

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Thursday, February 6, 2020**

**8:30 AM**

**Assembly Room, 10th Floor - Courthouse and Administrative  
Complex, 18 N County Street, Waukegan**

**Financial & Administrative Committee**

1. Call to Order
2. Pledge of Allegiance
3. Addenda to the Agenda
4. Public Comment
5. Chair's Remarks
6. Old Business
7. New Business

**CONSENT AGENDA (Items 7.1 - 7.34)**

**Approval of Minutes**

**LAW & JUDICIAL**

7.1 [20-0175](#)

Joint Resolution authorizing the emergency appropriation of a grant in the Amount of \$19,800.00 from the D. A. S. Charitable Fund for the Preservation of Feline Animal Life for use by the Sheriff's Office Canine Unit.

- The D.A.S. Charitable Fund is a trust that provides grant funds for the care and training of canines.
- D.A.S. funds do not require matching funds.
- This year the Sheriff's Office submitted a grant request that covered a higher percentage of canine expenses related to the maintenance and training of four canines. The grant covers annual expenses for veterinary services, food and kennel costs and training.
- The Fiscal Year (FY) 2020 Grant of \$19,800 represents a decrease of 11 percent over the FY2019 Grant of \$22,014.
- The grants require quarterly reports be filed.

**Attachments:** [2020 DAS Grant Award-Request](#)

7.2 [20-0221](#)

Joint resolution accepting a grant award from D.A.S. Charitable Fund and authorizing an emergency appropriation in the amount of \$6,800.

- The source of funding is a grant for the Lake County Coroner's Office cadaver dog.
- The Lake County Coroner's Office has been notified of its distribution in the form of a grant award in the amount of \$6,800.
- The grant funding will be used for operating expenses in relation for care for the animal.

**Attachments:** [Appropriation of Revenue- Coroner DOG Grant.xlsx](#)

## HEALTH & COMMUNITY SERVICES

### 7.3 [20-0125](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$3,585 for the Crisis Residential grant.

- The \$3,585 Illinois Department of Human Services grant will be used to offset existing expenses.
- The \$3,585 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Crisis Res 2019](#)

### 7.4 [20-0133](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$5,020 for the Crisis Residential grant.

- The \$5,020 Illinois Department of Human Services grant will be used to offset existing expenses.
- The \$5,020 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Crisis Res 2020](#)

### 7.5 [20-0126](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$2,489 for the Crisis Staffing grant.

- The \$2,489 Illinois Department of Human Services grant will be used to offset existing expenses.
- The \$2,489 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Crisis Staff 2019](#)

7.6 [20-0127](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,063 for the Juvenile Justice grant.

- The \$1,063 Illinois Department of Human Services grant will be used to offset existing expenses.
- The \$1,063 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [JJ 2019](#)

7.7 [20-0137](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$1,494 for the Juvenile Justice grant.

- The \$1,494 Illinois Department of Human Services grant will be used to offset existing expenses.
- The \$1,494 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [JJ 2020](#)

7.8 [20-0128](#)

Joint resolution accepting the Substance Abuse and Mental Health Services Administration grant and authorizing an emergency appropriation in the amount of \$20,833 for the Mental Health Awareness Training.

- The \$20,833 Substance Abuse and Mental Health Services Administration grant will be used to cover consultant expenses.
- The \$20,833 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period September 30, 2019 through September 29, 2020.

**Attachments:** [MHAT 2019](#)

7.9 [20-0129](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$2,957 for the Mental Health Community Integrated Living Arrangement (MH CILA) grant.

- The \$2,957 Illinois Department of Human Services grant will be used to offset

existing expenses.

- The \$2,957 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [CILA 2019](#)

**7.10** [20-0139](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$4,141 for the Mental Health Community Integrated Living Arrangements (MH CILA) grant.

- The \$4,141 Illinois Department of Human Services grant will be used to offset existing expenses.
- The \$4,141 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [CILA 2020](#)

**7.11** [20-0130](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$4,636 for the Perinatal Hepatitis B grant.

- The \$4,636 Illinois Department of Public Health grant will be used to offset existing staff salary and benefit costs.
- The \$4,636 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2019.

