

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final-Amended

Tuesday, August 13, 2019

9:00 AM

Amended Agenda

Lake County Government Building

Lake County Board

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL OF MEMBERS

ADDENDA TO THE AGENDA

SPECIAL RECOGNITION

1 [19-1349](#)

Special recognition of Amy McEwan for her service as Deputy County Administrator.

PUBLIC COMMENT (ITEMS NOT ON THE AGENDA)

CHAIR'S REMARKS

OLD BUSINESS

NEW BUSINESS

CONSENT AGENDA (Items 2 - 50)

2 [19-1284](#)

Minutes from July 9, 2019.

Attachments: [July 9, 2019 Meeting Minutes.pdf](#)

CLAIMS AGAINST LAKE COUNTY, IL

3 [19-1163](#)

Report of CLAIMS AGAINST LAKE COUNTY, ILLINOIS for the month of June 2019.

Attachments: [June 2019](#)

4 [19-1348](#)

Report of CLAIMS AGAINST LAKE COUNTY, ILLINOIS for the month of July 2019.

Attachments: [July 2019](#)

REPORTS

5 [19-1196](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of June 2019.

Attachments: [County Board Report FY19 - 06 June 070919](#)

6 [19-1259](#)

Report from Joy Gossman, Public Defender, for the month of June 2019.

Attachments: [06-19 Main](#)
 [06-19 Main PTR](#)
 [06-19 JUV Main](#)
 [06-19 JUV PTR](#)

7 [19-1130](#)

Report from John D. Idleburg, Sheriff, for the month of May 2019.

Attachments: [Report from John D. Idleburg, Sheriff, for the month of May 2019](#)

8 [19-1206](#)

Report from John D. Idleburg, Sheriff, for the month of June 2019.

Attachments: [Report from John D. Idleburg, Sheriff, for the month of June 2019.](#)

9 [19-1187](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of June 2019.

Attachments: [June 2019](#)

10 [19-1275](#)

Report from Holly Kim, Treasurer, for the month of March 2019.

Attachments: [Cash & Investment Mar 2018.pdf](#)
 [Cash & Investment Mar 2019.pdf](#)

11 [19-1177](#)

Report from Robin M. O'Connor, County Clerk, for the month of June 2019.

Attachments: [LCC Report for June 2019.pdf](#)

REAPPOINTMENTS**12** [19-1338](#)

Resolution providing for the reappointment of Tracey Schultz as a member of the Lake County Board of Health.

Attachments: [Tracey Schultz](#)

13 [19-1340](#)

Resolution providing for the reappointment of Mark Chandler as a member of the Avon-Fremont Drainage District.

Attachments: [Mark Chandler](#)

14 [19-1341](#)

Resolution providing for the reappointment of Thomas Doolittle as a member of the Grubb School Drainage District.

Attachments: [Thomas Doolittle](#)

15 [19-1345](#)

Resolution providing for the reappointment of Laurie Cvengros as a member of the Beach Park Drainage District.

Attachments: [Laurie Cvengros](#)

16 [19-1344](#)

Resolution providing for the reappointments of Luis Planas and William Hogan as trustees for the Wauconda Fire Protection District.

Attachments: [William Hogan](#)

[Luis Planas](#)

LAW AND JUDICIAL COMMITTEE17 [19-1217](#)

Joint resolution authorizing the purchase of Solacom 9-1-1 Guardian equipment and professional services from Comtech Solacom Technologies, Gatineau, Quebec, Canada, in an estimated total amount of \$146,766.

- The Emergency Telephone System Board (ETSB) owns and manages a geo-diverse Solacom NG9-1-1 capable system installed at Lake Zurich and Lake County Sheriff Dispatch for the processing of 9-1-1 emergency calls since 2013.
- In order to maintain the reliability and high availability for successful processing of 9-1-1 emergency calls using the Solacom 9-1-1 system, a refresh and replacement of the 9-1-1 servers, workstations, and associated hardware is recommended about every five years.
- Funding for the 9-1-1 system is provided by Lake County ETSB's collection of 9-1-1 fees that State law applies to land lines and cell phone bills.
- These revenues are programmed by the Lake County ETSB, and Lake County Government is the ETSB's fiduciary agent.
- In accordance with Article Six, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent approved a bid exemption on the basis that there is only one source for the required goods, service, or construction item, and there

exists a long standing, successful relationship for software maintenance and support services. The knowledge gained through this relationship adds value integral to the services provided for these services.

Attachments: [Lake County IL Vendor Disclosure Statement](#)

18 **19-1218**

Joint resolution authorizing the purchase of Tellus Aware, Tellus Unify Computer Aided Dispatch (CAD) to CAD interface software, and professional services from Tellus Safety Solutions LLC, Bountiful, Utah, in an estimated total amount of \$338,638.

- The Emergency Telephone System Board (ETSB) owns and manages a Tellus CAD interoperability solution that connects nine individual CAD systems and interfaces with Lake County Traffic Management for data sharing and situational awareness of 130 public safety agencies since 2012.
- ETSB and partner agencies have the need to upgrade the existing Tellus software platform to utilize advanced features and patented programming for a better user experience including successful migration to a full CAD to CAD interoperability solution.
- Funding for the 9-1-1 system is provided by ETSB's collection of 9-1-1 fees that State law applies to land lines and cell phone bills.
- These revenues are programmed by the Lake County ETSB, and Lake County Government is the ETSB's fiduciary agent.
- In accordance with Article Six, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent approved bid exemption on the basis that there is only one source for the required goods, service, or construction item, and there exists a long standing, successful relationship for software maintenance and support services, and the knowledge gained through this relationship adds value integral to the services provided for these services.

