomas Buehler Resume](#)
[Michael Kohlmeyer Resume](#)

17 [20-0646](#)

Resolution providing for the reappointment of Martin Klauber as a member of the Warren-Waukegan Fire Protection District.

Attachments: [Martin Klauber Resume](#)

LAW AND JUDICIAL COMMITTEE

18 [20-0582](#)

Joint resolution accepting the 2020 National Crime Victims' Rights Week (NCVRW) Community Awareness Project sub-grant and authorizing an emergency appropriation in the amount of \$5,000.

- Since 1981, NCVRW has been annually observed in April and is intended to increase public awareness and knowledge about the wide range of rights and services available to people who have been victimized by crime.
- A \$5,000 sub-grant was awarded to the State's Attorney's Office by the National Association of Victims of Crime Act (VOCA) Assistance Administrators (NAVAA) under a VOCA grant from the Office for Victims of Crime, within the Office of Justice Programs, United States Department of Justice.
- The 2020 NCVRW theme is "Seek Justice - Ensure Victims' Rights - Inspire Hope."
- The program funds will be used during the 2020 NCVRW, April 19-25, to promote community awareness of crime victims' rights and services and will support the purchase of NCVRW event supplies, speaker and announcements.
- The source of program funding is 100 percent federal VOCA; no match is required.

Attachments: [Illinois - 10 - Award Letter CAP20-0010](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE

19 [20-0464](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$37,124 for the Harm Reduction Community Linkages program.

- The \$37,124 Illinois Department of Public Health grant will be used for office supplies and to offset existing staff salary and benefit costs.
- The \$37,124 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period September 1, 2019 through August 31, 2021.

Attachments: [Harm Reduction \\$35K](#)

20 [20-0465](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$157,506 for the Illinois Breast and Cervical Cancer Program.

- The \$157,506 Illinois Department of Public Health grant will be used to support a new part-time nurse position and cover the costs of mammograms.
- The \$157,506 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

Attachments: [IBCCP \\$157K](#)

21 [20-0466](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$84,302 for the Local Health Department Overdoses Surveillance and Response program.

- The \$84,302 Illinois Department of Public Health grant will be used to support the planning and development of an Opioid Response Plan, and to offset existing staff salary and benefit costs.
- The \$84,302 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period September 1, 2019 through August 31, 2020.

Attachments: [Overdoses Surveillance \\$84,302](#)

22 [20-0502](#)

Joint resolution accepting the Susan G. Komen Foundation grant and authorizing an emergency appropriation in the amount of \$15,150 for the Illinois Breast and Cervical Cancer program.

- The \$15,150 Susan G. Komen grant will be used to provide screening mammograms to uninsured women.
- The \$15,150 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year (FY) 2020 budget.
- The grant award will be for the period January 1, 2020 through December 31, 2020.

Attachments: [IBCCP \\$15K](#)

PUBLIC WORKS, PLANNING AND TRANSPORTATION COMMITTEE**23** [19-1914](#)

Joint resolution appropriating a supplemental amount of \$130,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Three in the amount of \$80,912.54, for the intersection improvement of Winchester Road at Illinois Route 83.

- The Winchester Road at Illinois Route 83 Intersection Improvement is currently under contract with Strand Associates, Inc., Joliet, Illinois, in the amount of \$313,059.76.
- This Lake County Board, at its meeting of March 14, 2017, approved \$380,000 of ¼% Sales Tax for Transportation funds for this project.
- Change orders need to be approved by the standing committees for cumulative net increases over 10 percent.
- Change Order Number Three, in the amount of \$80,912.54, is needed to cover additional geotechnical work, drainage study revisions and a traffic impact

analysis, all requested by the Illinois Department of Transportation (IDOT), as well as attending meetings and preparing plans associated with the extra work items.

- Change Order Number Two, in the amount of \$20,912.50, consisted of the addition of a drainage study along Illinois Route 83 requested by IDOT.
- Change Order Number One, in the amount of \$9,524.14, was needed to add wetland services to the original contract.
- The sum of all change orders is \$111,349.18 and the total revised contract amount is \$424,408.94.
- This project is included in the highway improvement program with target construction in 2022, and designated as Section 16-00170-13-CH.

Attachments: [19-1914 Winchester Road IL 83 Supplement 3 - Draft](#)

[19-1914 Vendor Disclosure, Strand Associates](#)

[19-1914 Winchester Road Location Map.pdf](#)

24 **20-0471**

Ordinance providing for the establishment of a County speed zone of 45 miles per hour (MPH), on Grass Lake Road, from US Route 45 to 200 feet east of Waterford Drive, located in Lake Villa Township.

- The necessary speed studies have been undertaken and an ordinance is required to establish speed zones.
- Requested by the Lake County Traffic Department upon completion of reconstruction and realignment of US Route 45.