**Attachments:** [CHP Perinatal HepB 2019](#)

**7.12** [20-0142](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$7,364 for the Perinatal Hepatitis B grant.

- The \$7,364 Illinois Department of Public Health grant will be used to offset existing staff salary and benefit costs.
- The \$7,364 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2019.

**Attachments:** [CHP Perinatal HepB 2020](#)

7.13 [20-0131](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$2,775 for the Supervised Residential grant.

- The \$2,775 Illinois Department of Human Services grant will be used to offset existing expenses.
- The \$2,775 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Supervised Residential 2019](#)

7.14 [20-0145](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$3,890 for the Supervised Residential grant.

- The \$3,890 Illinois Department of Human Services grant will be used to offset existing expenses.
- The \$3,890 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Supervised Residential 2020](#)

7.15 [20-0132](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$2,593 for the Supported Residential grant.

- The \$2,593 Illinois Department of Human Services grant will be used to offset existing expenses.
- The \$2,593 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Supported Residential 2019](#)

7.16 [20-0146](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$3,635 for the Supported Residential grant.

- The \$3,635 Illinois Department of Human Services grant will be used to offset existing expenses.

- The \$3,635 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Supported Residential 2020](#)

**7.17** [20-0136](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$17,167 for the Integrated Health grant.

- The \$17,167 Illinois Department of Human Services grant will be used for additional expenses.
- The \$17,167 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Integrated Health 2020](#)

**7.18** [20-0138](#)

Joint resolution accepting the Lake County Forest Preserve District contract and authorizing an emergency appropriation in the amount of \$5,000 for the Lake Water Quality/Nutrient Reduction Project.

- The \$5,000 Lake County Forest Preserve District contract will be used to purchase necessary equipment.
- The \$5,000 in additional contract funding has not been previously appropriated because the contract resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The contract will be for the period December 1, 2019 through November 30, 2021.

**Attachments:** [LCFPD \\$5K](#)

**7.19** [20-0140](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$15,000 for the LHP Narcan Distribution grant.

- The \$15,000 Illinois Department of Public Health grant will be used to purchase Naloxone.
- The \$15,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [CHP Narcan 2020](#)



7.20 [20-0144](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$5,750 for the Substance Use Prevention Services grant.

- The \$5,750 Illinois Department of Human Services grant will be used for printing services.
- The \$5,750 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [SUPS \\$5K](#)

7.21 [20-0147](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$26,600 for the Transition Coordination grant.

- The \$26,600 Illinois Department of Human Services grant will be used for client support payments.
- The \$26,600 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Transition Coordination 2020](#)

7.22 [20-0143](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$3,278 for the Quality Administrator grant.

- The \$3,278 Illinois Department of Human Services grant will be used for additional expenses.
- The \$3,278 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Quality Administrator 2020](#)

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

7.23 [20-0204](#)

Joint resolution authorizing two agreements with Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the year 2020 by which Pace will continue to coordinate operations of, and partially fund, the

Ride Lake County West and the Ride Lake County Central Coordinated Transportation Services in the Townships of Antioch, Avon, Fremont, Grant, Lake Villa, Libertyville, Shields, and Wauconda, also the Villages of Libertyville and Mundelein.

- Beginning in 2009, Lake County entered into yearly agreements with Pace for paratransit services in support of the Lake County Coordinated Transportation Services Committee (LCCTSC).
- The County has two agreements with Pace: a subsidy agreement that expired December 31, 2019, and an intergovernmental agreement that will expire on February 29, 2020.
- The two new agreements are for Pace to operate paratransit services for the Ride Lake County West Service and the Ride Lake County Central Service and for Pace to reimburse the County a portion of the grant's local match for the Ride Lake County West Service and a portion of service costs for the Ride Lake County Central Service in 2020.
- Pace will provide 25 percent of the local match to the grant funds, up to \$100,000, for the Ride Lake County West Service, and \$6,361 for the Ride Lake County Central Service.
- This project is included in the highway improvement program, and designated as Sections 16-00280-04-ES, 18-00280-06-ES, and 19-00280-07-ES.