Attachments: [Tellus CST Vendor Disclosure.pdf](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE

19 **19-1264**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$35,000 for the Harm Reduction Community Linkages program.

- Harm Reduction Programs provide individuals with clean needles, which avoids the transfer of diseases.
- The \$35,000 Illinois Department of Public Health grant will be used to expand harm reduction programs, and to offset existing staff salary and benefit costs.
- The \$35,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.

- The grant award will be for the period May 1, 2019 through August 31, 2019.

Attachments: [Harm Reduction \\$35K](#)

20 **19-1265**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$30,000 for the Illinois Breast and Cervical Cancer Program.

- The \$30,000 Illinois Department of Public Health grant will be used to cover the costs of mammograms for uninsured women.
- The \$30,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2018 through June 30, 2019.

Attachments: [IBCCP Additional \\$30K](#)

21 **19-1268**

Joint resolution accepting the Illinois Department of Human Services grant and authorizing an emergency appropriation in the amount of \$36,875 for the Prescription Drug Overdose program.

- The \$36,875 Illinois Department of Human Services (IDHS) grant will be used to purchase Naloxone, which is used to counteract opiate overdoses.
- The \$36,875 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

Attachments: [PDO Naloxone II](#)

22 **19-1319**

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Local Incentive Bonus Grant and approving an emergency appropriation in the amount of \$29,241.

- Workforce Development has specific established performance accountability measures for workforce activities to assess the effectiveness in achieving positive outcomes for adults, dislocated works and youth programs
- Workforce Development met two performance measures for the time frame ending June 2018 which included a grant expenditure rate meeting the 40 percent required threshold for direct participant training and reporting occupational training and employment outcomes aligning to the high demand occupations in the region.
- The WIOA Local Incentive grant of \$29,241 may be used for workforce development activities through June 30, 2020.

Attachments: [August 2019 CFY'19 Incentive Enter GL 8.31.19](#)

23 [19-1321](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response grant and Trade Adjustment Assistance (TAA) grant modifications; and approving an emergency appropriation in the amount of \$89,636.

- The TAA federal program provides funding for reemployment services to displaced workers who have lost their jobs as a result of increased imports or shifts in production outside the United States. The additional funds of \$18,704 will be used for expenses associated with payment processing of training and transportation expenses. The grant period is October 1, 2018 through September 30, 2019.
- The WIOA Rapid Response grant modification of \$70,932 is for staffing expenses related to case management of the displaced workers. The grant period is October 1, 2018 through June 30, 2020.

Attachments: [August 2019 CFY'19 Trade CM & 1EC CM Enter GL 8.31.19](#)

24 [19-1263](#)

Joint resolution accepting the Gorter Family Foundation grant and authorizing an emergency appropriation in the amount of \$40,000 for the Coordinated Intake program.

- The grant will be used to create a coordinated intake program for North Chicago children and families in need of home visit and supportive services.
- The \$40,000 Gorter Family Foundation grant will be used for mileage and to offset existing staff salary and benefit costs.
- The \$40,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.
- The grant award will be for the period July 1, 2019 through June 30, 2020.

Attachments: [Gorter Grant Approval Letter 5.28.19](#)

[BOH-Gorter - 1b.rev](#)

25 [19-1266](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$60,000 for the Immunization Elimination of Disparities program.

- The \$60,000 Illinois Department of Public Health grant will be used to support in-reach and outreach efforts in low-income areas, and to offset existing staff salary and benefit costs.
- The \$60,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the Fiscal Year 2019 budget.

- The grant award will be for the period May 1, 2019 through April 30, 2020.

Attachments: [Immunization Disparities \\$60K](#)

26 **19-1267**

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$60,000 for the Local Health Department Overdoses Surveillance and Response program.

- The \$60,000 Illinois Department of Public Health grant will be used to support the planning and development of an Opioid Response Plan, and to offset existing staff salary and benefit costs.
- The \$60,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the FY19 budget.
- The grant award will be for the period April 15, 2019 through August 31, 2019.

Attachments: [Overdoses Surveillance \\$60K](#)

27 **19-1207**

Ordinance prohibiting the use of groundwater as a potable water supply by the installation or use of potable water supply wells or by any other method, related to an area in and around a closed landfill.

- A closed landfill exists on the site in question and ongoing remediation and testing have demonstrated that the groundwater in the area exceeds Illinois Class I standards for some parameters.
- The property owner is requesting that the County enact an ordinance to prohibit the use of groundwater from water wells as a potable source of water in designated areas around the closed landfill site in order to allow for development of these properties without further environmental remediation.
- The owner has secured similar ordinances from other neighboring jurisdictions.
- There are no current users of potable water wells in this designated area, and the Lake County Health Department has determined that new water wells would not be permitted in the area due to required setbacks to the closed landfill, and due to the proximity and availability of community (public) water in the area.
- The following County Departments have reviewed and concur with approval of the ordinance restricting use of potable groundwater in the designated area: Health, Planning, Building and Development, and Public Works.