Attachments: [20-0471 County Speed Ordinance Grass Lake Road Location Map.pdf](#)

25 **20-0473**

Ordinance providing for the establishment of a County speed zone of 45 miles per hour (MPH), on Millburn Road, from US Route 45 to 850 feet east of Crawford Road, located in Lake Villa Township.

- The necessary speed studies have been undertaken and an ordinance is required to establish speed zones.
- Requested by the Lake County Traffic Department upon completion of reconstruction and realignment of US Route 45.

Attachments: [20-0473 County Speed Ordinance Millburn Road Location Map.pdf](#)

26 **20-0474**

Ordinance providing for the establishment of a County speed zone of 40 miles per hour (MPH), currently designated 55 MPH on Main Street (old US Route 45), from a point 700 feet north of Millburn Road to the north end of the roadway, located in Lake Villa Township.

- The necessary speed studies have been undertaken and an ordinance is required to establish speed zones.
- Requested by the Lake County Traffic Department upon completion of

reconstruction and realignment of US Route 45.

Attachments: [20-0474 County Speed Ordinance Main Street \(North\) Location Map.pdf](#)

27 **20-0475**

Ordinance providing for the establishment of a County speed zone of 40 miles per hour (MPH), currently designated 55 MPH on Main Street (old US Route 45), from US Route 45 north to Millburn Road, located in Lake Villa Township.

- The necessary speed studies have been undertaken and an ordinance is required to establish speed zones.
- Requested by the Lake County Traffic Department upon completion of reconstruction and realignment of US Route 45.

Attachments: [20-0475 County Speed Ordinance Main Street \(South\) Location Map.pdf](#)

28 **20-0552**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$293,732.99 for Hot-Mix Asphalt Surface Removal, patching and construction of Surface Course and Leveling Binder on various roads in the Grant Township Road District, which will be improved under the Illinois Highway Code for a total of 1.07 miles.

- There was a public call for bids, and a total of two bids were received, ranging from \$293,732.99 to \$370,396.04, and the lowest responsible bidder is Peter Baker and Son Company in the amount of \$293,732.99.
- This improvement is designated as Section 20-07000-01-GM.
- State Statute requires townships to obtain approval from the County; there are no expenditures of County funds on this project.

Attachments: [20-0552 Bid Tab - 2020 Grant Road District](#)

[Vendor Disclosure, Peter Baker and Son Co.](#)

[20-0552 2020 Grant Road District Location Map.pdf](#)

29 **20-0553**

Joint resolution authorizing a contract with J.A. Johnson Paving Company, Arlington Heights, Illinois, in the amount of \$241,094.23 for Hot-Mix Asphalt Surface Removal, patching and construction of Surface Course and Leveling Binder on various roads in the Wauconda Township Road District, which will be improved under the Illinois Highway Code for a total of 0.63 miles.

- There was a public call for bids, and a total of three bids were received, ranging from \$241,094.23 to \$303,814.33, and the lowest responsible bidder is J.A. Johnson Paving Company, in the amount of \$241,094.23.
- This improvement is designated as Section 20-15130-01-GM.
- State Statute requires townships to obtain approval from the County; there are no expenditures of County funds on this project.

Attachments: [20-0553 Bid Tab - 2020 Wauconda Road District](#)
[Vendor Disclosure, J.A. Johnson Paving](#)
[20-0553 2020 Wauconda Road District Location Map.pdf](#)

30 **20-0554**

Joint resolution authorizing a contract with Lake County Grading Company, Libertyville, Illinois, in the amount of \$524,130.50 for the storm sewer and culvert removal and installation on Midlothian Road, and appropriating \$630,000 of County Bridge Tax funds.

- Storm sewer and culverts on Midlothian Road are at the end of their useful life and must be replaced.
- There was a public call for bids, and a total of five bids were received, ranging from \$524,130.50 to \$658,175.20, and the lowest responsible bidder is Lake County Grading Company, in the amount of \$524,130.50.
- This project is included in the highway improvement program with construction in 2020, and designated as Section 17-00171-16-DR.

Attachments: [20-0554 Bid Tab - Midlothian Rd. Culvert Replacements](#)
[Vendor Disclosure, Lake County Grading Co.](#)
[20-0554 Midlothian Road Culvert Replacements Location Map.pdf](#)

31 **20-0558**

Joint resolution authorizing the disposal of excess property located at Grand Avenue at the Canadian Pacific Railway tracks and at 1st Street in the Village of Gurnee via a quitclaim deed and approving an intergovernmental agreement with the Village.

- Lake County owns two parcels of property, containing approximately 1.91 acres, along Grand Avenue at the Canadian Pacific Railway tracks and at 1st Street in Gurnee, Illinois.
- The excess parcels were acquired in 1959 and 1960 and are not needed for current or future transportation improvements by the Lake County Division of Transportation.
- This resolution authorizes the disposal of the parcels via a quitclaim deed to the Village and authorizes an agreement with the Village of Gurnee for the terms and conditions of the property transfer.

