

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Tuesday, April 2, 2019

10:30 AM

Assembly Room, 10th Floor

Health and Community Services Committee

1. Call to Order
2. Pledge of Allegiance
3. Addenda to the Agenda
4. Public Comment
5. Chair's Remarks
6. Old Business
7. New Business

CONSENT AGENDA (Items 7.1 - 7.7)

Approval of Minutes

7.1 [19-0548](#)

Minutes from January 8, 2019.

Attachments: [HCS 1.8.19 Minutes Final](#)

7.2 [19-0549](#)

Minutes from February 5, 2019.

Attachments: [HCS 2.5.19 Minutes Final](#)

7.3 [19-0550](#)

Minutes from February 26, 2019.

Attachments: [HCS 2.26.19 Minutes Final](#)

7.4 [19-0551](#)

Executive Session Minutes from February 26, 2019.

HEALTH DEPARTMENT

7.5 [19-0556](#)

Joint resolution accepting the Susan G. Komen Foundation grant and authorizing an emergency appropriation in the amount of \$7,300 for the Illinois Breast and Cervical Cancer program.

- The \$7,300 Susan G. Komen grant will be used to provide screening mammograms to uninsured women.
- The \$7,300 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2019 budget.
- The grant award will be for the period January 1, 2019 through December 31, 2019.

Attachments: [19.01 73k Komen](#)

7.6 [19-0559](#)

Joint resolution accepting the Advocate Condell Medical Center award and authorizing an emergency appropriation in the amount of \$20,000 for a community health needs assessment.

- The \$20,000 Advocate Condell Medical Center award will be used for postage and printing services to complete a community health needs assessment.
- The \$20,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2019 budget.
- The grant award will be for the period December 1, 2018 through November 30, 2019.

Attachments: [Advocate CHNA \\$20K](#)

7.7 [19-0398](#)

Joint resolution accepting the Substance Abuse and Mental Health Services Administration (SAMHSA) grant and authorizing an emergency appropriation in the amount of \$25,000 for the Primary and Behavioral Health Care Integration grant.

- The \$25,000 SAMHSA grant will be used for staff training and professional development.
- The \$25,000 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2019 budget.
- The grant award will be for the period September 30, 2018 through September 29, 2019.

Attachments: [SAMHSA PBHCI 25K](#)

REGULAR AGENDA

HEALTH DEPARTMENT

7.8 **19-0592**

Ethylene Oxide Update.

7.9 [19-0507](#)

Presentation of the Health Department's Proposed Pet Breeder License Ordinance.

Attachments: [Breeder License Presentation 4.2.19](#)

7.10 [19-0557](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$92,450 for the Comprehensive Health Protection grant.

- The \$92,450 Illinois Department of Public Health grant will be used to offset existing staff salaries.
- The \$92,450 in additional grant funding has not been previously appropriated because the grant resources were secured after the County's adoption of the fiscal year 2019 budget.
- The grant award will be for the period July 1, 2018 through June 30, 2019.

Attachments: [Comprehensive Health Protection March 2019 - 1a](#)
[Comprehensive Health Protection March 2019 - 1b](#)

COMMUNITY DEVELOPMENT

7.11 [19-0469](#)

Joint resolution accepting the Administrator Role for Federal Emergency Management Agency (FEMA) grant- Emergency Food and Shelter Program.

- The FEMA offers emergency food and shelter grants on a regular basis unrelated to emergency events. This Emergency Food and Shelter Program (EFSP) currently benefits Lake County homeless services providers such as Catholic Charities and PADS.
- The United Way of Lake County has been administering EFSP for several years, but has had discussions with Lake County Community Development (Community Development) regarding the synergies to be gained and the economies of scale from potentially shifting EFSP program administration into the County's annual community development funding process.
- Community Development has been asked to administer EFSP on behalf of agencies for potential maximum reimbursement of \$7,000.
- This arrangement has been reviewed by the State's Attorney's office and represents little risk, namely because FEMA sends grant dollars directly to each recipient agency.
- Upon Lake County Board authorization, Community Development will assume the EFSP administrator role.

7.12 [19-0471](#)

Joint resolution authorizing 2019 Lake County Affordable Housing Program (LCAHP) grant awards.

- In September 2018, Community Development staff released the LCAHP, HOME Investment Partnerships Program and Community Development Block Grant (CDBG) 2019 funding round, soliciting eligible affordable housing programs and projects.
- The recent affordable housing application round resulted in 10 requests totaling \$4,800,000 for only \$2,200,000 in available housing dollars.
- The Affordable Housing Advisory and Recommendation Committee (ARC) recommends LCAHP funding of \$301,000 (including \$1,000 of previously unspent LCAHP funds) as follows:
 - \$160,000 to establish a Landlord Risk Mitigation Pool [Community Partners for Affordable Housing];
 - \$50,000 for rapid rehousing [Catholic Charities];
 - \$21,000 for construction apprenticeships building new homes in Zion, Illinois [Youth Conservation Corps];
 - \$10,000 (plus other funds from HOME and CDBG) to expand Permanent Supportive Housing for Pay for Success [To Be Determined by a Request for Proposal];
 - \$30,000 in support of housing assistance programs [Community Partners for Affordable Housing]; and
 - \$30,000 for grant administration [Community Development].

WORKFORCE DEVELOPMENT

7.13 [19-0487](#)

Joint resolution approving a new full-time business analyst position funded by the Workforce Innovation and Opportunity Act (WIOA) grant in the Workforce Development Department.

- The Workforce Development Department (Workforce) provides services and training opportunities to help Lake County job seekers to be competitive in today's marketplace.
- The demand for Workforce's services resulted in securing two new ongoing grants for fiscal year 2019 budget in order to provide increased programmatic grant activity.
- Workforce has determined that hiring a business analyst to provide performance measurement assessments of programs and training would be beneficial to the department and ultimately the clients served.
- By analyzing current programs and processes, the business analyst will make recommendations and support the implementation of future improvement efforts.
- The business analyst would have additional duties that include grant reporting, human resources, procurement, and internal logistics.
- This position will enhance audit accountability with a segregation of duties now being performed by only one individual, and avoid a single point of contact failure by the sharing of execution and reporting duties.
- This position will be funded by a reallocation of existing WIOA grant dollars, with the new ongoing grants paying for existing services.
- This position will be eliminated should the grant funding sources expire or not be renewed.

7.14 [19-0488](#)

Joint Resolution approving a new full-time development project lead planner position funded by the Workforce Innovation and Opportunity Act (WIOA) grant in the Workforce Development Department.

- The Workforce Development Department (Workforce) provides services and training opportunities to help Lake County job seekers to be competitive in today's marketplace.
- As part of their services, Workforce tailors programs to meet client specific needs, creating new programs when necessary.
- The demand for Workforce's services resulted in securing two new ongoing grants for the fiscal year 2019 budget in order to provide increased programmatic grant activity.
- Workforce has determined that their increased level of program activity requires additional staff supervision.
- The development project lead planner position will provide program activity, supervise other employees, and seek additional grant funding by writing, administering, and managing prospective grant applications, making more than a single point of contact for this responsibility within the department.
- This position will be funded by a reallocation of existing WIOA grant dollars, with the new ongoing grants paying for existing services currently funded by WIOA.
- This position will be eliminated should the grant funding sources expire or not be renewed.

8. **Executive Session**

9. **County Administrator's Report**

9.1 **[19-0589](#)**

Update on Statement of Interest - Crisis/Wellness Care Drop Off Center Study.

Attachments: [Crisis Center Presentation final](#)

10. **Members' Remarks**

11. **Adjournment**

Next Meeting: May 7, 2019