28 **19-1056**

Resolution permitting the transfer of ongoing affordable housing-related commitments from Northpointe Resources, Inc. to Aspire of Illinois.

- Lake County has provided affordable housing grants for the development of group homes for Northpointe Resources' clients with intellectual disabilities.
- To leverage economies of scale that better serve its clients, Northpoint Resources, Inc. will transfer its assets, employees and programs to Aspire of Illinois, a

long-standing Illinois not-for-profit corporation serving Northpoint Resources' target population.

Attachments: [County Duties Assumption Request](#)

29 [19-1320](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Program Year (PY) 2019 formula grant and modification to WIOA PY 2018 grant authorizing a decrease in the budgeted appropriation in the amount of \$638,098 for the Lake County Workforce Development Department.

- The WIOA formula grant funds for the PY 2019 beginning July 1, 2019 have been allocated to Lake County and are being decreased by \$684,273 over the PY 2018 allocation, for a total grant of \$4,576,994. The WIOA PY 2019 formula grant has a grant life from July 1, 2019 through June 30, 2021.
- The WIOA formula grant funds for PY 2018 modification increases the grant by \$46,175. The WIOA PY 2018 formula grant has a grant life from July 1, 2018 through June 30, 2020.
- The WIOA formula grants include funding for programs serving adults, dislocated workers, incumbent workers, and youth.

Attachments: [August 2019 CFY'18 WIOA'19 decrease & WIOA'18 Increase GL 8.31.19](#)

PUBLIC WORKS, PLANNING AND TRANSPORTATION COMMITTEE

30 [19-1223](#)

Ordinance providing for the establishment of an altered speed zone for 25 miles per hour (MPH), currently unposted 30 MPH, on Sunnyview Road, Fairhill Road, Bell Lane and Greenacres Drive located in Libertyville Township.

- The speed study was requested by the Libertyville Township Highway Commissioner.
- The necessary speed studies have been undertaken and an ordinance is required to establish speed zones.

31 [19-1212](#)

Joint resolution authorizing a contract with Path Construction Company, Arlington Heights, Illinois, in the amount of \$117,140 for replacing bridge expansion joints on Lake County maintained bridges, appropriating \$141,000 of County Bridge funds.

- This project also includes miscellaneous concrete repair work on the Washington Street and Deerfield Road bridges.
- A total of four bids were received, ranging from \$117,140 to \$224,695, and the lowest responsible bidder is Path Construction Company in the amount of \$117,140.
- This improvement is included in the highway improvement program and is designated as Section 19-00999-63-BR.

Attachments: [19-1212 Bid Tab, 2019 Expansion Joint Replacement](#)

[19-1212 Vendor Disclosure, Path Construction](#)

32 **19-1214**

Joint resolution authorizing a contract with Campanella and Sons, Inc., Wadsworth, Illinois, in the amount of \$390,892.51 for culvert repair and guardrail replacement on Kilbourne Road, and appropriating \$470,000 of County Bridge Tax funds.

- A culvert installation on Kilbourne Road needs repair, and the existing guardrail at the culvert needs replacement.
- There was a public call for bids and a total of two bids were received, ranging from \$390,892.51 to \$574,108.71. The lowest responsible bidder is Campanella and Sons, Inc. in the amount of \$390,892.51.
- This replacement is included in the highway improvement program with construction planned in 2019 and is designated as Section 18-00094-03-BR.

Attachments: [19-1214 Bid Tab, Kilbourne Road Culvert Repair](#)

[19-1214 Vendor Disclosure, Campanella and Sons](#)

33 **19-1216**

Joint resolution authorizing a contract with H and H Electric Company, Franklin Park, Illinois, in the amount of \$284,578.70 for upgrades and expansion of the Intelligent Transportation System (ITS) PASSAGE Network and appropriating \$342,000 of ¼% Sales Tax for Transportation funds.

- This work will connect new traffic signal controllers and expand the ITS communication network, including the installation of full-actuated controllers and layer II switches.
- A total of two bids were received, ranging from \$284,578.70 to \$302,534 and the lowest responsible bidder is H and H Electric Company in the amount of \$284,578.70.
- This improvement is included in the highway improvement program and is designated as Section 19-00999-64-TL.

Attachments: [19-1216 Bid Tab, Signal Controller Upgrade](#)

[19-1216 Vendor Disclosure, H&H Electric](#)

34 **19-1221**

Joint resolution appropriating \$38,800 (\$9,700 annually) of Matching Tax funds for four years of maintenance service for the Lake County Division of Transportation (LCDOT) Sign Inventory System.

- LCDOT purchased a new Sign Inventory System from 3M Company, St. Paul, Minnesota, in 2016.
- Year one maintenance was included in the original software purchase price and the agreement with 3M Company provides a total of five years of maintenance.

- This maintenance cost is included in our highway improvement program and is designated as Section 19-00000-20-GM.

Attachments: [19-1221 Sign Inventory System Agreement](#)

[19-1221 Sign Inventory System Purchase Order with Additional Tablet](#)

35 [19-1222](#)

Joint resolution appropriating \$30,000 of ¼% Sales Tax for Transportation funds for cellular service to communicate with various Lake County Division of Transportation (LCDOT) field assets, including traffic signals, cameras, pavement sensors, and snow and ice equipment and integration to Lake County PASSAGE.