Attachments: [20-0558 Gurnee Excess Property IGA draft](#)
[20-0558 Gurnee Quit Claim Deed](#)
[20-0558 Gurnee Legal Description](#)
[20-0558 IL132 at First Street, Excess Property Disposal Location Map.pdf](#)

32 **20-0566**

Joint resolution authorizing an emergency appropriation in the amount of \$26,118.10 within the Lake County Public Works Department's Fund 620 for the Northern Lake

County Lake Michigan Water Planning Group's (NLCLMWPG) activities occurring May 1, 2020 through April 30, 2021.

- NLCLMWPG was established by the County, Lake Villa, and Lindenhurst to plan and coordinate efforts to extend Lake Michigan water to northern Lake County.
- The group meets monthly to discuss items associated with the Central Lake County Joint Action Water Agency (CLCJAWA) water system extension project and Special Service Area Number 16 (SSA #16).
- The County serves as the repository and executor of the group's funds and financial transactions.
- On March 27, 2020 the NLCLMWPG approved an annual budget of \$26,118.10 for May 1, 2020 through April 30, 2021. The budget is not appropriated as part of the county's normal budget cycle; therefore, an emergency appropriation is required.

Attachments: [20-0566 NLCLMWPG'20 Fund 620-SSA16 LM Working Group '20-'21 bu](#)

REGULAR AGENDA

33 [**20-0648**](#)

Resolution providing for the establishment of a Special Committee focused on COVID-19 recovery and relief, and appointments to said committee.

LAW AND JUDICIAL COMMITTEE

34 [**20-0580**](#)

Joint resolution authorizing an emergency appropriation and approving a Title IV-D Intergovernmental Agreement (IGA) between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for the period of July 1, 2020 through June 30, 2025, for a maximum reimbursement amount of \$3,491,909 for staff wages and benefits.

- Since 1985, the State's Attorney's Office has entered into an annual Intergovernmental Agreement with the Illinois Department of Healthcare and Family Services (IDHFS) to provide child support enforcement services.
- Pursuant to these annual agreements, the State's Attorney's Office is to be reimbursed for reasonable costs for providing these services, as determined by IDHFS. From 1999 to 2017, the State's Attorney's Child Support Enforcement (CSE) staff included three assistant state's attorneys, four secretaries, three paralegals and one investigator.
- Currently, the CSE staff includes two full-time assistant state's attorneys, a .5 full-time equivalent (FTE) assistant state's attorney/supervisor, three full-time legal assistants, and 2.75 FTE paralegals.
- The Child Support Enforcement Division handles approximately 12,000 active cases, including those to establish paternity, to set support upon voluntary acknowledgement, to establish medical support orders, and to enforce orders for payment of support.
- IDHFS has tendered a proposed Five-Year Contract for 2021-2025 to reimburse

personnel costs not to exceed \$3,491,909, 66 percent of which is federal funds.

- Funding for the 2021 Lake County contract will be increased from \$610,000 to \$671,000, with remaining years 2022 \$684,420, 2023 \$698,108, 2024 \$712,070, and 2025 \$726,311.
- Fiscal Year 2020 Program cost is \$899,072 which includes: \$671,000 from the State of IDHFS and \$228,072 in the State's Attorney's current operating budget.

Attachments: [Child Support Contract Appendix SFY2021-SFY2025](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE

35 [20-0310](#)

Joint resolution amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178)

- The Environmental Health Water Well program is proposing revisions to fees associated with non-community water systems.
 - The proposed fee revisions relieve facilities from having to pay potentially high lab costs for repeat samples, reduce the time and cost of billing for repeat and monthly samples for Health Department staff, and eliminate the need for monthly-sampled facilities to pay monthly invoices during the year.
 - The proposal, if implemented, will be revenue neutral.
- This proposal would eliminate charging and invoicing for repeat sample fees, and would offset the revenue by slightly increasing the annual permit fee for all facilities.
 - With a projected two percent CPI for Fiscal Year (FY) 2021, the cost of an annual permit in 2021 would be \$218 without this change.
 - This proposal would increase the FY 2021 fee by \$22 to \$240, or around 10 percent.
 - But no facility, with the exception of those who have neglected to take documented, mandated actions to correct a system deficiency would ever be responsible for additional collection and analysis fees.
- The proposal also creates two new fees that would allow the option for monthly-sampled facilities to pay for the samples in one payment at the start of the year, along with their permit fee.
 - Potentially affected facilities were contacted and are in favor of this proposal.
- The Board of Health met regarding this item on February 26, 2020.

Attachments: [Proposed 2020 EH Fees Schedule](#)

36 [20-0568](#)

Joint resolution accepting the Anonymous Foundation donation and authorizing an emergency appropriation in the amount of \$100,000 for the COVID-19 Response.

