

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, February 27, 2020

8:30 AM

**Assembly Room, 10th Floor - Courthouse and Administrative
Complex, 18 N County Street, Waukegan**

Financial & Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Addenda to the Agenda
4. Public Comment
5. Chair's Remarks
6. Old Business
7. New Business

CONSENT AGENDA (Items 7.1 - 7.7)

APPROVAL OF MINUTES

7.1 [20-0351](#)

Minutes from January 9, 2020.

Attachments: [F&A 1.9.20 Minutes - Final.pdf](#)

7.2 [20-0352](#)

Minutes from January 30, 2020.

Attachments: [F&A 1.30.20 Minutes - Final.pdf](#)

7.3 [20-0353](#)

Executive Session minutes from January 9, 2020.

7.4 [20-0354](#)

Executive Session minutes from January 30, 2020.

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.5 [20-0338](#)

Joint resolution authorizing a contract with Davey Resource Group, Inc., Elmhurst, Illinois, in the amount of \$47,105.90 for inspection and maintenance of recently planted native landscape areas along various County highways.

- The County has planted native landscape areas for various projects on the County highway system that require inspection and maintenance.
- This maintenance work will be done by a contractor.
- A total of three bids were received, ranging from \$47,105.90 to \$77,344, and the lowest responsible bidder is Davey Resource Group, Inc., in the amount of \$47,105.90 for the native landscape maintenance.
- This project is included in the highway improvement program, and designated as Section 20-00000-14-GM.

Attachments: [20-0338 Bid Tab, 2020 Native Landscape Maintenance](#)
[20-0338 Davey Resource Group, Inc. Vendor Disclosure Statement](#)

FINANCIAL & ADMINISTRATIVE

7.6 [20-0279](#)

Report from Robin M. O'Connor, County Clerk, for the month of January 2020.

Attachments: [LCC Report for January 2020](#)

7.7 [20-0331](#)

Resolution authorizing a lease extension of an additional one-year lease term with Michael Henningfield, McHenry, Illinois, in the amount of \$4,500 for lease of County property for farming.

- Lake County desires to enter into a lease extension of an additional one-year lease term for the sole intention of farming on the County farm property of approximately 45 tillable acres in Libertyville, Illinois.
- Pursuant to Illinois Statutes (55 ILCS 5/5-1005) the County Board has authority to make all contracts and do all other acts in relation to property to exercise its corporate power, including to sell and convey or lease any real or personal property owned by the County.
- Since 2013, the County has been farming alfalfa on the site based on the minimal short-term disturbance of soils, from an ecological and land management perspective, and the overall reduction in application of chemicals and fertilizers once the crop is established.
- As a result, the farmland has a "green" look year-round, blowing soils have been reduced, and a natural barrier is created to limit blowing and drifting snow in winter months. The use of the farmland is in accordance with the natural area management practices on the Central Permit Facility's grounds.
- A one-year lease will result in an annual revenue of \$4,500.

Attachments: [18053 Lease Extension one.pdf](#)

REGULAR AGENDA

LAW & JUDICIAL

7.8 [20-0367](#)

Joint resolution authorizing a contract with CentralSquare Technologies of Lake Mary, Florida, to procure a Stratus server and services for the Lake County Sheriff's Office computer aided dispatch (CAD), records management system (RMS), and jail management system (JMS) software in the amount of \$62,914.98.

- Lake County Sheriff's Office has contracted for software services for its CAD/RMS/JMS from a single source for over twelve years. The company was initially controlled by Vision Air, subsequently acquired by TriTech and now owned by

CentralSquare Technologies.

- The current Stratus server for the Lake County Sheriff's Office has reached the end of its useful life and cannot be upgraded to support needed software upgrades for the department.
- In addition, there is a need for services from CentralSquare Technologies to migrate the InformCAD, RMS, InformMobile and Field Based Reporting databases to the upgraded server.
- As part of the 911 consolidation consortium, the Sheriff's Office is currently working with partners to draft a Request for Proposal (RFP) to replace the entire CAD/RMS/JMS. The procurement process and implementation timeframe anticipated for the CAD/RMS/JMS make it imperative that the department seek a bridge solution.
- Pursuant to Article 6, Section 102, the Purchasing Agent convened an ad hoc review group that approved bid exemption on the basis that there exists a long standing, successful relationship for professional services, and the knowledge gained through this relationship adds value integral to the services provided.

