

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Thursday, January 30, 2020**

**8:30 AM**

**Assembly Room, 10th Floor - Courthouse and Administrative  
Complex, 18 N County Street, Waukegan**

**Financial & Administrative Committee**

1. Call to Order
2. Pledge of Allegiance
3. Addenda to the Agenda
4. Public Comment
5. Chair's Remarks
6. Old Business
7. New Business

**CONSENT AGENDA (Items 7.1 - 7.6)**

**APPROVAL OF MINUTES**

7.1 **19-1943**

Minutes from October 16, 2019 Joint Budget Meeting.

**Attachments:** [F&A 10.16.19 Minutes - Final](#)

7.2 **19-1944**

Minutes from October 17, 2019 Joint Budget Meeting.

**Attachments:** [F&A 10.17.19 Minutes - Final.pdf](#)

**FINANCIAL & ADMINISTRATIVE**

7.3 **20-0114**

Report from Robin M. O'Connor, County Clerk, for the month of December 2019.

**Attachments:** [LCC Report for December 2019](#)

7.4 **20-0116**

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of December 2019.

**Attachments:** [December 2019](#)

7.5 **20-0192**

Report from Holly Kim, Treasurer, for the month of August 2019.

**Attachments:** [Cash & Investment Aug 2018.pdf](#)

[Cash & Investment Aug 2019.pdf](#)

7.6 [20-0193](#)

Report from Holly Kim, Treasurer, for the month of September 2019.

**Attachments:** [Cash & Investment Sept 2018.pdf](#)

[Cash & Investment Sept 2019.pdf](#)

**REGULAR AGENDA**

**PUBLIC WORKS, PLANNING & TRANSPORTATION**

7.7 [20-0122](#)

Joint resolution appropriating \$230,000 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) annual message handling services fee, and extending a contract with Utility Resource Group, LLC, Sterling Heights, Michigan, to locate Lake County Division of Transportation's (LCDOT) storm sewers for excavator dig requests for various County highways.

- Pursuant to Illinois law, JULIE serves as a message handling notification service for underground facility owners regarding planned excavations.
- LCDOT's existing storm sewer locating contract with Utility Resource Group, LLC began on March 1, 2016, and allows a total of four one-year contract extensions. This will be the fourth one-year contract extension and will cover the period of March 1, 2020, to February 28, 2021.
- This project is included in the highway improvement program, and designated as Section 20-00000-09-GM.

**Attachments:** [20-0122 Vendor Disclosure Statement, Utility Resource Group](#)

7.8 [20-0123](#)

Joint resolution authorizing an agreement with the State of Illinois, by and through the Illinois Department of Transportation (IDOT), for the modernization and interconnection of the traffic signals along Sunset Avenue, between Illinois Route 131/Green Bay Road and Illinois Route 137/Sheridan Road, appropriating \$490,000 of ¼% Sales Tax for Transportation funds.

- The traffic signals along Sunset Avenue, from Illinois Route 131/Green Bay Road to Illinois Route 137/Sheridan Road, will be modernized and connected to Lake County PASSAGE.
- Traffic signals at the intersections of Sunset Avenue and McAree Road, Golf Road and Jackson Street, and Golf Road and Yeoman Street, will be rebuilt.
- \$1,230,000 of Federal Congestion Mitigation and Air Quality (CMAQ) funds will cover approximately 80 percent of the project costs.
- \$490,000 of ¼% Sales Tax for Transportation funds will cover the County's local 20 percent share.
- This project is included in the highway improvement program, and designated as Section 12-00999-30-TL and State Job Number C-91-157-16.

**Attachments:** [20-0123 Sunset Avenue, IDOT Agreement](#)

## **FINANCIAL & ADMINISTRATIVE**

**7.9** [20-0199](#)

Committee action authorizing reclassification of two vacant positions in Facilities and Construction Services Office.

**8. Executive Session**

**8.1** [20-0153](#)

Executive session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

**8.1A** [20-0157](#)

Committee action regarding semi-annual review of closed session minutes.

**8.2** [20-0167](#)

Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c) (1).

**8.2A** [20-0201](#)

Committee action authorizing reclassification of one position in the Facilities and Construction Services Office.

**9. County Administrator's Report**

**9.1** [20-0166](#)

Department head reports.

- Facilities and Construction Services.
  - Update regarding the use of Job Order Contracting (JOC) for multiple projects exceeding \$350,000.
- Finance and Administrative Services.
- Human Resources.
- Information Technology.

**Attachments:** [JOC Update.pdf](#)

**10. Members Remarks**

**11. Adjournment**

**Next Meeting: February 6, 2020**