- The \$100,000 Anonymous Foundation donation will be used to purchase necessary personal protective equipment.
- The \$100,000 in additional funding has not been previously appropriated because the resources were secured after the County's adoption of the Fiscal Year (FY)

2020 budget.

Attachments: [COVID-19 Foundation Donation](#)

37 **20-0623**

Joint resolution amending County Board resolution 20-0503 (adopted on April 7, 2020) to allow the County's \$100,000 agency unreimbursed novel coronavirus (COVID-19) emergency shelter funds (derived from 2020 Video Gaming Revenue) to be utilized for Alternate Housing Sites.

- On April 7, 2020, the County Board adopted a resolution authorizing \$100,000 in 2020 Video Gaming Revenue to be reserved for agencies providing emergency shelter for people who are homeless during the COVID-19 crisis.
- The original resolution was predicated upon the community need for emergency non-congregate homeless shelter as a safer alternative to congregate sheltering during the COVID-19 pandemic. Due to the widespread impact of the COVID-19 pandemic on local health and human services, additional non-congregate emergency shelter needs are anticipated.
- The use of funds, reserved from 2020 Video Gaming Revenue, under the original resolution was to "fund or reimburse emergency, non-congregate shelter needs including, but not limited to, reimbursing Lake County shelters for costs of emergency, non-congregate shelter" in the event that adequate funding or reimbursements from other sources are not available.
- Since the adoption of the original resolution, additional federal funding sources have been identified to reimburse non-congregate shelter costs of Lake County's homeless shelter organizations, including pandemic-related Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funding under the 2020 Cares Act.
- Simultaneously, the need for emergency non-congregate sheltering at Health Department-managed Alternate Housing Sites will continue to increase for (a) persons who test positive for COVID-19 who do not require hospitalization but need isolation; (b) persons who have been exposed to COVID-19 and do not require hospitalization; and (c) asymptomatic high-risk persons needing social distancing as a precautionary measure, such as people over 65 or with certain underlying health conditions. County up-front expenses for Alternate Housing Sites may be partially reimbursable under FEMA's Public Assistance Program.
- Lake County's homeless shelter agencies that currently house clients in non-congregate shelter may have a need to divert those clients that meet criteria (a) or (b) above to a Health Department-managed Alternate Housing Site; funding will be needed to allow the diversion of such clients to Alternate Housing Sites.
- Given the availability of other sources for reimbursing Lake County's homeless shelter organizations, and the growing need for County expense of funds to shelter persons (including homeless individuals who are COVID-19 positive or exposed) at Alternate Housing Sites, this resolution amends the original resolution to allow the use of the County's \$100,000 agency unreimbursed novel corona virus (COVID-19) emergency shelter funds (derived from 2020 Video Gaming Revenue) to be utilized for Alternate Housing Sites.

38 **20-0597**

Joint resolution approving the second amendment to the 2019 United States Housing and Urban Development (HUD) Annual Action Plan (AAP).

- The CARES Act was signed into law on March 27, 2020 to alleviate the immediate needs related to the COVID-19 pandemic. The CARES Act includes up to \$5,000,000,000 in Community Development Block Grant (CDBG) funding and \$4,000,000,000 of Emergency Solutions Grant (ESG) funding.
- As an entitlement community Lake County will receive an additional \$1,709,120 of CDBG and \$777,472 of ESG funds from the first allotment of this funding.
- HUD requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- The Second Amendment to the Program Year 2019 (PY 2019) Annual Action Plan (AAP) incorporates the CARES Act funding and allocates \$777,472 of ESG funds to support shelter, rapid rehousing and program administration. The amendment also includes \$1,591,824 of CDBG funds to support: rental assistance, legal services, housing counseling, food banks, emergency small business loans and program administration.
- The Second Amendment to the PY 2019 Annual Action Plan (AAP) reallocates \$88,732 in 2019 HOME funds approved for the Community Partners for Affordable Housing (CPAH) Owner Occupied Rehabilitation Program (OORP) to the CPAH Down-payment Assistance Program (DAP).

Attachments: [AAP Summary.pdf](#)

[2019 AAP 2nd Amendment.pdf](#)

39 **20-0598**

Joint resolution authorizing a contract for Permanent Supportive Housing Expansion HOME Tenant-Based Rental Assistance from Thresholds, Chicago, Illinois, in an amount not to exceed \$260,311.

- Community Development worked with consultants at the Corporation for Supportive Housing to develop innovative funding mechanisms for additional permanent supportive housing (PSH) units for Lake County residents experiencing homelessness.
- The County Board approved funding for this purpose in the approved Fiscal Year (FY) 2019 Annual Action Plan.
- Thresholds were selected to receive the contract for rental assistance, administrative costs, and a performance payment as a result of a public call for partners. The performance payment will be dependent upon successful outcomes.
- Pursuant to the Code of Federal Regulations, the participating jurisdiction may select a subrecipient to administer all or some of the participating jurisdiction's HOME programs to provide tenant-based rental assistance. This contract authorizes Thresholds to provide this tenant-based rental assistance in an amount not to exceed of \$260,311 for services through April 30, 2022.