Attachments: [Vendor Disclosure Statement](#)

[Lake County Sheriff IL - Stratus Cluster 1.31.30](#)

[Stratus quote for services](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION

7.9 [20-0336](#)

Joint resolution appropriating \$1,722,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2020-2021 winter season.

- The Lake County Division of Transportation (LCDOT) will participate in the County's joint procurement process for the acquisition of ice control salt for the 2020-2021 winter season.
- Before a letting can be held, an appropriation of funds is required.
- This project is included in the highway improvement program and designated as Section 21-00000-05-GM.

7.10 [20-0340](#)

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$253,787.25 for the removal and replacement of storm sewer, curb, and gutter, with pavement milling and resurfacing on Wadsworth Road at Robert McClory Bike Path, and appropriating \$305,000 of County Bridge Tax funds.

- There was a public call for bids, and a total of three bids were received, ranging from \$253,787.25 to \$411,298.38, and the lowest responsible bidder is Campanella and Sons, Inc., in the amount of \$253,787.25.
- This project is included in the highway improvement program with construction scheduled to begin in 2020, and designated as Section 18-00055-07-SS.

Attachments: [20-0340 Bid Tab, Wadsworth Road Storm Sewer](#)
[20-0340 Campanella & Sons, Inc. Vendor Disclosure Statement](#)

7.11 [20-0343](#)

Joint committee action item approving Change Order Number Three consisting of an increase of \$15,476.90 for additions to the Rollins Road sidewalk construction contract.

- Change Orders need to be approved by the standing committees for cumulative net increases over 10 percent.
- Rollins Road sidewalk project is under contract with A Lamp Concrete Contractors, Inc., Schaumburg, Illinois, in the amount of \$168,680.39 as approved by the County Board on May 8, 2018, and designated as Section 15-00999-20-SW.
- The contract included sidewalk and curb ramp improvements to meet current ADA standards, curb and gutter removal and replacement, roadway patching, minor drainage improvements, erosion control, thermoplastic pavement markings, landscaping and other related items.
- Change Order Number Three includes a final balancing of design quantities with measured field quantities for items such as landscaping, pavement markings, and temporary sidewalk aggregate.
- Change Order Number Two was for an additional quantity of earth excavation, concrete curb and gutter, asphalt surface, and detector loop replacement.
- Change Order Number One was for additional items necessary to complete the work such as drainage structures and traffic signal equipment items.

Attachments: [20-0343 A Lamp Vendor Disclosure - Rollins Sidewalk CO](#)

FINANCIAL & ADMINISTRATIVE

7.12 [20-0345](#)

Discussion on the Fiscal Year (FY) 2021 Budget and Financial Policies.

- This is the first of several discussion regarding the FY 2021 Budget and Financial Policies. This discussion will focus on revenue, specifically the tax levy and restrictions on both new and existing revenue streams.

Attachments: [FY2020 Budget Policies - FINAL.pdf](#)
[DRAFT FY2021 Budget Policies.pdf](#)
[Budget Policies Presentation 022720 v3.pdf](#)

8. Executive Session

8.1 [20-0322](#)

Executive Session to discuss imminent or pending litigation pursuant to 5 ILCS 120/2 (c)(11).

8.1A [20-0324](#)

Committee action authorizing settlement litigation.

9. **County Administrator's Report**

9.1 [20-0355](#)

Department head reports.

- Facilities and Construction Services.
- Finance and Administrative Services.
- Human Resources.
- Information Technology.

9.2 [20-0261](#)

Discussion regarding lobbyist registration.

Attachments: [Lobbyist Registration Ord. - Draft 020620.pdf](#)

9.3 [20-0262](#)

Discussion regarding consolidation of the Recorder of Deeds and County Clerk's Offices.

10. **Members Remarks**

11. **Adjournment**

Next Meeting: March 5, 2020