- Lake County's PASSAGE System gathers data from traffic signals, counters, pavement sensors, cameras, and snowplows to manage traffic and provide the public with this information to make an informed decision when traveling.
- This project is included in the highway improvement program and is designated as Section 19-00000-18-GM.

36 [19-1225](#)

Joint resolution appropriating \$760,100 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2019, to November 30, 2020, and \$200,000 of Matching Tax funds.

- In order to perform routine and necessary highway maintenance, the Division of Transportation must purchase Patrol One general maintenance materials and services.
- Patrol One general maintenance materials and services may include, but not be limited to, supplies such as paint, signposts, shoulder aggregate, and deicing materials, as well as utility services and repairs.
- This project is included in the highway improvement program, and is designated as Section 20-00000-00-GM.

37 [19-1226](#)

Joint resolution appropriating \$75,000 of County Bridge Tax funds for fiscal year (FY) 2019 engineering services, water quality monitoring services, and materials needed to meet the requirements of the Illinois Environmental Protection Agency (IEPA) General National Pollutant Discharge Elimination System (NPDES) ILR40 Permit for Lake County.

- Lake County is a municipal separate storm sewer system (MS4) community that is required to comply with the IEPA General NPDES ILR40 Permit that became effective on March 1, 2016.
- Permit requirements include new program enhancements, implementation of Best Management Practices, and water quality monitoring activities that will require the use of engineering and miscellaneous services, contract services, and materials, and is designated as Section 19-00000-19-GM.

38 [19-1227](#)

Joint resolution authorizing an agreement for professional engineering services with Infrastructure Management Services (IMS), Tempe, Arizona, at a maximum cost of \$80,000, for the annual pavement testing services, and associated components, appropriating \$100,000 of Matching Tax funds.

- The County approved an agreement for professional engineering services with IMS in 1986 to implement a pavement management system.
- IMS was the original supplier of said database within the County's Automated Repair Guidance System (Argus).
- The pavement data in the system is updated on a yearly basis; it utilizes information collected and uses dynamic load testing and laser testing procedures.
- Approximately 25 percent of the county highway system is retested each year.
- Information from the pavement management system is used to generate recommended resurfacing projects for the next five years.
- In accordance with the Local Government Professional Services Selection Act, the recommended firm is IMS at a cost of services of \$80,000.
- This project is included in the highway improvement program and is designated as Section 19-00219-00-ES.

Attachments: [19-1227 Pavement Management System Consultant Agreement Draft](#)

[19-1227 Vendor Disclosure, IMS](#)

39 [19-1220](#)

Joint resolution authorizing an intergovernmental agreement with the Chicago Metropolitan Agency for Planning (CMAP) for the receipt of \$170,332.95 in funding to provide transportation planning staff assistance for the Lake County Council of Mayors (LCCOM).

- Planning liaison funds are distributed yearly from the Federal Highway Administration to CMAP through the Illinois Department of Transportation.
- These funds help support transportation planning provided by the Lake County Division of Transportation's (LCDOT) staff and the LCCOM.
- Among other activities, LCDOT staff will continue to be the communication link between CMAP and the LCCOM; regularly attend all CMAP boards, committees, and other relevant meetings; support the development and implementation of CMAP programs such as the Local Technical Assistance program; and provide technical and administrative support for the LCCOM related to the development, monitoring, and management of its federally funded transportation projects.
- In State Fiscal Year 2020, which begins July 1, 2019, the allocation to LCDOT will be \$170,332.95 to cover the workload that CMAP describes in its agreement.

Attachments: [19-1220 2020 CMAP Planning Funding Agreement Draft](#)

40 [19-1224](#)

Joint resolution authorizing the execution of an intergovernmental agreement with the Illinois Department of Commerce and Economic Opportunity (DCEO) for the receipt of \$200,000 in grant funding from DCEO to interconnect six traffic signals to Lake County PASSAGE along the Illinois Route 59 corridor in the southwest portion of Lake County.

- These funds will be used to provide connection to six traffic signals and Pan Tilt Zoom (PTZ) cameras to Lake County PASSAGE along the Illinois Route 59 corridor in the southwest portion of Lake County.
- The DCEO will provide \$200,000 for the design and construction of traffic signal controller upgrades, communication infrastructure, and PTZ camera installations.
- The DCEO grant was secured through Illinois State Senator McConchie's office.

Attachments: [19-1224 Grant Award Agreement](#)

41 [19-1242](#)

Joint resolution authorizing an agreement with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, for engineering services for sewer facilities analysis, design and construction oversight.

- Lake County Public Works is seeking engineering services for sewer facilities analysis, design and construction oversight. This master agreement, sourced through a full statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$500,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contracted rates.
- An initial project has been identified: Replacement of the Midland Force Main. In accordance with the Local Government Professional Services Selection Act, the recommended firm is Gewalt Hamilton Associates, Inc.
- The Lake County Purchasing received and evaluated Statements of Interests from 16 professional firms of which four were short-listed.
- The initial contract with Gewalt Hamilton Associates, Inc. will include preliminary engineering design services and engineering design services based on contracted hourly rates in an estimated amount of \$173,470.
- This service was included and budgeted as part of the Fiscal Year 2019 Capital Improvement Program.

Attachments: [19-1242 Gewalt Scoring Matrix.pdf](#)

[19-1242 Gewalt Award Information.pdf](#)

[19-1242 Gewalt Master Agreement 2019-07-19.pdf](#)

[19-1242 Gewalt Vendor Disclosure.pdf](#)

42 [19-1243](#)

Joint resolution authorizing an agreement with RHMG Engineers, Inc., Mundelein, Illinois, for engineering services for water facilities analysis, design and construction oversight.