40 [20-0312](#)

Resolution authorizing the proposed revisions to Lake County Code of Ordinances Chapter 177, Tobacco Regulations.

- Due to the adoption of the Prevention of Tobacco Use by Persons under 21 Years of Age and Sale and Distribution of Tobacco Products Act (720 ILCS 675/), also known as Tobacco 21, revisions to Chapter 177 need to be made to align the ordinance with the Act.
- The amendments to the Act changed the definition of a “tobacco product” by removing electronic cigarettes and alternative tobacco products, defining each of these items separately.
- To make the correction, the proposed revisions to Chapter 177 strike the current definitions of “tobacco product” and “electronic smoking device,” and add the definitions of “tobacco product,” “electronic cigarette,” and “alternative nicotine product” as defined in the Act.
- Additionally, the term “tobacco products” is replaced with “tobacco products, electronic cigarettes, and (or) alternative nicotine products” throughout the ordinance.
- The Board of Health met regarding this item on February 26, 2020.

Attachments: [LCCO Chapter 177 Tobacco Regulations Amendments](#)

41 [20-0309](#)

An ordinance amending ordinance prohibiting the use of groundwater as a potable water supply by the installation or use of potable water supply wells or by any other method.

- On August 13, 2019, the County Board approved an ordinance to prohibit the use of groundwater from water wells as a potable source of water in designated areas around the Hoffelder closed landfill site in order to allow for development of these properties without further environmental remediation.
- The owner of the property secured similar ordinances from other neighboring jurisdictions.
- The owner of the property presented the Ordinance to the Illinois Environmental Protection Agency (IEPA) for approval and acceptance.
- The IEPA requested the proposed revisions to the ordinance.
- All of the requested revisions are for clarity; there are no substantive changes to the ordinance.
- The Board of Health met regarding this item on February 26, 2020.

Attachments: [Groundwater Ordinance Hoffelder Landfill Map](#)
 [LC Groundwater Ordinance Tracked Changes](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION COMMITTEE**42 [20-0483](#)**

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, for Phase II design engineering services for improvements to Deerfield Parkway/Road from Krause Drive to Saunders Road, in the Villages of Buffalo Grove, Riverwoods, and Deerfield, at a maximum cost of \$2,634,307.26, and appropriating \$3,165,000 of Motor Fuel Tax funds.

- Deerfield Parkway/Road, from Krause Drive to Saunders Road needs to be rehabilitated and reconstructed.
- The improvements from Krause Drive to Illinois Route 21 include pavement rehabilitation and patching.
- The improvements from Illinois Route 21 to Saunders Road include widening from two to three lanes to provide center turn lanes, inclusive of intersection, drainage and non-motorized improvements.
- A consulting firm will be utilized to perform these engineering services.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from ten professional firms of which three were short-listed and presented to a consultant selection committee.
- The selected and recommended firm is Christopher B. Burke Engineering, Ltd., Rosemont, Illinois.
- This project is included in the highway improvement program and designated as Section 15-00038-07-WR.

Attachments: [20-0483 Deerfield Rd Phase II Consultant Agreement Draft](#)

[20-0483 Vendor Disclosure, Christopher Burke](#)

[20-0483 Deerfield Road, IL Route 21 to Saunders Road Location Map.pdf](#)

43 [20-0555](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$2,561,393.19 for the intersection improvement of Wadsworth Road at Dilleys Road and appropriating \$3,150,000 of ¼% Sales Tax for Transportation funds.

- The intersection of Wadsworth Road at Dilleys Road will be improved with a roundabout.
- There was a public call for bids. A total of three bids were received, ranging from \$2,561,393.19 to \$3,053,272.78. The lowest responsible bidder is Campanella and Sons, Inc., in the amount of \$2,561,393.19.

- The project requires a 90-day closure of the intersection to construct the roundabout.
- The contract includes an incentive to the contractor for opening the road early and a disincentive if the closure goes beyond the planned 90 days.
- The detour incentive is \$7,500 per day for a maximum of ten days and the disincentive is \$18,000 per day without a maximum.
- Reducing the duration of the closure is a direct benefit to motorists including first responders and area schools.
- This project is included in the highway improvement program with construction planned to begin in 2020, and designated as Section 17-00076-19-CH.

Attachments: [20-0555 Bid Tab - Wadsworth Rd at Dilleys Rd Roundabout](#)

[Vendor Disclosure, Campanella and Sons](#)

[20-0555 Wadsworth Road at Dilleys Road Roundabout Location Map.pdf](#)

44 **20-0556**

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$1,667,139.02 for the widening and resurfacing of Wadsworth Road, constructing a frontage road, and making repairs to a bridge over the Des Plaines River, and appropriating \$2,000,000 of ¼% Sales Tax for Transportation funds.

