

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, October 23, 2019

2:30 PM

**2nd floor Conference Room - Central Permit Facility
500 W. Winchester Road, Libertyville**

**Housing and Community Development Commission
- Executive Committee**

1. **ROLL CALL**

2. **APPROVAL OF MINUTES**

2.1 [19-1037](#)

Approval of the April 10, 2019 Minutes

Attachments: [4.10.19 Minutes.pdf](#)

3. **CHAIR'S REMARKS**

4. **PUBLIC COMMENTS (items not on the agenda)**

5. **OLD BUSINESS**

6. **NEW BUSINESS**

6.1 [19-1192](#)

Assignment of HCDC Members to Advisory & Recommendation Committees (ARC)

- Per the HCDC By-laws, the Executive Committee is responsible to assign members of the HCDC to an Advisory & Recommendation Committee (ARC).
- The ARC assignments in the attached document list existing ARC assignments with new members assigned to the ARC in their area of expertise.

Attachments: [ARC Membership 2019 - July](#)

6.2 [19-1734](#)

Commission Action: Issue Call for Key Projects & Proven Programs in Support of 2020-24 Consolidated Plan for the U.S. Department of Housing & Urban Development (HUD)

- The proposed Lake County 2020-24 Consolidated Plan ("ConPlan") for the U.S. Department of Housing & Urban Development (HUD) is focused on achieving the following goals: (1) Improve homeless crisis response system; (2) Assist Persons with Special Needs; (3) Maximize Affordable Housing; and (4) Prioritize Pathways for Economic Mobility.
- These four ConPlan goals face many natural barriers such as historical lack of funding, community resistance and stigma, with 444 square miles of recreational, industrial, and residential land settled in both suburban and urban patterns. To achieve these goals, Lake County is looking for local government and social service agency partners with whom to partner on major strategic projects and proven programs in support of these goals for the next five years.
- Staff requests HCDC approval of the release in tandem of both a Call for Five-Year Strategic ConPlan Projects & Proven Programs and an annual application process. The combination of these two entry points would allow the HCDC to identify potential future recipients of grant funding for strategic projects and proven programs while being responsive to annual community needs. The attached memos detail the two processes.

Attachments: [Five Year Call for Projects and Proven Programs MEMO](#)
[Annual applications memo](#)

6.3 **19-1723**

Discussion: Grant Performance Update (October 2019)

- The Grant Performance Update policy, which was adopted on February 11, 2014, is meant to provide a framework for reporting of certain programs or projects funded with federal dollars.
- The Policy delineates the elevation procedure for troubled projects, the final stage of which is notification of the Housing & Community Development Commission (HCDC).
- This October Update contains three projects discussed previously in the January 2019 Grant Performance Update when they became faced by significant delays.

Attachments: [Grant Performance Update 10 23 2019](#)

6.4 **19-1719**

Commission Options to (Re) Allocate Stalled Project Funds & 2019 Program Income
[Community Development Block Grant (CDBG)]

- The HCDC will discuss two reallocation options for \$775,000 of canceled CDBG project grant funds and \$28,681 of new 2019 CDBG program income.
- Lake County Community Development (LCCD) staff has identified two options to address this problem: Either to open a special funding round to acquire new projects or to initiate the protocol outlined in the Grant Funding Allocation Policy (attached).
- A major factor in this decision will be the upcoming March 1 CDBG Timeliness Test.

Attachments: [Grant Funding Allocation Policy](#)

7. STAFF REPORTS

8. ADJOURNMENT