**Attachments:** [20-0204 2020 Pace Subsidy Agreement draft](#)

[20-0204 2020 Pace Paratransit IGA draft](#)

**7.24** [20-0205](#)

Joint resolution authorizing separate agreements with the Townships of Antioch, Avon, Fremont, Grant, Lake Villa, and Wauconda providing the terms and conditions for the receipt of Township funds for the Ride Lake County West and Ride Lake County Central services.

- The Townships of Antioch, Avon, Fremont, Grant, Lake Villa, and Wauconda desire to collectively provide \$40,000 of additional local funding toward the Ride Lake County West service to extend the use of the project's awarded federal funding from January 1, 2020, to December 31, 2020.
- Avon Township has also agreed to reimburse fares of specified riders for the Ride Lake County West service for trips the township desires to subsidize.
- Fremont Township desires to provide the \$150 local match to the Pace funding for the existing Fremont Township dial-a-ride service that has been folded into the Ride Lake County Central service.
- The Townships are in the process of presenting the agreements to their respective Boards.
- This project is included in the highway improvement program, and designated as Sections 16-00280-04-ES, 18-00280-06-ES, and 19-00280-07-ES.

**Attachments:** [20-0205 2020 Paratransit Township IGA Antioch RLCW draft](#)

[20-0205 2020 Paratransit Township IGA Avon RLCW draft](#)

[20-0205 2020 Paratransit Township IGA Fremont RLCW RLCC draft](#)

[20-0205 2020 Paratransit Township IGA Grant RLCW draft](#)

[20-0205 2020 Paratransit Township IGA Lake Villa RLCW draft](#)

[20-0205 2020 Paratransit Township IGA Wauconda RLCW draft](#)

**7.25** [20-0225](#)

Joint resolution approving an Intergovernmental Agreement with the Village of Hainesville (Village) for access to the County's Land Management System, Tyler Energov.

- The Village has a need for a new permitting system for use within the Village to track and manage their building permits and inspections, code enforcement, and licensing.
- Lake County is currently using Tyler Energov as our land management permit, inspection, code enforcement, and licensing system across its five land departments. During contract negotiations for the system, the County was successful in achieving shared services language within our contract, allowing other municipalities to share the cloud-based solution with other municipalities in Lake County. Licensing of the system is being offered at Tyler's current rates offered to Villages of size similar to Hainesville.
- The County has an executed intergovernmental agreement with the Village for building inspection and development review.

**Attachments:** [Hainesville IGA Final](#)

**7.26** [20-0215](#)

Ordinance amending Chapter 51 of the Lake County Code of Ordinances (water and sewer-related rates for certain Lake County systems) to adjust for a third-party pass-through rate increase to the previously approved ordinance.

- Chapter 51 of the Lake County Code of Ordinances establishes all water and sewer user rates and connection fees for the County's water and sewer systems and is reviewed annually or as needed.
- Under the terms of the agreement between the County and the Village of Libertyville, the Village can adjust wastewater treatment plant charges to the County when there is a rate adjustment for Village users.
- The Village of Libertyville has notified the County of a wholesale sewer increase that will take effect May 1, 2020 and affect all users of the treatment facility including users within the Village of Green Oaks. The Village of Green Oaks has been provided notice of the increase.
- The wholesale sewer rates charged to the County and the Green Oaks sewer rates have been increased in the ordinance.

**Attachments:** [20.0215 Chapter 51 Rate Increase - Highlighted Final.pdf](#)

## FINANCIAL & ADMINISTRATIVE

7.27 [20-0212](#)

Finance Monthly Report.

**Attachments:** [February Committee Report.pdf](#)

7.28 [20-0252](#)

Report from Holly Kim, Treasurer, for the month of October 2019.

**Attachments:** [Cash & Investment Oct 2018.pdf](#)

[Cash & Investment Oct 2019.pdf](#)

7.29 [20-0184](#)

Tax Abatement Ordinance for the Series 2013 General Obligation Road Bonds.

- The County issued these bonds as sales tax alternate source revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

7.30 [20-0185](#)

Tax Abatement Ordinance for the Series 2015A General Obligation Bonds.

- The County issued these bonds as sales tax alternate source revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need for a tax levy to pay debt service.

7.31 [20-0186](#)

Tax Abatement Ordinance for the Series 2018 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt

service and file an ordinance with the County Clerk for tax abatement stating that there is no need of a tax levy to pay debt service.