- Wadsworth Road will be widened and resurfaced including construction of a frontage road, and making repairs to a bridge over the Des Plaines River.
- There was a public call for bids, and two bids were received, ranging from \$1,667,139.02 to \$1,941,063.11, and the lowest responsible bidder is Campanella and Sons, Inc., in the amount of \$1,667,139.02.
- This project is included in the highway improvement program with construction in 2020, and designated as Section 19-00066-09-WR.

Attachments: [20-0556 Bid Tab - Wadsworth Road Safety Improvement](#)

[Vendor Disclosure, Campanella and Sons](#)

[20-0556 Wadsworth Road Safety Improvements Location Map.pdf](#)

45 **20-0559**

Joint resolution authorizing an agreement with Civiltech Engineering, Itasca, Illinois, to provide Phase II design engineering services for improvements to the intersections of Darrell Road with Case Road/Neville Road, Dowell Road and Fisher Road in the Village of Island Lake and unincorporated Wauconda Township, at a maximum cost of \$1,276,738.01, and appropriating \$1,535,000 of Motor Fuel Tax funds.

- The intersections of Darrell Road with Case Road/Neville Road, Dowell Road and Fisher Road need to be improved, inclusive of non-motorized improvements.
- The intersection improvements include roundabouts, along with non-motorized travel improvements.
- A consulting firm will be utilized to perform these engineering services.

- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from six professional firms of which three were short-listed and presented to a consultant selection committee.
- The selected and recommended firm is Civiltech Engineering, Itasca, Illinois.
- This project is included in the highway improvement program and targeted for a letting in 2022, and designated as Section 13-00107-09-CH.
- \$1,364,102.76 of Motor Fuel Tax funds will be appropriated through excess revenues that have fallen into fund balance and the remaining \$170,897.24 will be appropriated through the approved FY2020 budget.

Attachments: [20-0559 Darrell Road Intersection Consultant Agreement draft](#)
[20-0559 Vendor Disclosure, Civiltech Engineering](#)
[20-0559 Darrell Road Intersection Improvements Location Map.pdf](#)

46 20-0561

Joint resolution authorizing an agreement with the Illinois State Toll Highway Authority and the Village of Gurnee stating the terms and conditions for the replacement of the Stearns School Road bridge over the Tri-State Tollway (I-94) and appropriating \$5,275,000 of ¼% Sales Tax for Transportation funds.

- The Stearns School Road bridge over the Tri-State Tollway (I-94) needs to be replaced.
- The improvement includes the widening of Stearns School Road from two to three lanes, the relocation of the Village of Gurnee bike path, and installation of a new sidewalk along the south side of Stearns School Road from North Creek Drive to Lawson Boulevard.
- The project will require a full closure of Stearns School Road planned in 2021.
- The Illinois Tollway will be the lead agency on the project and continue to maintain the bridge structure below the bridge deck.
- The total project cost, including engineering and construction, is estimated to be \$12,283,668.55.
- The County will reimburse the Illinois Tollway for the County's share of engineering and construction costs, estimated at \$4,392,807.
- The County will continue to maintain the bridge deck and elements above the deck.
- The Village of Gurnee will reimburse the Tollway for the Village's share of the bike path and sidewalk and will own and maintain both after construction.
- The project letting is planned for 2020 with construction in 2021.
- This improvement is included in the Highway Improvement Program and designated as Section 17-00236-03-BR.

Attachments: [20-0561 Stearns School Rd at I94 Bridge - draft Agreement](#)
[20-0561 Stearns School Road I-94 Bridge Location Map.pdf](#)

47 **20-0624**

Ordinance establishing the Lake County Temporary Emergency Public Nuisance Ordinance.

- During the COVID-19 pandemic, based upon available information from the Centers for Disease Control (CDC), people of all ages with underlying respiratory medical conditions, including chronic lung disease and asthma, are at higher risk for developing more serious complications if they contract COVID-19. Smoke from open burning can exacerbate these residents' respiratory conditions and further compromise their ability to fend off potentially severe effects of COVID-19. Additionally, people who do not have underlying conditions can experience more severe COVID-19 symptoms when exposed to smoke from open burning.
- Open burning during the pandemic also increases the potential risk of uncontrolled spread of fire, which could impact fire departments and County, municipal and other local governmental first responders at a time when their resources may be otherwise needed to assist in public health and safety.
- In light of these potential risks, numerous state and local governments throughout the United States have enacted temporary bans on open burning. Several fire protection districts across Lake County encompassing unincorporated areas have likewise enacted temporary bans on open burning within their boundaries.
- Attached as Exhibit A is an Ordinance enacting a temporary prohibition of the open burning in the unincorporated area. This Ordinance would reinforce and support bans already in effect in various fire protection districts throughout Lake County and provide additional means of enforcement over prohibited open burning activity in the unincorporated area.
- This temporary emergency ordinance will go into effect immediately upon County Board adoption of Exhibit A and expire on June 10, 2020.