- Lake County Public Works is seeking engineering services for water facilities analysis, design and construction oversight. This master agreement, sourced through a full statement of Interest (SOI) competitive process, will allow individual task orders to be issued up to a maximum cumulative value of \$500,000 for a given year. The term of the contract will be two years with three one-year renewal options to allow for future projects with services based on approved contract rates.
- An initial project has been identified: Oak Terrace Water System Evaluation of Repair Alternatives and will include preliminary engineering design services and engineering design services based on contracted hourly rates in an estimated amount of \$39,319.
- The Lake County Purchasing Department received and evaluated Statements of Interests from 16 professional firms of which four were short-listed.
- In accordance with the Local Government Professional Services Selection Act, the recommended firm is RHMG Engineers, Inc.
- This service was included and budgeted as part of the Fiscal Year 2019 Capital Improvement Program.

Attachments: [19-1243 RHMG Scoring Matrix.pdf](#)
[19-1243 RHMG Award Information.pdf](#)
[19-1243 RHMG Master Agreement 2019-07-18.pdf](#)
[19-1243 RHMG Vendor Disclosure.pdf](#)

43 [19-1305](#)

Joint resolution appropriating \$225,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvement of Fairfield Road at Monaville Road.

- Fairfield Road at Monaville Road will be improved with the construction of a roundabout.
- Preliminary plans and right-of-way plats identifying right-of-way needs for the improvement have been prepared.
- This improvement is included in the highway improvement program with targeted construction in 2020, and designated as Section 15-00120-06-CH.

FINANCIAL AND ADMINISTRATIVE COMMITTEE**44** [19-1210](#)

Resolution authorizing a contract with CDW, Vernon Hills, Illinois, for a core network switch in an amount of \$57,329.20.

- The Enterprise Technology Department has a core network switch, which routes county network traffic for all facilities. It is at end of life and needs to be replaced.
- Pursuant to Article 10-101 of the County's Purchasing Ordinance, Cooperative Purchasing, the County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered between the participants.
- To procure needed equipment that was competitively solicited and awarded a cooperative purchasing contract with CDW has been identified through the State of Illinois Central Management Services (CMS) for Cisco Products.
- This item is budgeted in the Fiscal Year 2019 Capital Improvement Program (CIP).

Attachments: [CDW-G Quote](#)

45 [19-1249](#)

Resolution amending the Lake County Employee Policies and Procedures section 4.5, Sick Leave.

- The Employee Sick Leave Act (Public Act 99-0841) (the "Act") is a State law that requires employers to allow employees to use at least a portion of the sick leave time already available to them, under certain existing employer policies, to care for specific relatives.
- In order to comply with the Employee Sick Leave Act, the Lake County Employee Policies and Procedures Ordinance, Section 4.5 - Sick Leave is being amended as follows:
 - The policy defines family member as designated by law (defined as the employee's child, stepchild, spouse, domestic partner, sibling, parent, mother or father in law, grandchild, grandparent, or stepparent).
 - The policy clarifies usage of Family Medical Leave Act (FMLA) for a family member, as defined by law.
- Additionally, due to the conversion of our payroll system to UltiPro, the accrual of employee sick time in the Lake County Employee Policies and Procedures Ordinance, Section 4.5 - Sick Leave is being amended as follows:
 - Accrual of sick time will begin on the employee's first day.
 - Accrual of sick time will be spread evenly over all paychecks instead of 24 paychecks a year.
 - Annual accrual remains the same.

Attachments: [Sick Time Policy 6.6.19](#)

46 [19-1288](#)

Resolution authorizing a contract with Safeware Inc., Lanham, Maryland, for the purchase of security video servers, employee identification card printers, employee identification cards and security personal vcomputer (PC) workstations in the amount of \$169,925.

- During Fiscal Year (FY) 2019's budget process, the replacement of security equipment was approved.

- Security video servers, employee identification card printer, employee identification cards, and security PC workstations are needed to upgrade data storage capacity and upgrade the current ID card system.
- The security camera system has a 30-day data retention requirement; the additional servers will fulfill this requirement. Lake County will also be replacing all employee identification cards with the purchase of 4,000 dual-purpose cards for identification and access control.
- Purchasing identified a cooperative purchasing contract with Safeware through Omnia Partners to procure the security video servers, employee identification card printer, employee identification cards, and PC workstations at a contract price that was competitively solicited and awarded through 2023.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.

Attachments: [Safeware Vendor Disclosure](#)

[Safeware Security Camera Servers and Equipment Proposal 8.13.19](#)

[Safeware Award Information](#)

47 **19-1294**

Resolution authorizing a Years of Service Award Program contract with Awards Network for, La Porte, Indiana, for a two year initial term, with three one year renewal options, for Lake County in an estimated annual amount for of \$26,120 based on the number of employees that will reach service milestones in any given year.