7.32 [20-0187](#)

Tax Abatement Ordinance for the Series 2019 General Obligation Refunding Bonds.

- The County issued these bonds as alternative revenue bonds, meaning the taxes are paid from revenue other than property taxes.
- If the County has insufficient alternative revenue, it must pay for the debt service with tax levy funds. For that reason, there is a tax levy in the County Clerk's records for payment of principal and interest on these bonds.
- Each year, the County must determine that it has sufficient funds to pay for the debt service and file an ordinance with the County Clerk for tax abatement stating that there is no need of a tax levy to pay debt service.

7.33 [20-0188](#)

Tax Abatement Ordinance for Special Service Area Number (SSA #) 16 tax levy.

- SSAs are created to allow improvements to be made and debt to be issued to pay for these improvements. The debt service is then paid for by a special tax levy.
- Each year, a separate tax is levied on the properties within the designated area to pay the debt service issued to pay for the improvements.
- This SSA provides funds for the repayment of bonds issued for construction of water supply improvements and extensions to provide access to Lake Michigan Water through the existing system of the Central Lake County Joint Action Water Agency (CLCJAWA).
- In the case of the SSA #16 Series 2016 bonds, there were reimbursements received from CLCJAWA. These funds can then be used to help pay the debt for the Series 2016 Bonds. Each year, part of those funds is used to lower the tax levy.
- This ordinance authorizes the taxes to be abated.

7.34 [20-0194](#)

Resolution authorizing a contract with Trane U.S. Inc., Willowbrook, Illinois, for the upgrade of Building Automation System (BAS) equipment at the Lake County Park City and Mundelein Branch Courthouses in the amount of \$49,561.

- As part of Fiscal Year 2020 budget process, funding was appropriated for BAS.
- This project will upgrade the aging BAS with technology from Trane with a new intelligent field controller to coordinate all building controls.
- The existing Trane building unit controller is beyond its useful life and the software is obsolete. This contract will install a new web-enabled BAS controller (BACnet) that will allow the County to remotely monitor and control the remaining building automation heating, ventilation, and air conditioning (HVAC) equipment.
- Lake County Purchasing identified a cooperative purchasing contract with Trane U.S. Inc. through the U.S. Communities Contract to procure the needed service by the original equipment manufacturer.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement

for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.

**Attachments:** [Vendor Disclosure Statement](#)  
[Mundelein Courthouse Tracer SCU Upgrade 2019 Final](#)  
[Park City Courthouse Tracer SCU Upgrade 2019 Final](#)  
[Trane Award Information](#)

## REGULAR AGENDA

### LAW & JUDICIAL

**7.35** [20-0176](#)

Joint resolution approving an intergovernmental agreement (IGA) for contractual police services by and among the Village of Beach Park (Beach Park) and the Lake County Sheriff's Office (LCSO) from January 1, 2020 to December 31, 2022 in the amount of \$1,971,942.17.

- Beach Park and LCSO has agreed to renew the police services contract for a three-year period from January 1, 2020 through December 31, 2022.
- LCSO has provided police services to Beach Park for 18 years
- The contract includes a continuation of the current services which include two 8.5 hour shifts per day, from 6:30 a.m. to 11:00 p.m., for a total of 6,205 hours per year.
- The State's Attorney's Office and the Lake County Risk Department have reviewed and approved this renewal contract.
- Beach Park will reimburse 100 percent of the cost of the two contract deputy positions for all three years.

**Attachments:** [2020-2022 Beach Park Policing Contract - signed](#)

**7.36** [20-0202](#)

Joint resolution authorizing the application, acceptance, and emergency appropriation of a State Fiscal Year (SFY) 2020 Capital Bill Grant from the Build Illinois Bond Fund in the amount of \$100,000 for general capital improvements and infrastructure upgrades to the Lake County Children's Advocacy Center (LCCAC).