Attachments: [EXHIBIT A LAKE COUNTY TEMPORARY EMERGENCY NUISANCE OF](#)

48 **20-0571**

Joint resolution authorizing a contract with BP&T Co., Mount Prospect, Illinois, for the Greggs Landing Painting Project in an estimated amount of \$65,800.

- Lake County desires to enter into a contract with BP&T Co., Mount Prospect, Illinois for the Greggs Landing Painting Project.
- There is a need to apply a cementitious crystalline waterproofing to the four interior walls of the 600,000-gallon inground water reservoir at Greggs Landing.
- An invitation to bid was issued and extended to 27 qualified vendors and sealed bids were received from three vendors, ranging from \$65,800 to \$74,000.
- BP&T Co. was determined to be the lowest responsive and responsible bidder who best meets the needs of the County in an estimated amount of \$65,800, based upon unit pricing.

Attachments: [20-0571 Bid Tab.pdf](#)
[20-0571 Final Bid Document.pdf](#)
[20-0571 Vendor Disclosure Statement.pdf](#)
[20-0571 Award Information.pdf](#)

FINANCIAL AND ADMINISTRATIVE COMMITTEE

49 [20-0563](#)

Resolution setting the compensation for specified County-wide Elected Office holders.

- Pursuant to 55 ILCS 5/4-10001, the County Board sets the compensation for elected officials not less than six months before those officials take office.
- Based on the election cycle of certain officials it is necessary to set compensation for the Recorder of Deeds, Circuit Clerk, and Coroner for the years 2021 through 2024.
- This resolution reflects a salary freeze for years 2021 through 2024 and is consistent with the direction given by the Financial and Administrative Committee at its April 16, 2020 Special Meeting.

Attachments: [Proposed Co Board-Elected Officials Salaries.pdf](#)

50 [20-0564](#)

Resolution setting the compensation for County Board Chair.

- Pursuant to 55 ILCS 5/4-10001, the County Board sets the compensation for elected officials not less than six months before those officials take office.
- Based on the election cycle, it is necessary to set compensation for the County Board Chair.
- The resolution reflects a salary freeze for years 2021 and 2022, eliminates the \$3,000 stipend as Liquor Commissioner, and is consistent with the direction given by the Financial and Administrative Committee at its April 16, 2020 Special Meeting.

Attachments: [Proposed Co Board-Elected Officials Salaries.pdf](#)

51 [20-0565](#)

Resolution setting the compensation for specified County Board Members.

- Pursuant to 55 ILCS 5/4-10001, the County Board sets the compensation for elected officials not less than six months before those officials take office.
- Based on the election cycle for certain officials, it is necessary to set compensation for members of the County Board Group One (under the four-four-two-year terms) for 2021 through 2022.
- This resolution reflects a salary freeze for years 2021 and 2022 and is consistent with the direction given by the Financial and Administrative Committee at its April 16, 2020 Special Meeting.

Attachments: [Proposed Co Board-Elected Officials Salaries.pdf](#)

52 **20-0631**

Ordinance to allow Lake County property owners to defer a portion of their Lake County property tax payments due to the impacts of COVID-19.

- Pursuant to 35 ILCS 200/21-40 (a) the Lake County Board has authority to adopt an ordinance under which 50% of both the first and second installments of property taxes shall not become delinquent until 60 days after each installment due date.
- To qualify for the deferred installment payments, owners of real property located in Lake County must make application to the County Collector stating facts which support that the property owners have been adversely affected financially by the COVID-19 disaster.

Attachments: [PTAX Deferment Ordinance - May 2020 - Ver2.pdf](#)

[Property Tax Deferment Form - May 2020 - V2.pdf](#)

53 **20-0635**

Ordinance extending the filing deadline for the 2020 Senior Citizen Assessment Freeze Homestead Exemption.

- Illinois Property Tax Code provides that “[a] county may, by ordinance, establish a date for submission of applications that is different than July 1” (35 ILCS 200/15-172(c)).
- Provides for the 2020 date to be moved from July 1, 2020 deadline to October 1, 2020 in order to reduce the number of persons at “higher risk” from traveling to the County Assessment Office during the next three months.

Attachments: [Senior Citizen Assessment Freeze Homestead Resolution](#)

54 **20-0569**

Resolution setting forth the budget and financial policies for the Fiscal Year (FY) 2021 Lake County Budget.

- The County Board adopts budget policies annually for the upcoming budget cycle and to guide financial activity for the FY.
- All policies maintain prudent financial management practices for the short and long term and are consistent with best business practices.
- The proposed FY 2021 policies include updates to fund balance reserves, clarifications for budget preparation, including the initial property tax levy used to balance the budget, and clarifications on New Program Requests.