- Human Resources Department provides service awards to employees for a dollar threshold for items based on the number of years an employee is employed with Lake County from five to 40 years of service.
- There is a need to enter into a contract for years of service awards for Lake County employees.
- A Request for Proposal (RFP) was developed and reviewed by the Human Resources Department.
- The RFP was sent to nine vendors and proposals were received from four vendors. Two vendors participated in the vendor interview presentations.
- Following a comprehensive review of the submitted proposals and the interview presentations, Awards Network was identified as the most qualified and most favorable for Lake County.
- Human Resources will budget for the years of services awards based on the number of eligible employees each year.
- This contract is for an initial two-year term, with three one-year renewal options, in an annual estimated amount of \$26,120.

Attachments: [19078 Award Recommendation.pdf](#)

[Scoresheet for Award.pdf](#)

[Awards Network Program Proposal - Lake County.pdf](#)

[19078 Vendor Disclosure Statement.pdf](#)

48 **19-1317**

Resolution approving policies and procedures for preparing and updating bond disclosures.

- As a general obligation debt bond issuer, Lake County has responsibilities under securities laws, including its continuing disclosure undertakings.
- At the recommendation of disclosure counsel, it is in the best interest of the County to adopt policies and procedures to enable the County to create accurate disclosures with respect to its official statements, annual financial information, and Electronic Municipal Market Access (EMMA) system.
- Lake County previously approved such policies and procedures, but it is necessary to replace the prior procedures completely with the attached policies and procedures which reflect rule changes that went into effect in February 2019. The Amendments to Rule 15c2-12, under the Securities Exchange Act of 1934, add two new events to the list of reportable events.

Attachments: [Disclosure Policies and Procedures 072919](#)

49 **19-1236**

Resolution approving a contract with Byers Printing Company, Springfield, Illinois, in the amount of \$85,547 to provide restoration of historical County Board and vital records.

- The County Clerk's Office is the repository for all Vital Record historical documents and record books for the County Board/Board of Supervisors.
- These books date back to the 1800s and many are very fragile and slowly deteriorating. The County Clerk's Office is concerned that these documents may be beyond repair in a few years' time.
- An invitation to bid was extended to two vendors and the lowest responsible bid was Byers Printing Company in an amount of \$85,547.
- This amount is included in the County Clerk's Fiscal Year 2019 budget and the County Clerk will use her purchasing authority to procure this service.

Attachments: [FY2019 Capital Request.pdf](#)

[Byers Record Restoration Project.pdf](#)

50 **19-1295**

Resolution authorizing a contract with Accruent LLC, Austin, Texas, for the purchase of facilities condition assessment services and capital planning and management software for Lake County in the amount of \$135,337.

- As part of Fiscal Year 2019 Budget Process, Facilities and Construction Services has recommended the purchase of facilities condition assessment services for

forty-eight building assets to update our capital planning and management software.

- The Department will use the software to document the condition of facility assets across the County and use the data and reporting to manage the investment in the annual repair and replacement schedule.
- Purchasing identified a cooperative purchasing contract with Accruent LLC through the National Cooperative Purchasing Alliance to procure the software at a contract price that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.
- This contract authorizes the purchase of facilities condition assessment services and capital planning and management software in the amount of \$135,337, with on-going estimated annual maintenance cost of \$1,871 through 2021.

Attachments: [VENDOR DISCLOSURE STATEMENT](#)

[Award Information](#)

[Accruent Proposal](#)

REGULAR AGENDA

LAW AND JUDICIAL COMMITTEE

51 [19-1307](#)

Joint resolution authorizing into a contract with Stellar Services, LLC, Stoughton, Wisconsin, in the estimated annual amount of \$250,000 payable to the Inmate Welfare Fund for commissary commissions.

- The current contract for commissary services expires on September 11, 2019.
- Inmate Commissary is a service the jails provide because inmates are not permitted to possess cash. It is for the sale of basic hygiene and snack food items that are available for inmates to purchase. Inmates or their family members can deposit personal funds into an account that are then available to the inmate to purchase commissary items.
- There is a need to identify a firm to provide a software solution for inmate commissary ordering, accounting and a delivery solution for the Lake County Jail.
- A request for proposal (RFP) was sent to 11 vendors, and proposals were received from five vendors.
- An interdepartmental committee comprised of department representatives for the Sheriff's Office and Finance and Administrative Services reviewed the proposals and interviewed the top three vendors.
- Based on the criteria set forth in the RFP, the evaluation group selected Stellar Services, LLC as the most favorable proposal for Lake County.
- This contract authorizes receipt of commissary commissions in the amount of 41.5 percent of gross sales, estimated at \$250,000 annually, payable to the Inmate

Welfare Fund for a period of two years with three one-year renewals.

Attachments: [19112 RFP Jail Commissary Final.pdf](#)
[Award Information.pdf](#)
[Stellar Services, LLC Vendor Disclosue.pdf](#)
[Summary Score Matrix.pdf](#)

HEALTH AND COMMUNITY SERVICES COMMITTEE

52 [19-0099](#)

Board of Health Report.

53 [19-1312](#)

Joint resolution to renew contracts for Youth Program Services with various firms in an amount not to exceed \$532,000 for Lake County Workforce Development.