- Established in 1987, the Lake County Children's Advocacy Center (LCCAC) is where children are brought for a forensic interview when there has been an allegation of sexual abuse, severe physical abuse or a child has been a witness to a major crime. The LCCAC is a child-focused center that coordinates the investigation and prosecution of these cases.
- This is an application for the SFY 2020 Capital Bill Grant from the Build Illinois Bond Fund through the State of Illinois Department of Commerce & Economic Opportunity.
- The Lake Children's Advocacy Center, through the Lake County State's Attorney's Office, is eligible for \$100,000 in SFY 2020 grant funds, as appropriated in section 1770 of the SFY 2020 Capital Bill.

- The grant term is for one year, starting July 1, 2019 through June 30, 2020 with a possible extension for one year, contingent upon re-appropriation for SFY 2021.
- The State's Attorney's Office will use the \$100,000 towards general capital improvements and other infrastructure upgrades including renovation to the support group area and build out for an on-site medical facility.
- The source of program funding is 100 percent state funding; no match is required.

**Attachments:** [Public Act 101-0029](#)

## HEALTH & COMMUNITY SERVICES

### 7.37 [20-0134](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$77,028 for the Crisis Staffing grant.

- The \$77,028 Illinois Department of Human Services grant will be used to support a new assistant coordinator position and offset existing expenses.
- The \$77,028 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Crisis Staff 2020](#)

### 7.38 [20-0135](#)

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$141,697 for the Drop-In Center grant.

- The \$141,697 Illinois Department of Human Services grant will be used to support a new peer position, additional security costs, and additional supplies.
- The \$141,697 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

**Attachments:** [Drop-In 2020](#)

### 7.39 [20-0141](#)

Joint resolution accepting the Healthcare Foundation of Northern Lake County grant and authorizing an emergency appropriation in the amount of \$100,000 for the Medical Nutrition Therapy for Patients with Uncontrolled Diabetes grant.

- The \$100,000 Healthcare Foundation of Northern Lake County grant will be used to support one new dietician position, food supplies, and offset existing expenses.
- The \$100,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2020 budget.

- The grant award will be for the period November 25, 2019 through November 24, 2020.

**Attachments:** [HFNLC Dietitian 20](#)

**7.40** [20-0207](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) National Emergency Opioid Crisis Dislocated Worker Grant; and approving an emergency appropriation in the amount of \$105,766.

- The National Emergency Opioid Crisis Dislocated Worker grant of \$105,766 is for training and expenses related to case management of the displaced workers. The grant period is November 1, 2019 through June 30, 2021.

**Attachments:** [Opioid Crisis Grant](#)

**7.41** [20-0208](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response grant and Trade Adjustment Assistance (TAA) grant; and approving an emergency appropriation in the amount of \$155,038.88.

- The TAA federal program provides funding for reemployment services to displaced workers who have lost their jobs as a result of increased imports or shifts in production outside the United States. The funds of \$134,284.88 will be used for expenses associated with training and transportation of displaced workers and payment processing. The grant period is January 1, 2020 through September 30, 2020.
- The WIOA Rapid Response grant of \$20,754 is for staffing expenses related to case management of the displaced workers. The grant period is July 1, 2019 through June 30, 2021.

**Attachments:** [Workforce Rapid Response Grant 2.2020](#)

[Workforce TAA Grant](#)

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

**7.42** [20-0197](#)

Joint resolution approving Change Order Number One consisting of an increase of \$77,682 and appropriating a supplemental amount of \$55,000 of ¼% Sales Tax funds for additional Phase II engineering services for the intersection improvement of Miller Road at US Route 12.

- Miller Road, County Highway 2, at US Route 12 will be improved by adding turn lanes and modifying the traffic signal.
- The County Board, at its June 14, 2016 meeting, approved an appropriation of \$355,000 of ¼% Sales Tax for Transportation funds and a consultant agreement with Bollinger, Lach and Associates, Inc., Itasca, Illinois, at a cost of \$292,165.67.



- Change Order Number One is needed for additional Phase II engineering services that include land acquisition, plat of highway revisions, and drainage design for updated Bulletin 70 rainfall data.
- This project is included in the highway improvement program with target construction in 2022, and designated as Section 15-00118-12-CH.