Attachments: [Proposed FY2021 Budget Calendar.pdf](#)

[Proposed FY2021 Budget Policies - REDLINE.pdf](#)

[Proposed FY2021 Budget Policies - CLEAN.pdf](#)

55 **20-0570**

Resolution authorizing line-item transfers between various funds for the purpose of

reducing the Fiscal Year (FY) 2020 Budget spending authority in response to the COVID-19 pandemic.

- The COVID-19 pandemic has had severe economic consequences not only in Lake County, but across the United States and world. The County's initial immediate response is to reduce operational expenditures.
- Line-item transfers in various funds between accounts in the FY 2020 budget are needed to reduce the overall operating spending authority to balance out the revenue losses. The funds are being moved into Contingency accounts that may be accessed if needed and if funds are available.
- The County Board must approve line-item transfers under certain conditions. A listing of the various transfers is attached to the resolution. This action does not increase or decrease budget authority; it simply transfers previously approved budget authority.
- Additional operational budget reductions will be presented on an ongoing basis and as the need arises.

Attachments: [COVID Reductions LIT May 12 2020.pdf](#)

56 **20-0619**

Resolution authorizing the creation of the Coronavirus Relief Fund.

- Lake County is a recipient of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), which established a Coronavirus Relief Fund.
- The CARES Act provides that payments from the Fund may only be used to cover costs that 1) are necessary expenditures incurred due to COVID-19, 2) were not accounted for in the Fiscal Year 2020 budget, and 3) were incurred during the period of March 1, 2020 through December 30, 2020.
- In order to ensure compliance with the strict guidelines for this funding, Lake County is proposing the creation of a new special revenue fund to record and account for the revenue and expenses associated with the Coronavirus Relief Fund.
- This resolution establishes Fund 745, The CARES Act Coronavirus Relief Fund for budgeting and accounting purposes only.
- A plan is being developed to utilize these and other funds. Additional guidance is still forthcoming regarding more specifics on eligible uses and relationship with other funding sources.

57 **20-0622**

Resolution authorizing a three year contract with Mythics, Inc., Virginia Beach, Virginia, to host and support the County's Oracle environment in the cloud for a total of \$1,688,400.

- This contract is for three years of cloud services and support for \$1,688,400.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods, services, or professional services with one or more public procurement units in accordance with an agreement.

- Lake County Information Technology/Enterprise Technology (ET) identified a cooperative purchasing contract with Mythics, Inc. for Oracle solutions through the National Intergovernmental Purchasing Alliance (NIPA) Number R190801 to procure the competitively solicited and awarded services.

Attachments: [Mythics SOW 4.28.20](#)

[Vendor Disclosure From Mythics](#)

58 **20-0630**

Resolution amending the Lake County Employee Policies and Procedures to add a new section, 4.11, titled the Family First Coronavirus Response Act.

- The Lake County Employee Policies and Procedures must be amended to comply with Families First Coronavirus Response Act regulations.
- The Families First Coronavirus Response Act requires certain employers to provide employees with paid sick leave or expanded family and medical leave for specified reasons related to novel coronavirus (COVID-19).
- The policy is effective May 1, 2020 through December 31, 2020, unless the Families First Coronavirus Response Act is extended beyond this date.

Attachments: [FFCRA Policy Final \(Counsel Reviewed\)5.4.20\(V3\).pdf](#)

59 **20-0636**

Resolution amending the Lake County Employee Policies and Procedures to add a new section, 4.12, Furlough Policy.

- The Lake County Employee Policies and Procedures Manual must be amended to include a Furlough Policy.
- Furloughs offer employers a preferred alternative to lay-offs or reductions in force.
- Employees who are furloughed will be able to maintain benefits like health insurance and continue to accrue service credit with their retirement system.

Attachments: [4.12 Furlough Policy \(Final\)V2.pdf](#)

APPOINTMENTS

60 **20-0629**

Resolution providing for the appointment of John Paslawsky as a member of the Lake County Board of Review.

Attachments: [John Paslawsky Resume](#)

61 **20-0643**

Resolution providing for the appointment of James Spearman as a member of the Long Grove Fire Protection District.

Attachments: [James Spearman Resume](#)

62 [20-0647](#)

Resolution providing for the appointment of John Madden as a member of the Lake Zurich Rural Fire Protection District.

Attachments: [John Madden Resume](#)

63 [20-0649](#)

Resolution providing for the appointment of Maripat Chertack as a member of the Del Mar Woods Sanitary District.

64 [20-0651](#)

Resolution providing for the appointment of Jack Koenig as a member of the Del Mar Woods Sanitary District.

Attachments: [Jack Koenig Resume](#)

PETITIONS, CORRESPONDENCE AND MISCELLANEOUS BUSINESS

Motion that this Regular September 2020 Session of the County Board of Lake County be adjourned until June 9, 2020.