- Lake County desires to renew contracts for youth programs with qualified providers to service Out-of-School youth under the federal Workforce Innovation and Opportunity Act.
- The Lake County Workforce Development Board has reviewed the performance of the service providers and recommends and forwards contract renewals for County Board consideration.
- Contract renewals are recommended for four Out-of-School Youth Programs: Waukegan High School, Pharmacy Tech Program, Waukegan, Illinois in the amount of \$170,000 to service 24 youth, Youth Build Lake County, North Chicago, Illinois for \$102,000 to service 15 youth, Youth Conservation Corps, Waukegan, Illinois in the amount of \$129,000 to serve 12 youth, and Employee Connections, Waukegan, Illinois in the amount of \$131,000 to serve 25 youth.
- Contracts are not to exceed \$532,000 and will be funded through the County's allocation of federal Workforce Innovation and Opportunity Act funds for the time frame of July 1, 2019 to June 30, 2020

Attachments: [Recommendation for 2019-2020 WIOA Youth Services Contracts.pdf](#)
[Employee Connections Vendor Disclosure.pdf](#)
[Youth Conservation Corp Vendor Disclosure.pdf](#)
[YouthBuild Lake County Vendor Disclosure.pdf](#)
[Waukegan High School Vendor Disclosure.pdf](#)

54 [19-1208](#)

Ordinance amending the Lake County Code of Ordinances Chapter 172 - Animals.

- The proposed revisions to 172.12 (B) contain requirements when the owner of a dog that has been declared animal-aggressive (when it has killed or seriously injured another owned animal) wants to give away or sell the dog or move to another jurisdiction.

- The proposed revisions would require an owner to notify Animal Care and Control prior to transferring custody of the dog so that a disposition letter can be provided to the new owner identifying the responsibilities needed to meet requirements.
- The proposed revisions would also require an owner to notify Animal Care and Control in both the jurisdiction to which he or she is moving, and the jurisdiction he or she is leaving. These revisions are modeled after similar requirements in the Illinois Animal Control Act for an owner of a dog that has been declared vicious (when it has killed or seriously injured a person).
- The proposed revisions to Section 172.15 are to discourage irresponsible breeding of dogs and cats.
- The Illinois Department of Agriculture (IDOA) licenses and regulates the breeding of dogs and cats, but only when the breeder has more than five breeding female animals.
- In chapter 172, the current pet limit restriction for residences is four dogs and four cats; however, it only applies to pets older than 6 months.
- In unincorporated Lake County, zoning and property use restrictions prohibit “regular” use of a property for breeding and selling pets, but that standard is difficult to establish and prove. Thus, the existing regulations leave a gap in regulating and discouraging irresponsible “backyard breeding.”
 - The proposed revisions provide enforcement authority against irresponsible breeders, specifically those that maintain and treat their animals poorly.
 - The proposed revisions state that if a person is cited by an Animal Control Officer for failing to properly care for their animals (such as poor conditions, lack of food/water/shelter, failure to provide vet care, or cruelty), and the Officer finds that the person’s animal has offspring present (i.e., is breeding them), the exemption for dogs or cats six months or younger would no longer apply, and all animals would be counted toward the pet limit.
 - In addition to the care/treatment violations, the person could be cited for violating the pet limit for each dog or cat above the limit. The person could be cited a \$100 fine per dog or cat, including those six months or younger, for violating the pet limit. Animal Care and Control would receive and pursue these cases on a complaint-driven basis.

Attachments: [Chapter 172 amendments redline](#)

PUBLIC WORKS, PLANNING & TRANSPORTATION COMMITTEE

55 [19-1213](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$3,338,377.61, for the resurfacing of Butterfield Road, from Illinois Route 176 to US Route 45, which will be improved under the Illinois Highway Code for a total of 3.68 miles, and appropriating \$4,007,000 of Motor Fuel Tax funds.

- Butterfield Road, from Illinois Route 176 to US Route 45, needs resurfacing.

- A total of two bids were received, ranging from \$3,338,377.61 to \$4,199,980.62, and the lowest responsible bidder is Peter Baker and Son Company, Lake Bluff, Illinois, with a contract amount of \$3,338,377.61.
- This resurfacing improvement has been identified within the County's pavement management system, is included in the highway improvement program, and is designated as Section 18-00137-17-RS.

Attachments: [19-1213 Bid Tab, Butterfield Road Resurfacing](#)
[19-1213 Vendor Disclosure, Peter Baker](#)

56 **19-1215**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$727,019.55 for the resurfacing of the Lake County Division of Transportation's (LCDOT) parking lot.

- One bid was received in the amount of \$727,019.55 and the lowest responsible bidder is Peter Baker and Son Company in the amount of \$727,019.55.
- An engineer's estimate is prepared for each project prior to bidding based on recently competitively bid projects. Bid prices are then compared against the engineer's estimate to ensure fair and competitive pricing. The bid price for this project is 16.32 percent below the engineer's estimate.
- This improvement has been identified in the County's pavement management system, is included in the County Capital Improvement Program (CCIP), and is designated as Section 18-00214-25-MG.

Attachments: [19-1215 Bid Tab, LCDOT Parking Lot Improvements](#)
[19-1215 Vendor Disclosure, Peter Baker](#)
[LCDOT Parking Lot Plan and Strategies.pdf](#)

57 **19-1228**

Joint resolution authorizing a contract with Derive, Sanford, Florida, for the purchase of idle reduction technology for Lake County in the amount of \$34,713.