**Attachments:** [20-0197 Miller Rd at US 12 - Phase II Consultant Change Order #1](#)  
[20-0197 Vendor Disclosure, BLA Inc.](#)

**7.43** [20-0206](#)

Joint resolution authorizing an agreement with Peralte-Clark, LLC, Arlington Heights, Illinois, to provide combined Phase I and Phase II design engineering services for the reconstruction of Arlington Heights Road, from approximately 500 feet north of Illinois Route 83 to Lake-Cook Road in the Villages of Buffalo Grove and Long Grove, at a maximum cost of \$2,221,029.28 and appropriating \$2,670,000 of Matching Tax funds.

- Arlington Heights Road, County Highway 79, from approximately 500 feet north of Illinois Route 83 to Lake-Cook Road will be reconstructed.
- The roadway pavement is nearing the end of its useful service life and needs to be replaced.
- Drainage improvements, non-motorized elements, and safety and operational improvements at the intersections of Illinois Route 83, Fremont Way, Checker Road and Lake-Cook Road will be considered as part of the project.
- A consulting firm will be utilized to perform Phase I and Phase II professional engineering services.
- Professional engineering firms are selected in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. Seq.
- The Lake County Division of Transportation's (LCDOT) Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- LCDOT received and evaluated Statements of Interest and Qualifications from 17 professional firms of which four were short-listed and presented to a consultant selection committee.
- The selected and recommended firm is Peralte-Clark, LLC, Arlington Heights, Illinois.
- This project is included in the highway improvement program and targeted for construction in 2024, and designated as section number 17-00193-08-PV.

**Attachments:** [20-0206 Arlington Heights Rd Reconstruction - Phase II Consultant Agr](#)  
[20-0206 Arlington Heights Rd Reconstruction - Village Resolution](#)  
[20-0206 Vendor Disclosure, Peralte-Clark, LLC](#)

7.44 [20-0218](#)

Joint resolution approving Change Order Number One with Sheridan Plumbing and Sewer, Inc., Bedford Park, Illinois, for additional work of matting to increase the scope of work for Southeast Central Interceptor Heavy Cleaning in the amount of \$144,540.84 from \$732,065.10 to \$876,605.94.

- At its November 2019 meeting, the Lake County Board authorized a contract with Sheridan Plumbing and Sewer, Inc., in the amount of \$732,065.10 for Southeast Central Interceptor Heavy Cleaning.
- The original contract assumed typical winter conditions would allow cleaning to take place over frozen ground, not requiring installation of matting for work within wetland, floodplain, and bike trails owned by Lake County Forest Preserves.
- Due to warmer weather conditions and permitting requirements, the matting is necessary to ensure protection of wetland, floodplain, and bike trail while construction vehicles/activities access manholes under unsuitable ground condition.
- Staff has verified that the request for the change order is in the best interests of the County, and Sheridan will be able to complete the work for the price submitted.

**Attachments:** [20.0218 Southeast Central Interceptor Heavy Cleaning Vendor Disclosur](#)  
[20.0218 Southeast Central Interceptor Heavy Cleaning Agreement.pdf](#)  
[20.0218 Southeast Central Interceptor Heavy Cleaning CO#1 Proposal.p](#)

7.45 [20-0211](#)

Joint resolution authorizing an emergency appropriation for the Lake County Flood Hazard Mitigation Project by the Stormwater Management Commission (SMC) in the amount of \$1,732,968 and funded by the Illinois Department of Natural Resources, Office of Water Resources, (IDNR-OWR) Flood Mitigation program.

- SMC has authorized an agreement with the IDNR-OWR for a grant (Contract Number OWR-379) for the buyout of eight flood-prone properties throughout Lake County, Illinois.
- Properties are designated as Federal Emergency Management Agenda (FEMA) “Severe Repetitive Loss” (SRL) and “Repetitive Loss” (RL) properties, several homes are substantially damaged, and several properties are located in a “low to moderate income area,” and all properties are located in the floodway.
- Property will be initially transferred to the County of Lake and then transferred to local municipality, township or other local governments upon completion of the project.
- Emergency appropriations are needed for the total project cost of \$1,732,968 which is not included in the current year budget. SMC will use funding for project expenditures which will be reimbursed by the IDNR-OWR.

**Attachments:** [IDNR IGA 379 Cover Memo](#)  
[IDNR SMC IGA 379](#)

## ENERGY & ENVIRONMENT

7.46 [20-0148](#)

Leadership in Energy and Environmental Design (LEED) and Net Zero Case Study Analysis of the Consolidated Public Safety Facility.