- During Lake County's Fiscal Year (FY) 2019 budget process, a New Program Request (NPR) was approved for the purchase of idle reduction technology.
- Idle reduction software is being installed on 87 county fleet vehicles in FY2019, which will result in an estimated six percent reduction in fuel usage and carbon emissions per vehicle. This will translate to an estimated \$60,000 per year savings in fuel costs based on current gasoline prices.
- In FY2020 and beyond, idle reduction software will be a standard upgrade for all applicable new vehicle purchases.
- Lake County's Purchasing Department identified a cooperative purchasing contract with Derive, through Sourcwell, to procure the idle reduction technology at a contract price that was competitively solicited and awarded.
- Pursuant to Article 10-101 of the Lake County Purchasing Ordinance, Cooperative Purchasing, Lake County may participate in a cooperative purchasing agreement

for the procurement of goods with one or more public procurement units in accordance with an agreement entered into between the participants.

Attachments: [19-1228 Idle Reduction 2019 NJPA PRICE SCHEDULE v7](#)

[19-1228 Vendor Disclosure Derive](#)

58 [19-1244](#)

Ordinance approving an agreement with the Central Lake County Joint Action Water Agency (CLCJAWA) and establishing the payment plan for \$8,030,400 in connection fees for the Grandwood Park and Fox Lake Hills water system customers to be paid over a 30-year period.

- The County operates the Grandwood Park water system with 2,237 customers and the Fox Lake Hills water system with 631 customers. Both systems switched from wells to Lake Michigan water supplied by CLCJAWA in early 2019.
- The direct cost of constructing the new CLCJAWA distribution system is funded through the 20-year Special Service Area 16 tax levy.
- A separate connection fee of \$2,800 per property equivalent is also required. The money will be collected through a surcharge fee for customers in these two systems. The collected funds will be paid to CLCJAWA annually over a 30-year period with no interest applied.
- The ordinance establishes the annual repayment plan to CLCJAWA. The annual payments are graduated over the 30-year period to allow the option to ease into the surcharge program. However, staff recommends establishing a constant customer rate for the 30-year period to be consistent with how other surcharge fees are collected and to avoid confusion during future rate periods.
- Rate options have been established and will be presented.

Attachments: [19-1244 Grandwood Park Fox Lake Hills CLCJAWA Connection Fee Agr](#)

59 [19-1311](#)

Ordinance amending water and sewer related rates for certain Lake County systems.

- Chapter 51 of the Lake County Code of Ordinances establishes all water and sewer user rates, connection fees and additional charges for use of the County's water and sewer systems.
- The Ordinance is revised periodically to modify rates and fees, as necessary.
- Staff has worked with Burns and McDonnell, Inc. to complete a water and sewer rate and connection fee study to ensure that the County is maintaining and generating sufficient funds for operations, maintenance, depreciation, debt service and re-capitalization of assets.
- The amended Ordinance modifies several water and sewer rates and connection fees. Specific rates and fees are established for Fiscal Year 2020. Percentage increases are also identified for future fiscal years, but the county Board can modify the rates during the annual updates to the ordinance.
- The minimum retail water bill is replaced with a domestic meter service charge that increases by meter size.

- The water rate differential between the low use and highest use block rate was increased to 10 percent to support conservation.
- Notice will be provided to the County's municipal partners impacted by the changes to Chapter 51 of the Lake County Code of Ordinances that will become effective December 1, 2019.

Attachments: [19-1311 Rate Ordinance based on Rate Study - Final.pdf](#)

60 [19-1290](#)

Joint resolution authorizing an emergency appropriation for the Lake County Flood Hazard Mitigation Project by the Stormwater Management Commission (SMC) in the amount of \$3,845,091 and funded by the Illinois Department of Natural Resources, Office of Water Resources, (IDNR-OWR) Flood Mitigation program.

- SMC has authorized an agreement with the IDNR-OWR for a grant (Contract Number OWR-371) for the buyout of 12 flood-prone properties throughout Lake County, Illinois.
- Properties are designated as Federal Emergency Management Agenda (FEMA) "Severe Repetitive Loss" (SRL) and "Repetitive Loss" (RL) properties, four homes are substantially damaged, several properties are located in a "low to moderate income area", and all properties are located in the floodway.
- Property will be acquired initially by the County of Lake and then transferred to local municipality, township or other local governments upon completion of the project.
- Emergency appropriations are needed for the total project cost of \$3,845,091, which is not included in the current year budget. SMC will use funding for project expenditures which will be reimbursed by the IDNR-OWR.

Attachments: [IDNR-OWR Grant Agreement Approval-County Board Bullets 080719](#)

[Lake County IGA \(002\) Redacted Attachment A](#)

FINANCIAL AND ADMINISTRATIVE COMMITTEE

61 [19-0098](#)

Lake County Partners Report.

APPOINTMENTS

62 [19-1339](#)

Resolution providing for the appointment of Lawrence Bowman as a trustee of the Lake Zurich Fire Protection District.

Attachments: [Lawrence Bowman](#)

63 [19-1346](#)

Resolution providing for the appointment of Adam Didech as a member of the Lake County Convention and Visitors Bureau.

EXECUTIVE SESSION

64 [19-1355](#)

Executive Session to discuss probable or imminent litigation pursuant to 5 ILCS 120/2 (c)(11).

65 [19-1357](#)

County Board action authorizing Lake County State’s Attorney to enter into litigation on behalf of the County and authorizing the Chair and County Administrator to take any further action deemed necessary on behalf of the County Board.

PETITIONS, CORRESPONDENCE AND MISCELLANEOUS BUSINESS

Motion that this Adjourned Regular June 2019 Session of the County Board of Lake County be adjourned.