- In March 2019, staff was directed to commence Design Development level drawings for a Consolidated Public Safety Facility to be located at the Libertyville Campus.
- In October 2019, staff completed Design Development drawings and in November 2019 staff was directed to investigate the potential financial and energy efficiency implications of introducing LEED and Net-Zero standards to this design.
- Staff will present an overview of the findings for the Committee's discussion.

**Attachments:** [LEED and Net Zero Design Brief](#)

## LEGISLATIVE COMMITTEE

7.47 [20-0171](#)

Discussion regarding membership to the Illinois Association of County Board Members (IACBM).

## FINANCIAL & ADMINISTRATIVE

7.48 [20-0172](#)

Resolution authorizing a contract with Nearmap US, Inc., South Jordan, Utah, for aerial orthoimagery and oblique imagery, in an amount of \$135,000 for the initial one-year term with four, one-year term renewal options.

- Orthoimagery is remotely sensed imagery that provides an accurate view of the surface of the Earth.
- For a project beginning in Spring 2020, Lake County solicited formal written proposals from qualified firms for a hosted cloud service for annual multi-capture digital orthoimagery and oblique imagery.
- The Request for Proposal (RFP) was sent to 15 vendors and proposals were received from three firms.
- An interdepartmental committee reviewed the proposals and interviewed the top two firms.
- Based on the criteria set forth in the RFP, the evaluation group selected Nearmap US Inc. as the most favorable proposal for Lake County.
- The imagery obtained will provide consistent, contemporaneous digital aerial coverage that will support several regional applications, including homeland security, emergency services, environmental planning, and other services consistent with Lake County's Geographic Information Systems (GIS) program.
- The initial one-year term will cost \$135,000; subsequent renewals will be at a lower rate as detailed in Exhibit A attached.

**Attachments:** [Exhibit A Quote for Lake County, IL - Oblique Gov. Enterprise](#)

[Exhibit B 19186 Nearmap US, Inc. Award Recommendation FY2020](#)

[Exhibit C Nearmap US - Scoring Matrix Board](#)

[Exhibit D Vendor Disclosure Form NearMap](#)

**7.49** [20-0191](#)

Resolution authorizing an agreement with Wold Architects and Engineers, Palatine, Illinois, for design and development of wayfinding improvements and standards for the Lake County Waukegan Campus in the amount of \$57,590.

- As part of the Fiscal Year 2020 budget process, funding was appropriated for wayfinding improvements.
- This project will establish standards for the integration of electronic directional systems into the county's existing wayfinding infrastructure.
- Implementation of this standard will improve pedestrian traffic flow to high-volume agencies located between the north County Administrative Tower and the south Babcox Justice Center of the Lake County Waukegan Campus.
- In accordance with the Local Government Professional Services Selection Act, a firm may be selected directly by the County based on a prior satisfactory relationship and the recommended consultant is Wold Architects and Engineers.

**Attachments:** [20029 Award Information](#)

[20029 Agreement](#)

[Vendor Disclosure Form](#)

**7.50** [20-0195](#)

Resolution authorizing an agreement with Globetrotters Engineering Corporation, Chicago, Illinois, for professional architectural and engineering services, as authorized on a task order basis, in a not to exceed annual amount of \$400,000.

- As part of the Fiscal Year 2020 budget process, funding was appropriated for repair and restoration projects identified in the Capital Improvements Program, Facility Assessment Projects.
- Architectural and engineering professional services will provide the design, consulting, project management, and commissioning services necessary to execute the wide range of Facilities' assessment projects. Work will be performed on a task order basis.
- The contract term is for two years with three, one-year term renewal options, subject to acceptable performance.
- The Lake County Purchasing Division received and evaluated Statements of Interests from 27 professional firms of which three were short-listed.
- In accordance with the Local Government Professional Services Selection Act, the recommended firm is Globetrotters Engineering Corporation.

**Attachments:** [18089 Award Information](#)

[Globetrotters' Vendor Disclosure Statement](#)

[Globetrotters' signed AE Contract #18089-C](#)

[18089 Scoring Matrix for CB Approval](#)

7.51 [20-0213](#)

Resolution authorizing a contract with Simon Roofing, Macedonia, Ohio, for the roof replacement of the Center Courts building in the amount of \$1,120,964.

- As part of Fiscal Year 2020 budget process, funding was appropriated to replace the roof of the Center Courts building.
- The existing roof is beyond its useful life and needs replacement. The new roof will be a four-ply system with a 20-year warranty and will improve the thermal efficiency of the building envelope.
- Lake County Purchasing identified a cooperative purchasing contract with Simon Roofing through the TIPS-USA Contract to procure the needed service.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.

**Attachments:** [Simon Award Information](#)

[Lake County Vendor Disclosure Statement](#)

[TIPs Proposal 18 N County St Roof Replacement Proposal](#)

7.52 [20-0217](#)

Committee action approving Modification Number One with Automated Logic, Lisle, Illinois, for Building Automation System (BAS) improvements.

- On March 13, 2018, the Lake County Board authorized a contract with Automated Logic for hardware and software maintenance for the web interface open protocol BAS for Public Defenders Office, Park City Branch Courts, Division of Transportation, Central Permit Facility, and Depke Juvenile Facility in the amount of \$69,750.
- The Depke Courthouse Expansion BAS has been under warranty for the past year. The warranty is concluding, and services must be added to support the inspections and maintenance of the BAS.
- A contract modification is to add the Depke Courthouse Expansion is the most efficient and inexpensive solution to providing these necessary services.
- Contract Modification Number One increases the overall contract by 28.6 percent at a cost of \$89,723.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement with Automated Logic, which will be effective immediately, and allows for annual renewals through June 28, 2021 for the procurement of contracted hourly rates and equipment costs for future needs as budgeted.

- In accordance with Article 8, Section 101 (1) of the Lake County Purchasing Ordinance it is requested that the Purchasing Agent be authorized to enter into Contract Modification Number One.

**Attachments:** [VENDOR DISCLOSURE STATEMENT](#)

[Automated Logic - Service Assurance Proposal - Lake County - NO DOT](#)

[18043 Award Information-Automated Logic](#)

**7.53** [20-0190](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in Fiscal Year (FY) 2020.

- Line-item transfers in various funds between line-items in FY 2020 budget are needed to align the budget with correct expense accounts.
- The County Board must approve line-item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.
- This action does not increase budget authority; it simply transfers previously approved budget authority.

**Attachments:** [LIT Feb-20 FINAL.pdf](#)

**7.54** [20-0229](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2020 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each FY, it is necessary to “carry over” unspent budget authority from one FY to the next under certain conditions as defined in the County's Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2019 and uncompleted or ongoing projects.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2019 to FY 2020.

**Attachments:** [Feb 20 Carryovers - FINAL.pdf](#)

**7.55** [20-0173](#)

Presentation and discussion of Fiscal Year (FY) 2020's budget and finance policies.

- Each year, the Financial and Administrative (F&A) Committee uses the prior year's budget policies as a reference for the discussion of the next year's budget policies. These policies frame the budget preparation process by providing guidelines for, among other things:
  - Balancing the budget/status quo/new or expanded program requests;
  - Personnel and vacancy decisions
  - Property tax levies;

- Use of video gaming revenue;
- Capital Improvement Plans;
- Debt issuance;
- Reserve requirements; and
- Contingency amounts.
- The purpose of this item is to provide an introduction and overview of the policies. The FY 2021 Budget Policies will be considered at a future F&A Committee meeting.

**Attachments:** [FY 2020 Budget Policies.pdf](#)

**8. Executive Session**

**8.1 [20-0119](#)**

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

**8.2 [20-0200](#)**

Executive Session to discuss personnel matters pursuant to ILCS 12/0/2 (c)(1).

**8.2A [20-0168](#)**

Committee action authorizing reclassification of one position in the Chief County Assessment Office.

**9. County Administrator's Report**

**9.1 [20-0244](#)**

Department head reports.

- Facilities and Construction Services.
- Finance and Administrative Services.
- Human Resources.
- Information Technology.

**10. Members Remarks**

**11. Adjournment**

**Next Meeting: February 27, 2020**